

Kendall County Clerk
111 W Fox St
Yorkville IL 60560
Phone 630-553-4104 Fax 630-553-4119

Raffle/Poker Run Application Instructions

Applicant must be a bona fide not for profit organization that has been in existence for five continuous years or a nonprofit fundraising organization. If, however, the application is for a poker run, and the organization is affiliated with and chartered by a national or state organization that has been in existence for five continuous years, the County Clerk may waive this requirement.

If the organization is conducting a raffle or poker run in a municipality they do not need a County raffle permit. The organization must be licensed by the municipality. A poker run conducted in multiple local government jurisdictions need only obtain a license from the governing body with jurisdiction over the location where the winners are determined and prizes are awarded.

*** Political organizations* seeking to hold a raffle, must contact the State Board of Elections

1. Applicant must complete the four-page application and the Official Bond. **The Bond must be notarized.**
2. Applicant must submit the application for the County Clerk's approval.
3. The County Clerk's Office will notify the applicant if and when the application is approved.
4. Fee: The fee varies based on aggregate prize amount and must be submitted with the application.
 \$0 – \$500: No Fee
 \$501 and up: \$10.

After the Event:

Each licensee must report the following records to its membership and the County Clerk's Office within thirty (30) days after the event:

- all gross receipts generated by conducting the raffle or poker run;
- an itemized list of all expenses which have been deducted from the gross receipts;
- all net proceeds from conducting the raffle or poker run;
- an itemized list of the distribution of the net proceeds; and
- the name and all known contact information for all prize winners.

*These records must be retained by the licensee for three (3) years from the conclusion of the raffle or poker run.