



**VETERANS ASSISTANCE COMMISSION  
OF KENDALL COUNTY**

811 West John Street, Yorkville, IL 60560

Phone: (630) 553-8357 Fax: (630) 553-0003

Email: [clockman@co.kendall.il.us](mailto:clockman@co.kendall.il.us) Website: [www.co.kendall.il.us/veteransassistance](http://www.co.kendall.il.us/veteransassistance)

***FREEDOM OF INFORMATION ACT POSTING***

The purpose of the Freedom of Information Act (“FOIA”) is to ensure that all persons are entitled to full and complete information regarding the affairs of government and the official acts and policies of those who represent them as public officials (5 ILCS 140/1). Pursuant to FOIA, the following information is made available to the general public.

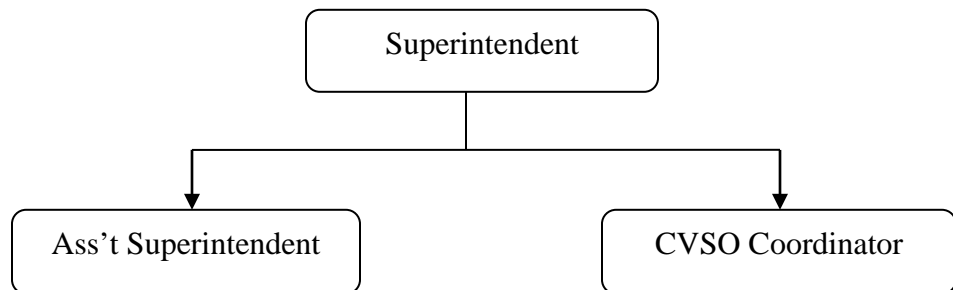
**BACKGROUND ABOUT THE  
VETERANS ASSISTANCE COMMISSION OF KENDALL COUNTY**

**PURPOSE:**

The Veterans Assistance Commission of Kendall County is an agency authorized by Illinois law which operates at the county level for the purpose of providing consistent services and assistance to eligible Kendall County veterans and widows as prescribed by 330 ILCS 45, the Illinois Military Veterans Assistance Act.

**OFFICE:**

The contact information for the Veterans Assistance Commission of Kendall County is listed above. The office currently employs 3 full-time and 2 part-time employees. A block diagram of the Veterans Assistance Commission of Kendall County functional subdivisions is as follows:



**BUDGET:**

The total amount of the Veterans Assistance Commission of Kendall County operating budget for this fiscal year is \$403,789.00. This budget is determined and approved by the Veterans Assistance Commission of Kendall County Board and subsequently reviewed and approved by the Kendall County Board.

**BOARDS:**

The Veterans Assistance Commission of Kendall County has a governing board referred to in Illinois law as the "Commission". The membership of the Commission consists of a delegate and an alternate from each of the veteran organizations that operate within Kendall County. Annually, the Commission elects an executive board consisting of a president, vice president, secretary and treasurer. Every four years, the Commission elects an honorably discharged veteran to serve as a Superintendent.

| <i><b>ORGANIZATION</b></i>              | <i><b>TITLE</b></i> | <i><b>OFFICE</b></i>  | <i><b>NAME</b></i>   |
|---|---------------------|-----------------------|----------------------|
| American Legion<br>Post 489 (Yorkville) | Delegate            | <b>President</b>      | <b>Jeff Cox</b>      |
| VFW<br>Post 8234 (Yorkville)            | Alternate           | <b>Vice President</b> | <b>Bob Leonard</b>   |
| American Legion<br>Post 459 (Newark)    | Delegate            | <b>Secretary</b>      | <b>Norm Meier</b>    |
| VFW<br>Post 8234 (Yorkville)            | Delegate            | <b>Treasurer</b>      | <b>Ed Kurz</b>       |
| American Legion<br>Post 459 (Newark)    | Alternate           |                       | <b>Bernie Boeger</b> |
| American Legion<br>Post 675 (Oswego)    | Delegate            |                       | <b>Don Dahm</b>      |
| American Legion<br>Post 489 (Yorkville) | Alternate           |                       | <b>Tom Wagner</b>    |
| American Legion<br>Post 395 (Plano)     | Delegate            |                       | <b>Frank Kurtz</b>   |
| American Legion<br>Post 395 (Plano)     | Alternate           |                       | <b>Brian Clason</b>  |
| American Legion<br>Post 675 (Oswego)    | Alternate           |                       | <b>Herb Allen</b>    |
| County Board                            | VACKC Liaison       |                       | <b>Scott Gryder</b>  |

**PROCEDURES FOR REQUESTING INFORMATION AND PUBLIC RECORDS FROM  
THE VETERANS ASSISTANCE COMMISSION OF KENDALL COUNTY**

**FOIA REQUESTS:** Any person may obtain public records for inspection or copying by submitting a completed Public Records Request form (VACKC-011) or a written request to any of the below designated FOIA Officers for the Veterans Assistance Commission of Kendall County. The Veterans Assistance Commission of Kendall County will respond to all FOIA requests in accordance with the procedures set forth in FOIA and all other applicable federal and state laws.

**FOIA OFFICERS:** All FOIA requests to the Veterans Assistance Commission of Kendall County should be submitted to one of the following FOIA Officers:

Chad Lockman, Superintendent  
Olivia Laschober, Ass't Superintendent  
Donovan Torres, CVSO Coordinator

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E-Mail: foiaavackc@co.kendall.il.us

**COPY COSTS:** Except when a fee is otherwise fixed by statute, the Veterans Assistance Commission of Kendall County will charge the following rates for copies of requested records:

| <b>TYPE OF DOCUMENT</b>  | <b>FEE</b>   |
|--|--|
| Black and white, letter or legal sized copies                                | No charge for the first 50 pages and 15 cents per page thereafter                                    |
| Color copies and odd-sized copies  | 50 cents per page for the first 500 pages and 45 cents per page thereafter                           |
| Computer disc, tape-cassette, compact disc and/or any other recording medium | The actual cost for the computer disc, tape-cassette, compact disc and/or any other recording medium |



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**FOIA REQUEST FOR PUBLIC RECORDS**

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TELEPHONE NO:** \_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_

**DATE OF REQUEST:** \_\_\_\_\_

In the space below, please describe the public records you are requesting. In order to expedite the search for records, please be as specific as possible.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you wish to inspect or receive a copy of the requested records?

Inspect \_\_\_\_\_ Copy \_\_\_\_\_ Both \_\_\_\_\_

Do you wish to receive the requested records in hard copy or electronic form, if available?

Hard Copy \_\_\_\_\_ Electronic Form, if available \_\_\_\_\_

Is your request made for commercial purpose as defined by the Freedom of Information Act (i.e., do you intend to sell the requested records or use the records in advertisement)?

Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_  
Signature of Requestor

\_\_\_\_\_  
Date

**FOR OFFICE USE ONLY**

Date and Time of Receipt \_\_\_\_\_

How Request Was Sent \_\_\_\_\_

FOIA Officer's Initials \_\_\_\_\_

Date and Time of Response \_\_\_\_\_