

Eric Weis
State's Attorney



**Office of the
State's Attorney
Kendall County, Illinois**

Kendall County Courthouse
807 W. John St.
Yorkville, IL 60560
Website: www.co.kendall.il.us/statesattorney

Main: (630) 553-4157
Fax: (630) 553-4204

FREEDOM OF INFORMATION ACT POSTING

The purpose of the Freedom of Information Act ("FOIA") is to ensure that all persons are entitled to full and complete information regarding the affairs of government, and the official acts and policies of those who represent them as public officials (5 ILCS 140/1). Pursuant to FOIA, the following information is made available to the general public:

BACKGROUND ABOUT THE KENDALL COUNTY STATE'S ATTORNEY'S OFFICE

PURPOSE:

The State's Attorney is elected by the residents of Kendall County for a term of four years. The State's Attorney serves as the Chief Law Enforcement Officer for Kendall County.

The State's Attorney has the exclusive and statutory responsibility of prosecuting violations of the criminal and traffic laws of the State of Illinois as well as ordinances enacted by Kendall County. The State's Attorney is also the legal advisor to other Kendall County officials, including the County Board, and is responsible for representing and advising Kendall County in civil litigation.

OFFICE:

The contact information for the Kendall County State's Attorney's Office is:

807 W. John Street, Yorkville, Illinois 60560;
Telephone: (630) 553-4157
Facsimile (630) 553-4204.

The Kendall County State's Attorney's Office also maintains the Kendall County Child Advocacy Center ("CAC"). The CAC uses space to conduct interviews in the Kendall County Health Department at 811 W. John Street, Yorkville, Illinois 60560, and such interviews are conducted by employees of the Kendall County Health Department. However, contact information for the CAC is the Kendall County State's Attorney's Office.

The Kendall County State's Attorney's Office currently employs approximately 20 full-time and 2 part-time employees. A block diagram of the Kendall County State's Attorney's Office's functional subdivisions is attached as **Exhibit 1**.

BUDGET: The total amount of the Kendall County State's Attorney's operating budget for this fiscal year is \$1,538,328.

BOARDS: There are no boards, commissions, committees, or councils that operate in an advisory capacity relative to the operation of the State's Attorney's Office or that exercise control over its policies or procedures, or to which the State's Attorney's Office is required to report and be answerable for its operations.

The Kendall County State's Attorney's Office provides staff support to the Kendall County Juvenile Justice Council, the CAC and the Children's Advocacy Center Advisory Board. A listing of the Kendall County Children's Advocacy Center Advisory Board members is attached as Exhibit 2. For more information about the Kendall County Juvenile Justice Council and its members, please visit their website at <http://www.kcjjc.org/>.

PROCEDURE FOR REQUESTING INFORMATION AND PUBLIC RECORDS FROM THE KENDALL COUNTY STATE'S ATTORNEY'S OFFICE

FOIA REQUESTS: Any person may obtain public records for inspection or copying by submitting a completed Public Records Request form (Exhibit 2) or a written request to any of the below designated FOIA Officers for the Kendall County State's Attorney's Office. The Kendall County State's Attorney's Office will respond to all FOIA requests in accordance with the procedures set forth in FOIA and all other applicable federal and state laws.

FOIA OFFICERS: All FOIA requests for the records of the Kendall County's State's Attorney's Office (including recording pertaining to the CAC) should be given to one of the following FOIA Officers:

Eric Weis, State's Attorney
Leslie Johnson, Civil Division Chief and Assistant State's Attorney
David Berault, Assistant State's Attorney
Anne Knight, Assistant State's Attorney
The Office of the State's Attorney for Kendall County, Illinois
807 W. John Street
Yorkville, Illinois 60560
Telephone: (630) 553-4157
Facsimile: (630) 553-4204
E-mail: foiasa@co.kendall.il.us

COPY COSTS:

Except when a fee is otherwise fixed by statute, the Kendall County State’s Attorney’s Office will charge the following rates for copies of requested records:

TYPE OF DOCUMENT	FEE
Black and white, letter or legal sized copies	No charge for the first 50 pages and 15 cents per page thereafter
Color copies and odd-sized copies	50 cents per page for the first 500 pages and 45 cents per page thereafter
Computer disc, tape-cassette, compact disc, and/or any other recording medium	The actual cost for the computer disc, tape-cassette, compact disc, and/or other recording medium
A driver’s record abstract	\$1.00 per abstract

ADDITIONAL COSTS:

The Freedom of Information Act permits a public body to recover the following additional costs:

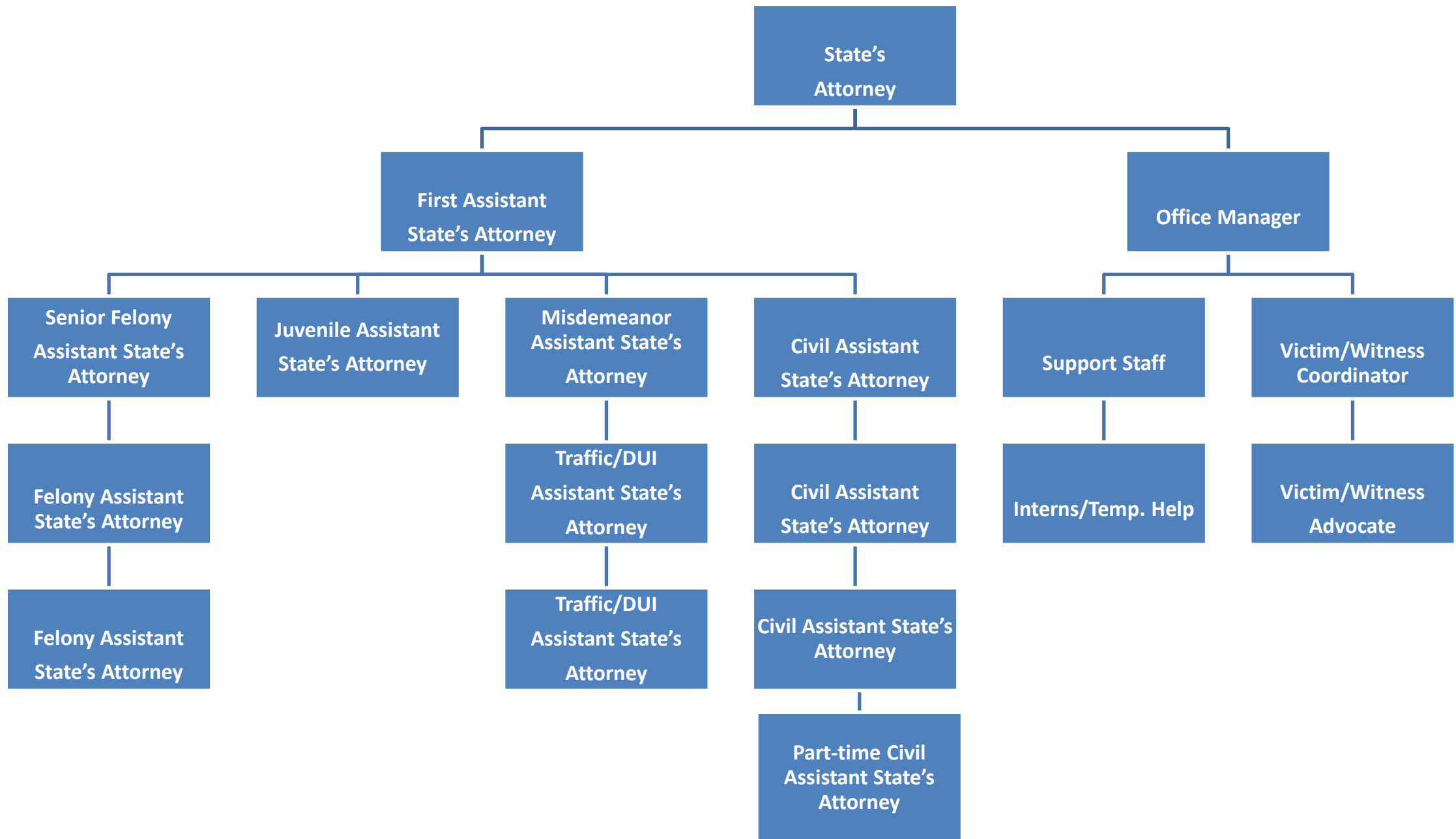
Commercial Requests:

- \$10/hour for searching, retrieving, and examining for redactions, excluding the first 8 hours spent searching or retrieving.
- Actual costs of retrieving records from 3rd party-owned, off-site storage facility.

Voluminous Requests: The follow fees will apply to responses to voluminous requests provide in electronic format.

NON-PDF FILES	FEE
Less than 2 MB	Up to \$20
Between 2 & 4 MB	Up to \$40
More than 4 MB	Up to \$100
PDF FILES	FEE
Less than 80 MB	Up to \$20
Between 80 & 160 MB	Up to \$40
More than 160 MB	Up to \$100

**EXHIBIT 1
OFFICE ORGANIZATION CHART**



Kendall County Children's Advocacy Advisory Board Membership List

Aurora Police Department - Chief Kristen Zeman

DCFS - Amanda Catheline

Illinois State Police - Lt. Dan Likens

Joliet Police Department - Chief Brian Benton

Kendall County Health Department –Dr. Amaal Tokars

Kendall County Sheriff's Office - Sheriff Dwight Baird

Kendall County State's Attorney – State's Attorney Eric Weis

Minooka Police Department- Chief Justin Meyer

Montgomery Police Department - Chief Daniel Meyers (*Designee:* Jeff Ricedorf)

Mutual Ground - Michelle Meyer (*Designee:*Karen Kinsman)

Oswego Police Department - Chief Jeff Burgner

Plainfield Police Department - Chief John Konopek (*Designee:* Carianne Siegel)

Plano Police Department - Chief Jon Whowell

Sandwich Police Department - Chief James Bianchi

Yorkville Police Department - Chief Rich Hart

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REQUEST FOR PUBLIC RECORDS

NAME:

ADDRESS:

TELEPHONE NO.:

E-MAIL ADDRESS:

DATE OF REQUEST:

In the space below, please describe the public records you are requesting. In order to expedite the search for records, please be as specific as possible.

Do you wish to inspect or receive a copy of the requested records?

Inspect _____ Copy _____ Both _____

Do you wish to receive the requested records in hard copy or electronic form, if available?

Hard Copy _____ Electronic Form, if available _____

Is your request made for a commercial purpose as defined by the Freedom of Information Act (i.e., do you intend to sell the requested records or use the records in advertisement)?

Yes _____ No _____

Signature of Requestor

FOR OFFICE USE ONLY

Date and Time of Receipt _____

How Request Was Sent _____

FOIA Officer's Initials _____

Date _____

Date and Time of Response _____