

Kendall County, located in Yorkville Illinois, is seeking qualified candidates for a full-time Risk Management and Compliance Coordinator position. Responsibilities include the coordination of Kendall County's Risk Management programs including but not limited to workers compensation, property insurance, liability insurance, and FMLA. Additionally, supporting the Administrative Services Department by maintaining compliance with local, state, and federal laws.

A complete job description is available at <https://www.co.kendall.il.us/wp-content/uploads/Risk-Management-and-Compliance.pdf>

A minimum of a Bachelor's Degree from an accredited college/university or four years of experience is required; preferred areas of study/experience are public administration and human resources. Work experience in Risk Management and SHRM certifications are preferred.

The position has a compensation range of \$48,000 to \$50,000 annually depending on qualifications and experience, along with an extensive benefit package. Working hours are 37.5 hours per week with additional hours outside of regular business hours as assigned.

Questions and additional details concerning this job posting should be directed to County Administrator Scott Koeppel - skoeppel@co.kendall.il.us

Submit Resume and completed application <https://www.co.kendall.il.us/wp-content/uploads/employment-application-1.pdf> by email to skoeppel@co.kendall.il.us with subject "Risk Management" or by mail to:

Scott Koeppel
111 W Fox St.
Yorkville, IL 60560

Resumes and Applications must be received by December 15th.