

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, July 25, 2019

Call to Order

Committee Chair Matt Kellogg called the Budget and Finance Committee to order at 5:03p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich		5:30p.m.	
Scott Gryder	ABSENT		
Audra Hendrix	Here		
Matt Kellogg	Yes		
Matthew Prochaska	Here		

Staff Members Present: Latreese Caldwell, Matt Kinsey, RaeAnn Van Gundy

Approval of Agenda – Member Hendrix made a motion to approve the agenda, Member Prochaska seconded the motion. **With three members present voting aye, motion passed by a vote of 3-0.**

Approval of Claims – Member Prochaska made a motion and Member Hendrix seconded the motion to forward for approval the Approval of Claims in an amount not to exceed \$971,692.29, and Grand Juror Claims for July 2019 in an amount not to exceed \$1,491.96, to the County Board. **With three members voting aye, the claims were approved to forward to the County Board for final approval by a vote of 3-0.**

Department Head and Elected Official Reports

Administration Department – Latreese Caldwell reported that the County received a payment for Kendall Area Transit in the amount of \$191,000 for the DOAP Grant. Ms. Caldwell stated that Kendall Area Transit continues to borrow funds to meet their monthly financial obligations. Ms. Caldwell reported that the County is a pass-through for the DOAP grant funds for Kendall Area Transit, and asked for committee consensus to have the funds deposited and an ABC check cut and sent to DVAC to assist in their financial struggles. **There was consensus by the three members present.**

Items from Other Committees – None

Items of Business

- *Discussion and Approval of the Updated Technology Services 5-year Plan* – Technology Director Matt Kinsey explained the proposed Technology Services capital plan for Network Infrastructure Upgrade for 2020, including the plan to replace the current infrastructure this year, replacing old switches on the main campus, reducing the LAN switch count from 6 to 4 to ensure cost saving and reduce the technology footprint in the

County, and upgrading the remaining POE switches in the Courthouse, Public Safety Center, and Health and Human Services building for VoIP integration, and upgrading servers to the newest version of Windows. Member Hendrix made a motion to forward the item to the County Board for approval, second by Member Prochaska. **With three members present voting aye, the motion carried.**

- *Discussion of Countywide Telephone Budget and Expense* – The committee reviewed the information provided and determined that there really wouldn't be a substantial savings if all County phones were contracted under the same vendor.
- *Approval of a Resolution Relating to the Participation by Elected Officials in the Illinois Municipal Retirement Fund (IMRF)* – Member Prochaska made a motion, second by Member Cesich to forward to the County Board for approval. **With four members present voting aye, the motion carried.**
- *Approval of Ordinance Authorizing the Issuance of General Obligation Refunding Bonds (Alternate Revenue Source), Series 2019A and Series 2019B, for the purpose of refunding the outstanding General Obligation Bonds (Alternate Revenue Source), Series 2010 and Series 2011* – Ms. Caldwell explained the documents provided to the committee. Member Hendrix made a motion to forward to the County Board, second by Member Prochaska. **With four members voting aye, the motion carried.**
- *Approval of FY2019 Budget Revision* – Ms. Caldwell briefed the committee on the revisions that needed to be made to the FY2019 budget. Member Hendrix made a motion to forward to the County Board, second by Member Prochaska. **With four members voting aye, the motion carried.**
- *FY2019 General Fund Year-End Projection* – Ms. Caldwell reviewed the year-end projections with the committee.
- *FY2020 Budget Discussion* – Discussion on FY2020 projections, possible deficit, the revenues and expenditures with seven months of revenues and expenditures captured, and the budget process and schedule. There was consensus by the committee that Ms. Caldwell should send the budget guidelines to Department Heads and Elected Officials this week. Ms. Caldwell will have spreadsheets prepared and available for budget input by August 1, 2019.

Executive Session – Not needed

Items for the County Board

Approval of Claims in an amount not to exceed \$971,692.29, and Grand Juror Claims for July 2019 in an amount not to exceed \$1,491.96

Approval of the Updated Technology Services 5-year Plan

Approval of a Resolution Relating to the Participation by Elected Officials in the Illinois Municipal Retirement Fund (IMRF)

Approval of Ordinance Authorizing the Issuance of General Obligation Refunding Bonds (Alternate Revenue Source), Series 2019A and Series 2019B, for the purpose of refunding the outstanding General Obligation Bonds (Alternate Revenue Source), Series 2010 and Series 2011

Approval of FY2019 Budget Revision

Adjournment – Member Hendrix made a motion to adjourn the Budget and Finance Committee meeting, Member Prochaska seconded the motion. **The meeting was adjourned at 6:00p.m. by a 4-0 vote.**

Respectfully submitted,

Valarie McClain
Administrative Assistant and Recording Secretary