



KENDALL COUNTY
ANIMAL CONTROL

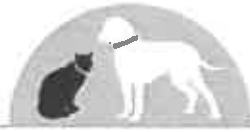
**County Office Building
County Board Rooms 209-210
111 W. Fox Street; Yorkville IL**

Wednesday, July 25, 2018 – 8:30a.m.

A G E N D A

- 1. Call to Order**
- 2. Roll Call:** Elizabeth Flowers (Chair), Lynn Cullick (Vice Chair), Matt Kellogg, Matthew Prochaska, John Purcell
- 3. Approval of Agenda**
- 4. Approval of Minutes from May 23, 2018**
- 5. Monthly Reports**
 - Census Log
 - Bite Report
 - Operations Report
 - Accounting Report
- 6. Old Business**
 - *Discussion on Animal Control Office Trailer*
- 7. New Business**
 - *Approval of one (1) Pet Microchip Scanner for the Kendall County Sheriff's Office*
- 8. Public Comment**
- 9. Executive Session**
- 10. Action Items for County Board**
- 11. Adjournment**

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Department at 630- 553-4171, a minimum of 24-hours prior to the meeting time



**KENDALL COUNTY
ANIMAL CONTROL**

Wednesday, May 23, 2018 at 8:30AM

MEETING MINUTES

Call to Order – The meeting was called to order by Committee Chair Elizabeth Flowers at 8:37a.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Lynn Cullick	Here		
Elizabeth Flowers	Present		
Matt Kellogg	Absent		
Matthew Prochaska	Here		
John Purcell	Yes		

With four members present, a quorum was established to conduct committee business.

Others present: Scott Koeppel, Laura Pawson, Dr. Gary Schlapp

Approval of Agenda – Motion made by Member Cullick to approve the agenda, second by Member Prochaska. **With four members in agreement, the motion carried by a vote of 4-0.**

Approval of Minutes – Motion made by Member Cullick to approve the minutes from April 25, 2018, second by Member Prochaska. **With four members in agreement, the minutes were approved by a 4-0 vote.**

Monthly Report – Laura Pawson reviewed the census report with the committee. Written report provided.

Available Dogs for Adoption: 2

Available Cats for Adoption: 7

Bite Report – Total: 21 (1 cat, 20 dogs)

Visitors viewing animals for April 2018 - 39

Events/News

Saturday, June 9, 2018 Pet Supplies Plus Adoption Event

Tuesday, June 12, 2018 Volunteer Orientation

Weekly “Pet of the Week” ad in Shaw Media Newspaper

Operations Report – Written report provided.

Accounting Report - Written report provided. Discussion on purchasing microchip scanner(s) for the Kendall County Sheriff's Office for scanning lost pets. Ms. Pawson was instructed to contact the Sheriff's Office to discuss the number of scanners that would be sufficient for their use. **Item to be included on the June 27, 2018 meeting agenda.**

Old Business

- *Review Kendall County Animal Control sign-in and release form for visitors* – Ms. Pawson reviewed the proposed waiver of adult and minor liability forms with the committee. The forms were reviewed by the State's Attorney's Office and the suggested legal verbiage was included. **There was consensus by the committee to approve the revised liability forms for use in Animal Control.**
- Dr. Schlapp asked for an update on the purchase of radios connected to KenCom for Animal Control personnel to carry for immediate use in a crisis or high-risk situation. Mr. Koeppel updated the committee on his discussions with KenCom and their requirements for adding Animal Control personnel to KenCom, and that there was a decision for no further action to be taken on this issue.

New Business

- Dr. Schlapp expressed his concerns on inconsistent information being provided by the Health Department and Animal Control on the responsibility for shipping dead bats to the IDP for free rabies testing. Mr. Koeppel reported that he contacted the Health Department regarding their policy on bat testing. Dr. Tokars stated that they would prefer that anyone that has found a bat or if a human or a domestic animal is bitten, that they contact the Health Department and ask to speak with a nurse. The Health Department is responsible for the shipping costs of bats that have potentially had contact or bitten human beings.

There was consensus by the committee that Animal Control would absorb the cost of shipping any qualified dead bats for testing of rabies when it involves a domestic or companion cat or dog.

- Member Prochaska reported that SB2313, regarding the State Population Control funds collected, and any future fees collected, has passed both houses and was sent to the Governor for approval. Mr. Prochaska will update the committee when it has been approved.

Executive Session – Not needed

Action Items for the County Board - None

Public Comment – None

Adjournment – Member Cullick made a motion to adjourn the meeting, second to the motion by Member Purcell. **With three members present in agreement, the meeting was adjourned at 9:25a.m.**

Respectfully Submitted,

Valarie McClain,
Administrative Assistant & Recording Clerk



**KENDALL COUNTY
ANIMAL CONTROL**

**July 25, 2018
Kendall County Animal Control Census**

June Visitors AM: 41
June Visitors PM: 35

Total: 76

June 2018 Dog

Dog Intakes: 24
Dogs Adopted: 6
Reclaimed: 17
Transferred: 3
Euthanized: 0

June 2018 Cat

Cat Intakes: 18
Cats Adopted: 6
Cats Reclaimed: 0
Transferred: 2
Euthanized: 0

July 2018 - Month to Date/Year to Date/2017 Comparison YTD

Dog Intakes to Date: 24/144/176
Dogs Adopted: 2/31/42
Reclaimed: 18/93/108
Transferred to Rescue: 1/13/13
Euthanized: 0/1/9
Total Available Dogs for Adoption: 0/4
Total Unavailable Dogs: 6/10

Cat Intakes to date: 2/45/65
Cats Adopted: 7/32/22
Cats Reclaimed: 0/2/3
Transferred to Rescue: 0/5/8
Euthanized: 0/1/5
Total Adoptable Cats: 13 (5 Kittens / 8 Cats) / 14 (5 Kittens / 9 Cats)
Total Unavailable Cats: 6 (4 Kittens / 2 Cats) / 9 (7 Kittens / 2 Cats)

EVENTS AND MEDIA:

Upcoming: Pet of the Week, Record Newspaper "Luna" Cat
Upcoming: Saturday, August 11, 2018 Pet Supplies Plus Adoption Event 11am-2pm
Upcoming: Tuesday, August 14, 2018 Volunteer Orientation 6:00-7:30pm



**KENDALL COUNTY
ANIMAL CONTROL**

**June 27, 2018
Kendall County Animal Control Census**

May Visitors AM: 31
May Visitors PM: 26

Total: 57

May 2018 Dog

Dog Intakes: 25
Dogs Adopted: 3
Reclaimed: 15
Transferred: 1
Euthanized: 0

May 2018 Cat

Cat Intakes: 7
Cats Adopted: 0
Cats Reclaimed: 0
Transferred: 0
Euthanized: 0

June 2018 - Month to Date/Year to Date/2017 Comparison YTD

Dog Intakes to Date: 20/104/146
Dogs Adopted: 3/28/30
Reclaimed: 13/65/90
Transferred to Rescue: 3/12/12
Euthanized: 0/1/7
Total Available Dogs for Adoption: 3/3
Total Unavailable Dogs: 4/6

Cat Intakes to date: 15/36/51
Cats Adopted: 6/25/19
Cats Reclaimed: 0/2/3
Transferred to Rescue: 2/5/3
Euthanized: 0/1/3
Total Adoptable Cats: Cats 7/11
Total Unavailable Cats: Cats 10 (1 adult/9 kittens) / 12 (4 cats/8 kittens)

EVENTS AND MEDIA:

Upcoming: Pet of the Week, Record Newspaper "Oliver" Senior Cat
Upcoming: Saturday, July 14, 2018 Pet Supplies Plus Adoption Event 11am-2pm
Upcoming: Tuesday, July 17, 2018 Volunteer Orientation 6:00-7:30pm



KENDALL COUNTY
ANIMAL CONTROL

JUNE 2018

ANIMAL BITES TO HUMANS REPORTED TO KCAC

DATE	OWNER	BITING ANIMAL	PERSON BITTEN
6/2/18	OWNER	"SOPHIE" FELINE (UTD/ALTERED)	OTHER
6/4/18	OWNER	"DAISY" BOXER (UTD/ALTERED)	OTHER
6/5/18	OWNER	"SMOKEY" SHAR PEI (UTD/ALTERED)	OWNER
6/5/18	OWNER	"ROCCO" FIEST (UTD/ALTERED)	OTHER
6/5/18	UNKNOWN	STRAY UNKNOWN DOG	OTHER
6/3/18	OWNER	CHAMP" SHAR PEI MIX (UTD/ALTERED)	OTHER
6/7/18	OWNER	"PEANUT" SHAR PEI MIX (NOT UTD/ NOT ALTERED)	OWNER
6/7/18	OWNER	"NELU" SHAR PEI MIX (NOT UTD/UNALTERED)	OWNER
6/7/18	OWNER	"DAISY" BOSTON TERRIER (UTD/ALTERED)	OTHER
6/8/18	OWNER	"BENJAMIN"WEIMARANER (UTD/ALTERED)	OTHER
6/8/18	OWNER	"BELLA" PIT BULL MIX (INTACT/NOT UTD)	OTHER
6/12/18	UNKNOWN	UNKNOWN DOG	OTHER
6/15/18	OWNER	"SLUGO" PUG (UTD/ALTERED)	OTHER
6/15/18	OWNER	"TIGGER" HOUND (UTD/ALTERED)	OWNER
6/22/18	OWNER	"ZEUS" CANE CORSO (ALTERED/UTD)	OWNER
6/27/18	OWNER	"SNOWBALL" COCKAPOO (UTD/INTACT)	OTHER
6/27/18	OWNER	"HOPE" BOXER (UTD/ALTERED)	OWNER
6/29/18	UNKNOWN	UNKNOWN DOG	OTHER

BOXER	2
SHAR PEI	1
FEIST MIX	1
SHAR PEI MIX	3
BOSTON TERRIER	1
WEIMARANER	1
PIT BULL MIX	1
PUG	1
HOUND	1
CANE CORSO	1
COCKER SPANIEL/POODLE MIX	1
UNKNOW STRAY DOG	3
CAT	1

Total: 18

Multiple Bites: 1



KENDALL COUNTY
ANIMAL CONTROL

MAY 2018

ANIMAL BITES TO HUMANS REPORTED TO KCAC

DATE	OWNER	BITING ANIMAL	PERSON BITTEN
5/1/18	OWNER	"DEISEL" PIT BULL MIX (UTD/ALTERED)	OWNER
5/1/08	OWNER	"DIAMOND" POODLE MIX (INTACT/UTD) 60560	OTHER
5/2/18	OWNER	"ASHER" CATTLE DOG (UTD/INTACT)	OTHER
5/5/18	OWNER	"BEAU" GERMAN SHEPHERD (ALTERED/UTD)	OTHER
5/7/18	OWNER	"BABY DOG" PAPIILLION (ALTERED/UTD)	OTHER
5/7/18	OWNER	"ANNABELLE " COONHOUND MIX (UTD/ALTERED)	OWNER
5/7/18	OTHER	"METRO" GERMAN SHEPHERD (ALTERED/NOT UTD)	OTHER
5/8/18	OTHER	"LILA" SCHNAUZER (UTD/ALTERED)	OTHER
5/9/18	OWNER	"DEMPSEY" BASSETT MIX (UTD/ALTERED)	OWNER
5/14/18	OWNER	"DORY" CAT (ALTERED/NOT UTD)	OWNER
5/15/18	OWNER	"PENNY" PUG MIX (NOT UTD/ALTERED)	OTHER
5/15/18	OWNER	"CLYDE" PIT BULL MIX (UTD/ALTERED)	OTHER
5/15/18	OWNER	"LILLY" MIX (UTD/ALTERED)	OWNER
5/16/18	OWNER	"NUGGET" CAT (NOT UTD/ALTERED)	OWNER
5/17/18	OWNER	"ANNABELLE" HOUND MIX (ALTERED/UTD)	OWNER
5/17/18	OWNER	" DOG" MALTESE (ALTERED/UTD)	OWNER
5/17/18	OWNER	"TRILLIONAIRE" AKITA MIX (UTD/ALTERED)	OTHER
5/19/18	OWNER	"LUCAS" DACHSHUND (UTD/ALTERED)	OTHER
5/20/18	OWNER	"LULUBELL" CHIHUAHUA (4 MONTHS) (UTD/INTACT)	OTHER
5/22/18	OWNER	"REX" ROTTWEILER MIX (UTD/ALTERED)	OTHER
5/24/18	OWNER	"CHICO" DACHSHUND (UTD/ALTERED)	OTHER
5/24/18	OWNER	"JACK" LABRADOR MIX(ALTERED/UTD)	OTHER

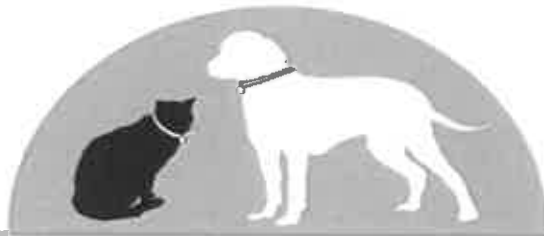
5/28/18	OWNER	"CUPCAKE" JACK RUSSELL TERRIER (UTD/ALTERED)	OWNER
5/28/18	OWNER	MASTIFF (UTD/	OTHER
5/28/18	OWNER	"MINI" GSD (UTD/ALTERED)	OTHER
5/28/18	OWNER	"DUKE" GREAT DANE (UTD/ALTERED)	OTHER
5/29/18	OWNER	"FORD" PIT BULL MIX (NOT UTD/INTACT)	OTHER
5/31/18	OWNER	ENGLISH BULL DOG NO RESPONSE FROM OWNER	OTHER
5/31/18	OWNER	"COCO" MALTESE (INTACT/UTD)	OWNER

PIT BULL	1
POODLE MIX	1
CATTLE DOG	1
GERMAN SHEPHERD	3
PAPILLION	1
COONHOUND MIX	1
SCHNAUZER	1
BASSET HOUND MIX	1
PUG MIX	1
PIT BULL MIX	2
MIX BREED DOG	1
HOUND MIX	1
MALTESE	2
AKITA MIX	1
DACHSHUND	2
CHIHUAHUA	1
ROTTWEILER MIX	1
LABRADOR MIX	1
JACK RUSSELL TERRIER	1
MASTIFF	1

GREAT DANE	1
ENGLISH BULLDOG	1
CAT	2

Total: 29

Multiple Bites: 0



KENDALL COUNTY
ANIMAL CONTROL

Financial Statements FY18
June 2018

KENDALL COUNTY ANIMAL CONTROL
Statement of Revenues And Expenditures
6/30/2018

	CURRENT YEAR				PRIOR YEAR	VARIANCE
	FY18 Budget	June Actual	YTD Actual	YTD Percent of Budget	6/30/17 YTD	FY18 YTD v. FY17 YTD
Animal Control Fund #350						
REVENUE						
Rabies Tags Sold	\$ 189,520	\$ 17,280	\$ 128,586	68.8%	\$ 124,025	2,561
Fines & Fees (Total)	32,000	1,918	13,312	41.6%	19,990	(6,678)
Donations	5,000	284	2,078	41.6%	2,544	(466)
Intact Registration Fee	12,000	675	4,795	40.0%	7,355	(2,560)
Miscellaneous	300		25	8.3%	262	(237)
Total Revenue	\$ 238,820	\$ 20,137	\$ 146,796	61.5%	\$ 154,176	\$ (7,380)
EXPENDITURE						
Salary - Animal Control Warden	\$ 49,234	\$ 5,681	\$ 28,404	57.7%	\$ 29,230	\$ (826)
Salary - Assistant Warden	29,994	3,481	17,304	57.7%	8,398	8,906
Salary - Other	58,058	5,498	28,343	48.8%	35,996	(7,653)
Salary - Administrator	6,500	750	3,750	57.7%	3,982	(242)
Overtime	3,000					
Supplies	1,500		600	40.0%	509	91
Postage	1,100	129	878	79.8%	492	366
Training	1,500	158	1,701	113.4%	638	1,063
Telephone & Pager	250	15	97	38.9%	151	(54)
Equipment	4,000	77	1,390	34.8%	686	704
Vehicle Expense & Gasoline	2,500	123	317	12.7%	376	(59)
Uniforms	750		-		39	(39)
Volunteers/Public Relations	1,000		428	42.8%	648	(220)
Neuter/Spay Fees			-			
Rabies Tags	2,500		181	7.2%		181
Transportation, Board & Care	12,000	742	4,518	37.7%	6,952	(2,435)
Kennel Improvements			-			
Observation/Disposal	500		120	24.0%		120
Microchips	1,700		477	28.1%		477
Capital Expenditures	2,500	1,256	1,419	56.8%	34	1,385
Total Operating Expenditure	\$ 178,586	\$ 17,890	\$ 89,926	50.4%	\$ 58,141	\$ 1,795
TRANSFERS OUT						
Transfer to General Fund	\$ 48,475	\$ 1,955	\$ 16,684	34.4%	\$ 7,442	\$ 9,242
Transfer to IMRF Fund	14,000	1,301	6,876	49.1%	13,528	(6,652)
Transfer to Building Fund	10,000					
Transfer to SS Fund	10,500	1,029	5,555	52.9%		5,555
Total Transfers Out	\$ 82,975	\$ 4,285	\$ 29,116	35.1%	\$ 20,970	\$ 8,146
Total Expenditure & Transfers Out	\$ 261,561	\$ 22,176	\$ 119,042	45.5%	\$ 109,111	\$ 9,931
Total Revenue Over/(Under) Expenditure	\$ (22,741)	\$ (2,039)	\$ 27,754		\$ 45,065	\$ (17,311)

**KENDALL COUNTY ANIMAL CONTROL FUND #350
FUND (CASH) BALANCE
FY 2018**

MONTH	FY18 Monthly REVENUE OVER/(UNDER) EXPENSES	FY18 FUND (CASH) BALANCE	FY17 Monthly REVENUE OVER/(UNDER) EXPENSES	FY17 FUND (CASH) BALANCE
Beginning Fund (Cash) Balance		\$ 185,196		\$ 128,836
December-17	\$ 917	186,113	\$ (2,667)	126,169
January-18	26,202	212,314	7,513	133,682
February-18	(5,972)	206,342	16,915	150,597
March-18	(7,556)	198,787	10,076	160,673
April-18	12,308	211,095	6,042	166,715
May-18	3,894	214,989	5,036	171,751
June-18	(2,039)	212,950	2,149	173,899
July-18			(606)	173,294
August-18			13,274	186,567
September-18			110	186,677
October-18			11,898	198,575
November-18			(13,379)	185,196
Fund (Cash)	\$ 27,755		\$ 56,359	
YTD Fund Balance		\$ 212,950		\$ 185,196

**KENDALL COUNTY ANIMAL CONTROL FUND #350
VOUCHERS PAID
June-2018**

LINE ITEM	VENDOR	DESCRIPTION	AMOUNT	
3502-000-6201	POSTAGE			
	Postage	May - June 2018	<u>128.63</u>	128.63
3502-000-6206	TRAINING			
	Bridget Galazkiewicz	Mileage Reimbursement	47.19	
	First National Bank of Omaha	Training	<u>110.88</u>	158.07
3502-000-6207	TELEPHONE & PAGER			
	Sprint	Cellular Phone	<u>15.20</u>	15.20
3502-000-6216	EQUIPMENT			
	First National Bank of Omaha	Dog Leashes	<u>76.59</u>	76.59
3502-000-6217	VEHICLE EXPENSE & GASOLINE			
	Kendall County Highway	Fuel Purchase	<u>122.88</u>	122.88
3502-000-6897	TRANSPORTATION, BOARD & CARE			
	VCA Aurora Animal Hospital	Medical Care - Rocko	169.52	
	Countryside Veterinary Clinic	Board and Care	<u>572.61</u>	742.13
3502-000-9999	CAPITAL EXPENDITURES			
	Ideal Fence	Fence Repair	900.00	
	Home Depot Credit Services	Supplies	<u>356.06</u>	1,256.06
TOTAL			<u><u>\$ 2,499.56</u></u>	

KENDALL COUNTY ANIMAL CONTROL
Statement of Revenues And Expenditures
6/30/2018

Animal Control Capital Fund #340

	<u>FY18 Budget</u>	<u>June Actual</u>	<u>YTD Actual</u>	<u>YTD Percent of Budget</u>	<u>Fund Balance</u>
Beginning Balance	\$ 134,712		\$ 134,712		FY10 \$70,000 FY11 87,769 FY12 41,062 FY13 46,762 FY14 51,861 FY15 69,276 FY16 125,571 FY17 134,712 FY18 133,167
Revenue					
Other Revenue	-				
Total Revenue	-				
Expenditure					
Expense - Building Improvements	48,100	257	1,545	3.2%	
Total Expenditure	48,100	257	1,545	3.2%	
Transfers In					
Transfers In - from Animal Control Fund	10,000				
Total Transfers In	10,000	-	-		
Ending Balance	\$ 96,612	\$ (257)	\$ 133,167		

Animal Medical Care Fund #341

	<u>FY18 Budget</u>	<u>June Actual</u>	<u>YTD Actual</u>	<u>YTD Percent of Budget</u>	<u>Fund Balance</u>
Beginning Balance	\$ 32,325		\$ 32,325		FY13 \$250 FY14 21,935 FY15 33,497 FY16 32,810 FY17 32,325 FY18 30,594
Revenue					
Donations & Receipts	1,000		189	18.9%	
Total Revenue	1,000	-	189	18.9%	
Expenditure					
Animal Medical Care Expenses	3,000		1,111	37.0%	
Heartworm Testing	500		170	34.0%	
FelLuk/FIV Testing	500		639	127.8%	
Total Expenditure	4,000	-	1,920	48.0%	
Ending Balance	\$ 29,325	\$ -	\$ 30,594		

KENDALL COUNTY ANIMAL CONTROL
Statement of Revenues And Expenditures
6/30/2018

State Pet Population Control Fund #860

	FY18 Budget	June Actual	YTD Actual	YTD Percent of Budget	Fund Balance
Beginning Balance	\$ 11,315		\$ 11,315		FY10 \$915 FY11 780
Revenue					FY12 1,980
Dogs Running at Large Fee	1,500	40	520	34.7%	FY13 110
Dangerous Dog Fee					FY14 5,865
Vicious Dog Fee					FY15 7,990
Impoundment					FY16 9,830
Dog Bites					FY17 11,315
Total Revenue	1,500	40	520	34.7%	FY18 11,835
Expenditure					
Remittance to State of IL	10,980		-		
Total Expenditure	10,980	-	-		
Ending Balance	\$ 1,825	\$ 40	\$ 11,835		

Animal Population Control Fund #870

	FY18 Budget	June Actual	YTD Actual	YTD Percent of Budget	Fund Balance
Beginning Balance	\$ 106,508		\$ 106,508		FY10 \$29,314 FY11 46,246
Revenue					FY12 60,939
Fees	16,000	1,050	6,740	42.1%	FY13 64,358
Total Revenue	16,000	1,050	6,740	42.1%	FY14 71,549
Expenditure					FY15 83,094
Spay/Neuter Adopted Dogs/Cats	4,500	465	2,484	55.2%	FY16 97,935
Spay/Neuter Targeted Dogs/Cats	2,500	590	3,966	158.6%	FY17 106,508
Total Expenditure	7,000	1,055	6,450	92.1%	FY18 106,797
Ending Balance	\$ 115,508	\$ (5)	\$ 106,797		