

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, June 13, 2019

Call to Order

Committee Vice Chair Matt Kellogg called the Budget and Finance Committee to order at 5:00p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Audra Hendrix	Here		
Matt Kellogg	Here		
Matthew Prochaska	EXCUSED		

Staff Members Present: Latreese Caldwell, Scott Koepfel, RaeAnn VanGundy

Approval of Agenda – Member Cesich made a motion to approve the agenda, Member Hendrix seconded the motion. **With three members present voting aye, motion passed by a vote of 3-0.**

Approval of Claims – Member Hendrix made a motion and Member Cesich seconded the motion to forward for approval of Claims in an amount not to exceed \$880,700.22, and additional Petit Juror Claims for May 2019 in an amount not to exceed \$264.16 to the County Board. **With three members voting aye, the claims were approved to forward to the County Board for final approval by a vote of 3-0.**

Department Head and Elected Official Reports - None

Items from Other Committees – None

Items of Business

- *Discussion of FY2020 Budget Timeline* – Latreese Caldwell directed the committee to the FY2019 Budget Book, and reviewed the proposed timeline. Ms. Caldwell reminded the committee that the process didn't begin until August last year, which didn't allow adequate time for office/department capital plan and budget submissions. Discussion on the timeline for the upcoming budget year, budget hearings, budget analysis based on 6-month data from the Treasurer's Office, having combined COW/Finance meetings for budget discussions with the full Board, and adding additional budget meetings in September, October and November as necessary.

Executive Session – Not needed

Items for the County Board

- *Approval of Claims in an amount not to exceed \$880,700.22, and additional Petit Juror Claims for May 2019 in an amount not to exceed \$264.16*

Adjournment – Member Cesich made a motion to adjourn the Budget and Finance Committee meeting, Member Hendrix seconded the motion. **The meeting was adjourned at 5:53p.m. by a 3-0 vote.**

Respectfully submitted,

Valarie McClain
Administrative Assistant and Recording Secretary