

COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
Meeting Minutes for Thursday, May 16, 2019

Call to Order

Committee Vice Chair Matt Kellogg called the Budget and Finance Committee to order at 5:51p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Here		
Audra Hendrix	ABSENT		
Matt Kellogg	Here		
Matthew Prochaska	Here		

Staff Members Present: Latreese Caldwell, Robyn Ingemunson

Approval of Agenda – Member Prochaska made a motion to approve the agenda, Member Cesich seconded the motion. **With three members present voting aye to approve the agenda, motion passed by a vote of 3-0.**

Approval of Claims – Member Prochaska made a motion and Member Cesich seconded the motion to forward for approval Claims in an amount not to exceed \$1,653,641.47 to the County Board. **With three members voting aye, the claims were approved to forward to the County Board for final approval by a vote of 3-0.**

Department Head and Elected Official Reports - None

Items from Other Committees – None

Items of Business

- *Approval of a Resolution Establishing Civil Fees and Criminal and Traffic Assessments to be Charged by the Clerk of the Circuit Court* – Discussion of the proposed fee increases for the Circuit Clerk’s office. Member Kellogg stated that the Finance Committee has been working with the Circuit Clerk for almost two years on this proposal.

Member Prochaska made a motion to change the resolution to an ordinance, second by Member Cesich. **With three members present voting aye, the motion carried.**

Member Prochaska made a motion to add Law Library to all funds as it applies, to the ordinance, second by Member Cesich. **With three members present voting aye, the motion carried.**

Member Prochaska made a motion to add “funds should be deposited in to the Circuit Clerk Fees line item #010-1-014-1205”, second by Member Cesich. **With three members present voting aye, the motion carried.**

Member Prochaska made a motion to add the clause “SEVERABILITY: The unenforceability or invalidity of any clause in this Ordinance shall not have an impact on the enforceability or validity of any other clause. Any unenforceable or invalid clause shall be regarded as removed from this Ordinance to the extent of its unenforceability and invalidity. Therefore, this Ordinance shall be interpreted and enforced as if it did not contain the said clause to the extent of its unenforceability and invalidity”, Member Cesich seconded the motion. **With three members present voting aye, the motion carried.**

Member Prochaska made a motion to forward the Ordinance with the proposed changes to the County Board for approval, second by Member Cesich. **With three members present voting aye, the motion carried.**

Executive Session – Member Cesich made a motion to enter into Executive Session for the purpose of the review of discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, 5ILCS 120-2/21, second by Member Prochaska.

Roll Call

Attendee	Status
Amy Cesich	Yes
Audra Hendrix	ABSENT
Matt Kellogg	Yes
Matthew Prochaska	Yes

With three members present voting aye, the committee entered into Executive Session at 6:16p.m.

The committee reconvened in Open Session at 6:19p.m.

Items for the County Board

- *Approval of Claims in an amount not to exceed \$1,653,641.47*
- *Approval of a Resolution Establishing Civil Fees and Criminal and Traffic Assessments to be Charged by the Clerk of the Circuit Court*
- *Approval of the Release of Executive Session Minutes Review from September 13, 2018 and May 16, 2019*

Adjournment – Member Cesich made a motion to adjourn the Budget and Finance Committee meeting, Member Prochaska seconded the motion. **The meeting was adjourned at 6:21p.m. by a 4-0 vote.**

Respectfully submitted,

Valarie McClain
Administrative Assistant and Recording Secretary