



KENDALL COUNTY
ANIMAL CONTROL

Wednesday, January 24, 2018 at 8:30AM
Historic Courthouse, East Wing Conference Room
109 W. Ridge Street, Yorkville, IL

MEETING MINUTES

Call to Order – The meeting was called to order by Committee Vice Chair Lynn Cullick at 8:35a.m.

Roll Call

Committee Members Present: John Purcell – aye, Lynn Cullick - here, Matt Prochaska – present, Matt Kellogg – here. **With four members present, a quorum was established to conduct committee business.**

Member Flowers was absent from the meeting

Others present: Scott Koeppel, Laura Pawson

Approval of Agenda – Motion made by Member Purcell to approve the agenda, second by Member Prochaska. **With four members in agreement, the motion carried.**

Approval of Minutes – Motion made by Member Purcell, second by Member Kellogg with an amendment to the second page to read: *Member Kellogg left the meeting at 9:00a.m., before the discussion regarding puppy mills and supporting a state proposed measure that would prohibit pet store operators from selling a dog, cat, or rabbit acquired from a commercial breeder.* **With four members in agreement, the minutes were approved with the amendment.**

Monthly Report – Laura Pawson reviewed the census report with the committee. Written reports provided.

Available Dogs for Adoption: 6

Available Cats for Adoption: 9 (7 cats, 2 kittens)

Bite Report – Total: 14 (2 cats, 12 dogs)

Visitors viewing animals for December 2017 - 85

Events/News

Thursday, January 25th – The Law Office Fundraiser, Yorkville, 6:00p.m.-9:00p.m.

Saturday, February 10th – Pet Supplies Plus Adoption Event, 11:00a.m.-2:00p.m.

Thursday, February 22nd – Volunteer Orientation, 6:30p.m.-8:30p.m.

Weekly “Pet of the Week” ad in Shaw Media Newspapers
Monthly adoption appearance on WSPY Television

Operations Report

- a. “Meet your Match” Adoption Event for February – Member Purcell made a motion to approve the proposed half-price adoption fee for the month of February, second by Member Kellogg. **With four members voting aye, the motion carried.**
- b. Update on Vicious Dog Case – Ms. Pawson updated the committee on the case of a Doberman viciously attacking a small child. There were problems in serving the owner, and while waiting for the case to go before the court system, the dog attacked another person, mauling them in the face. The case finally went to Court, the owner was fined \$100, and was ordered to euthanize the dog. **The case was closed as of January 16, 2018.**

Accounting Report

- a. December 2017 Accounting Report – The committee reviewed the written report provided.
- b. January 2018 Accounting Report - The committee reviewed the written report provided.

Mr. Koeppel stated that part of the original Trailer Lease agreement included a warranty for the first-year, and the County’s intent to purchase the trailer the second year. Because the committee chose to continue leasing the trailer in the second year, there is no longer an active warranty, and the County is now responsible for any and all repairs. After evaluation by Acton Mobile, it was determined that the trailer was sagging in the middle, and would need to be re-leveled to correct the issue. Facilities has made provisions for temporarily locking the doors, until the trailer is re-leveled. Ms. Pawson stated that the estimated cost for re-leveling is \$625.00. The committee asked that Ms. Pawson coordinate with Mr. Smiley, and contact Acton Mobile to ensure that there is a warranty on any re-leveling work done. **There was consensus by the committee to have the repairs done as quickly as possible, using maintenance/operation funds.**

Old Business

Approval for the Advertising of Low Income Spay/Neuter Voucher Program – Ms. Pawson provided the pricing for spay/neuter program advertising, and asked the committee for approval to advertise the program to the community. Discussion on the cost for advertising in the Shaw Media newspapers, and the advertisement size. Ms. Pawson said that they would be using the Pet Population Control fund, and stated that the program will provide free spay or neutering, and rabies inoculation to Kendall County residents that are on Social Security, Disability or the Link Program. The resident is responsible for the rabies tag purchase at the time of service. **There was consensus by the committee to do a ½ page advertisement for a two-week trial period and report the number of response because of the ad at the February meeting.**

Discussion of the Dog Running at Large Ordinance – Ms. Pawson reported she met with Chief Deputy Peters and Deputy Commander Langston regarding proposed changes to the County ordinance. The Sheriff’s office was in support of the proposed changes that would be more responsibility onto Animal Control. Ms. Pawson will meet with the Assistant State’s Attorney Anne Knight, Sheriff’s Office Chief Deputy Peters and Deputy

Commander Langston in the next few weeks regarding the issue and additional suggestions for the ordinance. Ms. Pawson will continue to update the committee on the progress.

New Business - None

Executive Session – Not needed

Action Items for the County Board - None

Public Comment – None

Adjournment – Member Purcell made a motion to adjourn the meeting, second to the motion by Member Prochaska. **With all in agreement, the meeting was adjourned at 9:24a.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant & Recording Clerk