



COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
COUNTY OFFICE BUILDING
County Board Room 210
Thursday, January 10, 2019 at 4:00 PM
AGENDA

- 1. Call to Order and Pledge of Allegiance**
- 2. Roll Call:** Amy Cesich, Judy Gilmour, Matt Kellogg, Audra Hendrix, Matthew Prochaska, John Purcell, Robyn Vickers, Elizabeth Flowers, Tony Giles, Scott Gryder
- 3. Approval of Agenda**
- 4. Old Business**

Presentation and Q & A with State of Illinois Government Relations Consultants

5. New Business

From PBZ Committee:

- *Discussion regarding forwarding to the State's Attorney's Office for enforcement a Violation of Section 10.01.A.2. of the Kendall County Zoning Ordinance (Required Fencing in the M Zoning Districts) at 790 Eldamain Road*
- *Discussion of Inoperable Vehicle Citation Letter*

From Facilities Management Committee:

- *Discussion of County Facility Tour*
- *Discussion of Public Safety Center HVAC Replacement Project*

From Animal Control Committee:

- *Discussion of Kendall County Animal Control*

- 6. Public Comment**
- 7. Questions from the Media**
- 8. Chairman's Report**
- 9. Review Board Action Items**
- 10. Executive Session**
- 11. Adjournment**

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630- 553-4171, a minimum of 24-hours prior to the meeting time

COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
Thursday, December 13, 2018

CALL TO ORDER AND PLEDGE OF ALLEGIANCE - The meeting was called to order at 4:03p.m. by County Board Chair Scott R. Gryder, who led the Pledge of Allegiance to the American Flag.

ROLL CALL

Attendee	Status	Arrived	Left Meeting
Scott Gryder	present		
Amy Cesich	ABSENT		
Elizabeth Flowers	ABSENT		
Tony Giles		4:07p.m.	
Judy Gilmour	here		
Audra Hendrix	here		
Matt Kellogg	yes		
Matthew Prochaska	here		
John Purcell		4:10p.m.	
Robyn Vickers	here		

Others present: Assistant State's Attorney Leslie Johnson, Scott Koeppel, Dr. Amaal Tokars

APPROVAL OF AGENDA – Motion made by Member Prochaska to approve the agenda, second by Member Hendrix. With six member's present voting ave, the motion to approve the agenda carried by a vote of 6-0.

Chair Gryder announced that Member Giles arrived at 4:07p.m.

FORWARDING OF APPROVAL OF CLAIMS - Member Prochaska made a motion to forward the Approval of Claims in an amount not to exceed \$5,679,436.07, and Coroner Claims in an amount not to exceed \$1,595.99, second by Member Hendrix.

ROLL CALL VOTE

Board Member	Vote
Scott Gryder	Yes
Amy Cesich	ABSENT
Elizabeth Flowers	ABSENT
Tony Giles	Yes
Judy Gilmour	Yes
Audra Hendrix	Yes
Matt Kellogg	Yes
Matthew Prochaska	Yes
John Purcell	ABSENT
Robyn Vickers	Yes

With seven members present voting ave, the motion carried by a vote of 7-0.

Chairman Gryder announced that Member Purcell arrived at 4:10p.m.

COMMITTEE BUSINESS

- *Review of 2019 County Board Meeting Schedule* – Discussion of the various meeting days/times. Requested changes:
- Economic Development to the last Friday of each month
 - Highway Department Meeting time to 3:30p.m.
 - Forest Preserve Committee of the Whole Meeting to 4:30p.m. on Tuesday of the week after the 1st Forest Preserve Commission Meeting

If approved at the December 18, 2018 meeting, the schedule will be posted by January 1, 2019 to comply with OMA requirements.

- *Discussion of 2019 Lobbyist Priorities* – Mr. Koeppel stated there was a discussion at the last Admin HR Committee meeting, and the committee recommended discussion with the full Board about the priorities that they have for 2019. Discussion and determination of the top priorities including:
- Collins Road
 - Route 47 North to Sugar Grove
 - Eldamain Road and Bridge
 - Wikaduke Trail
 - Millbrook Bridge and Forest Preserve

The committee asked Mr. Koeppel to contact several different lobbying firms for pricing and availability, and report at the next meeting.

- *Update on Kendall County Animal Control* – County Administrator Koeppel briefed the Board on the status of the staff, facility, temporary hours, and placement of animals into Rescue organizations, notification of local law enforcement agencies, discussions with the State's Attorney's Office regarding the Animal Control Act and operations during this crisis situation, and arrangements that were made with Countryside Veterinary Clinic in Yorkville for handling any strays that might be dropped off by local law enforcement agencies. Discussion future plans, staffing issues, volunteers, and current operations being done at the facility. Mr. Koeppel will keep the Board apprised of any changes or updates, and report at the January meeting.

QUESTIONS FROM THE MEDIA – Jim Wyman, WSPY News asked about the cause for the Animal Control situation, and the expected date for reopening. Mr. Wyman also asked about the cost to retain a Lobbying Organization.

REVIEW BOARD ACTION ITEMS – Chair Gryder asked the committee to review the draft County Board agenda for December 18, 2018.

ACTION ITEMS FOR THE DECEMBER 18, 2018 COUNTY BOARD MEETING

Approval of Claims in an amount not to exceed \$5,679,436.07, and Coroner Claims in an amount not to exceed \$1,595.99

Approval of 2019 County Board Meeting Schedule

ITEMS FOR THE January 10, 2019 COMMITTEE OF THE WHOLE MEETING

Update on Animal Control Facility Operation and Staffing

Update on Lobbying Firms

CHAIRMAN'S REPORT – Chairman Gryder informed the Board that Mr. Koepfel had completed his Masters in Public Administration degree in December 2018, and that as agreed upon in his contract with the County Board, would receive a pay increase effective December 15, 2018.

Mr. Gryder also congratulated Member Prochaska for his appointment to the ISACo Board of Directors in December 2018.

EXECUTIVE SESSION – Member Kellogg made a motion to enter into Executive Session for the purpose of 1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body (5ILCS 120/2 [1]); and 2) for the purpose of Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal (5ILCS 120/2 [11]), second by Member Prochaska.

ROLL CALL VOTE

Board Member	Vote
Scott Gryder	Yes
Amy Cesich	ABSENT
Elizabeth Flowers	ABSENT
Tony Giles	Yes
Judy Gilmour	Yes
Audra Hendrix	Yes
Matt Kellogg	Yes
Matthew Prochaska	Yes
John Purcell	Yes
Robyn Vickers	Yes

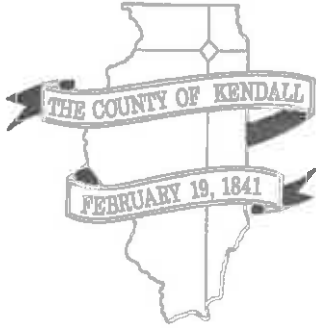
OTHERS PRESENT - Assistant State's Attorney Leslie Johnson, County Administrator Scott Koepfel

With eight member's present and voting aye, the committee entered into Executive Session at 4:43p.m. The committee reconvened in Open Session at 5:09p.m.

ADJOURNMENT – Member Hendrix made a motion to adjourn the meeting, second by Member Giles. **With eight members voting aye, the meeting was adjourned at 5:10p.m.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant and Recording Secretary



DEPARTMENT OF PLANNING, BUILDING & ZONING**111 West Fox Street • Room 204****Yorkville, IL • 60560****(630) 553-4141****Fax (630) 553-4179****MEMORANDUM**

To: Kendall County Committee of the Whole
From: Matthew H. Asselmeler, AICP, Senior Planner
Date: January 8, 2019
Re: Zoning Violation at 790 Eldmain Road

Section 10.01.A.2 of the Kendall County Zoning Ordinance requires that properties zoned Manufacturing must comply with the following: "All business, production, servicing and processing shall take place within completely enclosed buildings, unless otherwise specified. Within one hundred and fifty feet of a Residential District, all storage shall be in completely enclosed buildings or structures; and storage located elsewhere in this district may be open to the sky but shall be enclosed by solid walls or fences (including solid doors or gates thereto) at least eight feet high, but in no case lower in height than the enclosed storage; and suitably landscaped."

In early 2018, a complaint was filed against the subject property for not having a fence.

On April 19, 2018, the Planning, Building and Zoning Department send a letter to property owners requesting that the required fence be installed. A follow-up letter was sent on June 25, 2018.

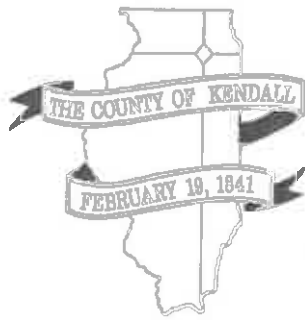
At their August 2018 meeting, the Planning, Building and Zoning Committee voted to request that the Kendall County State's Attorney's Office send a violation letter to the property owners. This letter was sent August 17, 2018.

The property owners started construction of the fence and, at the November Planning, Building and Zoning Committee meeting, indicated that they would have the fence complete by January. At that same meeting, the Planning, Building and Zoning Committee requested an update on the fence progress at the January meeting.

At their meeting on January 7, 2019, no update was provided to the Planning, Building and Zoning Committee by the property owners and the fence remained unfinished. The Committee voted to forward this matter to the Committee of the Whole.

If you have any questions regarding this memo, please let me know.

MHA



DEPARTMENT OF PLANNING, BUILDING & ZONING

111 West Fox Street • Room 204

Yorkville, IL • 60560

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MEMORANDUM

To: Kendall County Committee of the Whole
From: Matthew H. Asselmeler, AICP, Senior Planner
Date: January 8, 2019
Re: Inoperable Vehicle Ordinance Update

Since the passage of the new Inoperable Vehicle Ordinance in September 2018, the Kendall County Planning, Building and Zoning Department has been working with the State's Attorney's Office and the Sheriff's Office on the logistics of enforcing the new regulation. The three departments worked together to prepare a citation letter based upon the language contained in the Inoperable Vehicle Ordinance.

At their meeting on January 7, the Planning, Building and Zoning Committee recommended changes to the letter. Specifically, the Committee requested that the reference to "violation" in certain portions of the letter be changed to "citation" and that the requirement that the Planning, Building and Zoning Department send a letter to the party receiving the citation before the case was closed be removed from the letter.

A redlined copy of the letter, a clean copy of the letter, and the Inoperable Vehicle Ordinance are attached to this memo.

If you have any questions regarding this memo, please let me know.

MHA

ENC: Draft Citation Letter Redlined
Draft Citation Letter Clean Copy
Ordinance 18-19



DEPARTMENT OF PLANNING, BUILDING & ZONING

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ORDINANCE VIOLATION CITATION

CASE NO. INSERT CASE NO.

County of Kendall vs. INSERT OWNER NAME

INSERT DATE

**To: OWNER NAME
OWNER ADDRESS
OWNER C/S/Z**

**RE: P.I.N. # INSERT PIN
Property Location: SITE ADDRESS, CITY/STATE/ZIP**

Please be aware that an inspection of the above described property on **INSERT INSPECTION DATE AND TIME** by the Code Enforcement Officer from the Kendall County Planning, Building & Zoning Department ("Department") revealed a ~~violation~~ citation of Kendall County Ordinance 2018-19, Inoperable Motor Vehicles. Upon inspection, the following described inoperable motor vehicle(s) were found on the subject property, which constitutes a nuisance under Ordinance 2018-19:

INSERT DESCRIPTION OF VEHICLES

Pursuant to Section 4 of Ordinance 2018-19, please take corrective actions to address this ~~violation~~ citation by 1) repairing the subject inoperable vehicles identified in the inspection to operable condition or 2) disposing of the subject inoperable vehicles from the subject property in accordance with State and local law. Abatement of this ~~violation~~ citation shall occur by no later than **INSERT ABATEMENT DATE (10 DAYS AFTER CITATION DATE)**, at which time your property will be re-inspected by the Department for compliance.

You **may avoid a court appearance** if, 1) within ten (10) days of the service of this citation, you repair the vehicle to operable condition or dispose of the inoperable vehicle; ~~and 2) you receive a written notice from the Department confirming compliance following a re-inspection.~~ If said corrective actions **have not** been completed by INSERT DATE you will be required to **APPEAR IN COURT on INSERT HEARING DATE (MONDAY-THURSDAY)**, at 8:30 a.m. in the Kendall County Courthouse, 807 W. John Street, Yorkville, Illinois 60560. You may demand a jury trial by filing a jury demand and paying a jury demand fee when entering your appearance, plea, answer to the charge, or other responsive pleading. A default judgment in the amount of \$200.00 for each day the violation continues after the abatement date of INSERT DATE may be entered in the event you fail to appear in court or answer the charge made on the date set for your court appearance or any date to which the case is continued. Each day the violation continues after the abatement date shall be a separate offense and shall incur a fine of up to \$200.00 per day.

For questions regarding this Citation, please contact Brian Holdiman, Code Enforcement Officer, at 630-553-4141. Your cooperation is greatly appreciated.

Under penalties as provided by law pursuant to Section 1-109 of the Code of Civil Procedure, the undersigned certifies that the statements set forth in this instrument are true and correct.

Brian Holdiman
Code Enforcement Officer

I, Brian Holdiman, swear under oath that I served this Citation on **INSERT NAME OF DEFENDANT** as follows:

Personally on **INSERT NAME OF DEFENDANT**
Male/ Female Approx. Age: _____ Hair Color: _____
Height: _____ Weight: _____
On this date: _____ at this time: _____
Address: _____

Signature



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ORDINANCE CITATION

CASE NO. INSERT CASE NO.

County of Kendall vs. INSERT OWNER NAME

INSERT DATE

**To: OWNER NAME
OWNER ADDRESS
OWNER C/S/Z**

**RE: P.I.N. # INSERT PIN
Property Location: SITE ADDRESS, CITY/STATE/ZIP**

Please be aware that an inspection of the above described property on **INSERT INSPECTION DATE AND TIME** by the Code Enforcement Officer from the Kendall County Planning, Building & Zoning Department ("Department") revealed a citation of Kendall County Ordinance 2018-19, Inoperable Motor Vehicles. Upon inspection, the following described Inoperable motor vehicle(s) were found on the subject property, which constitutes a nuisance under Ordinance 2018-19:

INSERT DESCRIPTION OF VEHICLES

Pursuant to Section 4 of Ordinance 2018-19, please take corrective actions to address this citation by 1) repairing the subject inoperable vehicles identified in the inspection to operable condition or 2) disposing of the subject inoperable vehicles from the subject property in accordance with State and local law. Abatement of this citation shall occur by no later than **INSERT ABATEMENT DATE (10 DAYS AFTER CITATION DATE)**, at which time your property will be re-inspected by the Department for compliance.

You **may avoid a court appearance** if, 1) within ten (10) days of the service of this citation, you repair the vehicle to operable condition or dispose of the inoperable vehicle. If said corrective actions **have not** been completed by INSERT DATE you will be required to **APPEAR IN COURT** on **INSERT HEARING DATE (MONDAY-THURSDAY)**, at 8:30 a.m. in the Kendall County Courthouse, 807 W. John Street, Yorkville, Illinois 60560. You may demand a jury trial by filing a jury demand and paying a jury demand fee when entering your appearance, plea, answer to the charge, or other responsive pleading. A default judgment in the amount of \$200.00 for each day the violation continues after the abatement date of INSERT DATE may be entered in the event you fail to appear in court or answer the charge made on the date set for your court appearance or any date to which the case is continued. Each day the violation continues after the abatement date shall be a separate offense and shall incur a fine of up to \$200.00 per day.

For questions regarding this Citation, please contact Brian Holdman, Code Enforcement Officer, at 630-553-4141. Your cooperation is greatly appreciated.

Under penalties as provided by law pursuant to Section 1-109 of the Code of Civil Procedure, the undersigned certifies that the statements set forth in this instrument are true and correct.

Brian Holdiman
Code Enforcement Officer

I, Brian Holdiman, swear under oath that I served this Citation on INSERT NAME OF DEFENDANT as follows:

Personally on INSERT NAME OF DEFENDANT
Male/ Female Approx. Age: _____ Hair Color: _____
Height: _____ Weight: _____
On this date: _____ at this time: _____
Address: _____

Signature

ORDINANCE NUMBER 18-19

INOPERABLE MOTOR VEHICLES

WHEREAS, it is the policy of the Kendall County Board to promote the health, safety, and welfare of Kendall County by abating the nuisance created by the outside storage of inoperable motor vehicles in unincorporated areas of the County; and

WHEREAS, on May 10, 1988, the Kendall County Board adopted Ordinance No. 8815 entitled "Inoperable Motor Vehicles;" and

WHEREAS, Ordinance No. 8815 stated the circumstances under which the storage of inoperable motor vehicles in unincorporated areas of Kendall County would constitute a nuisance and provided procedures for the abatement of such nuisance; and

WHEREAS, the Kendall County Board now desires to implement an updated procedure for the abatement of the nuisance created by the storage of inoperable motor vehicles; and

WHEREAS, Section 5-1092 of the Counties Code (55 ILCS 5/5-1092) authorizes a county board to declare by ordinance inoperable motor vehicles, whether on public or private property, to be a nuisance and authorize fines to be levied against a person for failure to dispose of an inoperable motor vehicle after receiving notice; and

WHEREAS, pursuant to Section 5-1092, this Ordinance shall not apply to motor vehicles kept within a building when not in use, operable historic vehicles over 25 years of age, or motor vehicles on the premises of a place of business engaged in the wrecking or junking of motor vehicles; and

NOW, THEREFORE, BE IT ORDAINED, that the Kendall County Board hereby authorizes the abatement of the nuisances created by the storage of inoperable motor vehicles and the levying of fines for a person's failure to abate as follows:

Section 1.

Pursuant to authority granted by 55 ILCS 5/5-1092, the purpose of this Ordinance is to provide a method for abating nuisances created in the County of Kendall by inoperable motor vehicles and to provide for fines to be levied for the failure of any person to obey a notice received from the county which states that such person is to dispose of any inoperable motor vehicles under that person's control.

Section 2.

It is hereby declared a nuisance for any person to cause or permit the existence or storage upon any premises within the County of Kendall and outside the municipal confines of any city, village or incorporated town any inoperable motor vehicle or part thereof.

For purposes of this Section, "inoperable motor vehicle" means any motor vehicle from which, for a period of at least 7 days, the engine, wheels or other parts have been removed, or on which the engine, wheels or other parts have been altered, damaged or otherwise so treated that the vehicle is incapable of being driven under its own motor power. "Inoperable motor vehicle" shall not include:

- a. a motor vehicle which has been rendered temporarily incapable of being driven under its own motor power in order to perform ordinary service or repair operations;

- b. any motor vehicle that is kept within a building when not in use;
- c. an operable historic vehicle over 25 years of age which is licensed pursuant to section 3-804 of the Motor Vehicle Code (625 ILCS 5/3-804);
- d. a motor vehicle on the premises of a place of business engaged in the wrecking or junking of motor vehicles.
- e. any motorized equipment used in the production of agriculture.

Section 3.

a. Any Kendall County code enforcement officer and the Kendall County Sheriff, or his deputies, are hereby authorized to issue citations to the offender for a violation of this Ordinance without the necessity of receiving a complaint.

b. Whenever any authorized officer determines an inoperable motor vehicle exists on any public or private property located in the County of Kendall and outside the municipal confines of any city, village, or incorporated town, the officer shall cause a written notice to be served by hand delivery upon the person(s) controlling the inoperable motor vehicle, which notice shall inform the person served that an inoperable motor vehicle constitutes a nuisance under this Ordinance.

An inoperable motor vehicle is under the control of a person(s) if that person(s):

- i. holds legal title to the inoperable motor vehicle;
 - ii. is in custody or possession of the inoperable motor vehicle;
 - iii. is the owner of real property upon which the inoperable motor vehicle is located;
 - iv. has any possessory interest in the real property upon which the inoperable motor vehicle is located;
 - v. has any possessory interest in the inoperable motor vehicle.
- c. Such notice shall include the following:
- i. The name of the defendant and his or her address, if known;
 - ii. The nature of the offense and a reference to this Ordinance;
 - iii. The date, time and place that the person is required to appear in court;
 - iv. A statement that defendant can avoid the court appearance if he, within 10 days of the service of the notice, repairs the vehicle to an operable condition or disposes of the inoperable vehicle;
 - v. A statement that the defendant may demand a jury trial by filing a jury demand and paying a jury demand fee when entering his or her appearance, plea, answer to the charge, or other responsive pleading;
 - vi. A statement that a default judgment may be entered in the event the person fails to appear in court or answer the charge made on the date set for the defendant's court

appearance or any date to which the case is continued and the amount of any default judgment.

Section 4.

a. Any person receiving such notice to dispose of an inoperable motor vehicle shall, within 10 days of the date of service of said notice:

- i. Repair all inoperable motor vehicles identified in the notice to operable condition; or
- ii. Dispose of all inoperable motor vehicles identified in the notice in accordance with all applicable statutes of the State of Illinois and all applicable ordinances and resolutions of the County of Kendall.

b. If the person receiving such notice repairs or disposes of the inoperable motor vehicle within 10 days as required, that person shall contact the Kendall County Planning, Building, and Zoning Department at least 10 days prior to the scheduled court appearance for an inspection. If the code enforcement officer determines the inoperable motor vehicle has been repaired or disposed of so that it is no longer in violation of this Ordinance, the court appearance shall no longer be required.

Section 5.

a. It shall be unlawful and in violation of this Ordinance for any person to neglect, refuse, or otherwise fail to remove or abate any nuisance as defined in Section 2 within 10 days following service of notice pursuant to Section 3(c).

b. A violation of this Ordinance by any person shall be punishable by a fine not exceeding \$200.00 for each offense.

c. Each day a violation continues to exist following the expiration of the 10 day cure period set forth in Section 4(a) shall constitute a separate offense.

Section 6.

Ordinance No. 8815 adopted May 10, 1988 is repealed.

IN WITNESS OF, this Ordinance has been enacted by a majority vote of the Kendall County Board this 18 day of September, 2018.

Attest:



Debbie Gillette
Kendall County Clerk



Scott R. Gryder
Kendall County Board Chairman

Plan & Spec versus Turnkey (with COOP)

Similarities

- Bids are competitively solicited: Equipment, Controls, Labor, etc. has been bid out whether through COOP or by contractor*
- Local contractors utilized for installation*
- Engineered Drawings*
- Project will get completed and implemented*

Differences

Plan and Spec

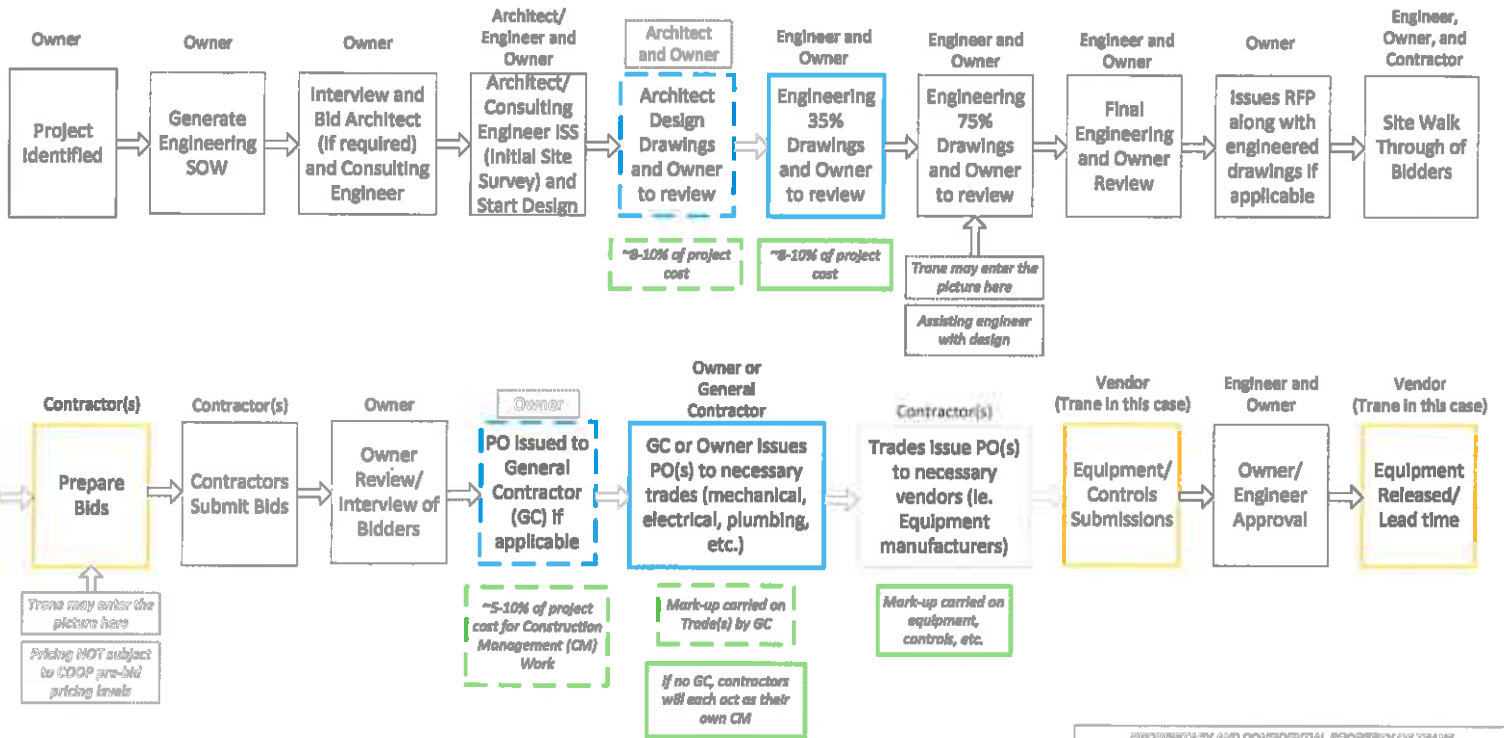
- More likely for change orders to occur*
- Multiple open bids for review*
- Longer Timeline for project completion*
- Major decisions can be made by contractor(s)*
- May not get equipment/controls or installing contractor that owner prefers*
- Multiple levels of contract = more area for additional markup*
- Multiple warranties held by each level of the contract – ie. Mechanical Contractor holds equipment warranty since they were purchaser*

Turnkey

- Trane takes on risk for full project to handle changes within proposed scope of work*
- Contractors must comply with standards set forth by COOP*
- Equipment, Controls, labor, etc. set at pre-bid levels when utilizing COOP*
- More owner involvement with engineered drawings/development*
- Since there is only (1) contract, Trane is the single point of contact*
- Trane holds warranty direct with Owner*

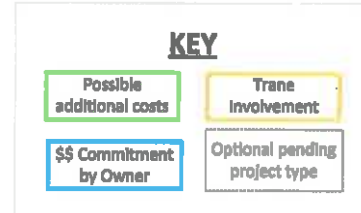
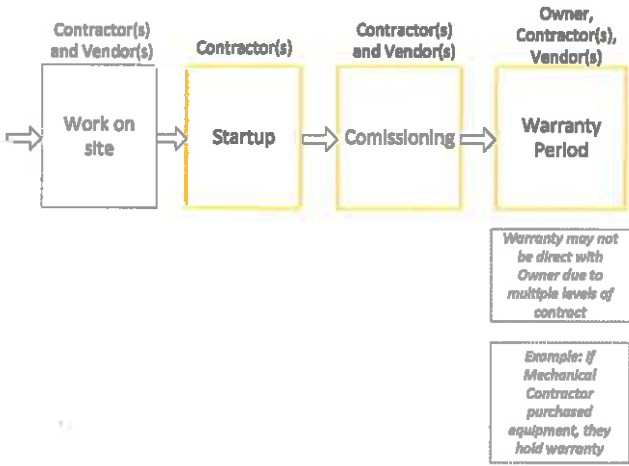
Plan and Spec Process Design, Bid, Build

Randall County, IL



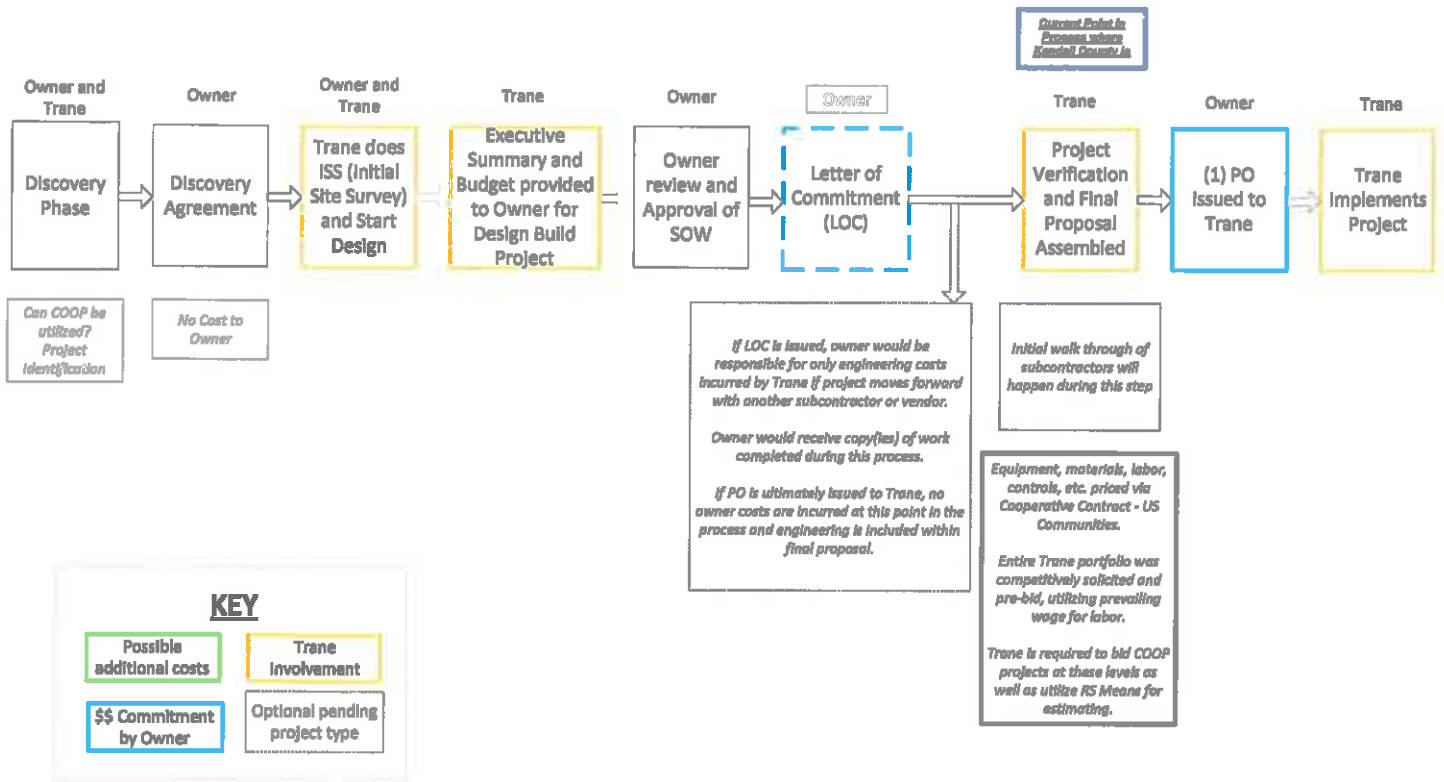
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Randall County, IL



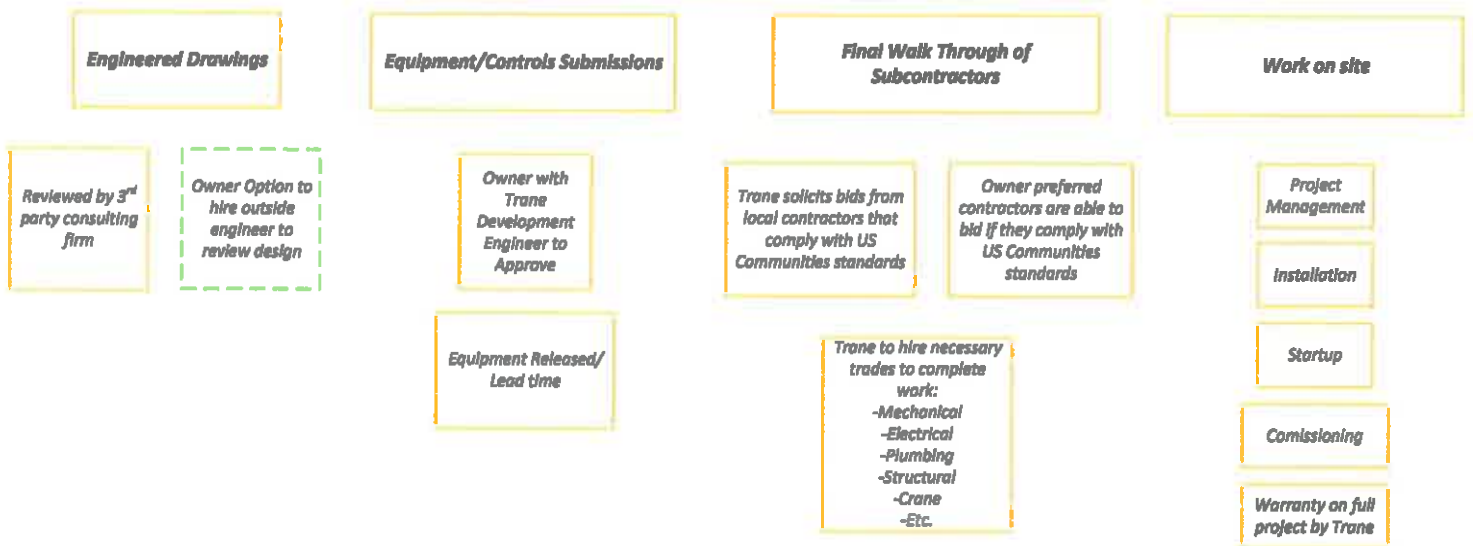
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Turnkey Process (Bid-when utilizing COOP), Design, Build



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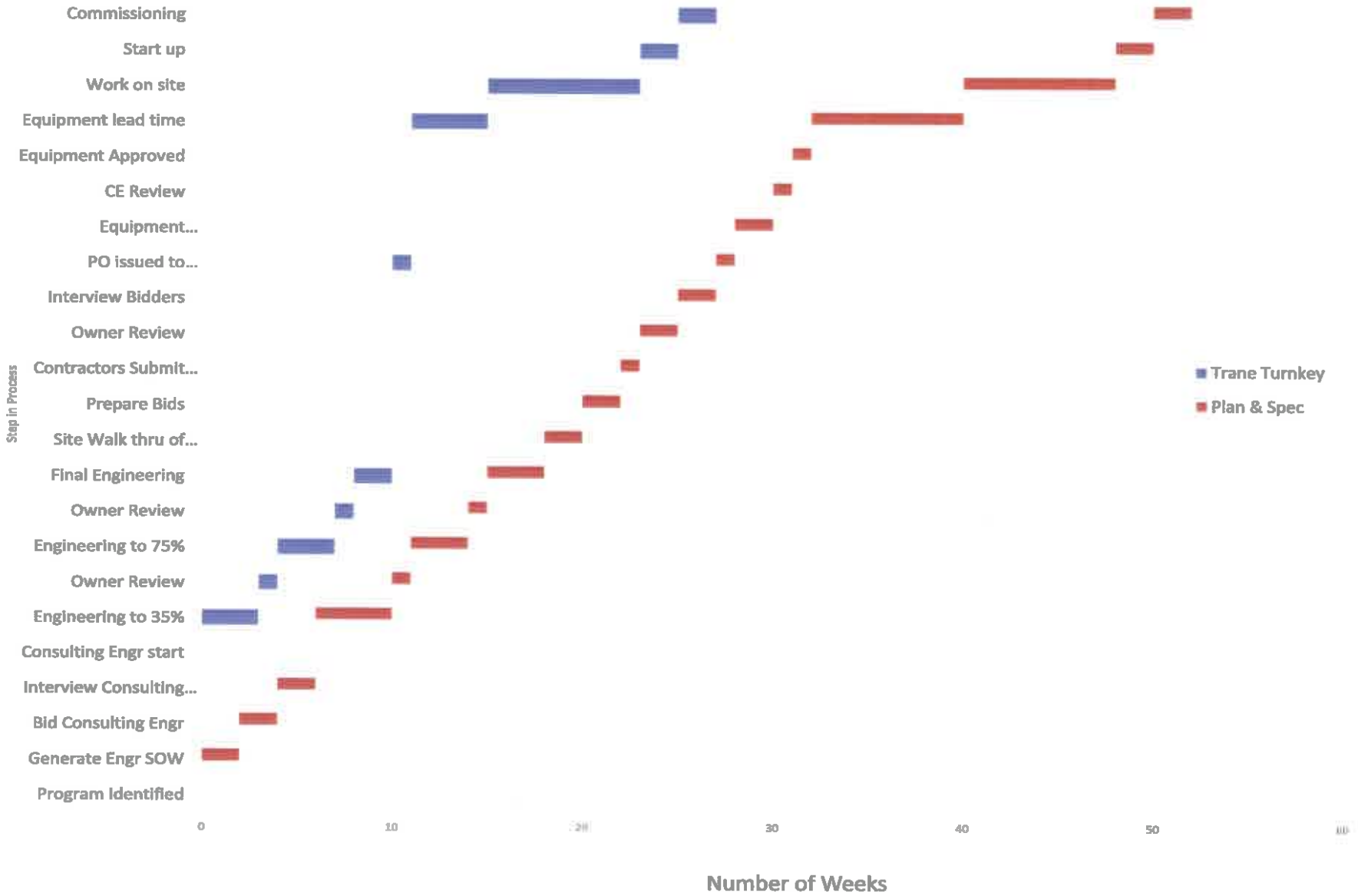
Trane Implements Project



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Timeline Review							
Plan & Spec Vs Coop							
		# of Weeks					
Task		Start Date	End Date	Plan & Spec	Start Date	End Date	Trane Turnkey
Program Identified		0	0	0	0	0	0
Generate Engr SOW	Owner	0	2	2	0	0	0
Bld Consulting Engr		2	4	2	0	0	0
Interview Consulting Engineer	Owner	4	6	2	0	0	0
Consulting Engr start		6	6		0	0	
Engineering to 35%		6	10	4	0	3	3
Owner Review	Owner	10	11	1	3	4	1
Engineering to 75%		11	14	3	4	7	3
Owner Review	Owner	14	15	1	7	8	1
Final Engineering		15	18	3	8	10	2
Site Walk thru of bidders		18	20	2	10	10	0
Prepare Bids		20	22	2	10	10	0
Contractors Submit Bids	23	22	23	1	10	10	0
Owner Review	Owner	23	25	2	10	10	0
Interview Bidders		25	27	2	10	10	0
PO issued to Contractor	Owner	27	28	1	10	11	1
Equipment submissions		28	30	2	11	11	0
CE Review		30	31	1	11	11	0
Equipment Approved		31	32	1	11	11	0
Equipment lead time		32	40	8	11	15	4
Work on site		40	48	8	15	23	8
Start up		48	50	2	23	25	2
Commissioning		50	52	2	25	27	2
TOTAL WEEKS				52			27

Plan and Spec vs. Turnkey Timeline



Requested Animal Control Information

The State's Attorney's Office response to possible legal issues from contracting out animal control services:

"No problem. I still see no legal issue with contracting out these responsibilities, as long as all statutory and regulatory requirements are satisfied, including but not limited to, having certain responsibilities performed by licensed veterinarians, and having investigations conducted by those trained and with authority to conduct the investigations. For that reason, certain responsibilities such as bite reports and investigations, might be better served through an IGA with another animal control or government entity, as opposed to a contract with a private entity. While I see no legal issues, there may very well be logistical and practical challenges. "

Costs and information for HVAC projects at animal control facility. From Jim Smiley:

- 1) \$55,000.00 – For a make-up air unit. This is a system that takes outside air, heats it up in winter or cools it down in the summer. Then exhausts the air to control odors in the kennels. This would serve only the kennels. The only system in that part of the building is the in floor heat with a through the wall exhaust system for odor control. That exhaust system is set on a timer that can turn on for however long and often you want it to run. Normally that is about every fifteen minutes.
- 2) \$15,000.00 – For a replacement of the Office HVAC system – The existing system is from the original construction in 2002. A few years ago we replaced the uninsulated ductwork above the ceiling with insulated ductwork and added outside air make-up to the system. The insulation was added as they were complaining of the system not cooling the office area adequately. I investigated and found the area above the ceiling was around 100 degrees during the middle of summer. The system has outlived its useful life and I am recommending to install a unit that is more adequate for the facility and would be more energy efficient.

In 2017 the Animal Control Department completed 28 total investigations. 22 of the investigations were humane investigations (including cruelty & neglect) and 6 dangerous dog investigations.

Animal Control Operations

Required by Statute	Additionally Provided by KCAC
<ol style="list-style-type: none"> 1. Control & prevent the spread of rabies, and dog and cat overpopulation through sterilization, education, inoculation, stray control, impoundment, quarantine and other means. 510 ILCS 5/5(a). 2. Comply with Impoundment Identification/notice procedure In 510 ILCS 5/10 & 11, prior to disposal of the animal. 3. Determine whether an impounded dog or cat is adoptable and offer for animal for adoption, or make animal available to a licensed humane society. 510 ILCS 5/10. 4. Enforce microchipping and spay and neuter requirements for dogs found running at large a second time. 510 ILCS 5/9. 5. Investigate and enforce all claims made for reimbursement for animals killed by dogs under 510 ILCS 5/19. 510 ILCS 5/5(a). 6. Aid in the enforcement of the Humane Care for Animals Act. 510 ILCS 5/5(d). 7. Receive notification of possible rabid animal, oversee/enforce confinement. 510 ILCS 5/12. 8. Receive notification of animal bites, oversee/enforce confinement. 510 ILCS 5/13. 9. Notify a dog owner of an infraction that is the basis for a vicious dog investigation. 510 ILCS 5/15. 10. Conduct dangerous dog investigations and render dangerous dog determinations. 510 ILCS 5/15.1 11. Duties as department investigator/approved humane Investigator under 510 ILCS 70/2.03. 12. Record the name and address of each person to whom rabies vaccination tags are issued and the serial numbers of the tags issued. 8 Ill. Admin. Code 30.60; Kendall County Ord. 98-33 	<ol style="list-style-type: none"> 1. Operate Animal Shelter 2. House Cats and Dogs 3. Allow Law Enforcement to drop off animals 24/7 at Animal Shelter 4. Allow dog surrenders 5. Adoption Services for Public 6. Accept walk-in stray cats in county 7. Pick up, transport and board Impounded animals from city police stations 8. Provide assistance to outside agencies 9. Provide after-hours "Emergency On-call" 10. Free Spay/Neuter Program for low income residents 11. Pick up and transport injured stray animals to vet and cover vet cost to treat injuries 12. Impound and board animals that are legally seized 13. Provide stray hold period beyond state requirement 14. Volunteer Program

County Animal Control Comparison

1	County	Kendall	Macon	LaSalle	Tazwell	Kankakee	DeKalb	Rock Island
2	Population	126218	105801	110067	133526	109605	104733	144808
3	Annual Revenue	\$ 238,300.00	\$ 1,206,649.00	\$ 180,900.00	\$ 624,519.00	\$ 397,300.00	\$ 295,000.00	\$ 956,152.00
4	Annual Expenses	\$ 268,586.00	\$ 1,241,240.94	\$ 187,658.00	\$ 690,290.00	\$ 329,140.56		\$ 872,304.00
6	Rabies Tag Price	\$10A \$25UA	\$15A \$50	\$10A \$20UA	\$12A \$22UA	\$15A \$45UA	\$20A \$40UA	\$10A \$50UA
7	Animal Shelter (Y/N)	Y	Y	N	Y	Y	N	Y
8	Adoption Fee	\$0 - \$135	\$75	NA	\$20-\$80	\$215 - \$150		\$60 - \$150
10	Full-time Staff	2		2	8	**10	3	10
11	Part-time Staff	5		0	1			3
12	Part-time Starting	\$ 9.25		NA	\$ 15.00			\$ 10.00

Animal Control Budget Options

	Current 2019	No Shelter 2019	Difference
1 Rabies Tags Sold	\$ 195,000.00	\$ 195,000.00	\$ -
2 Fines & Fees	\$ 28,000.00	\$ 28,000.00	\$ -
3 Donations	\$ 5,000.00	\$ 5,000.00	\$ -
4 Intact Registration Fee	\$ 10,000.00	\$ 10,000.00	\$ -
5 Miscellaneous Revenue	\$ 300.00	\$ 300.00	\$ -
6 Total Revenue	\$ 238,300.00	\$ 238,300.00	\$ -
7			
8 Salary - Animal Control Warden	\$ 50,219.00	\$ 50,219.00	\$ -
9 Salary - Asst Animal Control Warden	\$ 30,597.00	\$ -	\$ 30,597.00
10 Salaries - Other	\$ 58,092.00	\$ 12,324.00	\$ 45,768.00
11 Salary-Administrator	\$ 6,500.00	\$ 6,500.00	\$ -
12 Salaries - Overtime	\$ 1,500.00	\$ 850.00	\$ 650.00
13 Office Supplies	\$ 1,500.00	\$ 1,500.00	\$ -
14 Postage	\$ 1,400.00	\$ 1,400.00	\$ -
15 Training	\$ 1,500.00	\$ 750.00	\$ 750.00
16 Telephone & Pager	\$ 250.00	\$ 125.00	\$ 125.00
17 Equipment	\$ 3,500.00	\$ 3,000.00	\$ 500.00
18 Vehicle Expense & Gasoline	\$ 2,200.00	\$ 2,200.00	\$ -
19 Transfer To General Fund Health Insurance	\$ 60,078.00	\$ 44,146.00	\$ 15,932.00
20 Transfer To IMRF	\$ 11,000.00	\$ 4,934.64	\$ 6,065.36
21 Transfer To Animal Control Building Fund	\$ 10,000.00	\$ 10,000.00	\$ -
22 Transfer to SS Fund	\$ 11,000.00	\$ 4,784.54	\$ 6,215.46
23 Electricity	\$ -	\$ -	\$ -
24 Uniforms	\$ 750.00	\$ 500.00	\$ 250.00
25 Heat For Building	\$ -	\$ -	\$ -
26 Reimbursement-Animal Killed/Injured By Dogs	\$ -	\$ -	\$ -
27 Volunteers/Public Relations	\$ 1,000.00	\$ 1,000.00	\$ -
28 Neuter/Spay Fees	\$ -	\$ -	\$ -
29 Rabies Tags	\$ 2,500.00	\$ 2,500.00	\$ -
30 Transportation/Board & Care	\$ 10,000.00	\$ 10,000.00	\$ -
31 Kennel Improvements	\$ -	\$ -	\$ -
32 Claims	\$ -	\$ -	\$ -
33 Observation/Disposal	\$ 500.00	\$ 500.00	\$ -
34 Microchips	\$ 2,000.00	\$ 2,000.00	\$ -
35 Capital Expenditures	\$ 2,500.00	\$ 2,500.00	\$ -
36 NEW Housing Animals	\$ -	\$ 102,601.77	\$ (102,601.77)
37 TOTAL Expenditure	\$ 268,586.00	\$ 264,334.95	\$ 4,251.05

Animal Housing Cost Calculations

1	Dogs per year		283
2	Dog length of stay		14.8
3	Dog per day cost	\$	12.00
4	Annual Dog Cost	\$	50,393.14
5			
6	Cats per year		89
7	Cat length of stay		43.56
8	Cat per day cost	\$	8.00
9	Annual Cat Cost	\$	31,096.63
10			
11	Admin fee per hour	\$	14.50
12	Hours per week		28
13	Annual Admin Cost	\$	21,112.00
14			
15	Total Housing Cost	\$	102,601.77

18	Number of Intakes	2018	2017	2016	2015	2014	2012	AVG
19	Dog intake	255.6	294	269	278	352	251	283
20	Cat intake	62.4	98	82	76	105	112	89

22	2017 AVG Days	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	AVG
23	Dog	12.64	17.2	13.3	13.5	22.2	8.96	27.3	14.7	17.9	9.97	12.1	8.25	14.83
24	Cat	21.11	17.7	33	40.4	74.6	39.2	60.8	39.3	41	57.7	38.5	59.4	43.56