

**KENDALL COUNTY FOREST PRESERVE DISTRICT
OPERATIONS COMMITTEE MEETING MINUTES**

May 1, 2019

I. Call to Order

Commissioner Hendrix called the Operations Committee meeting to order at 6:04 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Gilmour, Hendrix, and Prochaska all were present.

Commissioner Purcell entered the meeting at 6:05 pm and left at 7:30 pm.

III. Approval of Agenda

Commissioner Prochaska made a motion to approve the agenda without item V. Seconded by Commissioner Gilmour. All, aye. Opposed, none.

IV. Public Comments

There were no citizens to be heard.

V. Review of Financial Statement Reports through April 30, 2019

Removed from agenda.

VI. Operations Updates and Discussions

- Environmental Education
 1. ENTICE Workshop – Illinois Pollinators

Director Guritz presented feedback on the Environmental Education Entice workshop.

Commissioner Purcell entered the meeting at 6:05 pm.
 2. YTD School Program Reservations Report

Director Guritz presented a report from Emily Dombrowski for the Environmental Education YTD school programs.
- Grounds and Natural Resources Updates
 1. Hoover Forest Preserve Designated Trail Plan

Director Guritz presented updates on the Hoover Forest Preserve trail plans.

2. Restoration Challenge Grant Updates
Director Guritz presented the District's grant funded projects including a K-12 Pollinator grant.
3. Fox River Bluffs Cropland Conversion Updates
Director Guritz presented the Fox River Bluffs Cropland conversion uplands including a draft plant species lists. The soil type map was presented.
4. Subat Forest Preserve Shelter and Amenities Repairs
Director Guritz presented estimates on the Subat Forest Preserve Shelter roof.

- Ellis House and Equestrian Center

1. Ellis Lesson Horse – Draft Bill of Sale – 9-Year Quarter Horse Mare “Betty” Request for Trial Period Initiation
Director Guritz presented a draft bill of sale for an Ellis Lesson Horse for \$2,000.
Commissioner Purcell made a motion for forward the draft bill of sale for an Ellis Lesson Horse “Betty” to Commissions. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.
2. Summer Camp Promotional Offer
Director Guritz presented a summer camp promotional offer for Ellis Summer Camps.
Commissioner Prochaska made a motion to approve the promotional offer for Ellis Summer Camps. Seconded by Commissioner Gilmour. Aye, all. Opposed, none.
3. Ellis House and Event Tent Rentals – Marketing and Client Contracts Report
Director Guritz presented updates on Ellis House and Event Tent Rentals.

VII. Special Use Permit Requests

- a. **University of Illinois Cooperative Extension Twilight Youth Camp – Request to Waive Fees for Shelter Use on June 5, 12, 19 and 26 from 6-8 pm**
- b. **KC Health Department (Keith Bielema) – Annual Triad Picnic – Harris – Shelter 1 – June 17, 2019 from 10:00 am – 1:00 pm**
- c. **KC Sheriff's Office (Christopher Phillips) – KC Sheriff Parent / Youth Orientation for Youth Academy – Meadowhawk Lodge – May 9, 2019 – 4:00 pm – 9:30 pm**

Director Guritz presented a Special Use permits.

Commissioner Purcell made a motion to approve the special use permit requests from UI Cooperative Extension, KC Health Department, and KC Sheriff's Office. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

VIII. Hoover Rail Crossing Updates

- **Tri-Party Crossing Agreement (Illinois Railway-OmniTRAX; KCFPD; United City of Yorkville) including Review of the Proposed Annual Fee Schedule**

Director Guritz presented the Tri-party crossing agreement. The SOA will review the agreement.

- **Review of a Draft Ordinance and License Agreement for Commonwealth Edison Company**

Director Guritz presented a draft ordinance and lease agreement for Commonwealth Edison Company.

- **Review of a Draft Ordinance and Grant of Easement for Illinois Railway LLC – OmniTRAX, Inc.**

Director Guritz presented a draft ordinance and grant of easement for Illinois Railway LLC – OmniTRAX, Inc.

IX. Little Rock Creek Soft-Opening Updates – Fencing Request from Michael Isadore PIN# 01-33-400-010-70 ILCS 805/6 Compliance Review

Director Guritz presented a fencing request form Michael Isadore for Little Rock Creek Forest Preserve.

X. Millington Forest Preserve – BrighterDaze Farm Access Request for Designated Trails Discussion

Director Guritz presented an access request for designated trails. BrighterDaze has been using the preserve. Farm land access is need through property.

Operations Committee discussed access to Millington Forest Preserve. Direction is giving to forward to Committee of the Whole.

1:16

XI. Henneberry Forest Preserve – WTR Lot #51-52 Site Inspection and Site Meeting Outcomes

XII. FY20 Fees and Charges Discussion

XIII. Millbrook Bridge Updates – HLR Bid Specifications Development and Bidding Timeframe

XIV. Executive Session

None.

XV. Other Items of Business

None.

XVI. Citizens to be Heard

No public comments were offered by those in attendance.

XVII. Adjournment

Commissioner Gilmour made a motion to adjourn. Seconded by Commissioner Purcell. Aye, all. Opposed, none. Meeting adjourned at 6:55 pm.

Respectfully submitted,

David Guritz

Executive Director, Kendall County Forest Preserve District