

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
FINANCE COMMITTEE MEETING MINUTES**

**OCTOBER 24, 2019**

**I. Call to Order**

Committee Gengler called the Finance Committee meeting to order at 6:05 pm in the Kendall County Board Room.

**II. Roll Call**

Commissioners Cesich, Gengler, Gilmour, and Vickers all were present.

**III. Approval of Agenda**

Commissioner Vickers made a motion to approve the agenda as presented. Seconded by Commissioner Cesich. All, aye. Opposed, none.

**IV. Public Comments**

There were no public comments offered by citizens in attendance.

**V. Motion to Forward Claims to Commission for an Amount Not-to-Exceed \$20,509.52**

The Finance Committee reviewed the claims list.

Director Guritz remarked the District is renewing the flood insurance policy for Ellis House and Equestrian Center.

Commissioner Cesich made a motion to forward claims for an amount not-to-exceed \$20,509.52 to Commission. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

**VI. Review of Financial Statements and Cost Center Reports through September 30, 2019**

Director Guritz presented an overview of the financial statements and cost center reports through September 30, 2019. An overview of farm lease agreements was provided. YTD revenue increases of Environmental Education were discussed.

Salary coding was discussed.

## **VII. Review of FY20 Insurance Plan Proposals and Recommendations (iParks and ICRMT)**

Director Guritz presented an overview of FY20 insurance plan proposals and recommendations (iParks and ICRMT).

Dane Mall with Alliance Insurance Services discussed the current ICRMT co-insurance policy with the County.

Commissioner Cesich made a motion to forward the review of the FY20 insurance plan proposals to the Committee of the Whole. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

## **VIII. FY20 Preliminary Operating and Capital Fund Budgets Discussion**

### **a) Overview of Grant-Funded Project-Based Accounting**

Director Guritz presented an overview of grant-funded project-based accounting that will be implemented in FY20. The 2019 Pilot Bowhunt program was discussed.

### **b) Appropriation Placeholder for Land-Cash Fund Transfer(s)**

The Finance Committee discussed the appropriations placeholder for Land-Cash fund transfers. Direction was received to project Land Cash fund revenues for the upcoming fiscal year.

### **c) Appropriation Placeholder for Forest Preserve Project Reserve Fund Transfer(s)**

Director Guritz presented the proposed appropriations placeholder for Forest Preserve project reserve fund transfers.

## **IX. Review of FY20 Resident Lease Agreements (Ellis Studio Apartment and Hoover Residence)**

Director Guritz presented a review of FY20 resident lease agreements for the Ellis studio apartment and Hoover residence. Changes from the prior agreements were highlighted.

Commissioner Cesich made a motion to forward the FY20 resident lease agreements (Ellis studio apartment and Hoover residence) to Commission for approval. Seconded by Commissioner Gilmour. Aye, all. Opposed, none.

**X. Kendall Plumbing, Heating and Air Conditioning Quote – Pickerill-Pigott Estate House Repairs and Water Heater Replacement(s)**

Director Guritz reported that repairs are needed to the estate house water heaters. An electrical system inspection is scheduled with Riemenschneider Electric to address power outages to certain sections of the estate.

**XI. Insurance Premium Transfer(s) to Kendall County for FY18 and FY19 for \$40,979.66 plus WC Claims Paid in FY19**

Finance Committee recommended to move item XI to the next Committee of the Whole meeting to allow time for the Kendall County Finance Committee to discuss the topic.

**XII. Executive Session**

None.

**XIII. Other Items of Business**

Director Guritz presented updates on the Pickerill-Pigott Forest Preserve Phase I OSLAD improvements and stormwater ordinance variance request.

Commissioner Gryder made a motion to forward stormwater detention variance request to Commission. Seconded by Commissioner Gilmour. Aye, all. Opposed, none.

**XIV. Public Comments**

No public comments were offered by citizens in attendance.

**XV. Adjournment**

Commissioner Vickers made a motion to adjourn. Seconded by Commissioner Cesich. Aye, all. Opposed, none. Meeting adjourned at 8:03 pm.

Respectfully submitted,

David Guritz  
Executive Director, Kendall County Forest Preserve District