

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

AUGUST 29, 2019

I. Call to Order

Committee Chair Kellogg called the Finance Committee meeting to order at 6:09 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Cesich, Gilmour, Gryder, Vickers, and Kellogg all were present.

III. Approval of Agenda

Commissioner Kellogg made a motion to approve the agenda as presented. Seconded by Commissioner Cesich. All, aye. Opposed, none.

IV. Public Comments

There were no public comments offered by citizens in attendance.

V. Motion to Forward Claims to Commission for an Amount Not-to-Exceed \$27,323.35

The Finance Committee reviewed the claims list.

Commissioner Vickers made a motion to forward claims for an amount not-to-exceed \$27,323.35. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

VI. Review of Financial Statements and Cost Center Reports through July 31, 2019

Director Guritz presented an overview of the financial statements and cost center reports through July 31, 2019. The Finance Committee discussed year-to-date program performance

VII. Review of FY20 Preliminary Operating and Capital Fund Budgets

Director Guritz presented the preliminary draft FY20 Operating and Capital Fund budgets. The Finance Committee discussed the addition of the Natural Area Volunteer bow-hunt program to support control of Chronic Wasting Disease in Kendall County.

The Finance Committee gave a recommendation to increase the non-refundable application fee to \$150.00, with a recommendation of support of the program to the Operations Committee for review.

The Finance Committee discussed the FY20 preliminary Operating and Capital Fund budgets. Several changes were requested, particularly to the projections for charitable donations within the various cost center.

VIII. Review of Quotes: Meadowhawk Lodge Staining Project

Director Guritz presented quotes received for the Meadowhawk Lodge staining project. Three quotes were reviewed, with CertaPro of Aurora extending the lowest responsible quote. The Finance Committee provided direction to present the CertaPro quote to Commission for approval.

IX. Review of Quotes: Asphalt Repairs (Blackberry Trails FP; Harris FP; Hoover FP)

Director Guritz presented quotes for asphalt repairs. The Finance Committee provided direction to present the All Paving quote for crack sealing of Hoover Drive to Commission for approval, with the remaining project quotes to be presented to the Committee of the Whole in September for consideration.

X. Review of Quote: Drain Tile and Storm Water Culvert Clearing (Jay Woods; Subat; Little Rock Creek)

Director Guritz presented a review of quotes for drain tile and storm water culvert clearing received from Innovative Underground. Direction was received to forward the quotes for the tile clearing project at Jay Woods, and the culvert clearing project at Little Rock Creek Forest Preserve to Commission for approval. The Subat tile clearing project will move forward once the tile outflow pipe at Rob Roy Creek is confirmed by field observations.

XI. Bid Results: Fox River Bluffs / Hoover Forest Preserve 59-acre Prairie Seed Mix Purchase

Director Guritz presented the bid results for the Fox River Bluffs / Hoover Forest Preserve 59-acre prairie seed mix purchase. The Finance Committee provided direction to present approval of the low-bid received from Genesis Nursery of Tampico, along with placement of an initial seed order for the Hoover Forest Preserve core prairie restoration project.

XII. ICECF Grant Projects Updates and End-of-Year Purchases

Director Guritz presented updates on the ICECF grant-funded projects and end-of-year purchases needed prior to the October 21, 2019 expiration date for the Hoover Community Restoration Challenge Grant and the two Amenities and Events Grants for Fox River Bluffs and Hoover Forest Preserve

XIII. Executive Session

None.

XIV. Other Items of Business

There were no other items of business.

XV. Public Comments

No public comments were offered by citizens in attendance.

XVI. Adjournment

Commissioner Cesich made a motion to adjourn. Seconded by Commissioner Vickers. Aye, all. Opposed, none. Meeting adjourned at 7:38 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District