

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

July 25, 2019

I. Call to Order

Committee Chair Kellogg called the Finance Committee meeting to order at 6:05 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Cesich, Gilmour, Kellogg, and Vickers all were present.

III. Approval of Agenda

Commissioner Cesich made a motion to approve the agenda as presented. Seconded by Commissioner Vickers. All, aye. Opposed, none.

IV. Public Comments

There were no public comments offered by citizens in attendance.

V. Motion to Forward Claims to Commission for an Amount Not-to-Exceed \$37,706.72

The Finance Committee reviewed the claims list.

Commissioner Cesich made a motion to forward claims for an amount not-to-exceed \$37,706.72. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

VI. Review of Financial Statements and Cost Center Reports through June 30, 2019

Director Guritz presented an overview of the financial statements and cost center reports through June 30, 2019. All programs and rentals, excluding Ellis weddings, are increasing in volume. Cost center summaries were reviewed.

VII. FY 19 End-of-Year Projections Report

Director Guritz presented updates on the FY19 end-of-year projections report. End-of-year projections are expected to be positive. There is less crop revenue from fields not being planted.

VIII. FY 20 Budget Guidelines Discussion

Director Guritz presented FY20 budget guideline discussions. There is a net 1.5% reduction in salaries due to staff changes. The contractual agreements are decreased due to the elimination of the tent at Ellis.

IX. IDNR Grant Program & Proposal Updates (FY 20 OSLAD, Boat Access Area Development, RTP Program)

Director Guritz presented updates on IDNR grant program and proposals. A sight inspection by Upland Design on Freedman Forest Preserve was presented.

X. Fox River Bluffs – Prairie Seed Specifications; Cover Crop Specifications, IDNR Nursery Stock Order

Director Guritz presented a bid spec for the prairie seed specifications. This seed mix will be used on Fox River Bluffs Forest Preserve and Hoover Forest Preserve.

XI. Pickerill Estate House Lease Agreement – Recommended Changes

Director Guritz presented a revised Pickerill estate lease agreement.

XII. Fall 2019 Project Overview

Director Guritz presented fall 2019 project overviews. Eagle Scout projects and staining Meadowhawk Lodge was discussed.

XIII. Executive Session

None.

XIV. Other Items of Business

1. Meadowhawk Lodge Staining – Initial Estimate(s)
2. Asphalt Repair Quotes – Initial Estimate(s)
3. Nature Playspace Water Feature Design Proposal – AquaScapes
4. Little Rock Creek – Bluff Trail Erosion Control Proposal

XV. Public Comments

No public comments were offered by citizens in attendance.

XVI. Adjournment

Commissioner Cesich made a motion to adjourn. Seconded by Commissioner Vickers. Aye, all. Opposed, none. Meeting adjourned at 7:07 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District