

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

JUNE 25, 2020

I. Call to Order

Finance Committee Chair Gengler called the Finance Committee meeting to order at 6:05 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Gengler, Gryder, and Vickers all were present.

III. Approval of Agenda

Commissioner Vickers made a motion to approve the agenda as presented. Seconded by Commissioner Gryder. All, aye. Opposed, none.

IV. Public Comments

There were no public comments offered by citizens in attendance.

V. Motion to Forward Claims to Commission

The Finance Committee reviewed the claims list.

Commissioner Gryder made a motion to forward claims to Commission. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

VI. Review of Financial Statements and Cost Center Reports through May 31, 2020

- **Committee of the Whole Follow-up – Cost Center Report
“Other” Category Overview**

Director Guritz presented an overview of the financial statements and cost center reports through May 31, 2020.

VII. FY20 Operating Fund and Capital Fund Projections

Latreese Caldwell presented the YTD FY20 Operating Fund and Capital Fund details. Assistant County Administrator provided a report on end-of-year projections for the District, indicating a projected deficit of \$110,000 for the year.

Commissioner Gryder made a motion to forward the FY20 Operating Fund and Capital Fund projections to the Committee of the Whole for discussion. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

VIII. Pickerill-Pigott Phase I OSLAD Project – D Construction Change Order #3 – Asphalt Surfacing Addition

Director Guritz presented Pickerill-Pigott Phase I OSLAD project – D Construction change order #3 – asphalt surfacing addition. The change order will be presented to Commission for approval. The overall change order results in a contract savings of (\$454.09).

IX. GRAINCO FS Prepay Propane Contract Review

Director Guritz presented a GRAINCO FS prepay propane contract review. Finance Committee direction was received to secure additional quotes prior to presenting the prepay contract to Commission for approval.

X. 2020 USFS- The Morton Arboretum Landscape Scale Restoration Project – Sub Recipient Grant Agreement

Director Guritz presented the 2020 USFS – The Morton Arboretum Landscape Scale Restoration project – subrecipient grant agreement. The District has been awarded \$50,000 towards oak ecosystem recovery efforts, with a \$60,000 matching requirement. The tree and shrub planting at Fox River Bluffs will count towards this match.

Commissioner Gengler made a motion to forward the Landscape Scale Restoration project – subrecipient grant agreement to Commission for approval. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

XI. Farm License Agreements Updates

Director Guritz presented the farm license agreement updates. All base rent payment have been received.

XII. Executive Session

None.

XIII. Other Items of Business

No other items of business.

XIV. Public Comments

No public comments were offered by citizens in attendance.

XV. Adjournment

Commissioner Gryder made a motion to adjourn. Seconded by Commissioner Vickers. Aye, all. Opposed, none. Meeting adjourned at 7:31 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District