

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

FEBRUARY 27, 2020

I. Call to Order

Committee Gengler called the Finance Committee meeting to order at 6:03 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Cesich, Gengler, Gilmour, Gryder, and Vickers all were present.

III. Approval of Agenda

Commissioner Vickers made a motion to approve the agenda as presented. Seconded by Commissioner Gryder. All, aye. Opposed, none.

IV. Public Comments

There were no public comments offered from citizens in attendance.

V. Motion to Forward Claims to Commission

The Finance Committee reviewed the claims list.

Commissioner Vickers made a motion to forward claims to Commission in the amount of \$22,485.78. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

**VI. Review of Financial Statements and Cost Center Reports through
January 31, 2020**

Director Guritz presented an overview of the financial statements and cost center reports through January 31, 2020.

**VII. Review of Bid Results – Pickerill-Pigott Phase I OSLAD Development
Project**

Director Guritz presented a review of the preliminary bid results for the Pickerill-Pigott Phase I OSLAD development project. Upland Design is reviewing the submitted bid form calculations.

Commissioner Cesich made a motion to forward the Pickerill-Pigott Phase I OSLAD contract to Commission for approval, with a recommendation of award of contract to D. Construction, Inc. for a total base bid contract amount plus alternates #1, #2 and #3 for \$506,467.50. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

VIII. Review of a Memorandum of Understanding for the Exchange of Use of County and District Property (KC Historic Courthouse and Pickerill Estate House Storage)

Commissioner Cesich made a motion to forward the proposed lease agreements and Memorandum of Understanding for the exchange of use of County and District property to Commission. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

IX. Farm License Agreements Updates

- 1. Aux Sable Springs Park**
- 2. Henneberry Forest Preserve**
- 3. Baker Woods 3- Year Hay Contract Bid Documents**

Director Guritz presented a review of farm license agreements.

Commissioner Cesich made a motion to forward the Baker Woods 3 – Year hay contract bid documents to the State’s Attorney’s Office for review. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

X. Review of Quotes – Virginia Wild Rye Seed Purchase (Fox River Bluffs Cover Crop)

Director Guritz presented a review of quotes for Virginia Wild Rye seed purchase for Fox River Bluffs Cover Crop.

Commissioner Gryder made a motion to forward the quote received from GRAINCO, FS of Newark for the purchase of Virginia Wild Rye seed to Commission. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

XI. Speer Financial, Inc. Correspondence – S&P Bond Rating and Non-Referendum General Obligation Limited Tax Bonding Authority

Director Guritz presented a report from Speer Financial, Inc. on the District’s non-referendum general obligation limited tax bonding authority and S&P bond rating conference correspondence. The Finance Committee discussed anticipated S&P bond rating change and non-referendum general obligation limited tax bonding authority available to address District capital project needs.

XII. Procurement Card Purchases Reporting Discussion

Director Guritz presented a discussion on procurement card purchase reporting. Direction was received to forward the invoice back-up not currently accessible using the MUNIS links.

XIII. Executive Session

Commissioner Vickers made a motion to enter Executive Session under 2(c)21 of the Open Meetings Act for the purpose of the review minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Seconded by Commissioner Cesich. Roll call: Commissioners Cesich, Gilmour, Gryder, Vickers, and Gengler, aye. Opposed, none.

Executive Session called to order at 7:05 pm.

Commissioner Gilmour made a motion to adjourn from executive session. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

Regular meeting reconvened at 7:15 pm.

XIV. Other Items of Business

Director Guritz presented the sponsorship for The Conservation Foundation Earth Benefit Dinner. Direction was received to renew the District's \$1,500 Bronze Level sponsorship.

XV. Public Comments

No public comments were offered from citizens in attendance.

XVI. Adjournment

Commissioner Cesich made a motion to adjourn. Seconded by Commissioner Vickers. Aye, all. Opposed, none. Meeting adjourned at 7:16 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District