Teachers: Veterans Assistance Commission of Kendall County, Illinois

Date: August 6, 2008

Preliminaries:

- **Called to Order:** 7:00 PM
- **Prayer:** Recited by Frank Kurtz
- **Pledge of Allegiance:** Lead by Don Dahm
- **Meeting dedication:** Dedicated to the fighting men and women overseas.
- **Roll Call:** Delegates 4 Alternates 4 Quorum YES
- **Concerned Citizens - Introduction of guests:**

Nancy Martin, Ed Dixon, Steve Barrett

Commission Officer’s Reports:

- **President’s Report (Don Dohm):**
  - President Dahm passed on a thank you from Cheryl Morehouse.
  - Nominating committee of Ted Simpson and Jeff Cox appointed.
  - President Dahm reminded the members of the board that the bylaws state that the “Executive Board shall be responsible for overseeing public relations matters and the President shall have sole responsibility for any media transactions”.
  - After discussion it was determined to stick with the schedule of meetings called for last month (September, November, and December). It was also pointed out that members can bring names forward to the nominating committee without a meeting. We also reserve the right to call for a meeting in October if one becomes necessary.

Secretary’s Report (Ted Simpson)

- June 4th Minutes - John Schwartz moved to accept - Frank Kurtz seconded. Motion passed
- July 14th & 22nd Executive Board Minutes - Jeff Cox moved to accept - Frank Kurtz seconded. Motion passed.

Treasurer’s Report (John Schwartz):

- John reinvested the CD for 1 year. The amount is $4,111.00
- “Honor Flight” was suggested as a possibility for an alternative to replace the Moving Wall project. After discussion Norm moved to use the money originally donated to bring the moving wall to Kendall County be donated to Honor flights. It was further stipulated that the money would be released in $1000 increments as need arises. The motion was seconded by Frank and the motion passed.
- Frank Made a motion to accept the treasurer’s report Arnie seconded and the motion passed.

VAC Superintendent’s Report:

- Superintendent – ED Dixon - Submitted written report with attachments – report approved - no discussion.

VAC Committee Reports:

Budget Committee:

- President Dahm asked for a motion to suspend the regular meeting and move to consideration of the budget for 2009. Arnie Bitterman moved and John Schwartz seconded. Motion passed @ 7:26 PM.
- The budget was discussed line item by line item. A spreadsheet with the line item definitions and a narrative showing the breakdown and calculations was prepared by Superintendent Dixon and it assisted the Board as they discussed each line item. The budgetary category totals are:
  - Personnel: $215,473.00
  - Contractual: $52,250.00
Commodities $3,000.00
Capital $2,500
Other $75,000.00

- The VACKC budget proposal total = $348,223.00 which is an increase of $44,893 over the 2008.
- A discussion was held regarding the salaries for the office personnel. Superintendent Dixon submitted a 1% raise for his position and 2% raise for the assistant superintendent and office administrator. It was noted that the County pay raise would be in the 3% range. Arnie Bitterman made a motion that the VAC should match the 3% that the County is offering. Frank Kurtz seconded and after a lengthy discussion the motion passed.
- Frank Kurtz moved to approve the budget proposal, Ed Kurz second. Discussion was concluded and the motion passed. The budget will be presented to County for their review.
- Brian Clason moved to return to the regular meeting agenda, Frank Kurtz second. Motion passed at 8:07 PM.

- **Bylaws:**
  - No proposed changes.

- **IACVAC – NACVSO Report**
  - IACVAC - No report - next meeting scheduled for September 4-6
  - NACVSO - Will report on training conference next meeting.

- **Legislative Committee**
  - Federal: No report
  - State: No report.

- **Special events:**
  - VAC has a booth at the Senior Health & Wellness Fair in Oswego for Saturday, October 18th from 9 AM to 1 PM. The booth will be staffed by the office staff.

- **Old Business**
  - Nothing pending.

- **New Business**
  - Ted Simpson will be resigning from the VAC at the end of his term of office due to work demands.

- **Good of the Commission**
  - Ed Dixon expressed that he feels blessed to have the staff he has especially Ed Kurz. He is particularly thankful for the care and compassion Mr. Kurz shows our clients on the daily trips to Hines VA and the extra works he does without pay.

- **Closing Prayer:** Frank Kurtz

- **Salute the Flag:** Led by Don Dahm.

- **Adjournment:** 8:16 PM

Submitted by: Ted Simpson, VACKC Secretary
Date submitted for approval: 09/03/2008