Veterans Assistance Commission of Kendall County  
“Serving America’s Finest”

**Minutes**  
**Date:** 04/1/2015

**Preliminaries:**
- **Called to Order:** 7:02PM  
  - Recited by Frank Kurtz
- **Pledge of Allegiance:** Lead by John Schwartz
- **Meeting dedication:** All servicemen around the world defending our nation.
- **Roll Call:**  
  - 12 Member Commission Board - Present: President Schwartz; Vice President Dahm; Secretary Meier; Treasurer Kurz; Jeff Cox; Frank Kurtz; Jerry Salois; John Schwartz; Bob Leonard; Ted Simpson; Robert Tracy; Mike Donahue; Ed Dixon.  
  - KCVAC Staff: Steve Barrett, Chad Lockman, Cheryl Bullock.  
  - Absent: Art McGava; Sonny Ellen.

- **Concerned Citizens - Introduction of guests:**

**Commission Officer’s Reports:**
- **President’s Report:** (John Schwartz)  
  - John announced the Gene White Scholarship winners. Discussion was held concerning changes in the award for next year.  
  - Bylaws committee needs to set up a meeting.  
  - Jeff reminded us that we need to adhere to the Open Meetings Act. John notified three of the new board members that they need to take the training for it.

- **Secretary’s Report:** (Norm Meier):  
  - Motion passed to accept Jan 14, 2014 minutes.

- **Treasurer’s Report:** (Ed Kurz):  
  - Motion passed to accept the Treasurer’s Report of $13,116.44 checking account including a donation of $2010.00 from the Kendall County Salute to Veterans and $10 from Carol Gabow.

**Correspondence:**
- Thank You letter for our donation to the 416th Engineer Command Association.
VAC Superintendent’s Report: (Steve Barrett)

- Written Superintendents Report for August was submitted along with the following attachments:
  - Updated VACKC Board Directory.
  - Updated VACKC FY-2015 budget expenditure spreadsheet and budget tracking report.
  - FY-2015 Meeting Dates
  - Veterans Assistance expenditures and transportation summary for December through March.
  - CVSO transition timeline including additional transition costs.
  - FY-2016 Budget Proposal
  - Ed Dixon questioned Steve’s method of rounding budget items to the nearest one hundred dollar amounts. Advice was taken and discussion was held regarding this issue.
  - The annual county audit was conducted in January and no VAC issues were reported.
  - John, Chad and Steve attended the IACVAC Conference in January and will attend the NACVSO Conference in June. Cheryl will staff the office that week.
  - Cheryl will retire on July 1 and the VAC is seeking a new CVSO.
  - Lincoln Memorial Park donated 4 more cemetery plots for use by Kendall County indigents.

VAC Committee Reports:

- BUDGET COMMITTEE - Reviewed, discussed, and passed (by roll call) the 2015 Capital Expenditure budget proposal.
- ELECTION COMMITTEE - Nothing to report until September meeting.
- IACVAC REPORT - Steve Barrett reported on the April IACO Conference.

Unfinished Business:

New Business:

- The next VAC meeting has been changed to June 10. All future meetings will start at 6:30pm due to the Health Department building being closed at 8pm.

Good of the Commission:
- Plano American Legion - April 16, Mystery Comedy Dinner Play.
- Oswego American Legion -
- Newark American Legion -
- Yorkville American Legion -. May 31st, College of Dupage Canoe Trip for Veterans.
- Yorkville VFW -.
- Tri County Vietnow - April 20 pizza night.
- Kendall County American Legion Posts Council will have a booth at the county fair July 31, Aug.1-3. They are also running a beef raffle fundraiser.
- “West Town Barbershop Chorus” is putting on a show to help raise money for Wounded Warriors.
- “Naperville Responds for our Veterans” is having a benefit luncheon in Lisle.

- **Closing Prayer**  - by Frank.
- **Salute the Flag**
- **Adjournment:**  7:50pm

- Minutes prepared by Norm Meier, VACKC Secretary.
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Revised 3/27/2015