COUNTY OF KENDALL, ILLINOIS
BUDGET & FINANCE COMMITTEE
SPECIAL Meeting Minutes
Monday, October 26, 2015

Call to Order
The Budget and Finance Committee was called to order by Chair John Purcell at 6:33 p.m.

Committee Members Present: Bob Davidson, Matthew Prochaska, Scott Gryder, John Purcell

Committee Members Absent: Elizabeth Flowers

Others Present: Sheriff Dwight Baird, Latreese Caldwell, Jeff Wilkins

Items of Business

➤ FY2016 Budget – Member Gryder reported that the PBZ 2003 truck has over 160,000 miles on it, needs approximately $2000 in repairs. Mr. Gryder stated that PBZ doesn’t need to have the workbook computer any longer, and said that they could put the designated funds for the laptop into the truck repairs. Chair Purcell said that there is $5,000 in the PBZ budget capital for repairs that could be used. There was consensus by the committee to approve the needed repairs. Member Gryder will advise John Sterrett to proceed and Latreese Caldwell will send the line item to Sue Smith to pay the invoice.

Mr. Purcell reviewed the latest FY 2016 Levy Calculations and Requests with the group and reviewed the proposed budget changes for Facilities Management, Court Services, Probation, KC Soil & Water District, CASA, PBZ, Technology, Health Care, Admin Services, Court Security, IMRF/SS, County Clerk, Capital Expenditures, Public Defender, Treasurer, State’s Attorney, Circuit Clerk and Health Department.

Discussion on furlough days, staffing, salary increases, upcoming negotiations, possible mid-year budget adjustments, the practice of under-spending budget expenses, the debt service, and the fund balance policy.

Mr. Purcell reviewed the Health Department lease with the county, the original lease payment, the debt payment and the changes in 2011 when the bonds were renewed, when the Health Department lease payments were stabilized at a set dollar amount, and what the payment would have been if the county had continued with the original payment plan.

Mr. Purcell reviewed the various levies the Health Department receives, the salaries projected for 2016, the salary expenses not covered by levies, and the estimated benefits for all Health Department employees. Mr. Purcell explained the reasoning behind asking the Health Department to pay $350,000 toward those employee benefits not covered by grant funds.
The committee also discussed estimated savings of approximately $100,000 the county could realize if they chose to eliminate the PPO plan, and offer the HMO and high-deductible HSA healthcare plans to non-union employees. There was consensus by the committee to schedule a Special Finance COW meeting for Monday, November 2, 2015 at 5:00p.m. to discuss the healthcare options.

Sheriff Baird questioned the funding amount for the Sheriff’s Office vehicle proposal from the Public Safety Capital funds. Mr. Purcell stated $100,000 is the designated amount for vehicle purchase. Sheriff Baird warned that the operating cost will continue to increase when the Sheriff’s Office is forced to drive older squads that need continuous upkeep and repairs. Member Gryder said that he remembered discussion on taking funds from another fund when the jail security glass upgrade and furniture purchases were removed from the Sheriff’s FY2016 budget. Chair Purcell said that the capital fund budget would be further discussed at the October 29, 2015 Finance meeting. Sheriff Baird stated that he wasn’t aware of any public discussion on the reduction to purchase only three vehicles, and that his staff worked very hard to reduce operation costs to accommodate the purchase of five vehicles this year. Sheriff Baird estimates savings on repairs to older fleet vehicles at approximately $10-15,000 per year with the purchase of new vehicles. Sheriff Baird said that because they were only able to purchase three vehicles last year because of capital expenditure cuts, they are already behind in vehicle upgrades.

Discussion on taking funds out of the Public Safety fund to allow the Sheriff to complete the purchase of a total of five vehicles as requested in his original budget proposal.

**Other Business** - None

**Public Comment** – None

**Questions from the Media** – None

**Action Items for County Board** - None

**Items for Committee of the Whole** – None

**Executive Session** – None needed

**Adjournment** – Member Gryder made a motion to adjourn the Budget and Finance Committee meeting, second by Member Davidson. **The meeting adjourned at 8:45p.m.**

Respectfully submitted,

Valarie A. McClain
Administrative Assistant/Recording Clerk