1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month’s Minutes
5. Approval of Agenda
6. Correspondence and Communications – County Clerk
7. Special Recognition
8. Citizens to Be Heard
   A. Julie Weinmann
9. New Business
   A. Ratification of Collective Bargaining Agreement between the Illinois Fraternal Order of Police Labor Council (Records Clerks), Kendall County and the Kendall County Sheriff effective December 1, 2012 through November 30, 2015
10. Old Business
    A. Intergovernmental Agreement for the Installation of a Roundabout at the Intersection of Little Rock Road, Creek Road and Abe Street in Plano IL
11. Standing Committee Reports
    A. Administration – HR
    B. Economic Development
    C. Finance Committee
       1. Approval of Claims in the amount of $ 828,143.62
       2. Authorize $12,042.09 purchase of 5 shelving units with funding from the State’s Attorney’s FY 2013 budget and $5,000 from Courthouse expansion fund line #9702000702
    D. Judicial / Legislative
    E. Animal Control
    F. Health & Environment
    G. Standing Committee Minutes Approval
12. Special Committee Reports
    A. Kencom Executive Board
13. Chairman’s Report

Appointments
Announcements
Rich Healy – Workforce Investment Board
Chris Mehochko – Workforce Investment Board

14. Executive Session
15. Other Business
16. Citizens to be Heard
17. Questions from the Press
18. Adjournment
The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, August 6, 2013 at 6:00 p.m. The Clerk called the roll. Members present: Chairman John Shaw, Amy Cesich, Lynn Cullick, Judy Gilmour, Scott Gryder, Dan Koukol, Matthew Prochaska, John Purcell, and Jeff Wehrli.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Cullick moved to approve the submitted minutes from the Adjourned County Board Meeting of 7/2/13. Member Prochaska seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Member Wehrli moved to approve the agenda. Member Koukol seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

NEW BUSINESS

Assignment and Release of Interest of Lot 6 of Timber Creek

Member Purcell moved to approve the Assignment and Release of Interest of Lot 6 of Timber Creek. 400 Tara St, Sandwich IL. PIN 01-29-378-006 to Heartland Bank and Trust Co in the amount of $7,500.00. Member Cesich seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Collective Bargaining Agreement with Patrol Deputies

Member Cesich moved to approve the Ratification of Collective Bargaining Agreement between the Illinois Fraternal Order of Police Labor Council (Patrol Deputies), the Kendall County Sheriff and Kendall County, Illinois effective December 1, 2012 through November 30, 2015. Member Prochaska seconded the motion.

Assistant State’s Attorney Leslie Johnson reviewed the terms of the contract. The contract is for 3 years, they have agreed to changes in the county’s health insurance and an implementation of a pay lag. The field training officer pay will be $25 per shift, the deputy in charge pay will be $25, and for each year of the contract there will be a 3% increase. Reimbursement rate for a bullet resistant vest is $65 and annual equipment allowance will be $125. Effective on 12/1/13 the detective on call will receive either $100 for each week assigned to on call status or the actual overtime worked as the result of being called to active duty while on call whichever is greater.

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Housing Authority Lease Agreement

Member Prochaska moved to approve the Kendall County Housing Authority Lease Agreement for 2013-2014 for $400.00 per month. Member Cullick seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

STANDING COMMITTEE REPORTS

Planning, Building & Zoning

Construction Engineering Services with Wills Burke Kelsey Associated

Member Wehrli moved to approve the construction engineering services with Wills Burke Kelsey Associated: Fields of Farm colony Pond Outlet/Trail remediation in an amount not to exceed $11,900. Member Gryder seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye except Shaw who voted present. Motion carried.
Administration – HR

Authorizing Execution of Section 5311

Member Gilmour moved to approve the Resolution Authorizing Execution of Section 5311 Downstate Operating Assistance Grant Agreement with the Illinois Department of Transportation for State Fiscal Year 2014. Member Cullick seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Designation Program Compliance Oversight Monitor for Section 5311

Member Gilmour moved to approve the Resolution Designating the Program Compliance Oversight Monitor for Section 5311 and Illinois Downstate Operating Assistance Grants. Member Purcell seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Electric Aggregation

Member Gilmour stated that the electric aggregation question was on the ballot last year and it did not pass. The committee thought that it is worthwhile to put it on again. It would be for residents in unincorporated Kendall County. The ballot results from the last time it was the ballot were 6,068 voting against and 4,831 voting for. Members discussed cost savings and getting information out to the public. The consensus is to put the question on the ballot.

Holiday Schedule

Member Gilmour moved to approve the holiday schedule. Member Gryder seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye except Koukol, Prochaska and Shaw. Motion carried 6-3.

KENDALL COUNTY
2014
HOLIDAY SCHEDULE

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<tr>
<th>HOLIDAY</th>
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<tr>
<td>NEW YEAR’S DAY</td>
<td>WEDNESDAY, JANUARY 1, 2014</td>
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<tr>
<td>MARTIN LUTHER KING, JR. DAY</td>
<td>MONDAY, JANUARY 20, 2014</td>
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<tr>
<td>LINCOLN'S BIRTHDAY</td>
<td>WEDNESDAY, FEBRUARY 12, 2014</td>
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<td>WASHINGTON'S BIRTHDAY</td>
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<td>MEMORIAL DAY</td>
<td>MONDAY, MAY 26, 2014</td>
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<td>INDEPENDENCE DAY</td>
<td>FRIDAY, JULY 4, 2014</td>
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<td>LABOR DAY</td>
<td>MONDAY, SEPTEMBER 1, 2014</td>
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<td>COLUMBUS DAY</td>
<td>MONDAY, OCTOBER 13, 2014</td>
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<td>VETERAN'S DAY</td>
<td>TUESDAY, NOVEMBER 11, 2014</td>
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<td>THANKSGIVING DAY</td>
<td>THURSDAY, NOVEMBER 27, 2014</td>
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<td>DAY FOLLOWING THANKSGIVING</td>
<td>FRIDAY, NOVEMBER 28, 2014</td>
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<td>CHRISTMAS DAY</td>
<td>THURSDAY, DECEMBER 25, 2014</td>
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Economic Development

Resolution recognizing Waubonsee Community College

Member Koukol moved to approve the Resolution Recognizing Waubonsee Community College for their commitment to the Kendall County Job and Resource Fair. Member Gryder seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.
COUNTY OF KENDALL
RESOLUTION 2013-25

RESOLUTION RECOGNIZING WAUBONSEE COMMUNITY COLLEGE
FOR THEIR COMMITMENT TO THE KENDALL COUNTY JOB AND RESOURCE FAIR

WHEREAS, in December of 2011 the Kendall County Board approved the Kendall County Community Economic Development Plan; and

WHEREAS, the Plan outlined specific goals to enhance economic development within the community including to provide local jobs for local residents to help reduce commute times, strengthen the local tax base, and enhance the quality of life for County residents;

WHEREAS, a strategic initiative within the Plan includes establishing a County-wide Job Fair to help achieve this goal; and

WHEREAS, to accomplish this initiative Kendall County, with the local community economic development corporations of Montgomery, Plano, Sandwich, and Yorkville, and the Oswego Economic Development Department, formed a partnership with Waubonsee Community College to organize the Kendall County Job and Resource Fair; and

WHEREAS, the inaugural Kendall County Job and Resource Fair was held on June 1, 2012 at the Plano Campus of Waubonsee Community College with thirty local and regional employers participating and over 250 job seekers attending the event; and

WHEREAS, the tremendous success of the inaugural Kendall County Job and Resource Fair resulted in the continuation of the event; and

WHEREAS, the 2nd Annual Kendall County Job and Resource Fair was held on June 7, 2013 at the Plano Campus of Waubonsee Community College and was equally successful.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF KENDALL COUNTY, AS FOLLOWS:

1) The County Board hereby recognizes Waubonsee Community College and its staff for their commitment to the Kendall County Job and Resource Fair.

2) The County Board expresses its sincere gratitude and appreciation toward Waubonsee Community College and its staff for their collaboration with Kendall County and the community economic development organizations to organize, promote, and hold the 2012 and 2013 Kendall County Job and Resource Fairs.

3) The County Board supports the continued partnership between Kendall County, the community economic development organizations, and Waubonsee Community College to organize, promote, and conduct future Job and Resource Fairs.

Approved and adopted by the County Board of Kendall County, Illinois, this 6th day of August, 2013.

Attest:

Debbie Gillette
County Clerk

Finance

CLAIMS

Member Purcell moved to approve the claims submitted in the amount of $775,412.05. Member Cullick seconded the motion.

COMBINED CLAIMS: FCLT MGMT $67,171.79, B&Z $3,081.12, CO CLK & RCDR $229.44, ED SRV REG $1,161.77, SHRFF $18,420.46, CRCTNS $254.13, MERIT $1,283.00, EMA $841.72, CRCT CT CLK $1,220.75, CRNR $1,873.28, CMB CRT SRV $15,101.42, PUB DFNDR $500.00, ST ATTY $6,025.49, EMLY HLTH INS $377,369.59, OFF OF ADM SRV $4,235.90, CNRL INS & BNDG $49.00, CO BRD $3,696.14, TECH SRV $12,672.82, LIABL INSUR EXPS $9,439.20, CO HWY $1,286.20, HLTH & HMN SRV $34,314.32, FRST PRSRV $10,669.64, ANML CNTRL $1,448.74, CO RCDR DOC STRG $171.90, DRG ABS EXP $135.00, HIDTA $5,215.12, SHRFF $750.00, COMM FND $484.48, CRT AUTOMA $35,183.00, CRNR $3,105.90, PRSTN SRV $6,239.29, G&I $3,988.20, KEN AREA TRAN FND $74,621.87, ADMIN DBT SRV $73.35, JAIL EXP $73.35, ENG/CON $3,262.50, ANML CNTRL $208.12, VAC $5,896.25, BND PROC 2007 $18,092.35, DBT SRV 2007 $420.00, CRTHSE DBT SRV $293.44

Co Board 8/6/13 - 3 -
Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Member Purcell stated that budget hearings have begun, they are starting off with a preliminary deficit of $4.642 million in the General Fund.

**Judicial / Legislative**

Member Cullick reviewed the minutes in the packet from the July 24, 2013 meeting.

**Animal Control**

Member Cesich reviewed the minutes in the packet from the July 17, 2013 meeting. Ms. Cesich stated that 10 dogs and 5 cats were adopted in the month of July. Upcoming events include August 10th adoption event at Go Dog Go, August 12th volunteer orientation, and August 21st Bark in the Park adoption event at the Kane County Cougars game.

**Health & Environment**

Member Gilmour reviewed the minutes in the packet from the July 15, 2013 meeting.

**Labor & Grievance**

Member Gilmour reviewed the minutes in the packet from the July 29, 2013 meeting.

**STANDING COMMITTEE MINUTES APPROVAL**

Member Prochaska moved to approve all of the Standing Committee Minutes and Reports. Member Gryder seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

**SPECIAL COMMITTEE REPORTS**

**Kencom Executive Board**

Member Gilmour stated that the board met on July 25, 2013. They approved payment of bills and the board approved appointments of delegates and alternates to the Kencom Operations Board from the Village of Montgomery Police, Montgomery and Countryside Fire District and Aurora Township Fire District. The board approved using up to $500,000 in funds from the Little Rock Fox FEMA grant for the purpose of radio system improvements. Kencom is seeking to hire two additional dispatcher positions. They met with FEMA representatives regarding reimbursement for overtime expenses from the April flood and storm event.

**CHAIRMAN’S REPORT**

Chairman Shaw stated that the Committee of the Whole meeting date has been changed to Wednesday, August 14th at 7:00 pm.

**RECESS**

**RECONVENE**

Chairman Shaw reconvened the county board meeting.

**CITIZENS TO BE HEARD**

Todd Milliron, 61 Cotswold Dr, Yorkville stated that the contract that was voted upon gave $1,000 when the Highway only got $500 for a pay lag. He spoke about a new payroll system.

**EXECUTIVE SESSION**

Member Purcell made a motion to go into Executive Session for the collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees and for litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent. Member Gryder seconded the motion. Vice Chairman Gilmour asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**
ADJOURNMENT

Member Prochaska moved to adjourn the County Board Meeting until the next scheduled meeting. Member Gryder seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

Approved and submitted this 13th day of August, 2013.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk
INTERGOVERNMENTAL AGREEMENT FOR THE INSTALLATION OF A ROUNDABOUT AT THE INTERSECTION OF LITTLE ROCK ROAD, CREEK ROAD AND ABE STREET IN PLANO, ILLINOIS

THIS INTERGOVERNMENTAL AGREEMENT ("the Agreement") is by and between the County of Kendall, a unit of local government of the State of Illinois ("Kendall County"), the City of Plano (the "City") a municipal corporation of the State of Illinois, and the Little Rock Road District of Little Rock Township, a unit of local government of the State of Illinois (the "Road District").

WITNESSETH:

WHEREAS, the Constitution of the State of Illinois of 1970, Article VII, Section 10, provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any manner not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

WHEREAS, the City, the Road District and Kendall County (the "parties") are units of local government within the meaning of Article VII, Section 1 of the Illinois Constitution of 1970 who are authorized to enter into intergovernmental agreements pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq.; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., provides that any county may participate in an intergovernmental agreement under this Act notwithstanding the absence of specific authority under the State law to perform the service involved, provided that the unit of local government contracting with Kendall County has authority to perform the service; and

Page 1 of 12
WHEREAS, Kendall County has jurisdiction over Little Rock Road, the City has jurisdiction over Creek Road and the Road District has jurisdiction over Abe Street, all of which intersect at or about latitude 41.667282, longitude -88.555163, identified by the County as Section number 12-00119-00-SP; and

WHEREAS, Kendall County, the City and the Road District wish to enter into an agreement wherein during the 2014 calendar year, Kendall County will build and install a “roundabout” along with the necessary splitter islands, crosswalks and lanes at the intersection of Little Rock Road, Creek Road and Abe Street as is shown in Exhibit A attached, in hopes to provide a safe and efficient roadway for the residents of the City, Road District and Kendall County (hereinafter referred to as the “Project”); and

WHEREAS, Kendall County believes that the Project has the potential to reduce injury causing traffic accidents in the project area and will reduce costs associated with building, upkeep and maintenance of the road system. As such, it will strike an appropriate balance between the needs of the City, the Road District and Kendall County as well as for the safety of the traveling public; and

WHEREAS, it is the understanding of the parties that upon completion of the Project, which will be funded completely by Kendall County, the City alone will maintain, repair and/or landscape the subject roundabout as well as the overhead lighting and pedestrian facilities at that intersection, and that Kendall County will have no duties to maintain, repair and/or landscape the roundabout at any time in the future.

NOW, THEREFORE, in consideration of the premises and the mutual covenants hereafter set forth, the parties agree as follows:
1. The foregoing preambles are hereby incorporated into this Agreement as if fully restated in this paragraph 1;

2. Kendall County’s Obligations under the term of this Agreement:
   
   a. Kendall County shall fund the necessary engineering and surveys; obtain all necessary rights of way; fund any necessary land acquisition costs; prepare, or cause to be prepared, all plans and specifications; receive bids and award the contract for the Project. Whether such items listed above are necessary will be determined at the sole discretion of the County. Kendall County shall plan, construct and complete the outlined Project in compliance with all state and federal laws and regulations;

   b. The Project’s roundabout will be placed within the intersection of Little Rock Road, Creek Road and Abe Street and its construction shall include the necessitated alterations occurring within the four legs of the intersection such as splitter islands, crosswalks and entry/exit lanes along with the roundabout itself, along with the sidewalks, ADA ramps, signage and pavement markings that are required at the roundabout. However, Kendall County shall not be responsible for, nor shall it fund, the construction of any sidewalks or multi-use paths that are constructed outside of the area immediately adjacent to the roundabout, including those that may form an extension to the multi-use path that is north of the intersection;

   c. Kendall County shall comply with all competitive bidding and selection requirements necessary for construction and completion of the Project pursuant to applicable state and federal laws;
d. Kendall County shall select and contract with all contractors and subcontractors necessary to complete the construction of the Project and shall be solely responsible for building costs of the Project as described herein and for supervising the construction and completion of the Project;

e. During the course of construction of the Project, Kendall County shall ensure that each contractor and/or subcontractor performing work on the Project shall obtain and continue in force during the term of the Project, all insurance necessary and appropriate and that each contractor and/or subcontractor contracted with to perform work on the Project shall name Kendall County, the City and the Road District as Additional Insureds on a Primary and Non-Contributory basis with respect to the general liability, business auto liability and excess liability insurance, as well as a waiver of subrogation with respect to the general liability and workers' compensation in favor of Kendall County, the City and the Road District;

f. It is understood that Kendall County shall undertake the acquisition of such interests in real estate, including Temporary or Permanent Easements, which Kendall County deems necessary for the construction of the Project, but that Kendall County shall not be obligated to acquire any property by way of fee ownership should it deem it unnecessary;

g. Following completion of the Project, Kendall County shall be responsible for the maintenance of pavement, curbs and drainage at the roundabout itself as well as for its snow plowing;
h. During construction, and up until the time the project is declared completed by Kendall County, Kendall County shall defend, indemnify and hold harmless the City and Road District, and their insurers, employees, and agents from and against any and all claims, liabilities, obligations, losses, penalties, fines, damages, mechanic liens and expenses and costs relating thereto, including but not limited to attorneys' fees and other legal expenses, which the Road District and City, their insurers, employees, and/or agents may hereafter sustain, incur or be required to pay relating to or arising in any manner out of Kendall County's negligence or willful and wanton conduct concerning the work to be performed by Kendall County and/or any of the Kendall County's contractors and/or sub-contractors retained to perform work under this Agreement;

i. After completion of the Project, Kendall County shall defend, indemnify and hold harmless the Road District and City, and their insurers, employees, and agents only in regard to any and all mechanic lien claims which the Road District and City, their insurers, employees, and agents may hereafter be required to pay relating to charges for work to be performed by Kendall County's contractors and/or sub-contractors retained to perform work under this Agreement;

j. At the time the project is deemed complete by Kendall County, it shall send notice to the City and the Road District stating the same. Upon mailing of the notice, the Project shall be deemed to have been completed, and the County's
construction obligations under this agreement shall cease, for purposes of this Agreement.

3. The City of Plano's Obligations under the terms of this Agreement:

a. Upon completion of the Project, the City shall landscape the interior circle of the subject roundabout as well as maintain and repair the overhead lighting and pedestrian facilities at that intersection. The City shall also be responsible for paying for all energy costs associated with the overhead lighting installed at the location of the project;

b. Any and all landscaping done in the interior circle of the subject roundabout shall allow for appropriate sight distance and visibility for drivers and pedestrians and shall conform with state and federal regulations;

c. It is mutually agreed by Kendall County, the City and the District that upon notice of completion of the Project, Kendall County shall not be inferred to, or obligated to, have a duty to provide insurance for the subject Project area or otherwise indemnify and hold harmless the City and Road District in connection with the use, enjoyment, maintenance, repair or replacement of the subject improvements;

d. It is mutually agreed by Kendall County, the City and the Road District that the maintenance, both physical and financial of any road improvements, splitter islands, multi-use paths and sidewalks installed along Creek Road will be the responsibility of the City, and the City alone. Further, the City shall be responsible for any future maintenance, repair or replacement deemed necessary for the subject improvements set forth in this subparagraph.
Nothing in this Agreement shall be construed as to create a duty or responsibility on behalf of Kendall County to maintain, repair, replace, or otherwise control the subject improvements on Creek Road;

e. Upon completion of the subject Project, the City shall defend, with counsel of Kendall County’s own choosing, indemnify and hold harmless Kendall County and the Road District, including Kendall County’s and the Road District’s past, present and future board members, elected officials, insurers, employees, and agents from and against any and all claims, liabilities, obligations, losses, penalties, fines, damages, and expenses and costs relating thereto, including but not limited to attorneys’ fees and other legal expenses, which Kendall County, the Road District and their respective past, present and future board members, elected officials, insurers, employees, and/or agents may hereafter sustain, incur or be required to pay due to any error, omission, negligence, or any willful or intentionally tortious conduct relating to, or arising in any manner out of the use, maintenance, repair, and replacement of the subject improvements within the City’s jurisdiction, which were built during this Project, or claims, liabilities, obligations, losses, penalties, fines, damages, and expenses and costs arising in any manner out of the City’s performance or alleged failure to perform its obligations pursuant to this Agreement.

4. Little Rock Road District’s Obligations under the terms of this Agreement:

a. It is mutually agreed by Kendall County, the City and the Road District that upon notice of completion of the Project, Kendall County shall not be inferred
to, or obligated to, have a duty to provide insurance for the subject Project
area or otherwise indemnify and hold harmless the City and Road District in
connection with the use, enjoyment, maintenance, repair or replacement of the
subject improvements;

b. It is mutually agreed by Kendall County, the City and the Road District that
the maintenance, both physical and financial of any road improvements,
splitter islands, multi-use paths and sidewalks installed along Abe Street will
be the responsibility of the Road District, and the Road District alone. Further,
the Road District shall be responsible for any future maintenance, repair or
replacement deemed necessary for the subject improvements within their
jurisdiction. Nothing in this Agreement shall be construed as to create a duty
or responsibility on behalf of Kendall County to maintain, repair, replace, or
otherwise control the subject improvements along Abe Road;

c. Upon completion of the subject Project, the Road District shall defend, with
counsel of Kendall County’s own choosing, indemnify and hold harmless
Kendall County, the City and their respective past, present and future board
members, elected officials, insurers, employees, and agents from and against
any and all claims, liabilities, obligations, losses, penalties, fines, damages,
and expenses and costs relating thereto, including but not limited to attorneys’
fees and other legal expenses, which Kendall County, the City and their
respective past, present and future board members, elected officials, insurers,
employees, and/or agents may hereafter sustain, incur or be required to pay
due to any error, omission, negligence, or any willful or intentionally tortious
conduct relating to, or arising in any manner out of the use, maintenance, repair, and replacement of the subject improvements within the Road District’s jurisdiction, which were built during this Project, or claims, liabilities, obligations, losses, penalties, fines, damages, and expenses and costs arising in any manner out of the Road District’s performance or alleged failure to perform its obligations pursuant to this Agreement.

5. Nothing in this agreement shall be interpreted to alter jurisdiction over the subject roadways. As such, Kendall County retains jurisdiction over Little Rock Road, the City of Plano retains jurisdiction over Creek Road and Little Rock Road District retains Jurisdiction over Abe Street. Jurisdiction over the subject roundabout itself shall be held by Kendall County;

6. This Agreement and the rights of the parties hereunder may not be assigned (except by operation of law), and the terms and conditions of this Agreement shall inure to the benefit of and be binding upon the respective successors and assigns of the parties hereto. Nothing in this Agreement, express or implied, is intended to confer upon any party, other than the parties and their respective successors and assigns, any rights, remedies, obligations or liabilities under or by reason of such agreements;

7. Any notice required or permitted to be given pursuant to this Agreement shall be duly given if sent by fax, certified mail, or courier service and received. As such, all notices required or permitted hereunder shall be in writing and may be given by either (a) depositing the same in the United States mail, addressed to the party to be notified, postage prepaid and certified with the return receipt requested, (b) delivering
the same in person, or (c) telecopying the same with electronic confirmation of receipt.

If to the County: County Engineer
Kendall County Highway Department
6780 Route 47
Yorkville, Illinois 60560

With copy to:
Kendall County State’s Attorney
807 John Street,
Yorkville, Illinois, 60560

If to the City: Mayor of Plano
17 E Main St
Plano, IL 60545

If to the Road District: Little Rock Township Highway Commissioner
611 W Main Street
Plano, IL 60545

Or such address or counsel as any party hereto shall specify in writing pursuant to this Section from time to time;

8. This Agreement shall be interpreted and enforced under the laws of the State of Illinois. Any legal proceeding related to enforcement of this Agreement shall be brought in the Circuit Court of Kendall County, Illinois. In case any provision of this Agreement shall be declared and/or found invalid, illegal or unenforceable by a court of competent jurisdiction, such provision shall, to the extent possible, be modified by the court in such manner as to be valid, legal and enforceable so as to most nearly retain the intent of the parties, and, if such modification is not possible, such provision shall be severed from this Agreement, and in either case the validity, legality, and enforceability of the remaining provisions of this Agreement shall not in any way be affected or impaired thereby;

Page 10 of 12
9. This Agreement may be terminated by any party upon thirty (30) calendar days written notice to the other parties. However, once construction has begun, any obligations assumed by the City and Road District hereunder shall survive the termination of this Agreement;

10. This Agreement shall take effect upon the date of the final signature below, and shall remain in effect until the completion of the Work. However, maintenance, continuing care, jurisdictional and indemnification obligations shall survive beyond the date of completion of the work;

11. This Agreement may be executed in counterparts (including facsimile signatures), each of which shall be deemed to be an original and each of which shall constitute one and the same Agreement;

12. This Agreement represents the entire agreement between the parties and there are no other promises or conditions in any other agreement whether oral or written. Except as stated herein, this agreement supersedes any other prior written or oral agreements between the parties and may not be further modified except in writing acknowledged by all parties;

13. Nothing contained in this Agreement, nor any act of Kendall County, the Road District or the City pursuant to this Agreement, shall be deemed or construed by any of the parties hereto or by third persons, to create any relationship of third party beneficiary, principal, agent, limited or general partnership, joint venture, or any association or relationship involving the County, the Road District and the City;

14. Kendall County, the Road District and the City each hereby warrant and represent that their respective signatures set forth below have been, and are on the date of this
Agreement, duly authorized by all necessary and appropriate corporate and/or governmental action to execute this Agreement;

**IN WITNESS WHEREOF,** the parties hereto have caused this Intergovernmental Agreement to be executed by their duly authorized officers on the above date.

County of Kendall, a unit of local government of Illinois

City of Plano, Kendall County, of the State Illinois a municipal corporation
I. CALL TO ORDER
The meeting was called to order by Chair Judy Gilmour at 4:00 p.m.

II. ROLL CALL
Committee Members Present: Lynn Cullick (4:10 p.m.), Judy Gilmour, Dan Koukol and John Purcell (4:02 p.m.)

Other Board Members Present: Matthew Prochaska

Committee Members Absent: Elizabeth Flowers

Others present: Glen Campos, Stan Laken, Paul LaLonde, Becki Rudolph, John Sterrett and Jeff Wilkins

III. APPROVAL OF MINUTES
A motion was made by Dan Koukol to approve the June 6, 2013 meeting minutes, second by Matt Prochaska. With all voting aye, the motion carried.

IV. PUBLIC COMMENT- None

V. REPORTS

County Administrator

- Resolution authorizing execution of Section 5311-Downstate Operating Assistance Grant Agreement with the Illinois Department of Transportation for State Fiscal Year 2014: Jeff Wilkins explained that this is the annual contract, and that it has been reviewed by the State’s Attorney’s Office. Motion made by John Purcell to forward the resolution authorizing execution of Section 5311-Downstate Operating Assistance Grant Agreement with the Illinois Department of Transportation for State Fiscal Year 2014, second by Dan Koukol. With all in agreement, the motion carried.

- Resolution Designating the Program Compliance Oversight Monitor for Section 5311 and Illinois Downstate Operating Assistance Grants: Jeff Wilkins explained that this is now a requirement by IDOT to have one primary point of contact (PCOM) for this agreement. Jeff Wilkins is recommending John Sterrett to fill this role. Wilkins said that he, Latreese Caldwell and John Sterrett will all work together with Paul LaLonde on the actual agreement, but IDOT will not allow the operator to fulfill the PCOM position.
Dan Koukol made a motion to approve the resolution appointing John Sterrett as the Program Compliance Oversight Monitor for Section 5311 and Illinois Downstate Operating Assistance Grants, second by John Purcell. With all in agreement, the motion carried.

- Review FY 2014 Administration budget and County Board budget: Mr. Wilkins reviewed the proposed Administrative Services budget, and said that he reduced the Contractual Services line item because the Department of Health & Human Services will now begin paying the Solid Waste Consultant. Wilkins also reduced the Labor and Negotiations contracted line item because the likelihood of arbitration is less. Another change was an increase to the Educational Reimbursement line item from $9000 to $12,000. Wilkins said that this year’s line item will be over budget.

Mr. Wilkins reviewed the County Board budget and said that there was one increase to the Dues/Membership line item due to the elimination of the Metro Counties membership for $3,600. Wilkins felt information could be obtained from other organization memberships. The other change was an increase in the miscellaneous line item which is reflective of the picnic costs, as well as funeral and memorial flower costs.

- Review survey of tuition reimbursement policies, county tuition reimbursement policy and contract requirements, and application form: Review and discussion of current policy, recommended change of the required grade per course from C to B, and changing the budget amount from $9000 to $12,000 for FY 2014.

Insurance/Benefits Update

- Recommend changes to the wellness program necessitated by the Affordable Care Act: Jeff Wilkins reported that Jim Pajauskas received a quote for the County’s status quo plans (13 months) of 5.5 percent, Pajauskas said that .05% would be for the guaranteed rates for that additional month, and the remainder was fees for the Affordable Care Act. The quote for the revised plans would be 1.8 percent, which does not include Dental. Wilkins asked Pajauskas to obtain comparables and share those findings with the committee at the September meeting.

Wilkins reminded the committee of a previous discussion on the Wellness Program screening charges that would apply to employees with HMO coverage, but not to employees with PPO coverage. Discussion on whether to continue the screenings or not offering the program knowing some employees would be charged and others would have no cost. Decision was made by the committee to discontinue the program due to changes in the Affordable Care Act.

Technology Director

- Overview of new website design: Stan Laken reviewed the new website and changes that have been made following suggestions from Board members and a website focus group. Discussion on additional suggestions/changes that would make the website more user-friendly. Laken said they plan to release the new website in mid-August.
- **Review FY 2014 Technology Budget:** The committee decided to wait until the Technology Budget Hearing on August 23rd to review the budget.

**VI. OTHER ITEMS OF BUSINESS**

- **Electric Aggregation Ballot Question (December 30, 2013 resolution deadline for March 18, 2014 ballot):** Jeff Wilkins gave background and history on the Electric Aggregation Ballot Question that was added to the last ballot. This particular ballot question would apply to the residents in unincorporated Kendall County. Discussion on the benefits of adding this item to the ballot for the March 18, 2014, to offer cost savings to citizens. John Purcell made a motion to forward for the County Board to approve the addition of the Electric Aggregation question on the March 18, 2014 ballot, second by Lynn Cullick. With all in agreement the motion carried.

- **Approve 2014 Holiday Schedule as provided by the 23rd Judicial Circuit:** The committee reviewed the proposed holiday schedule provided by the Judicial Administration office. Lynn Cullick made a motion to forward the 2014 Holiday Schedule to the County Board for approval, seconded by Matt Prochaska. With all in agreement, the motion carried.

**VII. ACTION ITEMS FOR COUNTY BOARD:**

- **Resolution authorizing execution of Section 5311-Downstate Operating Assistance Grant Agreement with the Illinois Department of Transportation for State Fiscal Year 2014**

- **Resolution Designating the Program Compliance Oversight Monitor for Section 5311 and Illinois Downstate Operating Assistance Grants**

- **Approve addition of the Electric Aggregation Ballot Question for the March 18, 2014 ballot, with a resolution deadline of December 30, 2013**

- **Approve 2014 Holiday Schedule as provided by the 23rd Judicial Circuit**

**VIII. EXECUTIVE SESSION – None**

**IX. PUBLIC COMMENT - None**

**X. ADJOURNMENT**
John Purcell moved to adjourn the meeting at 5:54 p.m., Dan Koukol seconded the motion. The motion was unanimously approved by a voice vote.

The next meeting will be on Thursday, September 5, 2013.

Respectfully Submitted,
Valarie McClain
Administrative Assistant
Kendall County
Economic Development Committee

Meeting Minutes
Friday, August 23, 2013
Kendall County Board Room

Call to Order
The Economic Development Committee met at 8:30 a.m. and was called to order by Dan Koukol, Chairman of the Kendall County Economic Development Committee.

Roll Call
Members Present: Dan Koukol, Judy Gilmour, Lynn Cullick, Amy Cesich, and Matt Prochaska
Members Absent: None
Other Board Members Present: None
Staff Present: Jeff Wilkins, County Administrator, and John Sterrett, Economic Development Coordinator

Approval of Agenda
Ms. Cullick made a motion, seconded by Ms. Gilmour, to approve the agenda. With a voice vote of all ayes the motion carried.

Approval of Minutes
Ms. Gilmour made a motion, seconded by Ms. Cullick, to approve the July 26, 2013 meeting minutes. With a voice vote of all ayes the motion carried.

New Business
November Roundtable
The Committee discussed planning and hosting a business roundtable event in November at Whitetail Ridge Golf Course. Mr. Koukol provided background information on the previous two roundtables that the County had hosted and explained that the participants at the previous roundtable events were a mix of developers, local businesses, community leaders, and banks. Some of the discussion topics at the previous roundtables included the community survey that had occurred prior to the roundtable, the streamlined zoning process, and the economic development plan. The committee discussed having ‘break-out’ sessions at the November roundtable event so that participants can discuss certain topics at small group tables. This would enable attendees to learn information on economic development resources available for businesses in Kendall County. The event will be geared towards businesses, developers, realtors, community leaders, and school district personnel.

The date and the format of the event will be provided at the next Committee meeting. The event will be marketed in September and October.

Old Business
2013 Association of Industrial Realtors Tradeshow (AIRE)
Mr. Sterrett the Committee the exhibit display that the County uses at the AIRE Industrial Tradeshow and explained the graphics that are used on the display. Mr. Sterrett described the resources that are distributed at the Tradeshow including demographic information, business statistics, and available properties. The Tradeshow is occurring on Thursday, September 12th from 10:00 a.m. until 2:00 p.m.

2014 Kendall Economic Forecast Breakfast
Mr. Wilkins gave an update on the planning of the 2014 Kendall Economic Forecast Breakfast featuring Rick Mattoon as the speaker. The event is taking place Tuesday, February 4, 2014. Economic Development staff will continue to work with the Kendall Economic Development Alliance on the planning of the event.
Kendall County
Economic Development Committee

Metropolitan Economic Growth Alliance
Mr. Sterrett updated the Committee on the invoice status for the County’s membership to the Metropolitan Economic Growth Alliance.

Revolving Fund Financial Assistance Program
Mr. Sterrett updated the Committee on the status of the existing loans through the County’s Revolving Fund Financial Assistance Program. Mr. Sterrett also provided the Committee with new marketing materials for the loan program including an information card highlighting key components to the program. These cards will be distributed to local banks, chambers of commerce, municipal buildings, EDCs, etc. The Committee discussed what other communities in Illinois utilize the revolving fund program and how the revolving fund program differs from loans given by banks. Mr. Wilkins explained the history of the County’s involvement with the loan program and the guidelines to the program.

Other Business
The Committee discussed the Countryside TIF District in Yorkville where the new movie theater is being constructed. Mr. Koukol said he would get an update on the TIF District from the Yorkville Economic Development Corporation.

Chairman’s Report - None

Public Comment - None

Executive Committee - None

Adjournment
With no further business to discuss, Mr. Prochaska moved to adjourn. The motion was seconded by Ms. Cullick. There being no objection, the Economic Development Committee, at 9:30 a.m., adjourned.

Respectfully Submitted,

John H. Sterrett,
Recording Secretary
KENDALL COUNTY
Finance Committee Meeting
BUDGET HEARINGS
Friday, August 23, 2013
County Board Rooms 209-210

MINUTES

1. Call to Order: Chair John Purcell called the meeting to order at 10:01 a.m.

   Roll Call: Amy Cesich, Lynn Cullick, Elizabeth Flowers, Judy Gilmour, John Purcell

   Other Board Members Present: Matthew Prochaska

2. Review of Budgets

   Facilities Management – Jim Smiley distributed support documentation and reviewed his proposed budget with the committee.

   Mr. Smiley provided a list of some of the projects they have undertaken this year, including the Regional Office of Education testing center, the Courthouse Locker Room expansion, the Courthouse Video Bond Call system, the 911 set-up, the Courthouse stairs, the KenCom tower, flood repairs, the storage building, Mr. Smiley said that by doing the work with Facilities Management staff, they saved the County an estimated $145,000. Mr. Smiley said he has renegotiated the electric and natural gas contracts with a first year savings of approximately $42,000 and for a three-year period approximately $327,000.

   Mr. Smiley provided clarification of his request for an additional position to assist with County project coordination. Dan Koukol stated that with the number of projects that Jim Smiley is involved in at any given time, Mr. Smiley is over-extended and often works evenings and weekends to handle the daily department operation and all of the various and ongoing projects.

   Planning, Building and Zoning – Jeff Wilkins reviewed the proposed budget, the fees, the background of the Ad-Hoc Zoning committee, as well as the proposed budget reductions with the committee.

   Administrative Services – Jeff Wilkins reviewed the proposed budgets for Administrative Services, County Board, and Economic Development. Mr. Wilkins will complete review of Administrative Services budgets at a future Finance meeting as requested by Finance Committee Chair John Purcell.
Animal Control – Anna Payton reviewed the proposed budget including the State Running at Large fund, Animal Population Control fund, Animal Medical Care fund, the Building fund, and the Animal Control fund.

Public Safety Center – Chief Deputy Scott Koster distributed support documentation for the Sheriff’s Office budget including the changes in revenues, operation costs, budget impacts, the increase in overtime expenditures due to jury trials, increased fuel and maintenance costs, factors for the personnel cost increase, and factors for contract and commodity increases.

Chief Deputy Koster also reviewed the Corrections budget and the areas of increase to that budget, the capital expenditure requests for FY2014, and the non-general fund expenditures.

Chief Deputy Koster said they anticipate a slight reduction of revenues for FY2014.

KC Soil & Water – Butch Konicek, KC Soil & Water District Vice-Chair introduced employees Megan Andrews, Resource Conservationist, Jenny Wold, Education Coordinator and Leah Tilton, Administrative Coordinator. Mr. Konicek reviewed the proposed budget, and stated that much of their income comes from the State of Illinois, but they have seen significant funding cuts from the state since 2009. Their hope is that the state will add them into the state budget as a regular line item.

Highway Department – Fran Klaas reviewed the proposed County Highway budget including County Highway (operational fund), County Bridge and Federally Matching fund line items. Mr. Klaas stated there will be no increase in these line items this year, and that there hasn’t been an increase in those three fund lines in the past 5-years.

Discussion on proposed non-salary increases by Highway Committee Chair Dan Koukol and the non-salary increases that would have been proposed by Mr. Klaas.

Discussion on funding for the upcoming Eldamain Road project, and the need to begin setting aside funds now for this project. Mr. Koukol said that he would include this item on the next highway Committee agenda for discussion.

University of Illinois Extension – Sandra Davis and Ray Munsinger provided background information on the U of I Extension and the programs that they offer to Kendall County citizens that include 4-H Youth Development, Family and Consumer Sciences, Community Development and Agricultural and Natural Resources.
Ms. Davis and Mr. Munsinger reviewed the proposed budget with the committee, and Mr. Munsinger said the extension serves citizens in Kendall, Kane and DuPage counties, and that the programs and participants continue to grow each year.

**County Clerk, Recorder and Voter Registration** – Debbie Gillette provided an overview of the proposed budget and clarified what items would fall under specific budget line items.

**Technology & GIS** – Stan Laken reviewed the proposed budget, and stated that they are doing their renewal program this year that will include replacement of 40 laptops and 40 desktop computers. Mr. Laken provided clarification of the request for an additional stipend amount for the LAN Support II position.

Mr. Laken informed the committee about the Technology Municipality Reimbursement line, stating that because of one piece of software used by the Sheriff’s office, we have an agreement with three municipalities to reimburse a portion of this cost.

Mr. Laken reviewed the proposed GIS/Mapping budget and said they anticipate an increase in the revenue, and a decrease in the expenditures. Mr. Laken informed the Committee that they have scheduled an Aerial Reflight in FY2014.

**State’s Attorney’s Office** – Eric Weis reviewed his proposed budget with the committee, and provided clarification of his request for longevity increases for his staff.

3. Other Business - None

4. Executive Session – None needed

5. Adjournment – Motion made by Lynn Cullick, second by Elizabeth Flowers, the meeting adjourned at 2:00 p.m.

Respectfully submitted,

Valarie McClain
Administrative Assistant
KENDALL COUNTY, ILLINOIS
Budget and Finance Committee
Meeting Minutes
Thursday, August 29, 2013

Call to Order
The Budget and Finance Committee met and was called to order at 9:35 a.m. by Chair John Purcell.

Committee members present: Amy Cesich, Elizabeth Flowers, Judy Gilmour, John Purcell

Committee Members Absent: Lynn Cullick

Other Board Members Present: Matthew Prochaska

Others Present: Latreese Caldwell, Jill Ferko, Debbie Gillette, Julie Hanna, Bob Jones, Janet Kaiser, Stan Laken, Andy Nicoletti, Richard Randall, Jim Smiley, Phil Smith, Tom Thomas, Jeff Wilkins

Claims Review and Approval
The Committee reviewed the claims report. A motion was made by Amy Cesich, second to the motion by Elizabeth Flowers to forward the claims in the amount of $ 828,143.62 to the County Board. With a voice vote of all ayes, the motion carried.

Department Head and Elected Official Comments

Andy Nicoletti, Assessment Office – Mr. Nicoletti said that all assessment books are in and balanced. Mr. Nicoletti reported new construction as $22,872,855. Mr. Nicoletti anticipates they will be publishing approximately two weeks early this year.

Jill Ferko, County Treasurer – No report

Tom Thomas, Department of Health & Human Services - No report

Debbie Gillette, County Clerk/Recorder – No report

Sheriff Richard Randall, Sheriff's Office – No report

Jim Smiley, Facilities Management – Mr. Smiley briefed the committee on a quote of $6500 for the removal of four dead trees on the north side of the Historic Courthouse. Mr. Smiley said this was not anticipated or budgeted.

Stan Laken, Technology – No report
Items from Other Committees - None

Other Items of Business

- State’s Attorney’s Office: Authorize $12,042.09 purchase of 5 shelving units with funding from the State’s Attorney’s FY 2013 budget and $5,000 from Courthouse expansion fund line #9702000702: Motion made by Elizabeth Flowers to authorize $12,042.09 purchase of 5 shelving units with funding from the State’s Attorney’s FY 2013 budget and $5,000 from Courthouse expansion fund line #97020007023, second by Judy Gilmour. Motion carried.

- FY14 Budget - Administrative Services: Jeff Wilkins finished the review of Administrative Services budgets.

- FY14 Capital Expenditures – Item tabled to a future meeting.

Old Business - None

Action Items for County Board

- Approval of claims in the amount of $ 828,143.62
- Authorize $12,042.09 purchase of 5 shelving units with funding from the State’s Attorney’s FY 2013 budget and $ 5,000 from Courthouse expansion fund line #9702000702

Executive Session – None Needed

Public Comment – None

Adjournment – Amy Cesich made a motion to adjourn, second by Judy Gilmour. With all members voting aye, the meeting adjourned at 12:11 p.m.

The next Budget & Finance Committee meeting will be held at 2:30 p.m. on Thursday, September 12, 2013.

Respectfully submitted,

Valarie A. McClain
Administrative Assistant
Administrative Services
KENDALL COUNTY
Judicial/Legislative Committee
Wednesday, August 28, 2013
Courthouse Jury Assembly Room

Meeting Minutes

Call to Order
The Judicial Legislative Committee met at 3:00 p.m. and was called to order by Chair Lynn Cullick.

Roll Call
Committee Members Present: Amy Cesich, Lynn Cullick, Judy Gilmour, Matt Prochaska, and John Purcell (3:03 p.m.).

Also Present: Vicky Chuffo, Commander Rob Leinen, Judge Tim McCann, Becky Morganegg, Jim Smiley, Nicole Swiss, Tina Varney, Eric Weis, Jeff Wilkins

Approval of Last Month's Meeting Minutes - Judy Gilmour made a motion to approve the July 24, 2013 minutes, second by Matt Prochaska. Minutes approved with all in agreement.

Status Reports

Circuit Clerk – Becky Morganegg introduced the Civil Support Division Deputy Clerks, and asked each staff member to briefly introduce themselves.

Courthouse - Judge McCann reported that today was the first day that attorneys from Peoria and Chicago used the electronic court-call system. Judge McCann was encouraged about this option for attorneys.

Court Security – No report

Court Services – Tina Varney said they are working on an intergovernmental agreement to renew their contract with Kane County for multi-systemic therapy, and will present the agreement to the committee next month.

Ms. Varney said they were contacted and informed that teamsters union wants to open negotiations when the Probation Officers contract expires in November 2013.

Public Defender – Vicky Chuffo distributed the monthly report. Ms. Chuffo stated numbers for felony, juvenile and traffic have increased. Ms. Chuffo reported that her first assistant will soon be leaving on maternity leave, and Ms. Chuffo will pick up the additional caseload during her absence.

Sheriff's Office – No report
**State’s Attorney** — Mr. Weis reported that a new Assistant State’s Attorney has been hired for the misdemeanor Division and will begin on September 3, 2013, and that Mike Chalcraft has been promoted to supervisor. The new ASA comes from the Air Force JAG Corp.

Mr. Weis stated that all local law enforcement investigative units participated in training on the Child Advocacy Center last week.

Mr. Weis that they are new law passed and signed by Governor Quinn recently regarding the recording of certain types of felony offenses, they have expanded mandatory recording of interrogations by law enforcement. Mr. Weis stated that if the offense involves a homicide the interrogation must be recorded or it is presumed to not be admissible unless there are exceptions. The law expands it to some of the more violent and enforceable felony crimes as well. This law will apply in 2014. Mr. Weis will contact the KC local law enforcement office’s regarding compliance.

**Legislative Report** — Nothing to report

**Old Business**

- **Noise Ordinance Review and Recommendation** - Lynn Cullick stated that she wanted the committee to come to an agreement prior to presenting the item to the County Board.

  Mr. Weis briefed the committee on changes that were made to draft 3 of the proposed Noise Ordinance, and said that decibel data was provided by Planning, Building and Zoning and the Sheriff's office. Discussion on municipality ordinances, residential property line definitions, multi-unit property line definitions, and proposed decibel levels. The committee will forward this item to the September 12, 2013 COW meeting for further discussion.

- **Courthouse Expansion: Construction Manager Method of Project Delivery** - Doug Lim from Gilbane Construction Management provided a brief overview on Construction Delivery Methods - Construction Management versus General Contracting, including the advantages and concerns, pros and cons of each method, the project schedule designs and the bid process.

  Discussion on how best to proceed. The committee agreed to discuss this topic at the September 12, 2013 Budget & Finance Committee meeting.

- **Prescription Drug/Dental Card** - Lynn Cullick stated that the current prescription drug card agreement was reviewed by the State's Attorney's office. Mr. Weis said that the current agreement would not expire until 2015. **Item tabled to a future meeting.**
New Business

- Judge McCann reviewed the Jury Report. The committee asked to see the report quarterly.

Items for COW

- Noise Ordinance

Actions Items for County Board - None

Public Comments - None

Executive Session – None Needed

Adjournment – A motion was made by Matt Prochaska, second by Judy Gilmour, to adjourn the Judicial Legislative Committee at 4:32 p.m. With all in agreement, the meeting adjourned.

Respectfully Submitted,

Valarie McClain
Administrative Assistant
KENDALL COUNTY
ANIMAL CONTROL COMMITTEE

Wednesday, August 21, 2013 at 9:00AM
County Office Building; County Board Rooms 209-210
111 W. Fox Street; Yorkville IL

MINUTES

Call to Order – The meeting was called to order by Chair Amy Cesich at 9:03 a.m.

Committee Members Present: Amy Cesich, Lynn Cullick, Elizabeth Flowers, Matt Prochaska, and John Purcell

Others present: Anna Payton, Laura Pawson, Dr. Gary Schlapp, Jim Smiley (9:45 a.m.), Jeff Wilkins

Approval of Agenda – Motion made by Lynn Cullick to move Executive Session to right after Review Action Items, second by Elizabeth Flowers to approve the agenda with the noted change. Motion carried.

Approval of Minutes – Motion made by Lynn Cullick to approve the July 17, 2013 meeting minutes, seconded by Elizabeth Flowers. Motion carried.

Review of Census Log – Ms. Payton presented the Census Log to the Committee and said there were 34 cats that came into Animal Control in July, with 20 cats coming in thus far in the month of August. She said there are currently 12 cats on stray hold, 6 kittens at Countryside being spayed, and 5 kittens up for adoption, for a total of 23, and a production total of 15 adult cats and 5 kittens.

Ms. Payton reported that two felines were dropped-off in a sealed plastic container on an extremely hot day in July, seriously endangering the animals health and safety. Ms. Payton stated that because of this dangerous drop-off in July, she would like to explore the purchase of recording cameras to be positioned at the outer doors to deter citizens from abandoning animals.

Ms. Payton reported that there were 47 dogs that came into Animal Control in July, with 20 dogs coming in thus far in the month of August. There are 13 dogs ready for adoption, 1 in Foster Care and 10 in stray hold. Ms. Payton stated that reclaims remain high.

Review of Bite/Euthanasia Report – Ms. Pawson reviewed the report with the committee and said there were 21 bites in July. There were 3 canines euthanized due to behavioral issues and 4 kittens died at the shelter due to failure to thrive, for a total of 7 animals in July.
**Operations Report** – Ms. Payton reported that a new employee has been hired as a Kennel Technician and will begin on August 26, 2013.

Ms. Payton updated the committee on the building renovations, and stated that the new counter has been installed and the partial door closing off the work area will be completed today. These changes have already enhanced the business atmosphere and have kept visitors in the reception area. Ms. Payton reported 129 visitors in July.

Ms. Payton reported the Popcorn fundraiser is now finished, and that she will bring the total number sold and the amount earned for Animal Control at the September meeting.

Ms. Payton said that the Oswego Libraries will be conducting a fundraiser for Animal Control in the month of September. The Library will take pictures of the animals with books for posters next Wednesday that will be displayed in the Library to encourage animal adoption, and to raise awareness of Kendall County Animal Control.

Ms. Payton and Mr. Wilkins visited the Kankakee Animal Control office on August 19, 2013 to tour their facility and to review their ShelterPro software program. Mr. Wilkins said there are six modules, and that the main module is approximately $495, total cost would be approximately $2500. Mr. Wilkins said you purchase blocks of time for training on the software. Mr. Wilkins explained the various modules and how they could be used by Animal Control staff to produce reports that are currently being done manually. The software would also allow inventory and auditing of rabies tags, as well as auditing of any monies received on a daily process. Payton and Wilkins will visit other facilities to review the Cameleon software program at a future date.

Ms. Payton reported there are two pending court cases. One is set for a bench trial on September 12, 2013 and a vicious dog case is still pending.

**Upcoming Events Update**

- **Wednesday, August 21, 2013**  
  Kane County Cougars
- **Friday, September 6, 2013**  
  Ellis House & Equestrian Center Adoption Event
- **Wednesday, September 11, 2013**  
  Volunteer Orientation
- **Saturday, September 14, 2013**  
  Go Dog Go Adoption Event, Oswego
- **Sunday, September 29, 2013**  
  Country Comfort Event, Yorkville

**Accounting Report** – Jeff Wilkins reviewed the Financial Statements report with the committee, and stated that rabies tags are behind compared to the same timeframe last year, but fines and fees, and donations are slightly ahead.

Mr. Wilkins reported the Fund Balance as currently at $61,000, the building fund is at $41,000, and that expenditures were $12,498. Wilkins reported the transfers are now caught up.

**Old Business – Budget:** Jeff Wilkins reviewed the proposed Animal Control budgets with the committee, including the State Pet Population fund, the County Animal Population Control fund,
the Animal Medical Care fund, the Animal Control fund, and the Animal Control Building fund.

Mr. Wilkins reviewed the reasoning for the increase in the Microchips line item. Ms. Payton said that according to state regulation, we are required to offer annual microchip clinics. John Purcell asked to see a copy of the state statute, and that the statute to be reviewed and interpreted by the State’s Attorney’s office. Matthew Prochaska read the statute to the committee to clarify the requirements.

Discussion on Animal Control partnering with local low-cost vaccine clinics to offer the annual microchip clinics, the fees, the total amount of funds that KCAC would receive from each microchip service provided, and the benefit of offering the clinics.

Discussion on the transfer-out general fund portion of the KCAC budget and the proposed decrease of funds in those specific line items; as well as proposed building improvement financing and currently available funds.

**Executive Session** – A motion to enter into executive session was made by Elizabeth Flowers, seconded by Lynn Cullick, for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity (ILCS 120/2 (c) 1. With all in attendance voting aye, the Animal Control Committee entered into Executive Session at 10:56 a.m.

**Members in Attendance:** Amy Cesich, Lynn Cullick, Elizabeth Flowers, Matthew Prochaska, John Purcell

**Others Present:** Valarie McClain, Jeff Wilkins

John Purcell made a motion to exit Executive Session and to reconvene in regular session, second by Elizabeth Flowers. With all in attendance voting aye, the Animal Control Committee returned to regular session at 11:32 a.m.

**Other Business** - None

**Review Action Items** - None

**Public Comment** – None

**Adjournment** – John Purcell made a motion to adjourn the meeting, Elizabeth Flowers seconded the motion. With all in agreement, the meeting was adjourned at 11:34 a.m.

**The next meeting will be on September 18, 2013 at 9:00 a.m. in the County Office Building, County Board Rooms 209-210.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant
CALL TO ORDER
The meeting was called to order by Chair Judy Gilmour at 10:00 a.m.

ROLL CALL
Committee Members Present: Lynn Cullick, Judy Gilmour, Dan Koukol, Matthew Prochaska and John Purcell

Others Present: Megan Andrews, KC Soil and Water Conservation District, Dr. Amaal Tokars, Department of Health & Human Services and Angela Zubko, Planning, Building and Zoning

APPROVAL OF MINUTES
Matthew Prochaska made a motion to approve the minutes from July 15, 2013. Dan Koukol seconded the motion. With all in agreement, the minutes were approved.

STATUS REPORTS

Department of Health and Human Services – No report

Farmland Protection – No report

Soil & Water – Megan Andrews briefed the committee about the upcoming events:

Thursday, September 12, 2013; 6:00 p.m. - Pond Shocking Demonstration. Contact the KC Soil and Water office for pond location and to register for the demonstration.

Saturday, August 24, 2013; 9:00 a.m. – Noon - Used Oil Pick-up on at the Grain Coop FS

Ms. Andrews provided copies and briefly reviewed the Classroom Connection newsletter created by Jenny Wold, the Agricultural and Natural Resources Educator, who is preparing for the upcoming school year. The publication lists upcoming workshops and the classroom presentation schedule for the new school year.

Solid Waste Plan Ad-Hoc Committee – Member Gilmour reported that the group met for their second meeting on August 7, 2013 with 15 members in attendance. The main topic was recycling and Marlin Hartman, Solid Waste Consultant provided background
information on recycling in the County, historical trends with garbage haulers, and how they’ve made recycling easier for residents.

Member Gilmour reported they worked in small groups to discuss different factors the group felt influenced the county recycling rate. The groups had to rate factors such as public education, systems, legislation - new laws and ordinances, markets, the price of recyclable items, and demographics. The main topic was to review the recommendations that were in the old solid waste plan and what should be in the new solid waste plan. The group also discussed the recycling ordinance that was included in the old plan, and the validity of including this ordinance in the new plan.

Dr. Tokars stated that they hope to create a list of potential goals for the committee to review, and then to have discourse on implementation of the goals. Dr. Tokars stated that HHS is already tracking legislation and act on state legislation as necessary.

Member Gilmour said that recommendations would be presented to the committee for discussion and approval in October 2013.

The H & E Committee members had discussion on why we recycle, the need for convenience of recycling, properly equipping citizens, educating citizens on the need to recycle, cost incentives, how to motivate others to recycle, and waste-hauler issues including what items they want recycled.

*Water Related Groups* – Angela Zubko stated that the Northwest Water Planning Area Alliance continues work with CMAP on their strategic plan, spelling out their goals and objectives.

Ms. Zubko met with Green Organics last month, who want to amend their special use permit. Green Organics is buying new property and selling property that is both in unincorporated Kendall County and the City of Yorkville. Ms. Zubko said they will do two separate ordinances, one for the city and one for Kendall County. Ms. Zubko said that the property that hosts the large pile of compost will be going back to farm property, so the large pile will be moving further north. Ms. Zubko invited the committee and will invite the County Board to tour the property along with City of Yorkville officials.

**OLD BUSINESS** – None
NEW BUSINESS – None

PUBLIC COMMENTS – None

ACTION ITEMS – None

EXECUTIVE SESSION – None Needed

ADJOURNMENT - Matt Prochaska made a motion to adjourn the meeting. Lynn Cullick seconded the motion. With all in agreement, the meeting was adjourned at 10:43 a.m.

The next meeting will be on September 16, 2013 at 10:00 a.m. in the County Office Building, County Board Rooms 209-210.

Respectfully Submitted,

Valarie McClain
Administrative Assistant