1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month’s Minutes
5. Approval of Agenda
6. Correspondence and Communications – County Clerk
7. Special Recognition
8. Citizens to Be Heard
9. New Business
   A. Proclamation recognizing that the County of Kendall joins Northern Illinois Food Bank in proclaiming September 2014 as “Hunger Action Month”, and September 4, 2014 as National “Go Orange Day” where local municipalities, businesses, and individuals are encouraged to wear orange to help raise awareness for hunger relief efforts.
   B. Approve revisions to Liquor Ordinance to reduce hours of prohibited sale for Class A and Class B licenses by allowing sales until 2AM the mornings of Saturday and Sunday and specific holidays of Memorial Day, Fourth of July, Labor Day, Thanksgiving, and New Year’s Day
   C. Authorize application to Administrative Office of the Illinois Courts for State Fiscal Year 2015 Salary Reimbursement Funds for two Pre-Trial Officers
10. Old Business
    A. Authorize engagement letters with Wipfli CPAs for external auditing services for Kendall County, Circuit Clerk and Kendall Area Transit
11. Standing Committee Reports
    A. Economic Development
    B. Finance Committee
       1. Approve claims in an amount not to exceed $ 765,273.32
    C. Judicial Legislative
    D. Animal Control
    E. Health & Environment
    F. Standing Committee Minutes Approval
12. Special Committee Reports
    A. Kencom Executive Board
    B. Housing Authority
    C. Per Diem Ad Hoc
13. Chairman’s Report

Appointments
Announcements

14. Executive Session
15. Other Business
16. Citizens to be Heard
17. Questions from the Press
18. Adjournment
STATE OF ILLINOIS
COUNTY OF KENDALL

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, August 5, 2014 at 6:00 p.m. The Clerk called the roll. Members present: Chairman John Shaw, Amy Cesich, Lynn Cullick, Elizabeth Flowers, Judy Gilmour, Scott Gryder, Dan Koukol, Matthew Prochaska, John Purcell and Jeff Wehrli.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Koukol moved to approve the submitted minutes from the Adjourned County Board Meetings of 7/1/14. Member Flowers seconded the motion.

Member Gilmour asked that on page 3 of the minutes under announcements for Gary Golinski and Chris Funkhouser should read Kencom Executive Board not Kencom Advisory Board.

Chairman Shaw asked for a voice vote on the motion with the correction from Advisory to Executive. All members present voting aye. Motion carried.

THE AGENDA

Member Flowers moved to approve the agenda. Member Gryder seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

NEW BUSINESS

Amend Ordinance 86-6 Raffle Ordinance

County Clerk, Debbie Gillette explained that Public Act 98-644 added Poker Runs to the Raffle Act and the ordinance updates the changes in the law.

Member Flowers moved to approve the Ordinance to Amend Kendall County Ordinance 86-6 “Kendall County Raffle Ordinance”. Member Wehrli seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

A complete copy of Ordinance 14-20 - Ordinance to Amend Kendall County Ordinance 86-6 “Kendall County Raffle Ordinance” is available in the Office of the County Clerk.

OLD BUSINESS

Host Community Benefits and Reimbursement Agreement

Member Gilmour stated that there have been several talks with the owners and the attorney for the Plano Transfer to negotiate the host benefit agreement between the Transfer Station and the County. While the county is not the siting authority it is recognized the fact that the county will still be impacted by the Transfer Station. For this reason it is important to have a host agreement and establish a good relationship with them as the become part of the community. The agreement includes free garbage at the county building listed on pages 5 and 6 and a tipping fee of $0.10 per ton when the waste collected goes 750,000 tons per day.

Member Wehrli moved to approve the Host Community Benefits and Reimbursement Agreement with Plano Transfer Station, LLC for garbage and recycling services at County facilities and a tipping fee of $0.10 per ton. Member Gryder seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye except Shaw who abstained. Motion carried 9-1.

A complete copy of IGAM 14-30 is available in the Office of the County Clerk.
STANDING COMMITTEE REPORTS

Public Safety

Member Prochaska stated that they did not have a meeting.

Highway

Low quote from Central Salt LLC

Member Koukol moved to approve the low quote from Central Salt, LLC to purchase 1500 tons of bulk rock salt at a total purchase price of $136,725. Member Cesich seconded the motion.

County Engineer, Fran Klaas explained that the county has averaged the use of 2700 tons per year. Mr. Klaas explained that many agencies in Illinois are able to renew with at 20% increase so they have renewed and the supply has been severely impacted due to the really bad winter we have had. The county went into the bid pool but did not receive a bid along with about 200 others. Mr. Klaas said that the county renewed last year at $54.48 a ton, this year’s lowest quote was over $91 a ton. The average statewide bids were over $100 a ton.

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Economic Development

Member Koukol read from the minutes from the July 25, 2014 meeting.

Finance

CLAIMS

Member Purcell moved to approve the claims submitted in the amount of $1,632,619.82. Member Flowers seconded the motion.

**COMBINED CLAIMS:** FCLT MGMT $73,079.53, B&Z $2,396.00, CO CLK & RCDR $509.13, ED SRV REG $413.89, SHRFF $6,809.20, CRRCTNS $4,079.35, EMA $200.68, CRCT CT CLK $907.58, JURY COMM $1,361.73, CRCT CT JDG $5,068.33, CRNR $376.23, CMB CRT SRV $13,880.62, PUB DFNDR $822.00, ST ATTY $3,075.63, SPRV OF ASSMT $585.83, EMPLOY HLTH INS $349,263.92, OFF OF ADM SRV $237.88, GNRL INS & BNDNG $147.00, CO BRD $144.53, TECH SRV $2,896.38, KEN COM $887,500.00, CAP EXPND $9,235.96, ECON DEV EXPNDTR $34.49, CAP IMPRV FND-EX $80,861.00, LIABL INSUR EXPS $13,778.81, CO HWY $5,222.63, HLTH & HMN SRV $37,961.99, FRST PRSRV $41,888.70, ANML CNRTL MED FND $308.00, ANML CNTRL EXPNS $2,446.97, CO RCDR DOC STRG $612.35, HIDTA $7,208.17, SHRFF RANGE FND $76.78, CO RCDR DOC STRG $612.35, JURY COMM $2,011.31, CRNR $2,560.50, PUB DFNDR $793.50, UNEMPLY CMP $1,467.59, EMPLOY HLTH INS $231.73, OFF OF ADM SRV $292.68, CO BRD $696.65, TECH SRV $6,787.80, ECON DEV EXPNDTR $23.99, LIABL INSUR EXPS $2,416.37, CO HWY $8,539.00, CO BRD $205,149.65, HLTH & HMN SRV $11,099.84, FRST PRSRV $4,091.62, ANML CNTRL EXPNS $125.80, HIDTA $8,184.20, CO CMSRY FND $857.56, CRCT CT DOC STRG $1,348.15, PRBTN SRV EXP FND $1,289.56, GIS $27,043.58, KAT $3,091.00, ENG/CNSL TNG ESCRW $1,563.75, FLDS OF FRM CLNY $247.50, CO ANML POP CNTRL $1,210.00, VAC $9,368.35, CRNR SPCL FND $916.63, FP BND PRDCS 2007 $1,848.80.

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Member Purcell moved to approve the claims submitted in the amount of $300,205.33. Member Gilmour seconded the motion.

**COMBINED CLAIMS:** FCLT MGMT $20,523.87, ELECTION $2,365.49, SHRFF $4,949.75, CRRCTNS $7,988.72, CRCT CT CLK $276.40, JURY COMM $2,011.31, CRNR $2,560.50, PUB DFNDR $793.50, UNEMPLY CMP $1,467.59, EMPLOY HLTH INS $231.73, OFF OF ADM SRV $292.68, CO BRD $696.65, TECH SRV $6,787.80, ECON DEV EXPNDTR $23.99, LIABL INSUR EXPS $2,416.37, CO HWY $8,539.00, CO BRD $205,149.65, HLTH & HMN SRV $11,099.84, FRST PRSRV $4,091.62, ANML CNTRL EXPNS $125.80, HIDTA $8,184.20, CO CMSRY FND $857.56, CRCT CT DOC STRG $1,348.15, PRBTN SRV EXP FND $1,289.56, GIS $21.57, KAT $5,416.28, VAC $695.75

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Member Purcell stated that they will have presentations from auditors at the next Committee of the Whole meeting.

Animal Control

Member Cesich reviewed the minutes in the packet from the July 16, 2014 meeting.
STANDING COMMITTEE MINUTES APPROVAL

Member Koukol moved to approve all of the Standing Committee Minutes and Reports. Member Flowers seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL COMMITTEE REPORTS

Kencom Executive Board

Member Gilmour stated the Executive Board’s next meeting will be in August 28 and it is a quarterly meeting.

Housing Authority

Member Prochaska stated that the next meeting is on September 19th; on the schedule is a review of the annual plan, review of the current bylaws, and the expected results of the audit from the Federal Department of Housing and Urban Development.

CHAIRMAN’S REPORT

Appointments
Robyn Ingemunson – Housing Authority – 5 year term - expires July 2019

Member Purcell moved to approve the appointment. Member Prochaska seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Announcements

Richard Dickson – Kencom Executive Board (ETSB) – Bristol-Kendall Fire District Delegate
Michael Hitzemann – Kencom Executive Board (ETSB) – Bristol-Kendall Fire District Alternate

BREAK

RECONVENE

Chairman Shaw reconvened the meeting at 7:25 pm.

EXECUTIVE SESSION

Member Gilmour made a motion to go into Executive Session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body and for the discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Member Gryder seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

RECONVENE

QUESTIONS FROM THE PRESS

WSPY asked for a copy of a letter from the Mayor of Plano regarding the Plano Transfer Station.

ADJOURNMENT

Member Koukol moved to adjourn the County Board Meeting until the next scheduled meeting. Member Cullick seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

Approved and submitted this 12th day of August, 2014.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk
COUNTY OF KENDALL, ILLINOIS

PROCLAMATION 2014 - __

Proclamation recognizing that the County of Kendall joins Northern Illinois Food Bank in proclaiming September 2014 as “Hunger Action Month”, and September 4, 2014 as National “Go Orange Day” where local municipalities, businesses, and individuals are encouraged to wear orange to help raise awareness for hunger relief efforts.

Whereas, Northern Illinois Food Bank is a nonprofit organization that engages the community in commitment to feed our hungry neighbors; and

Whereas, Northern Illinois Food Bank has a mission to lead the northern Illinois community in solving hunger by providing nutritious meals to those in need through innovative programs and partnerships.

Whereas, Northern Illinois Food Bank provides meals to more than 71,000 different people each week throughout a 13 county network of food pantries, soup kitchens, shelters, and youth and senior feeding programs, including more than 7 in Kendall County; and

Whereas, the Northern Illinois Food Bank distributed 50 million meals to hungry neighbors – in FY 2014, including nearly 1.1 million meals to hungry neighbors in Kendall County; and

Whereas, September is “Hunger Action Month” where Northern Illinois Food Bank and more than 200 food banks across the country are hosting awareness campaigns and events to bring attention and take action for the cause of hunger; and

Whereas, September 4, 2014 is National “Go Orange Day” where local municipalities, businesses, and individuals are encouraged to wear orange to help raise awareness for hunger relief efforts.

Now, therefore, be it resolved that through the power vested in me as Chair of Kendall County, Illinois, let all who do, have and will reside in Kendall County, Illinois know that the County of Kendall joins Northern Illinois Food Bank in proclaiming September 2014 as “Hunger Action Month”.

In Witness Whereof, I have hereunto set my hand and the great seal of the County of Kendall this ___ day of ____________, 2014.

Attest:

___ ________________________________  ________________________________
John A. Shaw, County Board Chair        Debbie Gillette, County Clerk/Recorder
AN ORDINANCE REGULATING THE RETAIL SALE OF ALCOHOLIC LIQUORS OUTSIDE THE CORPORATE LIMITS OF ANY CITY, VILLAGE OR INCORPORATED TOWN IN KENDALL COUNTY, ILLINOIS

To the end that the health, safety and welfare of the People of Kendall County shall be protected and temperance in the consumption of alcoholic liquors shall be fostered and promoted by sound and careful control and regulation of the sale of alcoholic liquor in Kendall County:

BE IT RESOLVED by the Kendall County Board, State of Illinois that hereafter the sale, keeping for sale, or offering for sale of alcoholic liquors in all of the territory which lies outside of the corporate limits of any City, Village or Town and lying within the corporate limits of said Kendall County, Illinois shall be subject to the following regulations:

ARTICLE I

Section 1: Whenever reference is hereinafter made to the “State Law” it shall mean and refer to an Act of the General Assembly of the State of Illinois, entitled “Liquor Control Act of 1934”, approved January 31, 1934, as amended.

Section 2: Unless the context otherwise required all other words and phrases used herein shall have the same meaning as the same or similar words or phrases defined and used in said Act entitled, “Liquor Control Act of 1934”, approved January 31, 1934, as amended.

ARTICLE II
LICENSES REQUIRED

Section 1: No person shall sell, furnish, deliver, solicit or receive orders for, keep or expose for sale at retail, or keep with intent to sell, or furnish any alcoholic liquor for beverage purposes for sale at retail in any of the territory lying outside of the corporate limits of any City, Village or Town lying within the corporate limits of said County of Kendall, State of Illinois without first having a valid license issued by the Liquor Control Commissioner of Kendall County, as hereinafter provided and a valid license issued by the Illinois Liquor Control Commissioner.

ARTICLE III
LICENSE CLASSIFICATION

Section 1: The classification of licenses authorized to be issued under this Ordinance shall be as follows:

Amended March 3, 2014
a) Class "A" License which shall authorize the retail sale, on the premises specified, of all kinds of legalized alcoholic liquor for consumption on the premises and retail sales of alcoholic liquors by original package for consumption off the premises.

b) Class "B" License which shall authorize the retail sale, on the premises specified, of all kinds of legalized alcoholic liquor for consumption on the premises, and the retail sale of package beer only to members of the licensee. Class "B" licenses shall be issued only to Clubs as defined in "Liquor Control Act of 1934", approved January 31st, 1934, as amended, and as provided in this Ordinance, as amended.

c) Class "C" License which shall authorize the retail sale, on the premises specified, of all kinds of legalized alcoholic liquors by original package for consumption off the premises.

d) Class "D" License which shall authorize the retail sale, on the premises specified, of beer and wine by original package for consumption off the premises.

e) Class "E" License which shall authorize the retail sale, on the premises specified, of all kinds of legalized alcoholic liquor for consumption on the premises requiring service, thereof, at tables in conjunction with the primary function of serving food to the public in said premises.

f) Class "F" License which shall authorize the retail sale, on the premises specified, of beer and wine for consumption on the premises, requiring service, thereof, at the tables in conjunction with the primary function of serving food to the public in said premises.

g) Class "G" Licenses which authorize the retail sales on the premises specified of beer and wine only for a limited time, which shall be identified on the license as valid for either 24, 48, or 72 hours by such not for profit corporations or organizations which provide adequate proof to the Commissioner of the following:

1. Continuous existence in the community for a period of 5 years preceding the application.

2. Internal Revenue reports or such other information as requested by the Commissioner to verify the not for profit status of the corporation of organization.

Such licenses when issued shall be issued within 7 days of its authorized commencement date, and shall automatically expire 24-48-72 hours thereafter as noted on the license. A not for profit corporation or organization shall not receive more than four (4) Class "G" licenses during a 12 month period. For purposes of this subsection, the 12 month period shall begin on January 1 and end on December 31 of each calendar year. (Amended 5/18/2010)

Applicants for a Class "G" License must file the application for said license no less than 30 days prior to the anticipated effective date of said license. Despite the provisions of
this Ordinance, no public hearing shall be required prior to the issuance of a Class "G" License.

h) Class "H" Licenses which authorize the retail sale, on the premises specified, of beer and wine only for consumption on the premises and retail sales of beer and wine only by original package for consumption off the premises.

i) Class "I" Licenses which shall authorize the retail sale of alcoholic liquor within the County by a "caterer" as defined in the Liquor Control Act of 1934 as amended on the premises owned by the Kendall County Forest Preserve District commonly known as "Ellis House" and the "Meadowhawk Lodge" for consumption within 250 feet of the "Ellis House" and the "Meadowhawk Lodge" buildings owned by the Forest Preserve District during times when food is dispensed for consumption within 250 feet of the building from which food is dispensed and only as an incidental part of food service that serves prepared meals, which excludes the serving of snacks as the primary meal for private and public functions. Liquor shall not be served nor shall it be consumed inside horse stables of these Forest Preserve District properties. Licensee shall provide proof of general and liquor liability insurance which shall name the Kendall County Forest Preserve District as an additional insured. Sale of alcoholic liquor to the licensee shall only be made at the registered office of the licensee. A Class "I" License shall authorize the holder to engage in the retail sale of alcoholic liquor as described above at both the "Ellis House" and the "Meadowhawk Lodge" without the need to apply for separate licenses.

All those already holding a Class "I" license at the time of the enactment of this 2012 revision shall automatically have the right to utilize the license at both the "Ellis House" and the "Meadowhawk Lodge", in the same manner as if they were obtaining the license after the revision date. Further, All Class "I" licenses currently held at the time of the 2012 revision shall expire at the current expiration date displayed on such licenses and thereafter have to be renewed as set forth in this Ordinance.

j) Class "J" Licenses which authorize the retail sales on the premises specified of beer and wine only by such not for profit corporations or organizations which provide adequate proof to the Commissioner of the following:

1. Continuous existence in the community for a period of 5 years preceding the application.

2. Internal Revenue reports or such other information as requested by the Commissioner to verify the not for profit status of the corporation or organization.

Such license shall limit the number of days beer and wine may be sold on the premises to 75 calendar days each calendar year. For purposes of this subsection, the calendar year shall begin on January 1 and end on December 31 of that same year. The Licensee shall submit a list of each day the liquor license was used and nature of event to the Liquor Control Commissioner 30 days after the end of the calendar year.
k) Class “K” License which shall authorize the retail sale, on the premises specified, of all kinds of alcoholic liquor for Craft Brewers/Craft Distillers, when such liquor has been manufactured on the premises, for consumption on the premises and shall authorize the retail sale of all kinds of alcoholic liquor, when such liquor has been manufactured on the premises, for consumption off the premises. Class "K” licensees may conduct limited beer and liquor tasting activities on the premises.

A Craft Distiller under this license shall be allowed to manufacture of up to 15,000 gallons of spirits by distillation per year and a Craft Brewer may only manufacture up to 465,000 gallons of beer per year. These amounts may be increased/reduced pursuant to amendment of the State Liquor Control Act of 1934.

The Class “K” License does not permit the retail sale, either for consumption on the premises or off the premises, of any alcoholic liquor that has been purchased at wholesale nor does the Class “K” License permit the retail sale, either for consumption on the premises or off the premises, of any alcoholic liquor that has been manufactured off the premises.

Section 2: All licenses shall be signed by the Liquor Control Commissioner of Kendall County, and shall thereon the class or classification for which issued, and shall state thereon the name of the licensee, the address and description of the premises for which granted, together with the date of issuance and expiration thereof. Every renewed license shall be in all respects identical with the original or first license.

Section 3: A retailer’s license shall allow the licensee to sell and offer for sale at retail, on the premises specified in such license, alcoholic liquor for use or consumption, but not for resale.

Section 4: All licenses issued hereunder are limited in use to the premises specified in said licenses and upon cessation in possession thereof, by the licensee, said license shall immediately be rendered null and void.

ARTICLE IV
LICENSE FEES

Section 1: The annual license fees for each of the classes of licenses authorized by this Ordinance to be issued are hereby fixed in the following amounts:

<table>
<thead>
<tr>
<th>Class</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>&quot;A&quot;</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>&quot;B&quot;</td>
<td>$ 300.00</td>
</tr>
<tr>
<td>&quot;C&quot;</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>&quot;D&quot;</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>&quot;E&quot;</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>&quot;F&quot;</td>
<td>$1,300.00</td>
</tr>
<tr>
<td>&quot;G&quot;</td>
<td>$ 100.00</td>
</tr>
<tr>
<td>&quot;H&quot;</td>
<td>$2,000.00</td>
</tr>
</tbody>
</table>
Section 2: Unless otherwise provided herein, all licenses issued hereunder shall be valid for a period of one (1) year from the date of issuance. No refunds shall be made for cancelled or surrendered licenses, nor shall any license issued hereunder be transferred, except as provided by the provisions of this Ordinance, or the Liquor Control Act of 1934, as amended.

Section 3: On application for a license hereunder, the applicant shall deposit with the Liquor Control Commissioner of Kendall County at the time he submits his application for a license hereunder, the fee as is in this Ordinance provided. This shall be by certified check, bank draft or money order made payable to the Liquor Control Commissioner of Kendall County.

ARTICLE V
NUMBER OF LICENSES

Section 1: At the date of the adoption of this Ordinance, the maximum number of licenses for retail sale of alcoholic beverage is as follows:

<table>
<thead>
<tr>
<th>Class</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class &quot;A&quot;</td>
<td>6</td>
</tr>
<tr>
<td>Class &quot;B&quot;</td>
<td>3</td>
</tr>
<tr>
<td>Class &quot;C&quot;</td>
<td>2</td>
</tr>
<tr>
<td>Class &quot;D&quot;</td>
<td>2</td>
</tr>
<tr>
<td>Class &quot;E&quot;</td>
<td>0</td>
</tr>
<tr>
<td>Class &quot;F&quot;</td>
<td>0</td>
</tr>
<tr>
<td>Class &quot;I&quot;</td>
<td>10</td>
</tr>
<tr>
<td>Class &quot;J&quot;</td>
<td>1</td>
</tr>
<tr>
<td>Class &quot;K&quot;</td>
<td>1</td>
</tr>
</tbody>
</table>

In the event any license issued hereunder is surrendered, for any reason whatsoever, the maximum number of licenses authorized in that class is accordingly reduced by the number of licenses surrendered. No further licenses may be issued until action of the Kendall County Board appropriately increases the maximum number allowed.

ARTICLE VI
APPLICATION FOR LICENSES AND RENEWALS

Section 1: Forms of application for a license under this Ordinance shall be furnished by the Liquor Control Commissioner of Kendall County, and applicants for a license under this Ordinance shall secure the necessary forms from said Liquor Control Commissioner and such application or applications shall be in writing and under oath and shall be filed with the Liquor Control Commissioner of Kendall County and shall contain the following information, viz:
a) The names, date of birth, and address of residence of the applicant or any agent or manager who conducts the business in the case of an individual; in the case of a co-partnership, the names of all partners together with their ages and addresses; and in the case of a corporation or club, the corporate name, the date of incorporation, place of incorporation, the object for which the corporation was organized, the names and addresses of the officers and directors thereof; the name, age and address of any officer, manager, director or any stockholder of said corporation owning more than 5% of the stock in the said corporation and the exact percentage of stock so owned.

b) The citizenship of the applicant or any agent or manager who conducts the business, his place of birth and if naturalized citizen, the time and place of his naturalization.

c) The location and description of the place of business where the applicant intends to conduct his business which shall include the legal description and mailing address thereof.

d) Statement whether applicant or any agent or manager who conducts the business has made similar application for a similar other license on premises other than that described in his application and the disposition of such application.

e) A statement whether applicant or any agent or manager who conducts the business has made any other application for liquor license in any other County in the State of Illinois, and if so, the disposition of such application.

f) A statement whether a previous license by any state or subdivision thereof or by the Federal Government has been revoked and if so the reason therefore.

g) A statement that the applicant or any agent or manager who conducts the business will not violate any of the laws of the State of Illinois or of the United States or of the laws or regulations set forth in this Ordinance in the conduct of his business.

h) A statement that he has not received or borrowed money or anything of value and that he will not receive or borrow money or anything of value other than merchandising credit in the ordinary course of business for a period not to exceed thirty days as expressly permitted under 235 ILCS 5/6-5, directly or indirectly from any manufacturer, importing distributor or distributors, representatives of any such manufacturer, importing distributor or distributors nor to be a party in any way, directly or indirectly, to any violation by a manufacturer, distributor or importing distributor as set forth in 235 ILCS 5/6-5.

i) If such application is made on behalf of a partnership, firm, association, club or corporation then the same shall be signed and sworn to be at least two members of such partnership or the President and Secretary of any such corporation. In the event that the applicant seeks a Class “B”, “G” or “J” license, the applicant shall provide, at the time of application for the original license and any renewal thereof, written current verification the tax-exempt status of the applicant, a copy of the applicant’s application for tax exempt status filed with the Internal Revenue Service, and the most recently filed tax return.
return filed by the applicant. An applicant for a Class "B", "G", or "J" license which is itself not a tax-exempt organization may still qualify for a Class "B", "G", or "J" license if it proves, to the reasonable satisfaction of the Kendall County Liquor Commissioner, that the applicant is wholly owned by a tax-exempt organization which meets the qualifications for a Class "B", "G" or "J" license.

j) A statement that said applicant or any co-partner, except in the case of a club or corporation, is a resident of the County of Kendall stating the date the applicant acquired residence in the County of Kendall.

k) A statement as to whether or not the applicant, or in the event that the applicant is a partnership or corporation, any entity in which the applicant currently or previously held a 5% or more interest, has any unpaid fines in any court of the State of Illinois, for any violation of any law.

l) A statement that the applicant, or any agent or any manager who conducts the business is qualified to receive a license under the laws of the State of Illinois and that he will not violate nor permit any of his employees to violate any of the laws of the State of Illinois or of the United States or of this Ordinance in the conduct of his business and shall also state the name and address of the agent or manager in charge of any licensed premises if there be one.

m) A statement whether or not the proposed place of business is with 100 feet of any church, school (other than an institution of higher learning), hospital, home for aged or indigent persons or for veterans, their wives, or children or any military or naval station.

n) A statement as to whether or not the proposed location is within one-half mile of the territorial limits of any city, village or incorporated town in Kendall County.

o) If applicant does not own the premises for which a license is sought he shall exhibit a true copy of the lease for said premises for the full period for which the license is to be issued. Applicant shall also submit with his application the type of bond he proposed to furnish as is hereinafter required if granted a license.

p) A statement that no law enforcing public official, mayor, alderman, member of a city council or commission, president of a village board of trustees, or president or member of a county board has any interest in any way, directly or indirectly, in the operation of the business for which the license is sought.

q) A statement that the applicant is the beneficial owner of the business to be operated by the license.

r) A statement that the applicant, any partner, if a co-partnership, any officer, manager, director or shareholder, owning 5% or more of the stock in said corporation, has not:

1. Been convicted of:
a) a felony under any State or Federal laws:

b) keeping a house of ill fame:

c) pandering or other crime or misdemeanor opposed to decency and morality;

d) violation of any Federal or State law concerning the manufacture, possession or sale of alcoholic liquor, subsequent to Jan. 31, 1934 or has forfeited his bond to appear in court to answer for any such violation;

e) gambling offense as prescribed by any subsection of Section 28 of the Illinois Criminal code of 1961, as amended.

2. had a license issued under the Dram Shop Act revoked for cause;

3. been issued a federal gaming device stamp or a federal wagering stamp by the Federal Government for the current tax period.

s) Statement that the premises in which the license is to be used has not had a federal gaming device stamp or a federal wagering stamp issued for the current tax period.

t) Statement if the applicant is a corporation, that no officer, manager, director or stockholder owning more than 20% of the stock in the corporation has been issued a federal gaming stamp or a federal wagering stamp for the current tax period.

u) In the event that any of the information required to be provided pursuant to this Article should change during the duration of the said license, the licensee shall notify the Commissioner of such change as soon as practicable, but in any event no later than 72 hours after the said change takes effect.

v) In the event that the premises for which the license is proposed to be issued is licensed by any state or local health department, proof of said valid license and current health inspection results shall be provided at the time of application. In the event that said licensure by the local or state health department should lapse or terminate for any reason, the licensee shall immediately notify the Commissioner of the same, and in no event shall said notice be delayed more than 24 hours.

Section 2: All applications to the Liquor Control Commission shall be filed in duplicate in the Office of Administrative Services of Kendall County, Illinois and shall be accompanied by the full amount of the license fee required to be paid for the class of license applied for. All checks or money orders shall be made payable to the Liquor Control Commissioner of Kendall County, Illinois.
Section 3: At the time of the filing of any application for a license under this Ordinance, except Class “G” Licenses, the applicant shall file a Notice of Intent to Seek Liquor License, on a form to be provided to the applicant by the Commissioner, which Notice shall be published, in a paper of general circulation in Kendall County, at least once, and which Notice shall contain the date, time and location of the public hearing required prior to the issuance of said license. Said publication shall take place no less than 7, or more than 15 days prior to the date of the scheduled public hearing required by the terms of this Ordinance. Said publication cost shall be paid by the applicant.

Section 4: Every renewal license shall be in all respects identical with the original or first license and applications for renewal licenses shall be made in the same manner except that a statement shall be endorsed on the face of the renewal application that such application is for renewal and the hearing process shall be excused upon such renewal application. (amended May, 2006) Submittal of renewal applications must be received in the office of Administrative Services no less than 30 days prior to the expiration of the license. Failure to meet submittal deadlines could result in a lapse of liquor license, failure to renew the liquor license and/or a fine pursuant to statute.

Section 5: Prior to the determination to grant or deny the issuance of any new license, or the determination as to whether to permit the transfer of a license to a different location, except Class “G” Licenses, a public hearing shall be held by the Commissioner, at a date, time and location as identified by the Commissioner. Public notice of said hearing shall be given by means of the publication required in Section 3 herein. The applicant shall also give notice of said public hearing by mailing a copy of said Notice to the owners of all property located within 250 feet of the subject premises, which notice shall be mailed certified mail, return receipt requested. At the time of said hearing, the applicant shall provide proof of the mailing of said notices to the Commissioner, as well as a listing of all persons so notified. For the purposes of this paragraph, the mailing of a notice to the individual receiving the current real estate tax bill, as shown by the records of the Kendall County Supervisor of Assessments shall constitute notice to the “owner” of each premises.

Section 6: The Liquor Control Commissioner of Kendall County shall grant or refuse to grant the application within forty-five days after the required public hearing has been held, and all required documentation has been received by the Commissioner, including any required background or fingerprint checks. The costs of any required background check, including fingerprint checks, shall be paid by the applicant.

Section 7: All original or renewal applications for liquor licenses shall be accompanied with proof of completion of a state certified beverage alcohol sellers and servers education and training (BASSET) program for all persons who sell or serve alcoholic liquor, all management personnel working on the premises, and anyone whose job description entails the checking of identification for the purchase of alcoholic liquor, pursuant to that license. Class “G”, “T” or “J” licensees must have a BASSET trained person on the premises during an event. Class “G” or “T” licensees must provide the
name and proof of BASSET training for that person when applying for a Class “G” or “T” license.

Section 8: A “state certified BASSET program” shall be defined as a BASSET program licensed by the State of Illinois Liquor Commission as required by 235 ILCS 5/3-12(11.1). All licensed BASSET providers shall be required to have on file all licenses and certificates to prove current qualifications and provide a certificate of course completion and a card to participants as proof of completion. A photocopy of certificates of completion for all owners, managers, employees, or agents required to have BASSET training shall be maintained on the premises in a manner that will allow inspection, upon demand, by any designee of both the State of Illinois or County of Kendall.

Section 9: Any new owner, manager, employee or agent requiring BASSET training, shall within ninety (90) days from the beginning of their employment with that licensee, complete an Illinois Liquor Control Commission BASSET approved seller/server training program and shall until completion of the BASSET program work under the supervision of a person who has completed BASSET training.

ARTICLE VII
LICENSE PROHIBITIONS

Section 1: No license under this Ordinance shall be issued to:

a) a person who is not a resident of the County of Kendall;

b) a person who is not a good character and reputation in the community in which he resides;

c) a person who is not a citizen of the United States;

d) a person who has been convicted of a felony under any Federal or State law, unless the State Liquor Control Commission, after investigation, determines that said applicant has been sufficiently rehabilitated to warrant public trusts;

e) a person who has been convicted of being the keeper of, or is keeping a house of ill fame;

f) a person who has been convicted of pandering or other crime or misdemeanor opposed to decency or morality;

g) a person who license issued under this Ordinance, or any prior similar Ordinance of Kendall County, has been revoked for cause;

h) a person who at the time of application for renewal of a license issued hereunder would not be eligible for such license upon a first application;
i) a partnership, unless all of the members of such partnership shall be qualified to obtain a license, except that only one of the partners shall be required to meet the residency requirement imposed by this ordinance;

j) a corporation, of any officer, manager or director thereof, or any stockholder or stockholders owning in the aggregate more than five (5%) percent of the stock of such corporation would not be eligible to receive a license hereunder for any reason other than citizenship and residence with the County of Kendall;

k) a corporation, unless it is incorporated in Illinois, or unless it is a foreign corporation which is qualified under the Illinois Business Corporation Act to transact business in Illinois;

l) a person who has been convicted of a violation of any Federal or State law concerning the manufacture, possession or sale of alcoholic liquor, or shall have forfeited his bond to appear in court to answer charges for any such violation;

m) a person who does not beneficially own the premises for which a license is sought or does not have a lease thereon for the full period for which the license is to be issued;

n) any law enforcing public official, any mayor, alderman or member of a city council or commission, any president of the village board of trustees, any member of a village board of trustees or any presiding officer or member of a County Board; and no such official shall be interested in any way either directly or indirectly in the manufacture, sale or distribution of alcoholic liquor, pursuant to any license issued under this Ordinance;

o) any person who is not a beneficial owner of the business to be operated by the licensee;

p) any person to who a Federal gaming device stamp or a Federal wagering stamp has been issued by the Federal Government for the current tax period;

q) a co-partnership to which a Federal gaming device stamp or a Federal wagering stamp has been issued by the Federal Government for the current tax period or if any of the partners or such partnership have been issued a Federal gaming device stamp or Federal wagering stamp by the Government for the current tax period;

r) a corporation, if any officer or manager or director thereof or any stockholder owning on the aggregate more than twenty (20) percent of the stock of such corporation has been issued a Federal gaming device stamp or a Federal wagering stamp;

s) any premises for which a Federal gaming device stamp or a Federal wagering
stamp has been issued by the Federal Government for the current tax period;

t) any person who has not furnished a bond as is required by this Ordinance;

u) a person who has been convicted of a gambling offense as prescribed by any subsection of Section 28 of the Illinois Criminal Code of 1961.

Section 2: No license shall be issued for the sale at retail of any alcoholic liquor within one hundred (100) feet of any church, school (other than an institution of higher learning), hospital, home for aged or indigent persons or for veterans, their wives or children, or any military or naval station; provided, that this prohibition shall not apply to the renewal of a license for the sale at retail of alcoholic liquor on the premises within one hundred (100) feet of any church where such church has been established within such a one hundred (100) feet since the issuance of the original license.

Section 3: No license shall be issued to any person for the sale at retail of any alcoholic liquor at any store or other place of business where the majority of customers are minors of school age, or where the principal business transacted consists of school books, school supplies, food and drinks for such minors.

ARTICLE VIII
BOND AND INSURANCE REQUIREMENTS

Section 1: Every licensee hereunder shall furnish a bond to the County of Kendall executed by such licensee and by good and sufficient corporate surety to be approved by the Local Liquor Control Commissioner, which bond shall be in the same amount as the License Fee imposed for the issuance of said license as identified in Article IV herein, and conditioned that the licensee shall faithfully observe and conform to the State law and to all of the provisions of this Ordinance and any and all amendments heretofore passed during the period of said license, and conditioned further for the payment of any and all fines or penalties levied or assessed against such licensee for the violation of any of the terms and conditions of this Ordinance and of any amendments thereto or of the State law and shall be further conditioned that the licensee will pay all the necessary costs and charges incurred by reason of any complaint filed for the revocation of a license heretofor by the Local Liquor Control Commissioner or by anyone person entitled to file such complaints before the Local Liquor Control Commissioner, as provided for in this Ordinance where the same is occasioned by any violation under the terms and provisions of this Ordinance or of the State law by said licensee, and no license shall be issued by the Local Liquor Control Commissioner until such bond has been fully executed by the principal and surety or sureties and duly approved by such Local Liquor Control Commissioner. The amount of bond required for a Class "G", "I" or "J" License shall be a minimum of $500.00.

Section 2: No license shall issue, nor be renewed, to any applicant unable to furnish evidence of dram shop liability insurance, in the form of a certificate of insurance, issued by an insurance company that is authorized to do business in the State of Illinois, insuring
the applicant, and the owner or lessor of the premises in at least the amount of $500,000 per occurrence.

ARTICLE IX
HOURS OF PROHIBITED SALE

Section 1: No licensee hereunder, with the exception of Class A licensees and Class B licensees, shall sell or offer for sale at retail any alcoholic liquor or furnish or give away or allow or permit the same to be consumed on the licensed premises or any other premises under the control directly or indirectly of the licensee during the following hours:

a) One o'clock A.M. and Six o'clock A.M. Central Standard Time, or Central Daylight Time, whichever is applicable at the particular time of year, on each and every day from Monday to Saturday of every week between the last Sunday of October and the first Sunday of April of each and every year hereafter.

b) One o'clock A.M. and Six o'clock A.M. Central Daylight Saving time on each and every day from Monday to Saturday inclusive of every week between the first Sunday of April and the last Sunday of October of each and every year hereafter.

c) One o'clock A.M. and Ten o'clock A.M. Central Standard Time, or Central Daylight Time, whichever is applicable at the particular time of year, on each and every Sunday from the last Sunday of October inclusive and the first Sunday of April exclusive of each and every year hereafter.

d) One o'clock A.M. and Ten o'clock A.M. Central Daylight Saving time on each and every Sunday from the first Sunday of April inclusive and the last Sunday of October exclusive of each and every year hereafter.

Section 2: No Class A licensee or Class B licensee shall sell or offer for sale at retail any alcoholic liquor or furnish or give away or allow or permit the same to be consumed on the licensed premises or any other premises under the control directly or indirectly of the licensee during the following hours:

a) One o'clock A.M. and Six o'clock A.M. Central Standard Time, or Central Daylight Time, whichever is applicable at the particular time of year, on each and every day from Monday to Friday of every week.

b) Two o'clock A.M. and Six o'clock A.M. Central Standard Time, or Central Daylight Time, whichever is applicable at the particular time of year, on each and every Saturday.

c) Two o'clock A.M. and Ten o'clock A.M. Central Standard Time, or Central Daylight Time, whichever is applicable at the particular time of year, on each and every Sunday.

d) Two o'clock A.M. and Six o'clock A.M. Central Standard Time, or Central Daylight Time, whichever is applicable at the particular time of year, on each and every holiday of
Memorial Day, Fourth of July, Labor Day, Thanksgiving, and New Year's Day. If the
Fourth of July or New Year's Day occur on a Sunday in any given calendar year, the
hours of prohibited sale shall be between Two o'clock A.M. and Ten o'clock A.M.
Central Standard Time, or Central Daylight Time, whichever is applicable at the
particular time of year, for that particular occurrence.

Section 23: The local Liquor Control Commissioner may on special occasions extend the
time during which a licensee may remain open. Said extensions shall be at the sole
discretion of the local Commissioner.

ARTICLE X
GENERAL REGULATIONS

Section 1: It shall be unlawful for licensee hereunder to directly or indirectly receive any
financial aid or assistance or to receive as a loan or lease of otherwise any furnishing,
fixture, or equipment on the premises of a place of business from any manufacturer,
distributor or importing distributor of alcoholic liquors and it shall be equally unlawful
for any such licensee to allow any manufacturer, distributor or importing distributor or
alcoholic liquors, directly or indirectly, to be interested in the ownership, conduct or
operation of the business of any licensee under this Ordinance, and it shall be, also
equally unlawful for any licensee hereunder to permit or allow any manufacturer,
distributor or importing distributor to be interested directly or indirectly or as owner or
part owner of said premises described in the license or as lessee or lessor thereof.

Section 2: It shall be unlawful for any licensee hereunder to allow or permit any person
engaged in the business of manufacturing importing or distributing alcoholic
liquors to pay for or advance, furnish, or lend money, directly or indirectly, for the payment of such
license.

Section 3: It is unlawful for any person including but not limited to any licensee or any
associate, member, representative, agent, or employee of such licensee to sell, give,
deliver or serve any alcoholic beverage to any person under the age of 21 years or to any
intoxicated person or to any person known to be a spendthrift, insane, mentally ill,
mentally deficient or a habitual drunkard.

Section 4: It shall be unlawful for any person under the age of 21 years to purchase,
accept or procure or to attempt to purchase accept or procure any alcoholic beverage from
any liquor dealer or from any other person.

Section 5: It shall be unlawful for any person to order, to purchase or to in any manner obtain any alcoholic beverage for another person under the age of 21 years. It shall be
illegal for any person to sell, give or deliver any alcoholic liquor to another person under
the age of 21 years. It shall be illegal for any person to directly or indirectly have any
alcoholic beverage sold, given or delivered to another person less than 21 years of age or

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to permit the sale, gift or delivery of any alcoholic beverage to another person less than 21 years of age.

Section 6: It shall be unlawful for any person to whom the sale, gift, delivery or service of any alcoholic liquor is prohibited because of age to consume or to possess in any manner, including by consumption, any such alcoholic liquor, except as otherwise provided by law. The violation referred to in this Section which relates to the possession of alcohol after it has been consumed may be identified as the "Illegal Possession of Alcohol by Consumption" or by the number of the Chapter and Section of this Ordinance. This violation may be proven by evidence which indicates that the breath of the person charged with such offense has a smell associated generally or specifically with any alcoholic liquor and no additional evidence relating thereto shall be necessary to find the Defendant to be in violation of this Ordinance. It shall not be necessary to show that the person charged with an offense hereunder was at the time in question under the influence of any alcoholic liquor in any manner, but such evidence shall be admissible to prove a violation of this Ordinance.

The possession and dispensing or consumption by a person under the age of 21 years of an alcoholic beverage in the performance of a religious service or ceremony or the consumption of alcoholic liquor by a person under the age of 21 years under the direct supervision and direct approval of the parents or parent of such person in the privacy of a home is not prohibited by the Ordinance, and this provision shall be considered only as a defense for which the burden of proving that it applies to and was reasonably relied upon in a particular case shall be on the person charged with an offense under this Section.

Section 7: It shall be unlawful for any intoxicated persons or any person under the age of 21 years to be or remain in any premises which are licensed hereunder except that any person under the age of 21 years may be or remain on the premises:

1) If accompanied by his or her parent(s) or legally appointed guardian; or

2) If more than 50% of the gross business income received therein results from the sale of services or commodities other than alcoholic liquor; or

3) If legally employed by the licensee holder of the premises and if the person is actively performing his/her duties as a legal employee at the time in question. Employees of the licensee under age 21 shall not draw, mix, pour, nor sell alcoholic beverages, but may carry and deliver said beverages to the patron for consumption.

4) If the premises has a Class "G", "T", or "J" license pursuant to this ordinance.

Section 8: The Defendant/Respondent in any court or administrative hearing shall have the burden of proving as a defense that subparagraphs (1), (2), or (3) of the preceding

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Section 7 apply to the case and the prosecutor shall have no responsibility to prove that any of said exceptions do not apply herein.

Section 9: If a licensee or any officer, associate member, representative, agent or employee of such licensee believes or has any reason whatsoever to suspect or believe that the sale, gift, delivery or service to a prospective recipient of any alcoholic liquor is prohibited by this Ordinance because of the age of such person, he/she shall demand written evidence, and may not rely on oral evidence, of the prospective recipient’s age and identity before making such sale, gift, delivery or service.

Any person from whom such written evidence is demanded shall forthwith display his/her motor vehicle operator’s license, federal selective service card, federal armed forces identification card or other written and photographic evidence of age and identity issued by a public officer in the performance of his official duties.

If any person fails to present such written evidence, he/she shall be considered to be an under age person who is not entitled to any such alcoholic liquor. However, if such written and photographic evidence of age and identity is produced and shows the prospective recipient to be of the age required to purchase such alcoholic liquor and if such a sale, gift, delivery or service of alcoholic liquor is made in reasonable reliance thereon, the licensee and his representatives shall not be subject to the penalty provision of this Ordinance.

The burden of proving that a demand of written and photographic evidence of the age and identity was made, that such written and photographic evidence was shown, the content of the written photographic evidence presented, and the reasonableness of the reliance thereon shall be on the person charged with an offense under this Ordinance.

Section 10: It shall be unlawful for any person whomsoever to present or offer to any licensee or to any officer, associate, member, representative, agent, or employee of a licensee or to any other person any written, printed or photo static evidence or his/her age and identity or that of any other person which is false or fraudulent, for the purpose of ordering, purchasing, attempting to purchase, or otherwise procuring or attempting to procure any alcoholic liquor of any kind or description in violation of this Ordinance, or to have in his/her possession any false or fraudulent written, printed or photo static evidence of age and identity.

Section 11: No person shall sell or furnish alcoholic liquor at retail to any person on credit, or order on a store, or in exchange for any goods, wares or merchandise, or in payment for any services rendered, provided, that nothing herein contained shall be construed to prevent any club receiving a license under this Ordinance, from permitting checks or statement for alcoholic liquor to be signed by members or bona fide guests of members and charged to the account of such members or guests in accordance with the by-laws of said club; and provided further, that nothing herein contained shall be construed to prevent any hotel from permitting checks or statement for liquor to be signed by regular guests residing at said hotel and charged to the accounts of said guests.
Section 12: It shall be unlawful for any licensee to sell, offer for sale or furnish any alcoholic liquor to any person or persons or patron or patrons in what is generally known as curb service. Free dispensing of alcoholic liquor by any licensee is hereby prohibited and unlawful.

Section 13: It shall be unlawful to keep open for business or to admit the public or patrons or customers or persons to any premises licensed under this Ordinance for the retail sale of alcoholic liquor during the hours within which sale of such liquor is prohibited, or to permit or allow persons, patrons, or customers to remain in or about the licensed premises during the hours designated within which the sale and consumption of alcoholic liquors is prohibited on the licensed premises; provided however, that restaurants, clubs, drug stores and hotels may keep their places of business open, subject only to the provisions that no sale at retail of alcoholic liquors or the consumption by patrons or customers or by the public of alcoholic liquors shall be permitted or allowed on said licensed premises during the hours prohibited.

Section 14: Whenever any licensee hereunder shall sell or otherwise dispose of the business conducted on the licensed premises, said licensee shall, with 5 days thereafter, cause a notice in writing of such fact to be delivered to the Local Liquor Control Commissioner of said Kendall County. Said statement shall contain full information concerning the same, including the date of such date or disposal of said business and the name of the purchaser, if any. Upon the occurrence of any of the foregoing the license issued hereunder shall be surrendered to the Liquor Control Commission, providing that the Liquor Control Commissioner in his discretion may permit the licensee to maintain said license upon the following circumstances, viz: remodeling, casualty act of God or other business interruption deemed by the Commissioner to be beyond the control of the licensee. The commissioner is further authorized to approve assignment of said license to a qualifying purchaser. Failure on the part of the licensee to comply with the provisions of this shall subject said licensee to a fine of not less that One Hundred Dollars ($100.00) and not more than Five Hundred Dollars ($500.00) or by imprisonment in the County Jail for not less than Thirty (30) days nor more than four (4) months and such penalties as herein provided in this Section shall be in addition to any such penalties mentioned in this Ordinance for violation of any of the term and provisions thereof.

Section 15: It shall be the duty of every person licensed hereunder to keep complete and accurate records of all sales of liquor, wine or beer, which said records shall be produced by the person holding such a license at the request of the Local Liquor Control Commissioner.

Section 16: All premises and equipment and utensils or paraphernalia used for the retail sales of alcoholic liquor, or for the storage of such liquor for sale purposes, shall be kept in a clean and sanitary condition and shall have running water at any service bar for the purpose of washing and cleaning dishes and glasses and other utensils used in and about the serving of alcoholic liquors, and every licensee hereunder shall install and maintain clean and sanitary toilets or toilet rooms for both sexes and shall keep the licensed
premises in full compliance with the State law regulating the conditions or premises used for the storage or sale of food for human consumption. The provisions of this paragraph may be modified by the Commissioner as deemed appropriate by the Commissioner for Class "G" and "F" Licenses.

Section 17: It shall be unlawful to employ in any premises used for the retail sale of alcoholic liquor any person who is afflicted with, or who is a carrier of, any contagious, infectious or venereal disease, and it shall be unlawful for any person who is afflicted with or a carrier of any such disease to work in or about any premises or to engage in any way in the handling, preparation or distribution of such liquor.

Section 18: It shall be unlawful for any licensee hereunder to permit or allow any lewd persons or any prostitutes to remain in and about any licensed premises or to allow permit any soliciting to prostitution or lewdness, idleness, gaming, gambling, fornication or other misbehavior to be conducted on said licensed premises, or to permit or allow any slot machines or other devices used for gambling, to be or to remain in or on about the licensed premises.

Section 19: It shall be unlawful for any licensee to allow person in a drunken condition to remain upon or loiter in and around any licensed premises or to bar coer, conceal, aid or assist any person who has committed any criminal offense against the laws of the State of Illinois, or to refuse to aid or assist the law enforcing officers of Kendall County in the apprehension of person accused of or suspected of crime.

Section 20: All places where alcoholic liquor is sold in violation of any of the provisions of this Ordinance shall be taken and held to be and are hereby declared to be common nuisances and may be abated as such.

Section 21: All license fees received by the Local Liquor Control Commission shall be paid over to the County Treasurer and credited to the general fund of the County.

Section 22: It shall be unlawful to permit the following kinds of conduct on the premises:

a) The performance of act, or simulated act of sexual intercourse, masturbation, sodomy, bestiality, oral copulation, flagellation or any sexual acts;

b) The actual or simulated exhibition, touching, caressing or fondling of the breast, buttocks, pubic hair, anus, vulva, or genitals.

Section 23: In the event of the death of the named license holder, said license shall lapse, and he of no further effect. Any license which is not used for a period of sixty (60) consecutive days shall be deemed to have lapsed due to such non-use. Any license which has lapsed as defined by this paragraph will be of no further effect unless written waiver of such lapse is granted by the Commissioner, after a hearing held to evaluate the reason for such lapse.
Section 24: A certified court reporter or certified shorthand reporter shall keep a record of all hearings held under the provisions of this Ordinance. The cost of such court reporter shall be paid by the applicant or licensee who is the subject of the proceeding. Any appeal taken from a decision of the Commissioner pursuant to the terms of this Ordinance shall be reviewed on the record of the hearing at which the decision was rendered as taken by and prepared by the certified court reporter or certified shorthand reporter.

Section 25: Any license issued pursuant to this Ordinance shall specifically identify the location of the authorized premises for the license, and such premises shall be sufficiently identified on the license to make such premises readily identifiable.

Section 26: The Kendall County State’s Attorney shall be authorized to prosecute any violations of this Ordinance.

Section 27: No applicant will be entitled to a refund for an unused license for any reason once a license has been issued.

ARTICLE XI
FINES AND PENALTIES

Section 1: Whoever violates any of the provisions of this Ordinance shall, upon conviction, be punished by a fine of not less than One Hundred ($100.00) Dollars, nor more than Five Hundred ($500.00) Dollars or by imprisonment in the County jail for not less than Thirty (30) days nor more than Six (6) months or by both such fine and imprisonment; and a separate offense shall be deemed committed on each day during, or on which, a violation occurs, or continues to occur. In addition to the foregoing, to the extent permitted by the “State Law”, whoever violates the provisions of this Ordinance may be required to pay reasonable reimbursement to Kendall County for the expenses of investigating and prosecuting such violation.

ARTICLE XII
ADMINISTRATION

Section 1: The Chairman of the Kendall County Board shall be the Local Liquor Control Commissioner of said County, and he shall be charged with the administration of this Ordinance. Provided, however, that the authority and jurisdiction of said Local Liquor Control Commissioner shall extend only to that area of Kendall County which lies outside of the corporate limits of the cities, villages and incorporated towns therein, and shall, under no circumstances, extend to any area where the people of any local political subdivision have voted to prohibit the sale of alcoholic liquors in accordance with the terms and provisions of the State law governing the same.

Section 2: Said Local Liquor Control Commissioner of said County may appoint a person or persons to assist him in the exercise of the powers and the performance of the
duties herein provided for such Local Liquor Control Commissioner or he may appoint members of the Kendall County Board on a committee to be known as the Local Liquor Control Committee which Committee may assist him in the exercise of his powers and the performance of the duties provided for by this Ordinance.

Section 3: Said Local Liquor Control Commissioner shall have the power to appoint or employ such clerks and other employees as may be necessary to carry out the provisions of this Ordinance, or to perform the duties and exercise the powers conferred by this Ordinance upon the Local Liquor Control Commissioner.

Section 4: Said Local Liquor Control Commissioner shall not appoint or employ any clerks or other employees who have been convicted of any violation or any Federal or State law concerning the manufacture or sale of alcoholic liquor prior to or subsequent to the passage of this Ordinance or who has paid a fine or penalty in settlement of any prosecution against him for any violation of such laws, or shall have forfeited his bond to appear in court to answer charges for any such violation, nor shall any person be appointed who has been convicted of a felony.

Section 5: No person shall be appointed to act on said Local Liquor Control Commission who may directly or indirectly, individually or as a member of a partnership, or as a shareholder or a corporation, have any interest, whatsoever, in the manufacture, sale or distribution of alcoholic liquor, nor receive any compensation or profit therefrom, nor have any interest, whatsoever, in the purchases or sales made by the persons authorized by this Ordinance, or to purchase or to sell alcoholic liquor as provided for in the State law governing the same.

Section 6: The office of the Local Liquor Control Commissioner shall be in the Office of Administrative Services, in the Kendall County Office Building, Yorkville, Illinois or in such other place as the County Board shall designate.

Section 7: The Local Liquor Control Commissioner of said County of Kendall shall keep a record of the proceedings, transactions, communications and official acts of himself and any commission appointed by him, which said books and records shall be kept and maintained in the office of the Liquor Control Commissioner of Kendall County.

Section 8: The Local Liquor Control Commissioner shall be paid the sum of One Thousand Two Hundred ($1200.00) Dollars per annum and mileage as provided by ordinance for county officers. The members of any committee or persons appointed by the said Commissioner to assist him in the exercise of the powers and performance of the duties herein provided for, shall receive the sum of Twenty Five ($25.00) Dollars, and mileage as aforesaid for each day actually spent in the performance of duties.

Section 9: The Local Liquor Control Commissioner and all clerks and employees of said Local Liquor Control Commissioner shall be reimbursed for any disbursements incurred or made by them in the discharge of their official duties.

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Section 10: All charges or expenses or claims or demands incurred either by or against or in behalf of the Local Liquor Control Commissioner by reason of any thing or matter in this Ordinance contained, shall be claims against Kendall County, and shall be presented and paid or disallowed in the same manner as other claims against Kendall County are allowed and paid or disallowed.
ARTICLE XIII
POWERS OF LOCAL LIQUOR CONTROL COMMISSIONER

Section 1: The Liquor Control Commissioner of Kendall County, Illinois shall have all the powers and authority granted and delegated to Local Liquor Control Commissioners in the “State Law.”

ARTICLE XIV
REVOCATION OR SUSPENSION OF LICENSE, FINES: APPEALS

Section 1: The Liquor Control Commissioner may suspend for not more than thirty days, or may revoke, any liquor license issued by him, or may impose a monetary fine as permitted as provided under Illinois law, if he determines that the licensee has violated any of the provisions of this Ordinance or any of the provisions of the State Law, or of any rule or regulation established by the Illinois State Liquor Control Commission which is not inconsistent with law.

Section 2: All proceedings for revocation or suspension of licenses issued by the Liquor Control Commissioner, and appeals there from shall be in conformance with the applicable provisions of State Law and this Ordinance.

ARTICLE XV
MISCELLANEOUS

Section 1: The articles, provisions and sections of this Ordinance shall be deemed to be separable and the validity of any portion of this Ordinance shall not affect the validity of the remainder.

Section 2: That all Ordinances or parts of Ordinances heretofore passed and adopted by the County Board of the County of Kendall and State of Illinois, relating to the retail sale, keeping the sale, or offering for sale of alcoholic liquors in all of the territory lying outside of the corporate limits of any city, village or town and lying within the corporate limits of said Kendall County, Illinois be, and the same are hereby repealed.

Section 3: This Ordinance, which shall be known as “Rules of the Liquor Control Commission, Kendall County, Illinois,” which comprise and are the rules of the said Liquor Control Commission, or any part thereof may be amended by Ordinance of the Kendall County Board by adoption thereof, at any regular or special meeting of said Board.

Amended March September 72, 20134
Section 4: This Ordinance and the regulations contained therein shall be in full force and effect on and after.

Adopted the 19th day of October, 1999, and amended this 23rd day of March, September 2014.

________________________________________
County Chairman

Attest: ________________________________
County Clerk

Adopted: October 19, 1999
Amended: January, 2004
May 16, 2006
May 18, 2010
March 1, 2011
June 7, 2011
April 17, 2012
December 4, 2012
March 7, 2013
September 2, 2014

[Amended March-September 22, 2013]
August 29, 2014

John A. Shaw  
Kendall County Circuit Clerk  
111 West Fox Street  
Yorkville, IL 60560

Dear Mr. Shaw:

We are pleased to serve as your independent auditors for the Kendall County Circuit Clerk for the year ended November 30, 2014. The purpose of this Engagement Letter (this “Letter”) is to review certain details of our engagement.

Audit Services

We will audit the financial statements and the related notes to the financial statements of the Kendall County Circuit Clerk. The objective of our audit is the expression of an opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States. We will conduct the audit in accordance with auditing standards generally accepted in the United States (GAAS) and the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add an emphasis-of-matter or other-matter paragraph. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or to issue a report as a result of this engagement. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

We have also been engaged to report on supplementary information that accompanies Kendall County Circuit Clerk’s financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other
additional procedures in accordance with auditing standards generally accepted in the United States and will provide an opinion on it in relation to the financial statements as a whole:

1. Statement of Changes in Assets and Liabilities

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

Because of the inherent limitations of an audit combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there exists an unavoidable risk that some material misstatements may exist and not be detected even though our audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of law or government regulations that do not have a direct and material effect on the financial statements. However, we will inform Kendall County Circuit Clerk management and you of any material errors that come to our attention and any fraud, material or not, that comes to our attention. We will also inform Kendall County Circuit Clerk management and you of any other illegal acts that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements, and to design the nature, timing, and extent of further audit procedures to be performed. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and you internal control related matters that are required to be communicated under professional standards.

We cannot perform management functions or make management decisions on behalf of Kendall County Circuit Clerk. However, we may provide advice and recommendations to assist management in performing its functions and fulfilling its responsibilities. We may advise management about appropriate accounting principles and their application and may assist in the preparation of the Kendall County Circuit Clerk's financial statements, but the responsibility for the financial statements remains with management.
Management Responsibilities

Management is responsible for the financial statements and underlying financial records and for establishing and maintaining internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States. Management is also responsible for making all financial records and related information available to us, for the accuracy and completeness of that information, and for providing us with (a) access to all information of which it is aware that is relevant to the preparation and fair presentation of the financial statements, (b) additional information that we may request for the purpose of the audit, and (c) unrestricted access to persons within the Kendall County Circuit Clerk from whom we determine it necessary to obtain audit evidence.

Management is responsible for adjusting the financial statements to correct material misstatements and for confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Management is responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon.

Management is responsible for the design and implementation of programs and controls to prevent and detect fraud and for informing us about all known or suspected fraud affecting the Kendall County Circuit Clerk involving (a) management, (b) employees who have significant roles in internal control, and (c) others where the fraud could have a material effect on the financial statements. You are also responsible for informing us of any knowledge of any allegations of fraud or suspected fraud affecting the Kendall County Circuit Clerk received in communications from employees, former employees, regulators, or others. In addition, management is responsible for identifying and ensuring that the entity complies with applicable laws and regulations.

As part of the audit, we may prepare a draft of your financial statements and related notes. You will be required to review and approve those financial statements prior to their issuance and have a responsibility to be in a position in fact and appearance to make an informed judgment on those financial statements. Further, you are required to designate a qualified management-level individual to be responsible and accountable for overseeing our services.
As required by GAAS, at the close of the audit we will request from management certain written confirmation concerning oral and written representations made to us in connection with the audit in order to indicate and document the continuing appropriateness of such representations and reduce the possibility of misunderstanding.

If the Kendall County Circuit Clerk intends to reproduce or publish these financial statements, or any portion thereof, whether in paper or electronic form, and make reference to our firm name in connection therewith, management agrees to provide us with proofs in sufficient time for our review and written approval before printing. If in our professional judgment the circumstances require, we may withhold our approval. The Kendall County Circuit Clerk agrees to compensate Wipfli for the time associated with such review.

Assistance to be supplied by your personnel, including the preparation of schedules and analysis of accounts, will be discussed with Rebecca Morganegg. Timely completion of this work will facilitate the completion of our engagement.

Annual Forms and Reports

Our audit will include reporting on:

- Internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with Government Auditing Standards. However, this objective will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to Government Auditing Standards.

Other

Our fees will be billed as work progresses, and progress billings may be submitted. Based upon our discussions with representatives of Kendall County Circuit Clerk, the fee for this engagement will be $4,000. Circumstances encountered during the conduct of the engagement that warrant additional procedures or expense could cause us to be unable to complete the engagement at the fee quoted. We will notify you of any such circumstances as they are assessed. We expect payment of our billings within 30 days after submission. Interest of 1.5% per month (equivalent to 18% per annum computed monthly) will be charged on the portion of your balance that is over 30 days.

This engagement includes only those services specifically described in this Letter; any additional services not specified herein will be agreed to in a separate letter. This engagement is separate and discrete from our engagement to audit any prior or future years, and any such engagements are or will be covered by a separate engagement letter. In the event you request us to, or we are required to, respond to a subpoena, court order, government regulatory inquiries, or other legal process against Kendall County Circuit Clerk or its management for the production of documents and/or testimony.
relative to information we obtained and/or prepared during the course of this or any prior engagements, you agree to compensate us for all time we expend in connection with such response, at our regular rates, and to reimburse us for all related out-of-pocket costs that we incur.

The working papers prepared in conjunction with our audit are our property and constitute confidential information. They will be retained by us in accordance with our policies and procedures. All of the Kendall County Circuit Clerk's original records will be returned to management at the end of this engagement. Our working papers and files are not a substitute for the original records the Kendall County Circuit Clerk should retain. We understand that we are authorized to respond directly to inquiries from the cognizant agencies including requests to review audit workpapers. Access to the requested workpapers will be provided to the cognizant agencies under the supervision of Wipfli LLP's audit personnel and at a location designed by our firm. We will notify you of any such inquiries or requests and of our reply thereto.

Matthew J. Schueler will be your audit engagement partner.

Professional and certain regulatory standards require us to be independent, in both fact and appearance. Any discussions that you have with Wipfli personnel regarding employment could pose a threat to our independence. Therefore, we request that you inform us immediately prior to any such discussions so that we can implement appropriate safeguards to maintain our independence.

In order for us to remain independent, professional and regulatory standards require us to maintain certain respective roles and relationships with you with respect to any nonattest services we may be asked to perform. Prior to performing such services in conjunction with our audit, management must acknowledge its acceptance of certain responsibilities.

Whenever possible, each provision of this Letter shall be interpreted in such a manner as to be effective and valid under applicable laws, regulations, or published interpretations, but if any provision is deemed prohibited, invalid, or otherwise unenforceable, such provision shall be ineffective only to the extent of such prohibition, invalidity, or unenforceability and such revised provision shall be made a part of this Letter. Further, the provisions of the foregoing sentence shall not invalidate the remainder of this Letter. This Letter shall be construed and governed in accordance with laws of the state in which the Wipfli office issuing this Letter is located, as determined by the address indicated on this Letter, and proper jurisdiction and venue for any matter hereunder shall be the state or federal courts of that state.

If the above terms are acceptable to you and the services outlined are in accordance with your requirements, please return a signed copy of this Letter to us.
We look forward to our continued association with you and your staff and appreciate the opportunity to serve you. Please do not hesitate to call us if you have any questions about the work we are to perform or any other aspect of the services we can provide.

Sincerely,

Wipfli LLP

ACCEPTED: KENDALL COUNTY CIRCUIT CLERK

By: ____________________________

_________________________________

(Print Name and Title)

Date: ____________________________
August 29, 2014

John A. Shaw
Kendall County, Illinois
111 West Fox Street
Yorkville, IL 60560

Dear Mr. Shaw:

We are pleased to serve as your independent auditors for the Kendall County, Illinois for the year ended November 30, 2014. The purpose of this Engagement Letter (this "Letter") is to review certain details of our engagement.

**Audit Services**

We will audit the financial statements and the related notes to the financial statements of the governmental activities, aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Kendall County, Illinois. The objective of our audit is the expression of an opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States and to report on the fairness of the schedule of expenditures of federal awards when considered in relation to the financial statements taken as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States (GAAS); the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; the provisions of OMB Circular A-133, Audits of States, Local Governments and Nonprofit Organizations; the Single Audit Act Amendments of 1996; and will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add an emphasis-of-matter or other-matter paragraph. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or to issue a report as a result of this engagement. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.
Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Kendall County, Illinois's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Kendall County, Illinois's RSI in accordance with auditing standards generally accepted in the United States. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures but will not be audited:

1. Management's Discussion and Analysis
2. Schedule of Funding Progress
3. Budgetary Comparison Schedule for General Fund and Major Special Revenue Funds

We have also been engaged to report on supplementary information that accompanies Kendall County, Illinois's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States and will provide an opinion on it in relation to the financial statements as a whole:

1. Schedule of Expenditures of Federal Awards
2. Combining Balance Sheet – Nonmajor Governmental Funds
3. Combining Statement of Revenues and Expenditures and Changes in Fund Balance – Nonmajor Governmental Funds

4. Balance Sheet – All Special Revenue Funds

5. Statement of Revenues, Expenditures and Changes in Fund Balances – Budget to Actual – Special Revenue Funds

6. Balance Sheet – Capital Projects Funds

7. Statement of Revenues, Expenditures and Changes in Fund Balances – Budget to Actual – Capital Project Funds

8. Balance Sheet – Debt Service Funds

9. Statement of Revenues, Expenditures and Changes in Fund Balances – Budget to Actual – Debt Service Funds

10. Combining Balance Sheet – Discretely Presented Component Units


12. Combining Statement of Fiduciary Net Position – Trust and Agency Funds

13. Combining Statement of Changes in Fiduciary Net Position – Trust and Agency Funds

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor’s report will not provide an opinion or any assurance on the other information:

1. Assessed Valuations, Tax Rates, Tax Extensions, and Tax Collections

2. Statement of Charges and Credits to County Collector for Property Taxes
An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

Because of the inherent limitations of an audit combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there exists an unavoidable risk that some material misstatements may exist and not be detected even though our audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of law or government regulations that do not have a direct and material effect on the financial statements. However, we will inform Kendall County, Illinois management and you of any material errors that come to our attention and any fraud, material or not, that comes to our attention. We will also inform Kendall County, Illinois management and you of any other illegal acts that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements, and to design the nature, timing, and extent of further audit procedures to be performed. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and you internal control related matters that are required to be communicated under professional standards.

We cannot perform management functions or make management decisions on behalf of Kendall County, Illinois. However, we may provide advice and recommendations to assist management in performing its functions and fulfilling its responsibilities. We may advise management about appropriate accounting principles and their application and may assist in the preparation of the Kendall County, Illinois's financial statements, but the responsibility for the financial statements remains with management.
Management Responsibilities

Management is responsible for the financial statements and underlying financial records and for establishing and maintaining internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States. Management is also responsible for making all financial records and related information available to us, for the accuracy and completeness of that information, and for providing us with (a) access to all information of which it is aware that is relevant to the preparation and fair presentation of the financial statements, (b) additional information that we may request for the purpose of the audit, and (c) unrestricted access to persons within the Kendall County, Illinois from whom we determine it necessary to obtain audit evidence.

Management is responsible for adjusting the financial statements to correct material misstatements and for confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Management is responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon.

Management is responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Kendall County, Illinois involving (a) management, (b) employees who have significant roles in internal control, and (c) others where the fraud could have a material effect on the financial statements. You are also responsible for informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Kendall County, Illinois received in communications from employees, former employees, regulators, or others. In addition, management is responsible for identifying and ensuring that the entity complies with applicable laws and regulations.
As part of the audit, we may prepare a draft of your financial statements and related notes. You will be required to review and approve those financial statements prior to their issuance and have a responsibility to be in a position in fact and appearance to make an informed judgment on those financial statements. Further, you are required to designate a qualified management-level individual to be responsible and accountable for overseeing our services.

As required by GAAS, at the close of the audit we will request from management certain written confirmation concerning oral and written representations made to us in connection with the audit in order to indicate and document the continuing appropriateness of such representations and reduce the possibility of misunderstanding.

If the Kendall County, Illinois intends to reproduce or publish these financial statements, or any portion thereof whether in paper or electronic form, and make reference to our firm name in connection therewith, management agrees to provide us with proofs in sufficient time for our review and written approval before printing. If in our professional judgment the circumstances require, we may withhold our approval. The Kendall County, Illinois agrees to compensate Wipfli for the time associated with such review.

Assistance to be supplied by your personnel, including the preparation of schedules and analysis of accounts, will be discussed with Jeff Wilkins. Timely completion of this work will facilitate the completion of our engagement.

**Annual Forms and Reports**

Our audit will include reporting on:

- Internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with Government Auditing Standards. However, this objective will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to Government Auditing Standards.

- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations.
Our engagement will include the preparation of federal data collection forms. The full and timely completion of requested client assistance and provision of any adjusting entries known by you are critical in meeting the prescribed due dates for these forms. Penalties may be imposed if the filing deadlines are not met. If during the course of our engagement we become aware of additional state filing requirements, we will prepare those filings. Preparation of any additional filings and reports and accounting assistance as directed by management are not part of the fees for this engagement and will be billed at our standard hourly rates.

We will prepare and submit after your approval the Annual Financial Report required by the State of Illinois Comptroller’s Office.

You are responsible for making all management decisions and performing all management functions and for designating an individual with suitable skill, knowledge, and/or experience, preferably within senior management, to oversee these services. You are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for the results. You are also responsible for establishing and maintaining internal controls, including monitoring ongoing activities.

Other

Our fees will be billed as work progresses, and progress billings may be submitted. Based upon our discussions with representatives of Kendall County, Illinois, the fee for this engagement will be $50,000 ($48,000 for the audit and $2,000 for budget assistance). Circumstances encountered during the conduct of the engagement that warrant additional procedures or expense could cause us to be unable to complete the engagement at the fee quoted. We will notify you of any such circumstances as they are assessed. We expect payment of our billings within 30 days after submission. Interest of 1.5% per month (equivalent to 18% per annum computed monthly) will be charged on the portion of your balance that is over 30 days.

From information you will provide, we will prepare the fixed asset depreciation schedules for the year ended November 30, 2014. You are responsible for making all management decisions, performing all management functions, and for designating an individual with suitable skill, knowledge, and/or experience, preferably within senior management, to oversee these services. You are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for the results. You are also responsible for establishing and maintaining internal controls, including monitoring ongoing activities.

This engagement includes only those services specifically described in this Letter; any additional services not specified herein will be agreed to in a separate letter. This engagement is separate and discrete.
from our engagement to audit any prior or future years, and any such engagements are or will be covered by a separate engagement letter. In the event you request us to, or we are required to, respond to a subpoena, court order, government regulatory inquiries, or other legal process against Kendall County, Illinois or its management for the production of documents and/or testimony relative to information we obtained and/or prepared during the course of this or any prior engagements, you agree to compensate us for all time we expend in connection with such response, at our regular rates, and to reimburse us for all related out-of-pocket costs that we incur.

The working papers prepared in conjunction with our audit are our property and constitute confidential information. They will be retained by us in accordance with our policies and procedures. All of the Kendall County, Illinois’s original records will be returned to management at the end of this engagement. Our working papers and files are not a substitute for the original records the Kendall County, Illinois should retain. We understand that we are authorized to respond directly to inquiries from the cognizant agencies including requests to review audit workpapers. Access to the requested workpapers will be provided to the cognizant agencies under the supervision of Wipfli LLP’s audit personnel and at a location designed by our firm. We will notify you of any such inquiries or requests and of our reply thereto.

Matthew J. Schueler will be your audit engagement partner.

Professional and certain regulatory standards require us to be independent, in both fact and appearance. Any discussions that you have with Wipfli personnel regarding employment could pose a threat to our independence. Therefore, we request that you inform us immediately prior to any such discussions so that we can implement appropriate safeguards to maintain our independence.

In order for us to remain independent, professional and regulatory standards require us to maintain certain respective roles and relationships with you with respect to any nonattest services we may be asked to perform. Prior to performing such services in conjunction with our audit, management must acknowledge its acceptance of certain responsibilities.

Whenever possible, each provision of this Letter shall be interpreted in such a manner as to be effective and valid under applicable laws, regulations, or published interpretations, but if any provision is deemed prohibited, invalid, or otherwise unenforceable, such provision shall be ineffective only to the extent of such prohibition, invalidity, or unenforceability and such revised provision shall be made a part of this Letter. Further, the provisions of the foregoing sentence shall not invalidate the remainder of this Letter. This Letter shall be construed and governed in accordance with laws of the state in which the Wipfli office issuing this Letter is located, as determined by the address indicated on this Letter, and proper jurisdiction and venue for any matter hereunder shall be the state or federal courts of that state.
If the above terms are acceptable to you and the services outlined are in accordance with your requirements, please return a signed copy of this Letter to us.

We look forward to our continued association with you and your staff and appreciate the opportunity to serve you. Please do not hesitate to call us if you have any questions about the work we are to perform or any other aspect of the services we can provide.

Sincerely,

Wipfli LLP

Wipfli LLP

ACCEPTED: KENDALL COUNTY, ILLINOIS

By: ________________________________

__________________________________
(Print Name and Title)

Date: _____________________________
August 29, 2014

John A. Shaw
Kendall County, Illinois
111 West Fox Street
Yorkville, IL 60560

Dear Mr. Shaw:

We are pleased to serve as your independent auditors for Kendall County, Illinois (the "County") for the year ended November 30, 2014. The purpose of this Engagement Letter (this "Letter") is to review certain details of our engagement.

Audit Services

We will conduct an audit of the Illinois Downstate Operating Assistance Program’s financial statements and the related notes to the financial statements. The objective of our audit is the expression of an opinion about whether the financial statements are fairly presented, in all material respects, in conformity with the financial reporting provisions of the Illinois Department of Transportation Division of the Public and Intermodal Transportation. We will also report on the Illinois Downstate Operating Assistance Program’s compliance with laws and regulations and provisions of contracts and grant agreements and internal controls over financial reporting. Our audit will be conducted in accordance with auditing standards generally accepted in the United States (GAAS) and will include tests of the Organization’s accounting records and other procedures we consider necessary to enable us to express such an opinion. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add an emphasis-of-matter or other-matter paragraph. If our opinion is other than unmodified, we will discuss the reasons with Company management and you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or to issue a report as a result of this engagement. At the conclusion of our audit, we will require certain written representations from management about the financial statements and related matters.

We will conduct the audit in accordance with GAAS; and with the accounting requirements prescribed by the Illinois Department of Transportation Division of Public and Intermodal Transportation.
An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

Because of the inherent limitations of an audit combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there exists an unavoidable risk that some material misstatements may not be detected even though our audit is properly planned and performed in accordance with applicable standards. In addition, an audit is not designed to detect immaterial misstatements or violations of law or government regulations that do not have a direct and material effect on the financial statements. However, we will inform County's management and you of any material errors that come to our attention and any fraud, material or not, that comes to our attention. We will also inform County's management and you of any other illegal acts that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements, and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and you internal control related matters that are required to be communicated under professional standards. In addition, the Illinois Department of Transportation Division of Public and Intermodal Transportation require us to obtain an understanding of internal controls over compliance for the Illinois Downstate Operating Assistance Program and determine, on a test basis, whether laws, regulations, and provisions of grants and contracts material to the program have been complied with.

We cannot perform management functions or make management decisions on behalf of your County. However, we may provide advice and recommendations to assist management in performing its functions and fulfilling its responsibilities. We may advise management about appropriate accounting principles and their application and may assist in the preparation of the County's financial statements, but the responsibility for the financial statements remains with management.

Management Responsibilities

Management is responsible for the financial statements and underlying financial records and for establishing and maintaining internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States. Management is also
responsible for making all financial records and related information available to us, for the accuracy and completeness of that information, and for providing us with (a) access to all information of which it is aware that is relevant to the preparation and fair presentation of the financial statements, (b) additional information that we may request for the purpose of the audit, and (c) unrestricted access to persons within the County from whom we determine it necessary to obtain audit evidence.

Management is responsible for adjusting the financial statements to correct material misstatements and for confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Management is responsible for the design and implementation of programs and controls to prevent and detect fraud and for informing us about all known or suspected fraud affecting the Illinois Downstate Operating Assistance Program involving (a) management, (b) employees who have significant roles in internal control, and (c) others where the fraud could have a material effect on the financial statements. You are also responsible for informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Illinois Downstate Operating Assistance Program received in communications from employees, former employees, regulators, or others. In addition, management is responsible for identifying and ensuring that the County complies with applicable laws, regulations, contracts, and grants and for establishing and maintaining internal controls over financial reporting and compliance.

As required by GAAS, at the close of the audit we will request from management certain written confirmation concerning oral and written representations made to us in connection with the audit in order to indicate and document the continuing appropriateness of such representations and reduce the possibility of misunderstanding.

Assistance to be supplied by County personnel, including the preparation of schedules and analysis of accounts, will be discussed with Jeff Wilkins. Timely completion of this work will facilitate the completion of our engagement.

As part of the audit, we may prepare a draft of your financial statements and related notes. You will be required to review and approve those financial statements prior to their issuance and have a responsibility to be in a position in fact and appearance to make an informed judgment on those financial statements. Further, you are required to designate a qualified management-level individual to be responsible and accountable for overseeing our services.

If the County intends to reproduce or publish these financial statements, or any portion thereof whether in paper or electronic form, and make reference to our firm name in connection therewith, management agrees to provide us with proofs in sufficient time for our review and written approval before printing. If in our professional judgment the circumstances require, we may withhold our approval. The County agrees to compensate Wipfli for the time associated with such review.
Reporting

Based on the results of our audit, we expect to prepare and issue the following reports:

- An opinion on the revenues and expenses of the Illinois Downstate Operating Assistance Program, in accordance with the financial reporting provisions of the Illinois Department of Transportation Division of Public Intermodal Transportation.

Other

Our fees will be billed as work progresses, and progress billings may be submitted. Based upon our discussions with representatives of your County, the fee for the audit services will be $2,500. Circumstances encountered during the conduct of the engagement that warrant additional procedures or expense could cause us to be unable to complete the engagement at the fee quoted. We will notify you of any such circumstances as they are assessed. We expect payment of our billings within 30 days after submission. Interest of 1.5% per month (equivalent to 18% per annum computed monthly) will be charged on the portion of your balance that is over 30 days.

This engagement includes only those services specifically described in this Letter; any additional services not specified herein will be agreed to in a separate letter. This engagement is separate and discrete from our engagement to audit any prior or future years, and any such engagements are or will be covered by a separate engagement letter. In the event you request us to, or we are required to, respond to a subpoena, court order, government regulatory inquiries, or other legal process against the County or its management for the production of documents and/or testimony relative to information we obtained and/or prepared during the course of this or any prior engagements, you agree to compensate us for all time we expend in connection with such response, at our regular rates, and to reimburse us for all related out-of-pocket costs that we incur.

The working papers prepared in conjunction with our audit are our property and constitute confidential information. They will be retained by us in accordance with our policies and procedures. All of the County’s original records will be returned to management at the end of this engagement. Our working papers and files are not a substitute for the original records the County should retain. We understand that we are authorized to respond directly to inquiries from the cognizant agencies including requests to review audit workpapers. Access to the requested workpapers will be provided to the cognizant agencies under the supervision of Wipfli LLP’s audit personnel and at a location designated by our firm. We will notify you of any such inquiries or requests and of our reply thereto.

Matthew J. Schueler will be your audit engagement partner.

Professional and certain regulatory standards require us to be independent, in both fact and appearance. Any discussions that you have with Wipfli personnel regarding employment could pose a threat to our independence. Therefore, we request that you inform us immediately prior to any such discussions so that we can implement appropriate safeguards to maintain our independence.
In order for us to remain independent, professional and regulatory standards require us to maintain certain respective roles and relationships with you with respect to any nonattest services we may be asked to perform. Prior to performing such services in conjunction with our audit, management must acknowledge its acceptance of certain responsibilities.

Whenever possible, each provision of this Letter shall be interpreted in such a manner as to be effective and valid under applicable laws, regulations, or published interpretations, but if any provision is deemed prohibited, invalid, or otherwise unenforceable, such provision shall be ineffective only to the extent of such prohibition, invalidity, or unenforceability and such revised provision shall be made a part of this Letter. Further, the provisions of the foregoing sentence shall not invalidate the remainder of this Letter. This Letter shall be construed and governed in accordance with laws of the state in which the Wipfli office issuing this Letter is located, as determined by the address indicated on this Letter, and proper jurisdiction and venue for any matter hereunder shall be the state or federal courts of that state.

If the above terms are acceptable to you and the services outlined are in accordance with your requirements, please return a signed copy of this Letter to us.

We look forward to our continued association with you and your staff and appreciate the opportunity to serve you. Please do not hesitate to call us if you have any questions about the work we are to perform or any other aspect of the services we can provide.

Sincerely,

Wipfli LLP

Wipfli LLP

ACCEPTED: KENDALL COUNTY, ILLINOIS

By: ________________________________

_______________________________
(Print Name and Title)

Date: ________________________________
Kendall County Economic Development Committee

Meeting Minutes
Friday, August 22, 2014
Kendall County Board Room

Call to Order
The Economic Development Committee met at 8:30 a.m. and was called to order by Dan Koukol, Chairman of the Kendall County Economic Development Committee.

Roll Call
Committee Members Present: Dan Koukol, Judy Gilmour, Lynn Cullick, Amy Cesich, and Matt Prochaska
Committee Members Absent: None
Other Board Members Present: County Board Chairman John Shaw
Staff Present: Jeff Wilkins, County Administrator; John Sterrett, Economic Development Coordinator
Others Present: None

Approval of Agenda
Mr. Prochaska made a motion, seconded by Ms. Gilmour, to approve the August 22, 2014 agenda. With a voice vote of all ayes the motion carried.

Approval of Minutes
Mr. Prochaska made a motion, seconded by Ms. Cullick, to approve the July 25, 2014 meeting minutes. With a voice vote of all ayes the motion carried.

New Business
None

Old Business
Growing Our Regional Economy Update
Mr. Sterrett gave the Committee an update on the progress of the Growing Our Regional Economy initiative. The working group for this initiative continues to plan on an export initiative to help businesses in the region have easier access to export resources.

Chicago Metro Metals Consortium
Mr. Sterrett updated the Committee on the Chicago Metro Metals Consortium, which was set up as a result of the Investing in Manufacturing Communities Partnership that was awarded to the Chicagoland region in June. There are six pillars of the Consortium consisting of workforce development, exporting, access to capital, research and innovation, infrastructure and site development, and supplier network. Each pillar is co-chaired by one member of each of the seven counties. Mr. Sterrett stated he is co-chairing the supplier network pillar. Each pillar is also co-chaired by a member who is an expert in the subject matter. Dave Boulay is co-chairing the supplier network pillar. Mr. Sterrett reviewed the IMCP federally aligned programs that have grant monies available to IMCP communities.

Revolving Fund Financial Assistance Program
Mr. Sterrett updated the Committee on the status of the existing loans through the County’s Revolving Fund Financial Assistance Program. All existing loans have paid for the month. Mr. Sterrett informed the committee that there was interest in the loan from a startup company but more information has been requested.

Other Business
AIRE Tradeshow
Mr. Sterrett informed the committee that the annual AIRE Tradeshow will not be taking place this year.
Chairman's Report – Mr. Koukol went over the KEDA meeting that took place the previous day in Plano. Mr. Koukol commented on some of the projects that are taking place in the various communities. The Committee discussed the property tax abatement and any new guidelines. There must be an expansion component to a property tax abatement application.

Public Comment – None

Executive Committee - None

Adjournment
With no further business to discuss, Mr. Prochaska moved to adjourn. The motion was seconded by Ms. Cullick. There being no objection, the Economic Development Committee, at 9:09 a.m., adjourned.

Respectfully Submitted,

John H. Sterrett,
Recording Secretary
KENDALL COUNTY ILLINOIS
Budget & Finance Committee
BUDGET HEARING
Friday, August 15, 2014
County Board Rooms 209-210

MINUTES

1. **Call to Order:** Chair John Purcell called the meeting to order at 1:00 p.m.

2. **Members Present:** Lynn Cullick, John Purcell, Judy Gilmour, Amy Cesich, Elizabeth Flowers

   **Others Present:** Latreese Caldwell, Jill Ferko, Bob Jones, Jeff Wilkins

3. **Recommendation for External Auditor** – Discussion on the two applicant’s pros and cons, needs of the county, qualifications desired, length of time utilizing the same auditor, overall cost to the county, and the slight increase in cost to audit the separate entities such as KenCom, KAT, Circuit Clerk, and Forest Preserve.

   Member Gilmour made a motion to forward to the Board for approval of WIPFLI CPA’s and Consultants to provide external auditing services to the County for FY14, FY15 and FY16, second by Member Flowers. *With all in agreement, the motion carried.*

4. **Review of Budgets:**

   **VACKC** – Ed Dixon introduced the VAC Board, and presented their budget with a slight decrease in the total amount.

   **Regional Office of Education** – Chris Mehochko updated the committee on the use of the testing center, and the number of tests and evaluations tested in the first six months. Mr. Mehochko said that the budget that Grundy County has already reviewed the ROE budget.

   **Assessor** – Andy Nicoletti reviewed his proposed budget, and informed the committee about the increase in Publications and Postage primarily due to the requirement to publish all 52,065 parcels since it’s a quad year.

   **Public Defender** – Vicky Chuffo stated that her budget has only slight increases in ARDC and various Bar Association dues, and the part-time investigators dues to the increase in felony cases and the seriousness of those felony cases that have to be investigated.

   **Circuit Clerk** – Ed Kline, Finance and Personnel Manager, reviewed the budget, and said that there was a decrease in the deputy clerk line item due to moving one supervisor to the court automation fund and one deputy clerk to the document storage fund, instead of the general fund.
Mr. Kline said there has been a decrease in the foreclosure filing fees, and approximately a ten percent decrease in fee revenue overall.

708 Mental Health Board – Gloria Mathewson reviewed their budget and stated that there is very little change to the budget for FY2015.

Member Flowers left the meeting at 3:49 p.m.

Planning, Building & Zoning - Jeff Wilkins reviewed the budget and said there is an overall 6.8 percent reduction. Mr. Wilkins said the only change to the budget was the addition of funds for a recording secretary for several of the meetings.

Economic Development – Jeff Wilkins reviewed the EDC department budget.

Admin Services – Jeff Wilkins reviewed the proposed budget, and said there was an increase in the salary line item. Mr. Wilkins also reviewed the General Fund, KAT Fund, Contingency, COB Postage Fund, Liability Insurance, Employee Health and Dental Fund, Levy Fund, and Public Safety Sales Tax Fund.

County Board – Jeff Wilkins reviewed the proposed budget and answered questions from the committee.

5. Other Business

6. Public Comment

8. Executive Session

9. Adjournment – Member Cesich made a motion to adjourn the Budget Hearing, second by Member Cullick. **With all in agreement, the motion carried.**

Respectfully submitted,

Valarie A. McClain
Administrative Assistant/Recording Clerk
KENDALL COUNTY ILLINOIS
Budget & Finance Committee
BUDGET HEARING
Friday, August 26, 2014
County Board Rooms 209-210

MINUTES

1. Call to Order: Chair John Purcell called the meeting to order at 1:00 p.m.

2. Members Present: John Purcell, and Amy Cesich (arrived at 1:03 p.m.),

   Members Absent: Lynn Cullick, Elizabeth Flowers and Judy Gilmour

   Chairman Purcell appointed John A. Shaw and Matthew Prochaska to serve on the
   Budget & Finance Committee today to form a quorum.

   Others Present: Latreese Caldwell, Bob Jones, Jeff Wilkins

3. Proposed Budget Changes: Latreese Caldwell reviewed the changes made by the
   Finance Committee from the last Budget Hearing meeting, including the reduction of the
   part-time investigators for the Public Defender by $5000 and reduced the Contractual
   Services for Administrative Services by $2650.

   Ms. Caldwell stated that she was contacted by Andy Nicoletti who increased the new
   construction numbers which would increase the levy revenue by an additional $37,777.

   Ms. Caldwell also received a call from Chief Deputy Scott Koster who asked that the
   Undersheriff position for $108,000 be removed from the Sheriff’s budget, remove one
   Corrections deputy position for $79,000, and recalculate one Deputy start date for a
   vacant position.

4. Review of Budgets:

   State’s Attorney’s Office -- Eric Weis reviewed his proposed budget, and said
   there will be an increase in dues and memberships to the Illinois Supreme Court,
   and there will be an increase in the training budget line item to include Internet
   Crimes Against Children (ICAC) national training. Mr. Weis stated he would
   like to send at least one or two attorney’s to this training.

   Mr. Weis said there is also a proposed increase in the Appellate Prosecutors
   Service to $32,000. The fee structure is based on population, and the increase
   hasn’t been done since 2000, when the County population exceeded 100,000.
Mr. Weis reviewed the salary line item, and said that he is proposing a 3 percent salary increase for his staff in compliance with the committee’s request, but that he feels his staff deserves higher increases given increases others in the County have received in recent years, and that half of his staff have Juris Doctorate degrees. Mr. Weis reviewed the proposed stipends for various staff and the reasons for those stipends. Mr. Weis explained his reason for requesting a part-time clerical secretary.

Public Safety Center – Scott Koster reviewed the proposed budgets for the Corrections, Sheriff’s Office and Vehicles.

Health Department - Dr. John Palmer, Health Board Finance chair gave an overview of the various programs of the Health Department, and provided an overview of the proposed budget, and said they anticipate a decrease in their budget revenue. Dr. Palmer said that they would need to take funds from the fund balance to maintain their budget, and that they have increased their dependence on the levy. Dr. Amaal Tokars introduced Health Board members and key Health Department personnel in attendance.

Court Services – Tina Varney explained her request for three new personnel which included a Sex Offender Officer, a Pre-trial and Pre-trial Technology Probation Officer. Ms. Varney stated that AOIC has sent them an additional $29,000, and that they would receive $210,000 for FY2015. Ms. Varney said that her office has also applied for additional funding from AOIC, but will not have those results until later in the fall. Ms. Varney said that if these salaries are not reimbursed by the state, she would withdraw her request for these positions.

Judiciary Office – Judge Tim McCann reviewed the proposed budget and explained there is very little change.

Highway Department - Fran Klaas reported that his budget is basically status quo. Mr. Klaas said that he is respecting the committee’s instructions of no salary increases in excess of 3 percent. Mr. Klaas does anticipate one retirement and replacement of that position in FY 2015.

KC Soil & Water – Butch Konicek reviewed their budget and explained some of their struggles with a decrease in state funding allocations.

Coroner’s Office - Jacquie Purcell provided a brief overview of the budget and said there is minimal change to this year’s budget.

University of Illinois - Sandra Davis and Wayne Munsinger reviewed their budget and said they anticipate a 5 percent increase from the State Matching fund.
5. Other Business - none 

6. Public Comment - none 

8. Executive Session – none needed 

9. Adjournment – Member Prochaska made a motion to adjourn the Budget Hearing, second by Member Cesich. **With all in agreement, the meeting adjourned at 5:01 p.m.** 

Respectfully submitted, 

Valarie A. McClain  
Administrative Assistant/Recording Clerk
The Budget and Finance Committee was called to order by Vice Chair Judy Gilmour at 4:00 p.m.

Vice Chair Judy Gilmour appointed John Shaw and Matthew Prochaska to serve on the committee to form a quorum.

Committee members present: Amy Cesich (4:09 p.m.), Elizabeth Flowers (4:29 p.m.), John Purcell (4:02 p.m.)

Committee members absent: Lynn Cullick

Others Present: Latreese Caldwell, Jill Ferko, Julie Hanna, Bob Jones, Jim Smiley, Jeff Wilkins

Claims Review and Approval

The Committee reviewed the County claims report. A motion was made Member Gilmour to forward the Claims in an amount not to exceed $765,273.32, second to the motion by Member Prochaska. With all members present voting aye, the motion carried.

Department Head and Elected Official Comments

Jill Ferko, Treasurer/Collector Office – No report

Jim Smiley, Facilities Management – No report

Items of Business

- **Budget Presentation** – Jill Ferko, County Treasurer/Collector reviewed the proposed budget with the committee, including revenues, expenditures, unemployment compensation, IMRF and Social Security fund, Public Building Commission Lease fund, Tax Sale Automation fund, Indemnity fund, Sale in Error Interest fund, County Building Debt Service fund, Jail Addition Service fund, and Courthouse Expansion Debt fund.

- **FY15 Budget** – Ms. Caldwell reviewed the proposed changes from the August 26, 2014 meeting.

- **5-year Capital Plan Discussion** – The committee will continue to review the 5-year plan during the budget process.

Judy Gilmour left the meeting at 5:04 p.m.
Old Business - none

Items for Committee of the Whole - none

Action Items for County Board

- Approval of claims in an amount not to exceed $765,273.32

Public Comment – None

Questions from the Media – None

Executive Session – None needed

Adjournment – Member Cesich made a motion to adjourn the Budget and Finance Committee meeting, second by Member Prochaska. With all members voting aye, the meeting adjourned at 5:08 p.m.

Respectfully submitted,

Valarie A. McClain
Administrative Assistant/Recording Secretary
KENDALL COUNTY ILLINOIS
JUDICIAL LEGISLATIVE COMMITTEE
Wednesday, August 27, 2014
Courthouse Jury Assembly Room

Meeting Minutes

Call to Order
The Judicial Legislative Committee met at 3:00 p.m. and was called to order by Chair Lynn Cullick.

Roll Call
Committee Members Present: Amy Cesich - here, Lynn Cullick - here, Matt Prochaska - here, John Purcell - present

Also Present: Vicky Chuffo, Ed Kline, Judge Tim McCann, Nicole Swiss, Tina Varney, Eric Weis, Jeff Wilkins

Approval of Minutes – Member Prochaska made a motion to approve the June 25, 2014 minutes, second by Member Cesich. Minutes approved with all in agreement.

Status Reports

Circuit Clerk – Ed Kline and Elizabeth Hauser reported that case filings on chancery and traffic are down, however criminal misdemeanor, family and small claims cases are up, and juvenile neglect and abuse cases are up significantly, at just under 13 percent increase so far this year from last year.

Courthouse – Judge McCann reported that they found out on some very complicated sexually dangerous and sexually violent cases, that the state can seek to have the violator prosecuted by the attorney general in a civil court, and incarcerated in a human services facility. Judge McCann recently discovered that some of these charges are reimbursable by the state, and the Judiciary Office has been reimbursed $4,177 so far that has gone back to the County.

Judge McCann reported they are swearing in Judge Waller as a Circuit Judge in Sycamore this Friday, and Judge Krentz as a Circuit Judge in Kendall County on September 5, 2014.

Judge McCann said that one of their largest expenses is the monthly contract with West Law for the online publications and research. Recently Judge McCann was approached by Lexus Nexus, the main competitor of West Law, and their proposal would significantly lower their costs, and increase the availability of the publications they receive. Judge McCann said if they lock in the five year rate, there would be a cost
savings of approximately $30,000 over the five year period. There is still one year left on the Wet Law contract.

**Court Security** – No report

**Court Services/Probation** – Tina Varney distributed the monthly reports for Juvenile Court, Juvenile Detention and Juvenile Board and Care. Ms. Varney reported they are currently interviewing for three positions that were recently vacated by resignation.

**Public Defender** – Vicky Chuffo distributed monthly reports. Ms. Chuffo reported that they have seen an increase in abuse/neglect cases, with over 100 cases in the last month alone. She reported there has been an increase in all case areas.

**Sheriff’s Office** – No report

**State’s Attorney** – No report

**Legislative Report** – Jeff Wilkins provided information on a NACO webinar on September 9, 2014. Topics include the proposed “Waters of the U.S.” rule, Payment in Lieu of Taxes and Secure Rural Schools Programs, Transportation reauthorization and the Highway Trust Fund, On-line Sales Tax Legislation/Marketplace Fairness Act, and Tax-exempt Municipal Bonds.

**Old Business** – None

**Items of Business**

> **Court Services** – Tina Varney provided background information on the three new positions that she is requesting: One Sex Offender Officer, and two Pre-trial Officers. Ms. Varney said that due to excess money available from the state, they anticipate state reimbursement of approximately 88 percent, but that information is not available until later in the fall.

Ms. Varney said that each of the Pre-trial Officers would have approximately 75, and the community supervisions and they would also have additional responsibilities of technology, GPS, electronic monitoring, curfew checks, drug testing, and alcohol testing.

Judge McCann said the benefit of having Pre-trial Officers would be in the implementation of risk-based assessments and evaluations, fewer clients incarcerated, and more low-risk offenders continuing employment, and better use of the resources on the higher risk offenders.

Ms. Varney said that part of the application process included the outcome measures expected and desired, and validation studies by an external source. The application deadline is September 15, 2014.
**Actions Items for County Board** – Authorize application to Administrative Office of the Illinois Courts for State Fiscal Year 2015 Salary Reimbursement Funds for two Pre-Trial Officers

**Public Comments** - None

**Executive Session** – None Needed

**Adjournment** – A motion was made by Member Cesich, second by Member Prochaska, to adjourn the Judicial Legislative Committee at 3:47 p.m. *With all in agreement, the meeting adjourned.*

Ms. Cullick announced that there will be no September meeting.

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Secretary
Wednesday, August 20, 2014 at 4:00PM
County Office Building; County Board Rooms 209-210
111 W. Fox Street; Yorkville IL

MEETING MINUTES

Call to Order – The meeting was called to order by Chair Amy Cesich at 4:00p.m.

Committee Members Present: Matthew Prochaska – here, Elizabeth Flowers - present, Amy Cesich - here, Lynn Cullick (arrived at 4:10p.m.), and John Purcell – present. There was a quorum present to conduct committee business.

Others present: Anna Friedman and Jeff Wilkins

Approval of Agenda – Motion made by Member Flowers to approve the agenda, second by Member Prochaska. With all in agreement, the motion carried.

Review of Census Log – Anna Friedman presented the Census Log to the Committee as follows:

DOGS

Total Number of Adoption Dogs at Shelter: 13
Total Number of Stray Dogs at Shelter: 9

JULY 2014
Intakes 36
Adoptions 8
Reclaimed 21
Transferred to Rescue 3
Euthanized 1

AUGUST 2014
Intakes to date 13
Adoptions to date 2
Reclaimed to date 8
Transferred to Rescue 2
Euthanized 3
CATS

Total Number of Adoption Cats at Shelter: 14 (including 5 kittens)
Total Number of Stray Dogs at Shelter: 8 (including 3 kittens)

JULY 2014
Intakes 14
Adopted 4
Reclaims 1
Transferred to Rescue 7
Euthanized 2

AUGUST 2014
Intakes to date 9
Adoptions to date 4
Reclaimed to date 2
Euthanized 1

Review of Bite/Euthanasia Report – Ms. Friedman reviewed the report with the committee and said there were a total of 28 bites, with 22 canine bites and 5 cat bites, and 1 prairie dog in July.

There was 1 dog euthanized due to medical issues, 1 cat euthanized for medical issues and 1 cat euthanized for behavioral issues in July.

Operations Report – Ms. Friedman said there were 131 visitors in July.

Upcoming Events
August 27 Vet Tech Training hosted by River Heights Veterinary Clinic
September 23 Volunteer Orientation
September 28 Open House at Canine Physical Rehab

Accounting Report – Jeff Wilkins reviewed the financial report with the committee. Mr. Wilkins reported the revenue for rabies tags sold shows an increase over the same timeframe last year. Mr. Wilkins stated that overall expenditures are also good, and that the Treasurer’s Office has been making regular transfers to the IMRF and Social Security fund.

Old Business – None

New Business

Review of FY2015 Animal Control Budget recommendation – Jeff Wilkins reviewed the proposed budget with the committee, including the Animal Control fund, salary increases, the Transfers, the Capital Improvement fund, Medical Care fund, Population Control fund, and State Population fund.
Executive Session  None Needed

Action Items for the County Board - None

Public Comment – None

Adjournment – Member Prochaska made a motion to adjourn the meeting, Member Flowers seconded the motion. **With all in agreement, the meeting was adjourned at 5:07 p.m.**

The next meeting is scheduled on September 17, 2014 at 9:00 a.m.

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Secretary
CALL TO ORDER
The meeting was called to order by Chair Judy Gilmour at 10:00 a.m.

ROLL CALL
Committee Members Present: Lynn Cullick - here, Judy Gilmour - here, Dan Koukol - present, Matthew Prochaska - here

Committee Members Absent: John Purcell

Others Present: Steve Curatti, Program Administrator, Kendall County Health Department, Aaron Rybski, Kendall County Health Department, Dr. Amaal Tokars, Executive Director, Kendall County Health Department, Megan Andrews, KC Soil & Water, and Angela Zubko, Planning, Building and Zoning

APPROVAL OF JUNE 16, 2014 MEETING MINUTES - Matthew Prochaska made a motion to approve the June 16, 2014 meeting minutes, second by Dan Koukol. With all in agreement, the motion carried.

Overview of 2015 Solid Waste Plan – Judy Gilmour briefed the committee on the members of the Solid Waste Plan Committee, and provided background information on the plan and the work that was done. Aaron Rybski, Environmental Health Director, Kendall County Health Department, praised the diversity of the committee, and the conversations that resulted because of that group. Mr. Rybski stated that the focus was to update the plan every five years, and that it was interesting to see the evolution of the plan, the committee’s goals and how they worked toward the various objectives, which included:

**Administration:** Integrate solid waste legislation monitoring into the KC Health Department Legislative/Policy Agenda

**Recycling and Source Reduction:** Offer to educate and promote recycling and source reduction efforts within Kendall County, interact with schools, clubs, senior groups and community groups on ways to promote recycling and source reduction, using
social/mainstream media including “green pages” to incorporate information on source
reduction, recycling and other actions to aid proper waste management, identify and
communicate methods of residential disposal of household hazardous wastes,
communicate with waste haulers to address recycling concerns and possible waste
hauler actions, recognize businesses within KC who practice innovative waste
decrease and/or recycling, interact with municipalities and villages within KC on
financial and benefits and best practices in managing municipal solid waste

**Compost Recommendations:** Offer to educate community, strive to be informed and
knowledgeable on the latest composting processes and practices, foster cooperative
relationships with commercial composting operations and support legislation to
improve compost and yardwaste land application regulations

**Waste-to-Energy and Alternative Technologies Recommendations:** Identify state and
federal regulations relating Waste-to-Energy and Alternative Technologies, identify
status of USEPA clean air attainment and non-attainment designation for townships
relating to waste to energy siting, continue to identify and explore Alternative
Technologies and offer to educate the public and KC leaders regarding these
technologies, no new waste-to-energy or alternate technology facilities, considered a
pollution control facility, for handling municipal solid waste in Kendall County

**Transfer Station Recommendations:** Development of private sector Municipal Solid
Waste transfer Facilities are allowable within Kendall County, and Transfer Station
Host Community Benefit Agreement

**Landfill Recommendations:** No new or expanded landfills in Kendall County

Mr. Rybski reviewed the various objective goals and explained the plans to educate the citizens,
businesses, and municipalities.

**OLD BUSINESS** – None

**NEW BUSINESS** – Angela Zubko reported that the Drainage District Hearings have been
continued until November 7, 2014 at 1:00p.m. in the Kendall County Courthouse.

**PUBLIC COMMENT** – None
**ACTION ITEMS** – None

**EXECUTIVE SESSION** – None Needed

**ADJOURNMENT** – Member Prochaska made a motion to adjourn the meeting. Member Cullick seconded the motion. With all in agreement, the meeting was adjourned at 10:42 a.m.

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Secretary