1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Minutes
5. Approval of Agenda
6. Correspondence and Communications – County Clerk
7. Citizens to be Heard
8. Old Business
   A. Referendum language to eliminate Office of Kendall County Auditor
   B. Referendum language to eliminate Office of Recorder of Kendall County
9. Executive Session
   A. Exception per 5 ILCS 120/2 (c) 5 – purchase or lease of real property
   B. Exception per 5 ILCS 120/2 (c) 1 – personnel
10. New Business
11. Elected Official Report and Other Department Reports
    A. Sheriff
    B. County Clerk
    C. Treasurer
    D. Clerk of the Court
    E. State's Attorney
    F. Coroner
    G. Health Dept.
    H. Supervisor of Assessments
12. Standing Committee Reports
    A. Planning, Building & Zoning
       1. 11-31 Stormwater variance for Harvest Baptist Church
       2. 11-18 Text amendment: Pool's
       3. 11-14 Text amendment: Use Changes to Agricultural Section of Zoning Ordinance
       4. 11-19 Text amendment: Use Changes to Commercial Section of Zoning Ordinance
    B. Public Safety
    C. Administration, HR, Revenue
    D. Highway
       1. Land acquisition at Grove Road and Route 126
       2. Engineering agreement for Willow Lane bridge
       3. Engineering agreement for Fern Dell Road bridge
       4. Emergency contract with Angus Contractors for Fox River Drive bridge repairs
    E. Facilities Management
    F. Economic Development
    G. Finance Committee
       1. Approval of Claims
    H. Judicial/Legislative
    I. Animal Control
    J. Health and Environment
    K. Committee of the Whole
    L. Standing Committee Minutes Approval
14. Special Committee Reports
    A. Public Building Commission
    B. VAC – Ed Dixon, Superintendent
    C. County Stormwater Committee
    D. UCCI
    E. Historic Preservation Commission
    F. River Valley Workforce Investment Board
    G. Housing Authority
15. Other Business
    A. Land acquisition- directed sale of excess land by IDOT to Kendall County along former Jefferson Street
16. Chairman's Report
    A. Announcements & Appointments
17. Questions from the Press
18. Adjournment
The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, August 16, 2011 at 9:00 a.m. The Clerk called the roll. Members present: Chairman John Purcell, Bob Davidson, Elizabeth Flowers, Jessie Hafenrichter, Dan Koukol, Nancy Martin, Suzanne Petrella, John Shaw, Anne Vickery and Jeff Wehrli.

The Clerk reported to the Chairman that a quorum was present to conduct business.

MINUTES

Member Hafenrichter moved to approve the submitted minutes from the Adjourned County Board Meeting of 7/19/11. Member Flowers seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Member Hafenrichter moved to approve the agenda. Member Flowers seconded the motion. Chairman Purcell stated that there is a need for Executive Session for labor negotiations and pending litigation. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL RECOGNITION

Caleb Moody, a member of Boy Scout Troop 71 was recognized for an act of heroism. Caleb saved the life of a fellow scout that had fallen through the ice.

Member Martin moved to approve the resolution in Recognition of Heroism. Member Vickery seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

CITIZENS TO BE HEARD

Jerry Bannister, 110D Riverwood Dr, Oswego spoke about why he felt the Clerk/Recorder position needed to be split into Clerk and Recorder.

OLD BUSINESS

Kencom Intergovernmental Agreement

Chairman Purcell stated that he did not feel that the Board should vote on the agreement yet. There are discrepancies in the agreements that were passed by the cities. The cities had the amount of $1.884 million dollars that would be contributed by the County.

Member Martin moved to amend the original agreement which has the dollar amount of $1.639 million to the dollar amount of $1,750 million. Member Vickery seconded the motion.

Member Davidson moved to amend the amendment that the County would participate at $1,858 million. Member Koukol seconded the motion. Chairman Purcell asked for a roll call vote on the motion. Members voting aye include Davidson, Koukol, Purcell, Shaw and Wehrli. Members voting nay include Flowers, Hafenrichter, Martin, Petrella, and Vickery. Motion fails 5-5.

Chairman Purcell asked for a roll call vote on the original motion. Members voting aye include Flowers, Hafenrichter, Martin, Petrella, and Vickery. Members voting nay include Davidson, Koukol, Purcell, Shaw and Wehrli. Motion fails 5-5.

BREAK

RECONVENE

Chairman Purcell reconvened the Board into regular session.
Member Vickery moved to send back to the cities the amount of $1,775 million and the cities need to clarify the language issues. Member Martin seconded the motion.

Chairman Purcell stated that when the Board has the final written agreements with the exact same language back from the cities along with the dollar amount of $1,775 the Board will have an opportunity to vote on the agreement.

Chairman Purcell asked for a roll call vote on the motion. Members voting aye include Flowers, Hafenrichter, Martin, Petrella, Purcell, Vickery and Wehrli. Members voting nay include Davidson, Koukol, and Shaw. Motion carried 7-3.

NEW BUSINESS

Letter of Cooperation between Kendall County and Veterans Assistance Commission

Member Martin moved to approve the Letter of Cooperation between Kendall County and the Veterans Assistance of Kendall County. Member Davidson seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Release of Executive Session Minutes

Member Martin moved to release Executive Session Minutes from 4/7/09, 8/18/09, 10/6/09, 10/20/09, 11/17/09, 11/30/09, 12/15/09, 3/3/10, and 3/16/10. Member Davidson seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

County Auditor / County Recorder Discussion

The State’s Attorney’s Office will be drawing up language to have the items appear on the ballot.

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

Sheriff

Chief Deputy Scott Koster reported for the Sheriff’s Office that the Courthouse suffered another lightening strike and there has been an increase in out of state transports.

County Clerk


<table>
<thead>
<tr>
<th>Line Item</th>
<th>Fund</th>
<th>Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>01010061205</td>
<td>Total County Clerk Fees</td>
<td>$ 27,928.00</td>
</tr>
<tr>
<td>01010001185</td>
<td>County Revenue</td>
<td>$ 17,580.75</td>
</tr>
<tr>
<td>38010001320</td>
<td>Doc Storage</td>
<td>$ 15,030.00</td>
</tr>
<tr>
<td>01010071205</td>
<td>Election</td>
<td>$ -</td>
</tr>
<tr>
<td>51010001320</td>
<td>GIS Mapping</td>
<td>$ 25,293.00</td>
</tr>
<tr>
<td>37010001320</td>
<td>GIS Recording</td>
<td>$ 3,159.00</td>
</tr>
<tr>
<td>01010001135</td>
<td>Interest</td>
<td>$ 32.26</td>
</tr>
<tr>
<td>01010001170</td>
<td>Raffle License</td>
<td></td>
</tr>
<tr>
<td>01010061210</td>
<td>Recorder’s Misc</td>
<td>$ 4,131.54</td>
</tr>
<tr>
<td>81010001320</td>
<td>RHSP/Housing Surcharge</td>
<td>$ 13,338.00</td>
</tr>
<tr>
<td>01010001160</td>
<td>St Comp - Elec Judge</td>
<td></td>
</tr>
<tr>
<td>CK # 16870</td>
<td>To KC Treasurer</td>
<td>$ 106,492.55</td>
</tr>
</tbody>
</table>

Co Board 8/16/11
### Kendall County General Fund

**QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES**

**FOR EIGHT MONTHS ENDED 07/31/11**

<table>
<thead>
<tr>
<th>REVENUES*</th>
<th>Annual Budget</th>
<th>2011 YTD Actual</th>
<th>2011 YTD %</th>
<th>2010 YTD Actual</th>
<th>2010 YTD %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Property Repl. Tax</td>
<td>$304,000</td>
<td>$303,619</td>
<td>99.87%</td>
<td>$233,344</td>
<td>65.73%</td>
</tr>
<tr>
<td>State Income Tax</td>
<td>$1,400,000</td>
<td>$1,427,394</td>
<td>101.96%</td>
<td>$826,180</td>
<td>48.72%</td>
</tr>
<tr>
<td>Local Use Tax</td>
<td>$220,000</td>
<td>$261,317</td>
<td>118.78%</td>
<td>$179,355</td>
<td>52.75%</td>
</tr>
<tr>
<td>State Sales Tax</td>
<td>$700,000</td>
<td>$635,521</td>
<td>90.79%</td>
<td>$549,517</td>
<td>43.96%</td>
</tr>
<tr>
<td>County Clerk Fees</td>
<td>$380,000</td>
<td>$264,974</td>
<td>69.73%</td>
<td>$269,250</td>
<td>65.67%</td>
</tr>
<tr>
<td>Circuit Clerk Fees</td>
<td>$1,400,000</td>
<td>$905,376</td>
<td>64.67%</td>
<td>$945,223</td>
<td>78.77%</td>
</tr>
<tr>
<td>Fines &amp; Forcits/St Atty.</td>
<td>$560,000</td>
<td>$396,083</td>
<td>70.73%</td>
<td>$394,651</td>
<td>71.75%</td>
</tr>
<tr>
<td>Building and Zoning</td>
<td>$30,000</td>
<td>$27,648</td>
<td>92.16%</td>
<td>$31,277</td>
<td>104.26%</td>
</tr>
<tr>
<td>Interest Income</td>
<td>$80,000</td>
<td>$39,314</td>
<td>49.14%</td>
<td>$57,737</td>
<td>23.09%</td>
</tr>
<tr>
<td>Health Insurance - Empl. Ded.</td>
<td>$853,650</td>
<td>$619,368</td>
<td>72.56%</td>
<td>$525,710</td>
<td>63.42%</td>
</tr>
<tr>
<td>1/4 Cent Sales Tax</td>
<td>$2,229,000</td>
<td>$1,567,258</td>
<td>70.31%</td>
<td>$1,476,071</td>
<td>68.65%</td>
</tr>
<tr>
<td>County Real Estate Transf Tax</td>
<td>$174,000</td>
<td>$136,277</td>
<td>78.32%</td>
<td>$153,297</td>
<td>76.65%</td>
</tr>
<tr>
<td>Correction Dept. Board &amp; Care</td>
<td>$985,500</td>
<td>$622,500</td>
<td>63.17%</td>
<td>$242,420</td>
<td>55.35%</td>
</tr>
<tr>
<td>Sheriff Fees</td>
<td>$650,000</td>
<td>$218,056</td>
<td>33.55%</td>
<td>$500,002</td>
<td>105.26%</td>
</tr>
</tbody>
</table>

**TOTALS**

$9,966,150 | $7,424,705 | 74.50% | $6,386,035 | 62.75%

**Public Safety Sales Tax**

$4,000,000 | $2,805,425 | 70.14% | $2,722,498 | 68.06%

**Transportation Sales Tax**

$4,000,000 | $2,805,425 | 70.14% | $2,722,498 | 68.06%

County Treasurer, Jill Ferko reported that the Bank of Shorewood has been taken over by the Heartland Bank. A fourth distribution should go out next week.

**State’s Attorney**

State’s Attorney, Eric Weis reported that the Civil Division has been very busy.
Coroner

2011 Statistics

<table>
<thead>
<tr>
<th>2011 Total Deaths......</th>
<th>172</th>
<th>Stats for Same Period in 2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Deaths......</td>
<td>163</td>
<td></td>
</tr>
<tr>
<td>Autopsies to Date...........</td>
<td>16</td>
<td>Autopsies.......</td>
</tr>
<tr>
<td>Toxicology Samples.</td>
<td>18</td>
<td>Toxicology Samples..</td>
</tr>
<tr>
<td>Cremation Permits....</td>
<td>76</td>
<td>Cremation Permits...</td>
</tr>
</tbody>
</table>

* Coroner Toftoy held two Coroner’s Inquests at Kendall County Courthouse on July 21, 2011
* Coroner Toftoy attended Public Safety Committee Meeting July 25, 2011
* Coroner Toftoy attended Area Hospice Meeting in Kane County on July 27, 2011

Health Department

Cheryl Johnson reported that they have been extremely busy with vaccines and back to school programs.

STANDING COMMITTEE REPORTS

Planning, Building & Zoning

Special Use for a Bed & Breakfast

Member Martin made a motion to approve the special use for Alfred & Jacqueline Jongejan Bed & Breakfast. Member Davidson seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Henneberry Woods Unit 4 – Plat of Vacation

Member Martin made a motion to approve the Plat of Vacation for Henneberry Woods Unit 4. Member Flowers seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Historic Preservation Ordinance – change language

Member Martin made a motion to approve the amendment to the Historic Preservation Ordinance language. Member Wehrli seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

Contract with 4 Seasons Landscaping Plus for Brighton Oaks Subdivision

Member Martin made a motion to approve the contract with 4 Seasons Landscaping Plus for work at Brighton Oaks Subdivision. Member Flowers seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Public Safety

Member Flowers reported that the next meeting is on 8/22/11.

Administration, HR, Revenue

Member Hafenrichter thanked Mimi Bryan for her work on the Employee Picnic.

Contract between Kendall County & the Voluntary Action Center

Member Hafenrichter made a motion to approve the contract between Kendall County and the Voluntary Action Center. Member Martin seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.
Highway

Agreement with LRFFPD for 1565 Eldamain Road

Member Davidson made a motion to approve the agreement with LRFFPD for the house at 1565 Eldamain Road in the amount of $350,000. Member Flowers seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

Local Agency Agreement with IDOT for River Road Bridge

Member Davidson made a motion to approve the Local Agency Agreement with IDOT for the River Road Bridge. Member Martin seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Letter to Sears Trust regarding Eldamain Road

Member Davidson made a motion to approve the letter to Sears Trust regarding Eldamain Road. Member Martin seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

Fran Klaas reported that the Fox River Drive Bridge has a lot of rust which may have caused the rockers to get out of place, in the interest of safety they want to replace the bearings on the bridge as soon as possible.

Facilities Management

Member Shaw reviewed the minutes in the packet.

Economic Development

Member Koukol informed the Board that the next meeting date is 8/23/11 at the Oswego Village Hall.

Finance

CLAIMS

Member Vickery moved to approve the claims submitted in the amount of $446,956.48. Member Hafenrichter seconded the motion.

COMBINED CLAIMS: FCLT MGMT $117,145.56, B&Z $2,203.70, CO CLK & RCDR $980.80, ELECTION $6,881.89, ED SRV REG $5,807.92, SHRFF $12,810.18, CRRCTNS $15,432.16, MERIT $34.29, ESDA $1,355.04, CRCT CT CLK $132.06, JURY COMM $229.53, CRCT CT JDG $2,349.82, CRNR $826.00, CMB CRT SRV $417.03, ST ATTY $3,645.12, SPRV OF ASSMT $23.99, TRSR $380.87, UNEMPL CMP $3,664.00, EMPLY HLTH INS $32,956.13, OFF OF ADM SRV $59.35, GNRL INS & BNDG $45.00, CO BRD $21.19, TECH SRV $7,161.80, PRPTY TX SRV $16,055.00, CAP EXPEND $1,114.00, CO HWY $31,362.65, CO BRDG $36,700.71, TRNSPRT SALES TX $58,014.00, HLTH & HNMN SRV $25,730.13, B FND $1,033.78, FRST PRSRV $8,365.46, KEN COM $1,253.61, ANML CNTRL $846.84, CO RCDR DOC STRG $6,746.92, DRG ABS EXP $1,957.54, CRT SEC FND $34.34, PRBTN SRV $16,186.37, GIS $217.56, BOS SUB FND $12,000.00, CRTHSE RENO $30.55, VAC $5,817.24, FP BOND PROCESS 2007 $5,121.55, CRTHSE DEBT $475.00

Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Member Vickery reported that the Phase II LED Retrofit from Capital Improvement Fund will be discussed at the next Board meeting.

Member Vickery made a motion to forward the $.75 ETSB surcharge and possible ballot question for the March 2012 election. Member Martin seconded the motion. Chairman Purcell asked for a roll call vote on the motion. Members present voting aye include Davidson, Hafenrichter, Martin, Shaw, Vickery and Wehrli. Members voting nay include Flowers, Koukol, Petrella and Purcell. Motion carried 6-4.

Judicial/Legislative

Member Koukol informed the Board that they will meet on 8/24/11.

Animal Control

Chairman Vickery reported that the next meeting is on 8/17/11.
Health and Environmental

Member Petrella informed the Board that Marlin Hartman spoke to the owner of Green Organics and they are following the requirements. Pat Kinnally will present the drafts of the Ordinances and Host Agreements at COW.

STANDING COMMITTEE MINUTES APPROVAL

Member Flowers moved to approve all of the Standing Committee Minutes and Reports as submitted. Member Davidson seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL COMMITTEE REPORTS

Public Building Commission

Member Wehrli reported that they approved a payment for the FGM contract for the basement.

VAC

Member Martin reported that they did not have a meeting.

County Stormwater

Member Wehrli reported that they meet on 8/23/11.

UCCI

Member Petrella reported that the next meeting is in October.

Historic Preservation

Member Wehrli explained to the Board the Windshield Survey Process that is in the packet.

River Valley Workforce Investment Board

Member Petrella stated that changes are coming.

Housing Authority

Member Hafenrichter passed out an updated report.

CHAIRMAN'S REPORT
August 2011 COUNTY BOARD MEETING

Member Martin moved to approve appointments. Member Hafenrichter seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye except Shaw. Motion carried.

APPOINTMENTS
Kendall County Big Slough Drainage District
G. Scott Breunig—3 year term – expires September 2014

Kendall County Animal Control Committee
Anne Vickery, Chairman, Nancy Martin, Suzanne Petrella, Jessie Hafenrichter & John Purcell
— expires December 2012

Chairman Purcell stated that applications are being taken for Animal Control.

OTHER BUSINESS

Member Petrella would like to the majority of a quorum to be looked into regarding committees.

CITIZENS TO BE HEARD

Todd Milliron, 61 Cotswold Dr, Yorkville spoke about transparency and open meetings. Mr. Milliron would like to see the meetings streamed live.
QUESTIONS FROM THE PRESS

Ryan Morton from WSPY asked since the Board approved the Kencom counter proposal what is the procedure for the municipalities now?

Matt Schury asked which agreement the $1.775 million is connected to.

Steve Lord from the Beacon News stated that the intent is to have the amount attached to the 2010 Intergovernmental Agreement. Mr. Lord also asked if the $.75 will be placed on the ballot.

Chairman Purcell stated that the County is willing to spend $1.775 million if the County can get language that the cities agree with.

EXECUTIVE SESSION

Member Davidson made a motion to go into Executive Session for the collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal. Member Flowers seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.

BREAK

RECONVENE

Chairman Purcell reconvened the Board into regular session.

ADJOURNMENT

Member Martin moved to adjourn the County Board Meeting until the next scheduled meeting. Member Flowers seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

Approved and submitted this 23rd day of August, 2011.

Respectfully submitted by,
Debbie Gillette,
Kendall County Clerk
RESOLUTION

WHEREAS, figures from the 2010 Federal census show that the population of Kendall County is in excess of 75,000 and,

WHEREAS, pursuant to 55 ILCS 5/3-1001 in counties having a population between 75,000 and 3,000,000 there is created the office of county auditor and,

WHEREAS, pursuant to the Illinois Constitution Article VII, Section 4(c) the office of county auditor may be eliminated by county-wide referendum and,

WHEREAS, Section 28-7 of the Election Code provides that the Kendall County Board may submit a public question authorized by Article VII of the Illinois Constitution by resolution requesting submission of the proposal to the voters of the County.

NOW, THEREFORE BE IT RESOLVED that the following question be submitted to the voters of Kendall County:

Shall the elected Office of Kendall County Auditor be eliminated effective December 1, 2012?

BE IT FURTHER RESOLVED that the aforesaid question shall be submitted to a referendum of the voters of Kendall County at the general primary election to be held on March 20, 2012.

BE IT FURTHER RESOLVED that the Kendall County Clerk is hereby directed to give notice that the aforesaid question is to be voted on at said election at the same time and in the same manner as notice of said election, and to prepare ballots for use there at as provided in The Election Code, Section 16-7 and to conduct said referendum as provided by law.

PASSED AT YORKVILLE, ILLINOIS, THIS 6th DAY OF SEPTEMBER, 2011.

________________________________________
John Purcell, Chairman
Kendall County Board
RESOLUTION

WHEREAS, figures from the 2010 Federal census show that the population of Kendall County is in excess of 75,000 and,

WHEREAS, pursuant to 55 ILCS 5/3-1001 in counties having a population between 75,000 and 3,000,000 there is created the office of county auditor and,

WHEREAS, pursuant to the Illinois Constitution Article VII, Section 4(c) the office of county auditor may be eliminated by county-wide referendum and,

WHEREAS, Section 28-7 of the Election Code provides that the Kendall County Board may submit a public question authorized by Article VII of the Illinois Constitution by resolution requesting submission of the proposal to the voters of the County.

NOW, THEREFORE BE IT RESOLVED that the following question be submitted to the voters of Kendall County:

Shall the elected Office of Kendall County Auditor be eliminated effective December 1, 2012 and the functions and duties of that office be performed by the Office of the Kendall County Treasurer?

BE IT FURTHER RESOLVED that the aforesaid question shall be submitted to a referendum of the voters of Kendall County at the general primary election to be held on March 20, 2012.

BE IT FURTHER RESOLVED that the Kendall County Clerk is hereby directed to give notice that the aforesaid question is to be voted on at said election at the same time and in the same manner as notice of said election, and to prepare ballots for use there at as provided in The Election Code, Section 16-7 and to conduct said referendum as provided by law.

PASSED AT YORKVILLE, ILLINOIS, THIS 6th DAY OF SEPTEMBER, 2011.
§ 3-1005. Duties of auditor. The duties of the county auditor shall be to:

(a) Audit all claims against the county, and recommend to the county board the payment or rejection of all claims presented.

(b) Collect, analyze and preserve statistical and financial information with respect to the cost of operation of the various institutions and facilities maintained, operated or owned by the county.

(c) Approve all orders for supplies issued by the various county officers, before the orders are to be placed with the parties to whom the same are to be given.

(d) Maintain a file of all contracts entered into by the county board and all authorized county officers, for or on behalf of the county.

(e) Report quarterly to the county board the entire financial operations of the county including revenues anticipated and received, expenditures estimated and paid, obligations unpaid, the condition of all funds and appropriations and other pertinent information. The county auditor shall cause to be published in at least one newspaper of general circulation in the county, a notice of the availability of the quarterly report for public inspection in the office of the county auditor. Such notice shall be published within 30 days of the date of the scheduled release of the report.

(f) Audit the receipts of all county officers and departments presented for deposit with the county treasurer.

(g) Maintain a continuous internal audit of the operations and financial records of the officers, agents or divisions of the county. The county auditor shall have access to all records, documents, and resources necessary for the discharge of this responsibility.

(h) Audit the inventory of all real and personal property owned by the county under the control and management of the various officers and departments of the county.

(i) Audit the documentation, records, and bases for the amounts billed to the county, as maintained by county vendors, under agreements between the county and its vendors, when those agreements provide that the amounts billed to the county are based upon actual costs incurred by the vendor, or when those agreements include the requirement that the county provide a reimbursement for out-of-pocket costs incurred by the vendors. The county auditor shall audit the documentation, records, and bases for the amounts required to be paid to the county under agreements with outside parties, when those amounts are based upon records and documentation generated, compiled, and maintained by the outside party. The vendors and outside parties affected by this Section shall provide to the county auditor, on a timely basis, all records and documents required by the county auditor relative to the county auditor's duties under this subsection.
§ 3-1006. Additional duties in counties of 275,000 or less. In counties of 275,000 population or less, as determined by the last federal decennial census, the county auditor, in addition to the duties prescribed in Section 3-1005, shall:

(a) Be the general accountant of the county and keep its general accounts.

(b) Devise and install a system of financial records in the offices and divisions of the county, to be followed in such offices and divisions. Such a system shall be suitable to the needs of the office and in accordance with generally accepted principles of accounting for governmental bodies.
RESOLUTION

WHEREAS, figures from the 2010 Federal census show that the population of Kendall County is in excess of 60,000 and,

WHEREAS, pursuant to 55 ILCS 5/3-5001 in counties having a population of less than 60,000 the county clerk shall serve as recorder and in counties having a population greater than 60,000 a recorder shall be elected and,

WHEREAS, pursuant to the above cited statute, to date the Kendall County Clerk has performed the duties and functions of the office of recorder and,

WHEREAS, should the below question be answered in the affirmative by the voters of Kendall County, the Kendall County Clerk would continue to perform the duties and function of the office of recorder and,

WHEREAS, pursuant to the Illinois Constitution Article VII, Section 4(c) the office of recorder may be eliminated by county-wide referendum and,

WHEREAS, Section 28-7 of the Election Code provides that the Kendall County Board may submit a public question authorized by Article VII of the Illinois Constitution by resolution requesting submission of the proposal to the voters of the County.

NOW, THEREFORE BE IT RESOLVED that the following question be submitted to the voters of Kendall County:

Shall the Office of Recorder of Kendall County be eliminated and the functions and duties of that office continue to be performed by the Kendall County Clerk?

BE IT FURTHER RESOLVED that the aforesaid question shall be submitted to a referendum of the voters of Kendall County at the general primary election to be held on March 20, 2012.

BE IT FURTHER RESOLVED that the Kendall County Clerk is hereby directed to give notice that the aforesaid question is to be voted on at said election at the same time and in the
same manner as notice of said election, and to prepare ballots for use there at as provided in The
Election Code, Section 16-7 and to conduct said referendum as provided by law.

PASSED AT YORKVILLE, ILLINOIS, THIS 6th DAY OF SEPTEMBER, 2011.

John Purcell, Chairman
Kendall County Board

ATTEST:

Debbie Gillette
County Clerk
Statutory Duties of County Recorder

55 ILCS 5/3-1006

§ 3-5005.3. Monthly report of financial status. The recorder shall file a monthly report with the county clerk summarizing the financial status of his office in such form as shall be determined by the county board.

55 ILCS 5/3-5005.3

§ 3-5005.4. Deposit of fee income; special funds. The recorder shall deposit in the office of the county treasurer monthly by the 10th day of the month following, all fee income. The recorder may maintain the following special funds from which the county board shall authorize payment by voucher between board meetings:

(a) Overpayments.

(b) Reasonable amount needed during the succeeding accounting period to pay office expenses, postage, freight, express or similar charges.

(c) Excess earnings from the sale of revenue stamps to be maintained in a fund to be used for the purchase of additional stamps from the Illinois Department of Revenue.

(d) Fund to pay necessary travel, dues and other expenses incurred in attending workshops, educational seminars and organizational meetings established for the purpose of providing inservice training.

(e) Trust funds and for such other purposes as may be provided for by law.

(f) Such other funds as may be authorized by the county board. The recorder shall make accounting monthly to the county board through the county clerk of all special funds maintained by him in the discharge of his duties.

55 ILCS 5/3-5005.4

§ 3-5010. Duties of recorder. Every recorder shall, as soon as practicable after the receipt of any instrument in writing in his office, entitled to be recorded, record the same at length in the order of time of its reception, in well bound books to be provided for that purpose. In counties of 500,000 or more inhabitants, the recorder may microphotograph or otherwise reproduce on film
any of such instruments in the manner provided by law. In counties of less than 500,000 inhabitants, the recorder may cause to be microphotographed or otherwise reproduced on film any of such instruments only if authorized to do so by the county board. When any such instrument is reproduced on film, the film shall comply with the minimum standards of quality approved for permanent photographic records of the State Records Commission and the device used to reproduce the records on the film shall be one which accurately reproduces the contents of the original.

55 ILCS 5/3-5010

§ 3-5014. Mortgages or liens filed but not recorded. Upon receipt of any mortgage, trust deed or conveyance of personal property having the effect of a mortgage or lien upon such property, upon which is indorsed the words, “this instrument to be filed, but not recorded” or words of a similar import, signed by the mortgagee, his agent or attorney, the recorder shall mark the instrument “filed”, endorse the time (including the hour of the day) of the receipt thereof and file the same in his office.

Each instrument filed as above shall be numbered and indexed by the Recorder in the book wherein he alphabetically indexes chattel mortgages and shall refer to the number appearing on the filed instrument.

The recorder may destroy any instrument filed but not recorded in the manner hereinabove provided, one year after the maturity thereof as stated therein; except, no such instrument may be destroyed until one year after the maturity of the last extension thereof filed in the recorder’s office.

55 ILCS 5/3-5014

§ 3-5015. Certificates of discharge or release from active duty. Certificates of discharge or MEMBER-4 copy of certificate of release or discharge from active duty of honorably discharged or separated members of the military, aviation and naval forces of the United States shall be recorded by each recorder, free of charge, in a separate book which shall be kept for the purpose. The recorder in counties of over 500,000 population shall as soon as practicable after the recording of the original discharge certificate or MEMBER-4 copy of certificate of release or discharge from active duty, deliver to each of the persons named in the discharge certificate or MEMBER-4 copy of certificate of release or discharge from active duty, or his agent, one certified copy of his discharge certificate or MEMBER-4 copy of certificate of release or discharge from active duty without charge. Additional certified copies shall be furnished by the recorder upon the payment to the recorder of a fee of $1.25, payable in advance, for each such additional certified copy.
Upon the delivery of the certificate of discharge or MEMBER-4 copy of certificate of release or discharge from active duty after the recordation thereof is completed, and the delivery of one certified copy thereof to the person named in the discharge certificate or MEMBER-4 copy of certificate of release or discharge from active duty or his agent, the receipt theretofore issued by the recorder, or a copy thereof shall be surrendered to the recorder, with a signed statement acknowledging the receipt of the discharge certificate or MEMBER-4 copy of certificate of release or discharge from active duty and the certified copy thereof.

Certified copies of the certificates of discharge or MEMBER-4 copy of certificate of release or discharge from active duty furnished by the recorder may vary from the size of the original, if in the judgment of the recorder, such certified copies are complete and legible.

A military discharge form (DD-214) or any other certificate of discharge or release from active duty document that was issued by the United States government or any state government in reference to those who served with an active or inactive military reserve unit or National Guard force and that was recorded by a County Clerk or Recorder of Deeds is not subject to public inspection, enjoying all the protection covered by the federal Privacy Act of 1974 or any other privacy law. These documents shall be accessible only to the person named in the document, the named person's dependents, the county veterans' service officer, representatives of the Department of Veterans' Affairs, or any person with written authorization from the named person or the named person's dependents.

55 ILCS 5/3-5015

§ 3-5019. Monthly list of conveyances. Immediately following each calendar month, the recorder, in counties with less than 1,000,000 inhabitants shall, upon their request, transmit copies of all documents, plats and deeds conveying real property to the county clerk, the county treasurer, the tax map department, the supervisor of assessments and the township assessor for which he shall be paid by the county the usual and customary fee charged by the recorder for furnishing such documents.

55 ILCS 5/3-5019

§ 3-5025. Books. Every recorder shall keep the following books:

1. An entry book, in which he or she shall, immediately on the receipt of any instrument to be recorded or filed, enter, in the order of its reception, the names of the parties thereto, its date, the day of the month, hour and year of receiving the same, and a brief description of the premises, indorsing upon each instrument a number corresponding with the number of such entry.
2. A grantor's index, in which shall be entered the name of each grantor, in alphabetical order, the name of the grantees, date of the instrument, time of receipt, kind of instrument, consideration, the book and page in which it is recorded, or the number under which it is filed, and a brief description of the premises.

3. A grantee's index, in which shall be entered the name of each grantee, in alphabetical order, the name of the grantor, date of the instrument, time of receipt, kind of instrument, consideration, the book and page in which it is recorded, or the number under which it is filed, and a brief description of the premises.

4. An index to each book of record, in which shall be entered, in alphabetical order, the name of each grantor and grantee, and the page in which the instrument is recorded.

5. When required by the county board, an abstract book, which shall show by tracts every conveyance or incumbrance recorded, the date of the instrument, time of filing the same, the book and page where the same is recorded; which book shall be so kept as to show a true chain of title to each tract and the incumbrances thereon, as shown by the records of his office.

6. An index to recorded maps, plats and subdivisions, such index to be made by description of land mapped, or subdivided by range, township, Section, quarter-section, etc.

7. An index showing in alphabetical order the names of the parties against whom judgments have been rendered or made and transcripts or memoranda of such judgments have been recorded, and the parties named in notices recorded pursuant to Section 1 of “An Act concerning constructive notice of condemnation proceedings, proceedings to sell real property of decedents to pay debts, or other suits seeking equitable relief involving real property, and proceedings in bankruptcy” approved June 11, 1917, as amended. [FN1]

8. An index of all ordinances, petitions, assessment rolls, orders, judgments or other documents filed or recorded in respect of any drainage or special assessment matter sufficient to enable the public to identify all tracts involved therein and to locate all the documents which have been filed or recorded. The recorder may solicit the assistance of the State Records Commission in organizing and indexing these documents.

Any recorder may install or contract for the use of a computerized system that will permit automated entry and indexing, alphabetically by document, of instruments filed in his or her office and that will provide both quick search and retrieval of such entries and hard copy print output, whether on paper, optical disk media, or microfilm, of such entries as indexed. If such a computerized system has been in use in his or her office for at least 6 months and the recorder determines that it provides accurate and reliable indices that may be stored as permanent records, more quickly and efficiently than the system previously used, the recorder may thereafter discontinue the use of the manual system and use only the computerized system for such indices. In that event, references in this Division to books, records or forms as relate to such indices are intended to encompass and refer to the computer system and all materials and forms directly related to that system and its proper use.
This Section is subject to the Local Records Act. [FN2]

55 ILCS 5/3-5025

§ 3-5036.5. Exchange of information for child support enforcement.


(b) Notwithstanding any provisions in this Code to the contrary, the Recorder shall not be liable to any person for any disclosure of information to the Department of Healthcare and Family Services (formerly Illinois Department of Public Aid) under subsection (a) or for any other action taken in good faith to comply with the requirements of subsection (a).

55 ILCS 5/3-5036.5

§ 3-5038. Judgment dockets. In all counties where a recorder is elected in which the recorder has heretofore been, or shall hereafter be required by the county board to keep abstract books showing by tract every conveyance or incumbrance recorded, the date of the instrument, the time of filing same, the book and page where the same is recorded, and showing a true chain of title to each tract and the incumbrances thereon, as shown by the records of his office, such recorder shall and he is hereby authorized to keep judgment dockets and indexes thereto, showing all judicial proceedings affecting title to real estate in such county, tax sale books with indexes thereto, showing sales or forfeitures of all lands in the county for unpaid taxes and assessments, and such other books as are usual or necessary to be kept for the purpose of making complete abstracts of title to real estate; and the county board shall furnish such recorder with the necessary rooms, books, stationery, fuel and lights for the purposes herein set forth: Provided, that nothing in this Division shall be construed to empower the recorder to prevent the public from examining and taking memoranda from all records and instruments filed for record, indexes and other books in his official custody, but it shall be his duty at all times, when his office is or is required by law to be open, to allow all persons without fee or reward to examine and take memoranda from the same. This Section is subject to the provisions of “The Local Records Act”. [FN1]

55 ILCS 5/3-5038
§ 3-5047. Removal of personal information. Upon request by any person, the recorder shall redact or remove that person's social security number, employer taxpayer identification number, driver's license number, State identification number, passport number, checking account number, savings account number, credit card number, debit card number, or personal identification (PIN) code from any internet website maintained by the recorder or used by the recorder to display public records. The request must be made in writing and delivered by mail, facsimile, electronic transmission, or in person to the office of the recorder. The request must specify the personal information to be redacted and identify the document that contains the personal information.

Within 12 months after the effective date of this amendatory Act of the 95th General Assembly all county recorders that publicly display records on an Internet website must submit a written policy, including a timeline, to their respective county boards providing for the redaction of social security numbers from all records publicly displayed on the website. Any county recorder that launches a website on or after the effective date of this amendatory Act of the 95th General Assembly shall develop and implement a policy providing for the removal of all social security numbers from all records prior to the public display of those records on the website, and must file a copy of the policy with the county board of that county. Policies pertaining to the removal of social security numbers from records to be posted on the internet shall be made available to all employees of a county recorder.

No person or entity shall include an individual's social security number in a document that is prepared and presented for recording with a county recorder. This Section shall not apply to (i) State or federal tax liens, certified copies of death certificates, or other documents required by law to contain personal identifying information or (ii) documents that were executed by an individual prior to the effective date of this amendatory Act of the 95th General Assembly.

County recorders shall not be liable for any claims arising from unintentional or inadvertent violations of this Section.

55 ILCS 5/3-5047
<table>
<thead>
<tr>
<th>Line Item</th>
<th>Fund</th>
<th>Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>County Clerk Fees</td>
<td>$ 932.50</td>
</tr>
<tr>
<td></td>
<td>County Clerk Fees - Marriage License</td>
<td>$ 1,200.00</td>
</tr>
<tr>
<td></td>
<td>County Clerk Fees - Civil Union</td>
<td>$ 60.00</td>
</tr>
<tr>
<td></td>
<td>County Clerk Fees - Misc</td>
<td>$ 2,081.20</td>
</tr>
<tr>
<td></td>
<td>County Clerk Fees - Recording</td>
<td>$ 30,182.00</td>
</tr>
<tr>
<td>01010061205</td>
<td>Total County Clerk Fees</td>
<td>$ 34,455.70</td>
</tr>
<tr>
<td>01010001185</td>
<td>County Revenue</td>
<td>$ 35,545.50</td>
</tr>
<tr>
<td>38010001320</td>
<td>Doc Storage</td>
<td>$ 19,231.50</td>
</tr>
<tr>
<td>01010071205</td>
<td>Election</td>
<td>$ -</td>
</tr>
<tr>
<td>51010001320</td>
<td>GIS Mapping</td>
<td>$ 32,383.00</td>
</tr>
<tr>
<td>37010001320</td>
<td>GIS Recording</td>
<td>$ 4,041.00</td>
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<tr>
<td>01010001135</td>
<td>Interest</td>
<td></td>
</tr>
<tr>
<td>01010001170</td>
<td>Raffle License</td>
<td></td>
</tr>
<tr>
<td>01010061210</td>
<td>Recorder's Misc</td>
<td>$ 4,593.55</td>
</tr>
<tr>
<td>81010001320</td>
<td>RHSP/Housing Surcharge</td>
<td>$ 16,785.00</td>
</tr>
<tr>
<td>01010001160</td>
<td>St Comp - Elec Judge</td>
<td></td>
</tr>
<tr>
<td>CK # 16902</td>
<td>To KC Treasurer</td>
<td>$ 147,035.25</td>
</tr>
</tbody>
</table>

Death Certificate Surcharge sent from Clerk's office $396.00 ck # 16893
Dom Viol Fund sent from Clerk's office $210.00 ck 16894
### Kendall County General Fund

**Quick Analysis of Major Revenues and Total Expenditures for Nine Months Ended 08/31/2011**

#### Revenues*

<table>
<thead>
<tr>
<th>Description</th>
<th>Annual Budget</th>
<th>2011 YTD Actual</th>
<th>2011 YTD %</th>
<th>2010 YTD Actual</th>
<th>2010 YTD %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Property Repl. Tax</td>
<td>$304,000</td>
<td>$315,888</td>
<td>103.91%</td>
<td>$239,380</td>
<td>67.43%</td>
</tr>
<tr>
<td>State Income Tax</td>
<td>$1,400,000</td>
<td>$1,427,394</td>
<td>101.96%</td>
<td>$1,109,846</td>
<td>65.29%</td>
</tr>
<tr>
<td>Local Use Tax</td>
<td>$220,000</td>
<td>$290,785</td>
<td>132.17%</td>
<td>$201,036</td>
<td>59.13%</td>
</tr>
<tr>
<td>State Sales Tax</td>
<td>$700,000</td>
<td>$730,158</td>
<td>104.31%</td>
<td>$623,945</td>
<td>49.92%</td>
</tr>
<tr>
<td>County Clerk Fees</td>
<td>$380,000</td>
<td>$292,902</td>
<td>77.08%</td>
<td>$301,242</td>
<td>73.47%</td>
</tr>
<tr>
<td>Circuit Clerk Fees</td>
<td>$1,400,000</td>
<td>$994,566</td>
<td>71.04%</td>
<td>$1,061,908</td>
<td>88.49%</td>
</tr>
<tr>
<td>Fines &amp; Foreits/St Atty.</td>
<td>$560,000</td>
<td>$430,720</td>
<td>76.91%</td>
<td>$443,872</td>
<td>80.70%</td>
</tr>
<tr>
<td>Building and Zoning</td>
<td>$30,000</td>
<td>$36,710</td>
<td>122.37%</td>
<td>$36,555</td>
<td>121.85%</td>
</tr>
<tr>
<td>Interest Income</td>
<td>$80,000</td>
<td>$43,919</td>
<td>54.90%</td>
<td>$65,055</td>
<td>26.02%</td>
</tr>
<tr>
<td>Health Insurance - Empl. Ded.</td>
<td>$853,650</td>
<td>$692,352</td>
<td>81.10%</td>
<td>$587,155</td>
<td>70.83%</td>
</tr>
<tr>
<td>1/4 Cent Sales Tax</td>
<td>$2,229,000</td>
<td>$1,771,146</td>
<td>79.46%</td>
<td>$1,673,195</td>
<td>77.82%</td>
</tr>
<tr>
<td>County Real Estate Transf Tax</td>
<td>$174,000</td>
<td>$153,857</td>
<td>88.42%</td>
<td>$177,210</td>
<td>88.61%</td>
</tr>
<tr>
<td>Correction Dept. Board &amp; Care</td>
<td>$985,500</td>
<td>$633,420</td>
<td>64.27%</td>
<td>$244,700</td>
<td>55.87%</td>
</tr>
<tr>
<td>Sheriff Fees</td>
<td>$650,000</td>
<td>$247,547</td>
<td>38.08%</td>
<td>$565,112</td>
<td>118.97%</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td><strong>$9,966,150</strong></td>
<td><strong>$8,061,364</strong></td>
<td><strong>80.89%</strong></td>
<td><strong>$7,330,213</strong></td>
<td><strong>72.03%</strong></td>
</tr>
</tbody>
</table>

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 9 months the revenue and expense should at 74.97%.

#### Expenditures

**All General Fund Offices/Categories**

<table>
<thead>
<tr>
<th>Description</th>
<th>2011 YTD Actual</th>
<th>2010 YTD Actual</th>
<th>2010 YTD %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Safety Sales Tax</td>
<td>$3,186,464</td>
<td>$3,086,377</td>
<td>77.16%</td>
</tr>
<tr>
<td>Transportation Sales Tax</td>
<td>$3,186,464</td>
<td>$3,086,377</td>
<td>77.16%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>2011 YTD Actual</th>
<th>2010 YTD Actual</th>
<th>2010 YTD %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sheriff Fees</td>
<td>$247,547</td>
<td>$565,112</td>
<td>118.97%</td>
</tr>
</tbody>
</table>

**EXPENDITURES**

$23,925,425 $16,804,501 70.24% $16,522,385 69.90%
KENDALL COUNTY CORONER

August FY 2011 Monthly Report

<table>
<thead>
<tr>
<th>DATE</th>
<th>CASE NUMBER</th>
<th>TIME</th>
<th>NATURE</th>
<th>Post</th>
<th>Tox.</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, August 01, 2011</td>
<td>1108173 *</td>
<td>6:00 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Tuesday, August 02, 2011</td>
<td>1108174 *</td>
<td>6:15 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Tuesday, August 02, 2011</td>
<td>1108175</td>
<td>4:05 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Tuesday, August 02, 2011</td>
<td>1108176 *</td>
<td>5:03 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Friday, August 05, 2011</td>
<td>1108177 *</td>
<td>8:00 PM</td>
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<td>N</td>
<td>N</td>
<td>Residence</td>
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<tr>
<td>Saturday, August 06, 2011</td>
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<td>6:40 AM</td>
<td>Natural</td>
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<td>N</td>
<td>Residence</td>
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<td>1108179 *</td>
<td>7:12 AM</td>
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<td>N</td>
<td>N</td>
<td>Residence</td>
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<tr>
<td>Tuesday, August 09, 2011</td>
<td>1108180</td>
<td>2:29 PM</td>
<td>Natural</td>
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<td>N</td>
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<tr>
<td>Thursday, August 11, 2011</td>
<td>1108181 *</td>
<td>7:18 AM</td>
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<td>Y</td>
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<td>Friday, August 12, 2011</td>
<td>1108182 *</td>
<td>5:00 PM</td>
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<td>N</td>
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<tr>
<td>Friday, August 12, 2011</td>
<td>1108183 *</td>
<td>5:55 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Friday, August 12, 2011</td>
<td>1108184 *</td>
<td>9:40 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Sunday, August 14, 2011</td>
<td>1108185 *</td>
<td>3:08 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Sunday, August 14, 2011</td>
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<td>12:38 PM</td>
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<td>Y</td>
<td>Residence</td>
</tr>
<tr>
<td>Sunday, August 14, 2011</td>
<td>1108187 *</td>
<td>7:44 AM</td>
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<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Monday, August 15, 2011</td>
<td>1108188 *</td>
<td>10:14 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
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<tr>
<td>Wednesday, August 17, 2011</td>
<td>1108190 *</td>
<td>2:15 AM</td>
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<td>Y</td>
<td>Residence</td>
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<tr>
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<td>Thursday, August 18, 2011</td>
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<td>N</td>
<td>Residence</td>
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<tr>
<td>Friday, August 19, 2011</td>
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<td>7:40 PM</td>
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<td>N</td>
<td>N</td>
<td>Residence</td>
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<tr>
<td>Monday, August 22, 2011</td>
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<td>9:20 AM</td>
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<td>N</td>
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<tr>
<td>Friday, August 26, 2011</td>
<td>1108194 *</td>
<td>9:42 PM</td>
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<td>N</td>
<td>Nurs. Home</td>
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<tr>
<td>Saturday, August 27, 2011</td>
<td>1108195 *</td>
<td>6:40 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Monday, August 29, 2011</td>
<td>1108196 *</td>
<td>7:40 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Tuesday, August 30, 2011</td>
<td>1108197 *</td>
<td>7:18 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Tuesday, August 30, 2011</td>
<td>1108198</td>
<td>11:35 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Wednesday, August 31, 2011</td>
<td>1108199 *</td>
<td>10:05 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
</tbody>
</table>

* Denotes death which occurred outside normal business hours.

Percentage of calls which occurred outside of normal business hours 85%

Autopsies
- Autopsy occurred on Thursday August 11, 2011 for a 41 year-old white male case number 1108181. The Autopsy was preformed by Dr. Hilary McElligott, lasted 3 hrs. Coroner was present for duration of the Autopsy.
- Autopsy occurred on Monday August 15, 2011 for a 57 year-old Hispanic female case number 1108186. The Autopsy was preformed by Dr. Hilary McElligott, lasted 3.5 hrs. Coroner was present for duration of the Autopsy.
- Autopsy occurred on Thursday August 18, 2011 for a 38 year-old white female case number 1108189. The Autopsy was preformed by Dr. Hilary McElligott, lasted 3.5 hrs.
- Autopsy occurred on Thursday August 18, 2011 for a 39 year-old white male case number 1108190. The Autopsy was preformed by Dr. Hilary McElligott, lasted 3.5 hrs.

Inquests
- A Coroner's Inquest was held on Thursday August 18, 2011 for a 25 year-old white male case number 1107168. The Jury returned a verdict of with the manner of death determined to be accidental.
**Statistics:**

<table>
<thead>
<tr>
<th>2011 Statistics</th>
<th>Stats for Same Period in 2010</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>2011 Total Deaths.....</td>
<td>199</td>
<td>Total Deaths......</td>
</tr>
<tr>
<td>Autopsies to Date...............</td>
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</tr>
<tr>
<td>Toxicology Samples.</td>
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</tr>
<tr>
<td>Cremation Permits....</td>
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<td>Cremation Permits...</td>
</tr>
</tbody>
</table>

**Coroner's Office Update:**
- Coroner Toftoy attended the Collinsville Conference hosted by the Illinois Coroners and Medical Examiners Association from August 5 thru August 8.
- Deputy Coroner Purcell held one Coroner’s Inquest at Kendall County Courthouse on August 18, 2011
- Coroner Toftoy attended Public Safety Committee Meeting August 20, 2011

**Other Information:**
Kendall County Coroner’s Office as of Monday, August 29, 2011 is searching for the Next of Kin (NOK) for case number 1108196. From August 29-31 the Coroners Office has spent aprox. 15hrs. of combined staff time in the search for NOK, locating at contacting the Attorney for 1108196, and managing and maintaining the deceased’s property. All of the aforesaid actions are required by State Statutes. 1108196 is on a 30 day hold pending location of NOK.
CALL TO ORDER
The meeting was called to order by Chairman Nancy Martin at 6:30 p.m.

ROLL CALL
Present: Chairman Nancy Martin, Elizabeth Flowers, Jeff Wehrli and Anne Vickery
Absent: John Shaw
Also present: Senior Planner Angela Zubko, ASA Brian LaBardi, Citizens to be heard- None

APPROVAL OF AGENDA
Jeff Wehrli made a motion to approve the agenda. Elizabeth Flowers seconded the motion. All agreed and the motion was approved.

APPROVAL OF MINUTES
Elizabeth Flowers made a motion to approve the minutes from August 8, 2011. Anne Vickery seconded the motion. All agreed and the minutes were approved.

EXPENDITURE REPORT
Elizabeth Flowers made a motion to approve the bills. Anne Vickery seconded the motion. All agreed and the bills were forwarded to the Budget and Finance Committee.

CITIZENS TO BE HEARD
No citizens to be heard at this time.

PETITIONS

11-31 Harvest Baptist Church

Planner Zubko stated that Harvest Baptist Church is requesting a stormwater variance to allow for the overland flow path be at a level less than 2 feet below the lowest structures
The petitioner is wishing to have it at 0.91 feet below the lowest structure. The Committee wanted staff to change the wording that WBK recommended granted the variance instead of approval and also add in a ‘whereas’ to state something like the County will not be responsible if they flood.

Jeff Wehrli made a motion, seconded by Elizabeth Flowers to recommend approval of the stormwater variance which a few minor changes. With a voice vote of all ayes, the motion carried.

**11-14 Use Changes (SU, P, etc.) to the Agricultural Section of the Zoning Ordinance**

Planner Zubko stated this text amendment is just like the one they went over last month with regards to looking at the uses permitted and special uses and now we are moving onto the Agricultural Section of the Zoning Ordinance. The group went page by page over the changes and recommended the following:

The following changes were made:
7-3: Under Land Application there was discussion if they need the Health Department approval or acknowledgment or even why it is in here. This answer will be discussed at COW.
7-10: There was discussion on Kennels and for staff to do some research on setbacks and re-word that section.
7-13: add section 4.16 into this section.

Elizabeth Flowers made a motion, seconded by Jeff Wehrli to recommend approval of the text amendment to the County Board with the above changes. With a voice vote of all ayes, the motion carried.

**11-18 Pool Amendment**

Senior Planner Angela Zubko gave a brief overview of the proposed text amendment that would revise the County’s Zoning Ordinance to eliminate pools as impervious area or part of lot coverage as in theory the reason for those regulations is for rainwater runoff.

John Shaw made a motion, seconded by Anne Vickery to recommend approval of the plat of vacation and forward this petition onto the County Board. With a voice vote of all ayes, the motion carried.
11-19 Use Changes (SU, P, etc.) to the Commercial Section of the Zoning Ordinance

Planner Zubko stated this text amendment is just like the one they went over last month with regards to looking at the uses permitted and special uses and now we are moving onto the Commercial Section of the Zoning Ordinance. The group went page by page over the changes and recommended the following:

The following changes were made:
9-3: Delete dwelling units along with a use and add in a caretakers or watchman’s quarters.
9-9: Delete dwelling units along with a use and add in a caretakers or watchman’s quarters.
9-17: Keep in the ending of number 23
9-18: Delete dwelling units along with a use and add in a caretakers or watchman’s quarters.
9-18: Change kennel language.

Elizabeth Flowers made a motion, seconded by Jeff Wehrli to recommend approval of the text amendment to the County Board with the above changes. With a voice vote of all ayes, the motion carried.

11-21 Guest Homes

Planner Zubko stated that a client of Mr. Kramer’s would like to build a second home on our property. They would not mind rezoning the property but unfortunately this property is located in a section on the LRMP that is designated as Agricultural area. The Plan Commission did not want to consider allowing the client to rezone or possibly amend the LRMP so this issue was taken to the PBZ Committee meeting. The PBZ Committee decided to look into allowing a secondary dwelling unit in the A-1 district as a special use with conditions. Staff presented the proposed text. Planner Zubko stated ECHO housing is temporary and this would have a permanent foundation. The Plan Commission recommended denying this request and use a caretaker’s residence or ECHO housing. The Zoning Board of the Appeals said Kendall County wants to protect its agricultural heritage and adding another house does not do that and also denied it suggesting they use ECHO Housing. It was discussed to use this language or use what is current in the conditional use section to allow a guest house as a conditional use.

This petition was put on hold until Mr. Kramer looks at the conditional use.

CITIZENS TO BE HEARD
No citizens to be heard.

OLD BUSINESS
Update of Fields of Farm Colony- Planner Zubko stated that Fran Klaas did not feel there was enough month in the bond to cover the cost to fix the failed weir and also a punchlist has not be made for units 3 and 4 and suggests we wait till Fran and Andy from the Highway department get that punchlist complete.

Brighton Oaks Update- Planner Zubko informed the Committee that all of the work is complete in the Brighton Oaks subdivision except for the ponds which she is currently looking into improving and getting aerators and the waterfall working again.

NEW BUSINESS-
Burning Ordinance Update- Planner Zubko stated the Steve Curatti from the Health Department wanted to update everyone on the Counties burning ordinance. The ordinance calls out that no burning is permitted in the R-6 and R-7 districts with a population of the township more than 15,000 people. When the ordinance was enacted the only township over 15,000 that has R-6 and R-7 zoning was Oswego Township; now Bristol Township will be included.

PROJECT STATUS REPORT – Reviewed
PERMIT REPORT - Reviewed
REVENUE REPORT - Reviewed
CORRESPONDENCE – None
PUBLIC COMMENTS – None
EXECUTIVE SESSION - None

ADJOURNMENT- Next meeting will be on October 11, 2011
Elizabeth Flowers made a motion to adjourn the meeting. Jeff Wehrli seconded the motion. All agreed. Chair Martin adjourned the meeting at 7:47 p.m.

Respectfully Submitted,

Angela L. Zubko
Senior Planner
WHEREAS, the Harvest Baptist Church has submitted final engineering plans prepared by Larson Engineering to allow for the overland flow path be at a level less than 2 feet below the lowest structures hydraulically connected flow path at 5315 Douglas Road on the northwest corner of Plainfield Road and Douglas Road, (PIN’s 03-34-100-007 and 03-34-100-023), in Oswego Township; and

WHEREAS, said property is legally described as:

Parcel 1:
That part of the northwest quarter of section 34, township 37 north, range 8 east of the third principal meridian, described as follows: beginning at the point of intersection of the east line of said northwest quarter with the centerline of Plainfield Road; thence northwesterly, along said centerline, being along a curve to the right, having a radius of 12, 277.70 feet for 317.23 feet to a point of tangency (chord 317.22 feet, bearing north 62°07’18” west); thence north 61°22’53” west, along said centerline, 627.77 feet; thence north 28°37’07” east, at right angles to the last described course, 364.68 feet; thence north 62°01’23” east, 468.03 feet; thence north 89°41’19” east, 238.10 feet to said east line; thence south 00°18’41” east, along said east line, 990.00 feet to the point of beginning, containing 12.00 acres in Oswego Township, Kendall County, Illinois.

Parcel 2:
That part of the northwest quarter of section 34, township 37 north, range 8 east of the third principal, described as follows: beginning at the intersection of the centerline of Plainfield Road with the east line of said northwest quarter; thence north 0°18’41” west along said east line 1479.78 feet for a point of beginning; thence north 89°45’59” west 956.65 feet; thence south 26°22’25” west 811.68 feet to the centerline of said Plainfield Road; thence southeasterly along said centerline curving to the left having a radius of 2232.49 feet for a distance of 386.57 feet; thence south 61°22’53” east 196.06 feet; thence north 28°37’07” east 364.67 feet; thence north 62°01’23” east 468.03 feet; thence north 89°41’19” east 238.10 feet to the east line of said northwest quarter of section 34; thence north along said east line 489.78 feet to the point of beginning, in Oswego township, Kendall County, Illinois.

WHEREAS, Harvest Baptist Church, through their engineers Larson Engineering, has petitioned the Planning, Building and Zoning Committee for approval of a variance to Section 406.2.1 of the Kendall County Stormwater Management Ordinance dated September 12, 2011;

WHEREAS, Section 406.2.1 requires all areas of the property must provide an overland flow path that will pass the 100-year flow at a stage at least 2 feet below the lowest structure opening of structures hydraulically connected to the flow path.; and

WHEREAS, the petitioner is requesting the 100 year flow at a stage of 0.91 feet below the lowest structure to be located on the southwest side of the new building connection to the
existing building; and

WHEREAS, to meet the 2 foot freeboard requirement the entire parking lot would have to be lowered at least 1 foot and possibly be removed in its entirety due to the close proximity to the existing stormwater detention basin; and

WHEREAS, the stormwater variance will not be detrimental to the public safety, health, or welfare, or injurious to other property improvements in the locale as the 100 year stormwater runoff that flows under the new building connection will be contained on the Church’s property and will not negatively impact any offsite properties; and

WHEREAS, the Church’s Building Committee is aware of the 100 year stormwater elevation at this area of the site; and

WHEREAS, the Church is aware the County will not take responsibility if the site floods; and

WHEREAS, the Planning, Building and Zoning Committee reviewed the requests at a PBZ meeting on September 12, 2011; and

WHEREAS, the Committee, after reviewing the request recommended approval subject to final engineering review and approval; and

WHEREAS, the County’s Consulting engineer, Wills Burke Kelsey, LTD. has reviewed and recommends granting a variance of the stormwater management variance request for the project; and

WHEREAS, the Zoning Administrator has evaluated the request against the standards for granting a variance to the Kendall County Stormwater Management Ordinance, and has recommended approval of the variation request; and

NOW, THEREFORE, BE IT ORDAINED, the Kendall County Board hereby approves a variation to Section 406.2.1 of the Kendall County Stormwater Ordinance to be developed in accordance with the site plan depicted as “Exhibit A” attached hereto and made a part hereof.

IN WITNESS OF, this ordinance has been enacted on September 20, 2011.

Attest:

Debbie Gillette
Kendall County Clerk

John Purcell
Kendall County Board Chairman
In June PBZ staff posed a question to the Zoning Ad-hoc Committee with reference to pools and their opinion if they count towards lot coverage or hard surface area. The reasoning staff was wondering is because pools are considered an accessory structure in relation to zoning setbacks. In each residential zoning district there is a maximum lot coverage or hard surface coverage depending on the zoning district and it includes accessory structures. Staff is of the opinion the reason to have maximum lot coverage or hard surface coverage is in relation to stormwater and water run-off and staff is of the opinion that pools would collect the water. If there is a sidewalk surrounding an in-ground pool the sidewalk would count as coverage.

Since then the PBZ staff has drafted up language for the Residential section of the Zoning Ordinance to eliminate pools from the coverage calculations.

During the ZPAC and KCRPC Meeting there was no discussion and unanimously approved. During the ZBA meeting it was suggested to change the language to say 'not including pools.'

Please review and provide Staff with comments. Should you have any questions prior to the meeting, please contact me at 630-553-4139.

In the R-1 District:
Lot Coverage. No more than ten (10) percent of the area of the zoning lot may be occupied by buildings and structures, including accessory buildings (except not including pools).

RPD-1:
Conditional use

a. Churches, rectories, parish houses, synagogues, and temples with seating capacity of not more than three hundred and fifty (350) persons in the assembly area, subject to the following:

   (i) The maximum lot coverage of structures may not exceed 35%; total impervious surfaces may not exceed 70% of the lot area not including pools.
R-2: LOT COVERAGE. Not more than twelve percent of the area of the zoning lot may be occupied by buildings and structures, including accessory buildings except not including pools).

R-3 & R-4 LOT COVERAGE. Not more than twenty percent of the area of a zoning lot may be covered by buildings, or structures, including accessory buildings except not including pools).

R-5, R-6 & R-7 Hard Surface Coverage. Not more than forty (40) percent of the surface area of a zoning lot may be covered by hard surfaces except not including pools).
ORDINANCE # 2011-——

AMENDMENT TO THE KENDALL COUNTY ZONING ORDINANCE SECTION
8.01 “Residential District”

WHEREAS, Kendall County regulates development under authority of its Zoning Ordinance and related ordinances; and

WHEREAS, the Kendall County Board amends these ordinances from time to time in the public interest; and

WHEREAS, all administrative procedures for amendments have been followed including a Public Hearing held before the Kendall County Zoning Board of Appeals on August 29, 2011.

NOW, THEREFORE, BE IT ORDAINED, the Kendall County Board hereby amends Section 8.01 “Residential District” of the Kendall County Zoning Ordinance as provided below:

Section 8.02.F
Lot Coverage. No more than ten (10) percent of the area of the zoning lot may be occupied by buildings and structures, including accessory buildings (not including pools).

Section 8.03.G.c.i
The maximum lot coverage of structures may not exceed 35%; total impervious surfaces may not exceed 70% of the lot area not including pools.

Section 8.07.F
LOT COVERAGE. Not more than twelve percent of the area of the zoning lot may be occupied by buildings and structures, including accessory buildings (not including pools).

Section 8.08.F
LOT COVERAGE. Not more than twenty percent of the area of a zoning lot may be covered by buildings, or structures, including accessory buildings (not including pools).

Section 8.09.E
Lot Coverage. Not more than twenty (20) percent of the area of a zoning lot may be covered by buildings or structures including accessory buildings (not including pools)
Section 8.10.F
Hard Surface Coverage. Not more than forty (40) percent of the surface area of a zoning lot may be covered by hard surfaces (not including pools).

Section 8.11.F
Hard Surface Coverage. Not more than forty (40) percent of the surface area of a zoning lot may be covered by hard surfaces (not including pools).

Section 8.12.H
Hard Surface Coverage. Not more than forty (40) percent of the surface area of a zoning lot may be covered by hard surfaces (not including pools).

IN WITNESS OF, this Ordinance has been enacted by the Kendall County Board this 20th day of September, 2011.

Attest:

______________________________  ______________________________
Kendall County Clerk    Kendall County Board Chairman
Debbie Gillette

John Purcell
ORDINANCE # 2011-_____

AMENDMENT TO THE KENDALL COUNTY ZONING ORDINANCE SECTION
7.01 "Agricultural District"

WHEREAS, Kendall County regulates development under authority of its Zoning Ordinance and related ordinances; and

WHEREAS, the Kendall County Board amends these ordinances from time to time in the public interest; and

WHEREAS, all administrative procedures for amendments have been followed including a Public Hearing held before the Kendall County Zoning Board of Appeals on August 29, 2011.

NOW, THEREFORE, BE IT ORDAINED, the Kendall County Board hereby amends Section 7.01 “Agricultural District” of the Kendall County Zoning Ordinance as provided in attached Exhibit “A”.

IN WITNESS OF, this Ordinance has been enacted by the Kendall County Board this 20th day of September, 2011.

Attest:

Kendall County Clerk
Debbie Gillette

John Purcell
Kendall County Board Chairman
ORDINANCE # 2011-_______

AMENDMENT TO THE KENDALL COUNTY ZONING ORDINANCE SECTION
9.00 “Commercial Zoning Districts”

WHEREAS, Kendall County regulates development under authority of its Zoning Ordinance and related ordinances; and

WHEREAS, the Kendall County Board amends these ordinances from time to time in the public interest; and

WHEREAS, all administrative procedures for amendments have been followed including a Public Hearing held before the Kendall County Zoning Board of Appeals on August 29, 2011.

NOW, THEREFORE, BE IT ORDAINED, the Kendall County Board hereby amends Section 9.00 “Commercial Zoning Districts” of the Kendall County Zoning Ordinance as provided in attached Exhibit “A”.

IN WITNESS OF, this Ordinance has been enacted by the Kendall County Board this 20th day of September, 2011.

Attest:

Kendall County Clerk
Debbie Gillette

John Purcell
Kendall County Board Chairman
Committee Members Present: Jessie Hafenrichter, Nancy Martin, Anne Vickery, Dan Koukol

Others Present: Jeff Wilkins (County Administrator), Jim Pajauskas, Paul LaLonde, Stan Laken, Becky Rudolph

Health and Wellness: Jim Pajauskas announced the wellness screenings are scheduled for September 13, 14 and 16. He further reported that employee health claims have increased approximately $500,000 contributing to Blue Cross Blue Shield’s initial estimate of 15.7% premium increase for 2012. Blue Cross Blue Shield’s provider network for the Blue Advantage program has expanded. Currently all doctors utilized by all employees in the HMO IL program are now in the Blue Advantage program. Employees on the HMO IL program will save 12% with the Blue Advantage program.

KAT: Paul LaLonde and Jeff Wilkins updated the committee on discussions with the Village of Oswego to provide service from the park n’ ride lot to Aurora transportation center. Paul described IDOT’s pre-bid concurrence process in order to bid the lease of vehicles. The County would need to lease the vehicles in order for the operation to be reimbursed by the IDOT’s Downstate Operation Assistance Program. The Village would provide 6 months lease payments upfront. When the County receives reimbursement from IDOT for up to 65% of the lease payments, the County would forward the dollars to the Village.

Technology Policy: Stan Laken reviewed the current policy and proposed changes. Committee asked Laken to incorporate language to clarify that repairs to any computers must be completed by technology staff or authorized vendors.

Policy prohibiting use of public dollars for purchase of alcoholic beverages was forwarded to the Board for approval by the Committee.

Committee will further discuss the Drug Free Work Place policy at its next meeting.

Wilkins distributed IDOT’s community context survey for Route 47 between Route 71 and Caton Farm Road.

The committee reviewed enrollment and costs for current benefit plans, benefit costs from FY 2008 to present, number of resignations and termination, property claims, and worker compensation costs year to date.

Committee adjourned at 5:15pm.

The next meeting is scheduled for October 6, 2011 at 4:00pm in the County Board Room.

Submitted by Jeff Wilkins, County Administrator
Committee Members Present: Jessie Hafenrichter, Nancy Martin, Dan Koukol

Others Present: Jeff Wilkins (County Administrator), Stan Laken, Jill Ferko, Debbie Gillette, Andy Nicoletti, Don Clayton, Brian Holdiman

Treasurer: Ferko reported approximately $12 million has been collected for all the taxing units. There are 3,297 delinquencies which is similar to this time last year. She is considering sending a letter prior to the required certified notice which must be sent the second week of October. By statute, 1.5% late fee is assessed for each month a tax payment is late.

Clerk and Recorder: Gillette reported that her staff has been working with GIS staff to display the precinct maps on the County website within two weeks. After State Legislator districts were amended, she amended precinct boundaries to match State Legislator district lines. Only one precinct will be split by the County Board District boundary affecting nine homes. Special ballots will be needed for voters residing in the nine homes.

She explained that her office mails meeting notices to each Board member. The previous County Clerk also mailed notice to County Board members. She is unaware of any statute that requires mailed notice. Committee forwarded the topic to Committee of the Whole for further discussion.

Assessor: Nicoletti reported that Fox and Big Grove townships have submitted their numbers and he expects Little Rock this week.

Board of Review: Hafenrichter mentioned that the fourth Board of Review member may be activated on a per diem basis to cover for absences.

GIS: Clayton reported GIS base data is being used to update the New World database used by law enforcement agencies in the County. They completed an industrial/office map to be displayed at the Association of Industrial Real Estate Brokers trade this week. Fire districts are creating a “run card” layer and GIS is providing the quality check.

Technology: Laken reported that HHS is looking at permitting software for environmental health. Brian Holdiman will look at the software also. Technology is looking for cost effective alternatives to the current web filter software. Technology plans to implement Window 7 in FY 2011 versus FY 2012. Committee discussed placing county board email distribution list on website and all county board email addresses on website. Committee forwarded topic to Committee of Whole for further discussion.

Building & Zoning: Holdiman reported year to date: 147 building permits (vs. 143 FY 2010), 13 single family home permits (vs. 5 FY 2010). 3 of the single family home permits were in August. 39 complaints were received with 32 closed. Of the 7 open, 3 are forwarded to the State’s Attorney. Staff has resumed data collection to fulfill the County’s NPDES plan. He is working toward his B-2 commercial certification and plans to take the test later in
The committee convened at 4:00 P.M.

The precast deck of the Willow Lane Bridge over Blackberry Creek in Willowbrook Subdivision needs to be replaced, due to premature deterioration of the precast beams. The Road District has initially agreed to pay for all the construction costs if the County is willing to pay for the engineering. Construction has been tentatively scheduled for summer of 2012. The bridge will be closed to all traffic during construction, which should only take about 10 days. The engineering agreement with Hampton, Lenzini and Renwick is for all preliminary engineering on the project and has a not-to-exceed limit of $34,000. Motion Flowers; second Petrella to forward the engineering agreement to the County Board for consideration. Motion carried unanimously.

Big Grove Road District would like to build a new bridge on Fern Dell Road using Township Bridge Program Funds. A preliminary engineering agreement will be presented at the County Board meeting on Tuesday between Kendall County and Hampton, Lenzini and Renwick for design of the bridge and approaches. All engineering and construction costs for this project will be shared between State, County and Road District at an 80-10-10 split. Motion Flowers; second Petrella to forward the Engineering Agreement to the County Board for consideration. Motion carried unanimously.

The County Engineer gave an update of the proposed work to be done on the bearings and cross frames of the Fox River Drive Bridge over the Fox River. Elastomeric bearings are being fabricated now and should be ready within the next 2 weeks. Installation of the bearings and repairs to the cross frames and beam webs will be performed immediately after that by Angus Contractors at a cost of approximately $130,000. Cost for the bearings themselves is approximately $14,000, while the cost for temporary traffic control is yet to be determined. The total cost for all items related to this emergency repair is expected to approach $150,000. Traffic will be maintained with temporary traffic signals during the course of this construction, which is expected to take about 2 weeks. Motion Petrella; second Flowers, to recommend approval of the emergency contract with Angus Contractors for repair of the Fox River Drive Bridge. Motion carried unanimously.

The County Engineer has received complaints regarding parking along Orchard Road at the Fox River Bridge and Galena Road at Bristol Bay. A discussion was held regarding erecting “No Parking” signs. The consensus of the committee was to take no action at this time.

The second revision of the 2003 Manual on Uniform Traffic Control Devices introduces new language establishing minimum retroreflectivity levels that must be maintained for traffic signs.
Public Agencies have until January 2012 to establish and implement a sign assessment or management method to maintain minimum levels of sign retroreflectivity. The County Engineer recommended that Kendall County use Expected Sign Life as the preferred Management Method for signs on the County Highway System. Motion Wehrli; second Petrella to approve the Management Method of Expected Sign Life for maintaining minimum levels of sign retroreflectivity on the County Highway System. Motion carried unanimously.

Last year, Kendall County widened and resurfaced Plainfield Road in the area of Templeton Drive in Oswego. The County’s improvements stop about 300’ short of improvements that are proposed by IDOT’s Route 71 project. IDOT has indicated that they could make a connection to the County’s project when they improve Route 71 at an estimated cost of $260,000, not including engineering fees. The County Engineer believes that he can construct the 300’ improvement before IDOT begins their Route 71 work at a cost less than $100,000. Some negotiation will undoubtedly be necessary with Oswegoland Park District to install a sidewalk or path that connects with their existing multi-use path further south on their property. The Committee discussed the merits of installing the new pavement now at considerable cost and directed the County Engineer to open a dialogue with the Park District to see if something could be worked out.

An update was given for ongoing engineering work on the River Road Bridge over Blackberry Creek. Several meetings are scheduled in the next few weeks to review the possibility of removing the existing dam, as well as finalizing the bridge design.

The Committee discussed the idea of constructing the Grove Road at Route 126 project if Ridge Road at Route 126 is not ready to go to a letting in the spring of 2012. Agreements with some of the property owners have already been reached on the Grove Road project. The Committee wanted to continue moving forward on the Grove Road project and suggested that the County Board should consider purchasing property as quickly as possible. In the mean time, acquisition of the last parcel on the Ridge Road project is still working its way through the court. The next court date is October 11, 2011.

Motion Petrella, second Flowers to forward payroll and bills for the month of September to the Finance Committee for approval. Motion carried unanimously.

The next meeting is scheduled for Tuesday, October 11, 2011 at 4:00 P.M.

Meeting adjourned at 4:50 P.M.

Respectfully submitted,

Francis C. Klaas, P. E.
Kendall County Engineer
Emergency Contract with Angus Contractors for Fox River Drive Bridge Repairs

Engineering Agreement for Dell Road Bridge

Engineering Agreement for Willow Lane Bridge

ACTION ITEMS
CALL TO ORDER
Chairman Shaw called the Facilities Management Committee meeting; located in the County Office Building at 111 W. Fox Street, Room 209 to order at 3:31 p.m. Chairman Shaw asked for a roll call attendance. Present were Chairman Shaw, Members Hafenrichter & Koukol. Vice Chairman Davidson and Member Wehrli arrived a few minutes after the start of the meeting. Enough members were present to form a quorum of the committee. Board Member Martin, County Administrator Wilkins & Facilities Management Director Smiley were also present.

1) Approval of the August meeting minutes.

Report from meeting
Chairman Shaw asked for a motion to approve the August Committee minutes. Member Koukol made the motion to approve the minutes. Member Hafenrichter seconded the motion. All members voted aye. Motion approved.

NEW BUSINESS/PROJECTS

1) Municipal Electric Aggregation - Decision to Send to Board for Ballot Issue
   - John Purcell asked to run this by the Facilities Committee again to see if they think it should be approved and forwarded to the full County Board.

Report from meeting
Member Wehrli said that he recently signed up his business to someone offering electric at lower rates that ComEd. So, he questioned the need to do this if people could get lower rates already by themselves. Jim said that as far as he knew companies were only offering up to 10-12% reductions and that Municipal aggregation was higher than this discount. Board member Martin said that she had also gotten these types of offers, but had not signed up with anyone. Members also questioned if a referendum would also cover people like Member Wehrli who had already signed their own contracts. Committee consensus was to move this item to the next COW meeting. Jim said he would arrange to have Chris Childress attend that meeting to give an update on what has been going on with Municipal Aggregation and to answer Board member questions.

2) New Courthouse Lightning Strike
   - Lightning struck the Courthouse again August 8, 2011. The Intrusion panel and Fire Alarm system were affected. The Intrusion Panel had to be replaced again. The Fire Alarm system had a couple of modules blown out. The Intrusion panel and the modules were replaced by the vendors.
   - Both systems are working properly now. Project complete.

Report from meeting
Jim was directed to check with Jeff Wilkins on how to pay the bills associated with this claim since it will not be above our minimum deductible of $10,000.00.

3) Animal Control Projects
   - Jeff Wilkins assigned the following projects to Facilities to complete:
     o Install a door bell system in the hallways, kennels and garage.
       - Jim designed the system and Phil Morel installed it. Project complete.
     o Look for or design a swing gate for the main hallway with a sign that says something like “No One under 18 Years old Past This Point”.
       - Phil gave a conceptual drawing to O’Malley Welding to price to build. Then we were going to have the Highway Department make a sign for it. Price came in at $315.00 to build. Price was given to Jeff Wilkins and he said to wait on this for now. Project on hold.
     o Remove humidity in the Office or install a dehumidifier. Jim checked the A/C and found it is putting out as much cooling as it can. Found discharge at ducts to be between 60 and 68 degrees on a hot day. Checked temperature above the ceiling and found it to be 118 degrees and the ductwork was over 80 degrees. Jim is looking into adding a powered attic vent to remove the excess heat in the attic.
     o Finish removing the cat cages in the first Cat room, so it can be used as a viewing room. Project completed.
     o Paint the new viewing room. Project completed.
     o See if an air purifier or something else can be done to improve the smell in the facility. Jim recommended an enclosed unit with a bulb that puts out UV and Ozone like we had installed in the HCH for odors in that facility. Jeff Wilkins approved it to be purchased and installed in the “available” room to try. The unit seems to be working and making a difference in this area. Jim notified Jeff Wilkins of this and said he should try to stop by first thing in the morning to see and smell for himself. Project complete.
NEW BUSINESS/PROJECTS CONTINUED

4) PSC New Storage Building Kickoff Meeting
   - The contract was signed by Jeff Wehrl on August 22, 2011. Jim had a meeting with Integritas, Tom Van Boekel (Leo Froelich), Phil Smith and Scott Koster to discuss the start of the project. Items discussed were the floor plan, door heights, outside finishes, bonding, insurance and other contractual items remaining. A preliminary timeline was provided a couple of days after the meeting. The timeline shows the project starting August 22, 2011 and punch list beginning December 1, 2011.

5) KCFM/Coroner Facility Fire Alarm Panel Replacement
   - The panel was replaced on August 24, 2011. The panel tested okay once it replaced.
   - Project complete.

6) 20th Century Fox Historic Courthouse - Visit for Possible Playboy Club TV Series Use
   - Jim was contacted by Bart Olsen from the City of Yorkville after he was contacted to see if the Historic Courthouse could be viewed to possibly use as a courtroom scene for the new TV series based on the Playboy Club. Jim met with Nick from 20th Century Fox on August 25, 2011. Nick took pictures of the Historic Courtroom, the cell and basement hallway and exterior shots. Nick said they were examining several locations in Northern Illinois and NW Indiana for a possible location to shoot the courtroom episode. If they like our facility they will let us know soon. If they decide to use the facility, they will need it for several days to complete the filming. Nick said they would need to bring in several trailers for costumes, lighting, cameras and sound equipment and would work with the city for blocking streets etc. Jim called Nick today and found out they are planning to use the Dekalb County Courthouse for this episode, but will keep us in mind for other projects.

7) Public Safety Center A/C Compressor Failure
   - The second compressor for the office area, part of the jail and the jail kitchen failed on August 31, 2011. This took down the power to the entire facility due to the shunt trip breaker in the main switch gear tripping when the compressor shorted out to ground. Jim ordered a new compressor and it is scheduled to arrive next Wed., September 7, 2011. The new compressor is estimated to cost $16,797.00 including a warranty for year two – five, depending on how many oil changes are needed once the burnt out windings are accessed.

OLD BUSINESS/PROJECTS

1) KCFM 2012 Budget
   - Jim presented the budget to the Finance Committee on Tuesday, August 30, 2011. The committee asked about how many cell phones KCFM had, how many data plans they had. Note: According to Ann everyone was being asked about cell phones. Jim explained KCFM has eight phones and only his cell phone has a data plan. The other phones utilize the county WIFI to receive work orders and emails while on county property. Ann said not that we want to take it away but asked why Jim needed his data plan and he explained that he gets emails from the automation system at all hours of the day and night so he can respond to the issues before they become major problems hopefully. Ann said that was all she needed to hear. The presentation ended with Ann telling Jim to think about where he could cut up to 10% if it is needed and the Finance asks all departments to contribute. Project complete.

2) State’s Attorney Office Smell
   - The UV/Ozone bulb was purchased and added to the ductwork in the two offices affected by the odor on Monday, August 29, 2011. Eric says it is better but there is a different smell now and still has concerns about having people sit in or use the rooms.

Report from meeting

Member Wehrl said we should not have to pay to find and fix this issue. He also said this should be part of the 23 month warranty punch list. Jim said that he did talk to Terry about it at the 23 month walk through. The committee directed Jim to call Terry and have Gilbane resolve the issue as part of the warranty.

3) Courthouse Main Entrance Railing Issue
   a. Use Kluber RFP Design?
      - Jim sent the bids he received to Waukegan Steel as directed by the FM Committee at the last meeting in August. Jim called again after hearing nothing again for the past few weeks. George Tellez told Jim that they were working with the insurance company but the insurance company would be contacting Jim for more details. The insurance agent called Jim on August 30 and Jim returned the call the same day. Jim talked to the agent on September 1, 2011. The agent said they were trying to determine if they were covering the installer when the railings were installed. But confided to Jim that she did not think they did. Jim received an email from George at Waukegan Steel today asking for us to get prices from our contractors to replace just what is there with an alternate to redo per the RFP. Jim sent a response back to George telling him that he did not feel we need to do this since Waukegan Steel said there would be no cost to us if we replaced as is.
OLD BUSINESS/PROJECTS CONTINUED
- George called back and said that he has confirmed with the insurance company that they were the insurer when the staircase railings were installed. He also said that he thought we were confused on the amount owed by Kendall County was $26,200, when actually it is around $22,000.00. George also says that he is concerned about the original contractor being available to do the work and to do it at the same price. Jim is looking for further direction from the committee.

Report from meeting
Member Wehrl said he feels if there has not been any falls since the improvements were made to the steps, that we should just have the stairs replaced as is with the extra 3” per step to be added. Vice Chairman Davidson said he thought the stairs should be fixed with the additional width to the steps. After much discussion committee consensus was for Jim to talk to Judge McCann and to possibly walk the area with Judge McCann, Member Wehrli and Chairman Shaw.

Staffing/Training/Safety:
Reportable Labor hours as of August 31, 2011

<table>
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<th>Aug-11</th>
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<th>Jun-11</th>
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<td>Possible Work Hours (6 employees @ 8 hrs)</td>
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<tr>
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<td><strong>Total Productive Hours</strong></td>
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</tr>
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</table>

OTHER ITEMS
1) **CMMS Reports:**
- Open and Completed Reports

August 2011

![Reported vs Completed 2007 - Current](chart.png)
EXECUTIVE SESSION
Not Needed.

ADJOURNMENT
Member Wehrli made a motion to adjourn the meeting at 4:45 p.m. Member Koukol seconded the motion. All members voted aye. Motion approved.

Submitted by,
Suzette Sandford
Facilities Management
Kendall County  
Budget and Finance Committee Meeting  
September 15, 2011 at 2:30 PM  
MINUTES

1. **Call to Order** – 2:30 PM by Vice Chairman Hafenrichter. Present – Ms. Martin, Ms. Petrella and Mr. Davidson. Also present were D. Gillette, R. Randall, J. Ferko, J. Kaiser, T. Thomas, L. Bergeron, J. Smiley, S. Laken, A. Zubko, N. Nicoletti and Citizen Judy Gilmore.

2. **Claims Review and Approval** – Ms. Petrella inquired about the supplier and transporter of county electricity. Jim Smiley stated that Champion is the supplier and ComEd is the transporter. Ms. Hafenrichter stated that there are 3 Forest Preserve bills that are missing receipts. Mr. Davidson inquired about the $223,000 claim for DVAK. Latreese Caldwell explained that the funds were a pass-through from grants from the state of Illinois and municipal contributions. Ms. Martin made a motion to forward the bills in the amount of $923,565.96 to the County Board. Ms. Petrella made a 2nd motion. All members voted aye. The motion passed.

3. **Elected Officials and Department Head Comments** – Andy Nicoletti, Assessor gave an updated amount for new construction in the amount of $19,636,924. Jim Smiley, Facilities Management Director stated that the Sheriff’s Office lost an AC compressor and that is has been replaced for over $20,000. He is now over budget by approximately $50,000. Tom Thomas, HHS Fiscal Director stated that a walk in, held at the HHS building, for the Low Energy Assistance Program was overrun. Jill Ferko, Treasurer stated that she is working on Tax Distributions and has less than 3,000 late payments.

4. **Items from Other Committees** – Mr. Davidson brought an item from the Highway Committee. He asked to have an action item for Emergency Repair on the Fox River Drive Bridge in the amount of $130,000 for Engas Construction forwarded to the County Board to be placed on the County Board Agenda. Mr. Davidson made a motion to forward the action to the County Board. A consensus was taken and all members agreed to put the action item on the County Board Agenda.

5. **Other Items of Business** – None.

6. **Actions Items for County Board**
   - Claims for the County Board in the amount of $923,565.96

7. **Executive Session** – None.

8. **Adjournment** – Mr. Davidson made a motion to adjourn at 2:50 PM. Ms. Martin seconded. Motion passed.

Latreese Caldwell, Recorder
Health & Environment Committee Minutes
August 15, 2011
10:00 a.m.
County Board Room

Call to Order: Chairman Petrella called the meeting to order at 10:00 a.m. Mr. Shaw and Mr. Koukol, appointed to fill for a quorum, were present. Also present: Cheryl Johnson, Marlin Hartman, Angela Zubko, and Megan Andrews

Mr. Shaw moved to approve the minutes of the July 15, 2011 meeting. Mr. Koukol seconded the motion. Motion carried.

Old Business – In response to Mr. Davidson, who requested a follow-up concerning recycled leaves on E. Beecher, Marlin Hartman was present with bags which have been leached. These are regular bags used for lawn waste, but the color is from the sun and acid leech. The other concern was financial assurance about the business which has been shown. There was also a large stock-pile of finished, unsold product but are now selling it to farmers as organic fertilizer. All components of their Special-Use permit are being met. Marlin further reported on the Hamman property where most of the crops have come up so there have been no new complaints. Future complaints will be referred to the EPA not the Health Department.

Status Reports:
Solid Waste – No one present gave a report
Farmland Protection – No one present gave a report.
Soil & Water – Megan Andrews reported they attended the Kendall County FAIR with a variety of activities at the Family Fun Activity Tent; activities aimed at introducing kids to agriculture (Hands On Exploration table); participated in the White Tail Ridge Golf Outing which benefits the Ag in the Classroom Program. Upcoming events include: Pond Shocking Demonstration on September 7th at 6PM; the fall Fish & Tree Sale on September 16th; Cover Crops Workshop Field Day on August 17th and their Strategic Planning is on-going
Public Health – Cheryl Johnson presented the Kendall County Health Department 2011-2016 IPLAN. The priority objectives include: Reduction of Indoor Radon Exposure through Health Education; Increase of Socioeconomic Well-being through Participatory Health Education; Prevention of Youth High Risk Behaviors through Early Intervention; and Reduction of Obesity through Participatory Health Education
Water Related Groups - Angela Zubko reported:
- Stormwater Technical Advisory Committee – July 26th minutes were in packets; next meeting August 23rd
- Stormwater Planning Committee – next meeting August 25th may be rescheduled
- Blackberry Creek Watershed – next meeting August 16th at Sugar Grove Township Building
- Northwest Water Planning Alliance – next meeting September 8th

Action Items – No action items to forward.
Adjournment – Mr. Koukol moved to adjourn the meeting at 11:07 am. Mr. Shaw seconded. Motion passed.

Mimi Bryan, Recorder
Kendall County
Committee of the Whole Meeting
Minutes
August 11, 2011

Call to Order at 4:00PM
Present: John Purcell, Bob Davidson, Jessie Hafenrichter, Dan Koukol, Nancy Martin, Suzanne Petrella, Jeff Wehrli, Elizabeth Flowers and Anne Vickery  Absent: John Shaw
Also present were: Leslie Johnson, Matt Schury, Jim Smiley, Angela Zubko, Eric Weis, Bob Grogin, Pam Palmer, Steve Lord, Fran Klaas, Brian LaBardi, Cheryl Johnson, Larry Nelson, Debbie Gillette, Rennetta Mickelson and Jerry Bannister

Old Business – There was no Old Business brought forward.

New Business:
• Carrie Pollard, National Pork Board – Ms. Pollard, a technical services manager for Bethany Animal Hospital in Dekalb, spoke about the waste management and environmental programs. She reported Kendall County ranks 50th in the state and county in pork production.

• Agreement to Modify Contract between Kendall County & the Voluntary Action Center – Jessie Hafenrichter reported this is the agreement reviewed and recommended by the State’s Attorney’s Office concerning insurance coverage for county owned vehicles leased to the Voluntary Action Center. She requested Board members review the agreement which will be voted on at the County Board meeting on Tuesday.

• Revised Letter of Cooperation between Kendall County and the Veterans Assistance Commission of Kendall County – Ms. Martin spoke about an error in the original letter concerning the IMRF only paying for three employees. That wording was removed and inserted with “The County agrees to annually pay the employer’s portion of IMRF for all VACKC employees that are eligible for IMRF.” There was also discussion concerning PTELL. According to Illinois statutes, and specifically paragraphs 1 and 2 of Section 5-1024 of 55 ILCS 5 entitled “Counties Code”, taxes levied by a county for a Veterans Assistance Commission are not listed as an exception under the provisions detailing the requirements and listing all of the entities that are exceptions to the Property Tax Extension Limitation Law (PTELL). This will also be considered at the County Board meeting on August 16th.

• 11-23 Historic Preservation Ordinance – Angela Zubko reported the committee is allowed to landmark or designate historic districts. The issue has become having the property owner pay for a plaque given to themselves. From the ordinance, pages 16-17, Article III, 15 “Each designated landmark or historic district may be marked by an appropriate plaque carrying a brief description and account of the historic significance of the property. The plaque shall be provided by the County at the expense of the property owner.” The commission requests deletion of that language. The Board was in agreement with the change in language which will be on the agenda at the next County Board meeting.

• Discussion on Elected Recorder / Auditor Positions – Bob Grogin, elected Dupage County Auditor, and Pam Palmer, elected McHenry County Auditor, were present to explain how their counties use the elected auditor. They also shared information concerning the 17 elected auditors in the State of Illinois; many have been around since 1911. The only appointed auditor is in Cook County. Generally in counties with populations of less than 250,000 the county auditor also serves as the general accountant. The committee discussed what options are available and the time frame to put the issue on the ballot for the primary and / or general election.
Other Items of Business – Regarding KenCom, Mr. Purcell reported the municipalities have passed an amendment to the KenCom Agreement voted on in November 2010. The municipalities sued the KenCom Board regarding the agreement; the KenCom Board met with the three participating mayors and attorneys in judge's chambers and came up with an agreement which was passed by the city councils; now to be considered by the County Board. There are two items apart from the original agreement the municipalities want amended: 1) they want the county to run a surcharge referendum for $.75 at least twice; 2) increase the county participation in the core amount invested (from $1.6M to $1.884M). Mr. Nelson received a copy of the agreement from the Plano City Clerk which will be copied and sent to the committee. Ms. Martin recommended increasing the county portion to $1.75M. Ms. Vickery requested this figure be used and included as an action item for County Board.

Review Board Action Items – There were no additions or corrections

Executive Session – There was no Executive Session.

Adjournment – Mr. Davidson moved to adjourn. Ms. Flowers seconded at 6:00pm.

Mimi Bryan
Administrative Services
KENDALL COUNTY STORMWATER
TECHNICAL COMMITTEE

Kendall County Office Building
Rooms 209 & 210
111 W. Fox Street, Yorkville, Illinois

August 23, 2011
MEETING MINUTES
(Unofficial until approved)

1. Call to Order
Fran Klaas called the meeting to order at 1:05 p.m.

2. Roll Call
Present were:
Fran Klaas- Kendall County Highway Department Director (Chair)
Megan Andrews – Kendall County SWCD
Steve Bicking – Village of Oswego- SEC Group (1:10)
Doug Kissel- Village of Plainfield- Wastewater Superintendent
Jeff Wehrli- Stormwater Planning Committee Chairman

Also present were:
Greg Chismark of Wills Burke Kelsey Associates (Kendall County Consulting Engineer)
Angela Zubko – Senior Planner of Kendall County Planning, Building and Zoning

Absent were:
Matt Bardol- Geosyntec Consultants- Project Engineer
Matt Blocker- Developer
Andrea Cline- The Conservation Foundation
Gary Grosskopf- Oswego Township
Larry Nelson – Kendall County Plan Commission member (Vice Chair)
John McGinnis- Village of Plano
Dan Reedy- Kendall County Farm Bureau
NRCS, District Conservationist
Brad Sanderson - United City of Yorkville- Engineering Enterprises Inc

3. Stormwater Ordinance Discussion-

Draft Chapters 9-13

Greg is going to stick to discussing the changes but want any other comments if anyone has them.

Article 9
There are two types of variances: local and County.
Page 3- is the criteria for a variance application, we have six criteria.
Steve Bicking entered the meeting making a quorum.

Steve Bicking had some prior comments or concerns but he is fine with the language as drafted.
Page 4- Discussed the procedure and recommendations and timeline of variances.
Fran Klaas stated on page 2 we are missing section 903 which needs to be added back in. Doug Kissel wanted to clarify if the authorities don’t take action on the variance if it is approved or denied. For the variance process the oversight committee hears the variance first and makes their recommendation to the corporate authorities. If the corporate authorities do not act then the recommendation is final. Jeff Wehrli needed some clarification on page 3 with regards to causing conveyance; Greg tried to answer his concerns or questions.

Article 10- Administration chapter
The language from the Will County Ordinance was copied and mostly used. On page 2 there was one sentence stricken.

Article 11- Certified Community Enforcement chapter
This chapter is the rules on how a community becomes certified, keeping records and annual reporting. On page 2 Greg added language to the annual reporting and recertification process to try to make it clear and simple. Steve Bicking asked about when the report is due and then what happens, who reviews it? Steve stated Kane recertifies every 3 years and sends in their annual report annually. Doug Kissel stated Will County is looking to change their current practice. Greg will add language about recertification and when it happens.

Article 12- Performance security chapter
This mimics Will County’s Ordinance with a few deletions. Greg wants to make sure everyone reads page 3 with regards to letters of credit.

Article 13- Fee in lieu of on-site detention.
Basically says the municipalities and County will set up their own schedules. Fran asked for an example; Greg stated maybe for redevelopment work. There was much discussion on if this should be kept in, if this should be an option or if this would be taken advantage of. Greg said an issue is when it needs to be paid, what it needs to be spent on and by when. There was a suggestion to make this a variance instead of permitted. There was discussion on the definition of redevelopment and it was decided that definition needs to be change or re-worded. It was decided that article 13 needs to specify only for redevelopment so we will add an applicability section. Also on Page 1 article 13 references 200.3 but it should be 203.1.

Review Draft Chapters 1-8

Article 1- no changes

Article 2, page 1- highlighted just to make sure the references stay the same.

Article 3- no changes

Article 4 dealt with floodplain and floodway. There were a few changes made to the chapter. Page 10 we need to still strike all the requirements under number 3.
Article 5- There was much discussion on the threshold for a permit whether is be 5,000 square feet or 100 cubic yards. These in fact are requirements that are part of the Counties NOI permit so we are going to keep that as our threshold.

Article 6- Greg kept the maintenance planned highlighted to double check

Article 7-8- No changes.

4. Approval of the Agenda

Fran Klaas approved the agenda as written. All agreed on the approval of the agenda.

5. Approval of the Bills

Fran stated there is one bill for WBK in the amount of $3,768.00. Megan Andrews made a motion to approve the bill, Doug Kissel seconded the motion. All agreed on the payment of the bill.

6. Approval of the meeting minutes from the 7/26/11 meeting

There was one change as Larry was here, he was absent and there at the same time. Megan Andrews made a motion to approve the July 26, 2011 meeting minutes. Steve Bicking seconded the motion. All agreed and the minutes were approved.

7. Adjournment

The next meeting has been changed to September 20, 2011 in hopes there is an approval to take to the Planning Committee meeting on the 27th. Doug Kissel motioned to adjourn the meeting, Megan Andrews seconded the motion. All were in favor and Fran Klaas adjourned the meeting at 2:30 p.m.

Submitted by,

Angela L. Zubko
Recording Secretary & Senior Planner
CALL TO ORDER
The meeting was called to order by Chairman Whitney French at 7:05 p.m.

ROLL CALL
Present were: Chairman Whitney French, Peter Bochek, Fred Dickson, Ken Donart, Michael Garrigan, Richard Scheffrahn and Stephenie Todd
Also present were: Senior Planner Angela Zubko
Members in the audience: Anne Lucietto
Absent: Ken Boyer and Jeff Wehrli

APPROVAL OF AGENDA
Fred Dickson made a motion to approve the agenda as written, Ken Donart seconded the motion. All agreed and the agenda was approved.

APPROVAL OF MINUTES
Michael Garrigan made a motion to approve the minutes from July 20, 2011. Richard Scheffrahn seconded the motion. All agreed and the minutes were approved.

CHAIRMAN'S REPORT
Chairman French had nothing to report at this time.

NEW BUSINESS
1. Consultant Presentation on determining historic relevance- Chairman French said she could not get a consultant to come present to us tonight but it will probably cost around $75/hour to have someone come speak. Stephanie Todd asked why we don’t get someone free. There was discussion on some people we can get to talk: Katherine O’Conner, Michael Lambert, Jane Maingers and others. The overall consensus was getting someone would be worth it and we are going to try to get someone local to come talk to us.

2. Plaque Program- Planner Zubko updated the Commission that the County Board approved the modified language to allow the Commission to purchase the plaque for the applicant. Planner Zubko
would like to clarify what plaque was decided upon and how much it will cost. Unfortunately Mr. Scheffrahn could not access his computer so this will be discussed again next month.

3. Possibly Landmark Nominations List- There was discussion on putting out a press release looking for interested applicants. That language will be brought back next month. Also next month the Commission will re-look at the landmark application. The group mentioned a couple structures that would be good for the nomination such as the Gaylord House on Route 34, Chapel on the Green, Hadley House on Plainfield Road, Ron Yenerich’s house on Grove Road or possibly the 1st judge’s house on Cannonball Trail across from Home Depot. It was decided also to have our first landmark something in unincorporated Kendall County.

OLD BUSINESS

1. Mission Statement- Due to a shortage of time this will be continued till next month.

2. Active project list update- Due to a shortage of time this will be continued till next month.

3. Kendall County Fair Participation- August 4th thru August 7th — Overall everyone was happy with the display that was put up at the fair. Some people had a hard time locating the display but we can use all these same materials for future fairs or festivals.

4. HP Conference- Stephanie Todd said the conference was excellent and there was a focus on green energy. She will try to present at a future meeting on what was discussed at the conference with some materials.

5. Millbrook Bridge- The group had a brief discussion stating this bridge is important and it will be discussed again next month.

6. Windshield Survey Evaluations- @30 to evaluate- The group went through the database and looked at the few slides that included pictures. We stopped on slide 25.

ADJOURNMENT
Fred Dickson made a motion to adjourn seconded by Peter Bochek, all agreed. Chairman French adjourned the meeting at 8:55 pm

Submitted by,
Angela L. Zubko
Recording Secretary & Senior Planner
August 30, 2011

Mr. Jeff Wilkins, County Administrator
Kendall County
111 W. Fox Street
Yorkville, IL 60560

LAND ACQUISITION – Directed Sale
FAP 326 (IL 47)
Section (5CS, 13C, 108, 109)R
Kendall County
Job No. R-93-018-84
Parcel No. 3EX0102
Legislative District No. 50

Dear Mr. Wilkins:

We have received the completed appraisal for Parcel No. 3EX0102. Once you have submitted the appraised amount of $4,400.00 in the form of a bank draft, money order or cashier's check made payable to TREASURER-STATE OF ILLINOIS, we will present the packet for action to our central office of Land Acquisition in Springfield. In addition, you will find a letter of understanding enclosed with this mailing. This must be signed and returned to our office along with your remittance. Once the state has conveyed its interest, it will be necessary for Kendall County representatives to execute a Temporary Use Permit. This will allow the department access to complete the required work on the upcoming IL 47 project through Yorkville.

Should you have any additional concerns, please direct them to our District Property Manager, Bill Sinon, who may be reached at telephone number 815-434-8463. Thank you for your continued cooperation in this excess land matter.

Sincerely,

Eric S. Therkildsen, P.E.
Acting Deputy Director of Highways,
Region Two Engineer

By: Steven B. Andrews, P.E.
District Land Acquisition Engineer
August 30, 2011

Eric S. Therkildsen, P.E.
Acting Deputy Director of Highways,
Region Two Engineer
Illinois Department of Transportation
700 East Norris Drive
Ottawa, IL 61350

LAND ACQUISITION — Directed Sale of Excess Land
FAP Route 326 (IL 47)
Section (5CS, 13C, 108, 109)R
Kendall County
Job No. R-93-018-84
Parcel No. 3LR0102
Legislative District No. 50

Dear Mr. Therkildsen:

The purpose of this letter is to confirm my desire to purchase the above referenced excess land from the State of Illinois Department of Transportation and to confirm my understanding of the process for this procedure.

DIRECTED PUBLIC SALE OF EXCESS LAND

I understand that the parcel will be made available via a Directed Sale and that the appraised amount has been established by the Department. The property will be transferred by a Quitclaim Deed which will be processed in Springfield. Once processed, the Quitclaim Deed will be recorded in the appropriate county and forwarded to Kendall County.

As the inquiring party, I agree to provide the appraised value representing Kendall County, Illinois.

_________________________  _________________________
Name                          Date
EXCESS LAND PLAT

OF PART OF THE SOUTH HALF OF VACATED
JEFFERSON STREET BETWEEN RIDGE
STREET AND MADISON STREET

LOT 2

ORIGINAL TOWN OF YORKVILLE
(DECREE BOOK "A", PAGE 308 & 309)

LOT 1

PROPOSED ROW LINE

LOT 2

LOT 7

LOT 8

ORIGINAL TOWN OF YORKVILLE

S. 5°5'21" W. 60.962 m (200.00')

E. 5°5'21" N. 71.020 m (233.00')

EXISTING ROW LINE

VACATED JEFFERSON STREET

(PER DOC. NO. 201000020750)

ILL 20+700 ROUTE 47

-bearing N 73°38' E
DESCRIPTION OF PROPERTY


SURVEYOR’S CERTIFICATE

STATE OF ILLINOIS

I, ROBERT K. POUNDSTONE, ILLINOIS PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE PLAT DRAWN HEREBY IS A TRUE AND CORRECT REPRESENTATION OF A SURVEY BASED ON PLATS AND DEEDS OF RECORD.

DATE: April 19, 2011  Robert K. Poundstone

ILLINOIS PROFESSIONAL LAND SURVEYOR NUMBER 2105
ARCEL NO. 3EX0102
TOTAL AREA = 2,218 SQ. FT.

EXCESS LAND PLAT

ROUTE FAP 326 (IL 47)
COUNTY: KENDALL
JOB#: R-93-018-84 PROJECT#
STA 20+670,638 TO STA 20+745.588