Call to Order and Pledge Allegiance  Chair Matthew Prochaska called the meeting to order at 10:03 a.m. and led those present in the Pledge of Allegiance.

Roll Call

Committee Members Present:  Amy Cesich, Elizabeth Flowers, Judy Gilmour and Matthew Prochaska

Committee Members Absent: John A. Shaw

Others Present: Chief Deputy Scott Koster, KenCom Assistant Director Lynette Bergeron, EMA Director Joe Gillespie, Facilities Management Director Jim Smiley

Approval of the Agenda – Elizabeth Flowers made a motion to approve the agenda, second by Judy Gilmour.   With all in agreement, the motion carried.

Approval of the December Minutes – Judy Gilmour made a motion to approve the December 9, 2013 meeting minutes, second by Elizabeth Flowers.  With all in agreement, the motion carried.

Public Comment - None

Ken Com Report – Motion made by Amy Cesich to approve the KenCom report, second by Elizabeth Flowers. Lynette Bergeron stated that one of two trainees was released from training on January 11, 2014 and staff anticipates the second trainee will be released from training in February 2014.

Ms. Bergeron reported KenCom was extremely busy during the Polar Vortex and for several days afterward due to the ice and freezing rain experienced throughout the County. Statistics for January will be provided at the next meeting. Ms. Bergeron also reported the Wireless 911 statistics for the month of December 2013 represented 71% of calls received.

Discussion on Computer Aided Dispatch (CAD) calls, what they are, when they are generated, and for what reasons.
Coroner’s Report – The Coroner’s Report showed there were a total of 19 deaths, 2 performed autopsies, and no inquests for the month of December 2013. There were 9 cremation permits issued for the month of December.

Motion to approve the Coroner’s Report made by Judy Gilmour, second by Elizabeth Flowers.  With all in agreement, the motion carried.

EMA Report – Motion to approve the EMA Report made by Judy Gilmour, second by Amy Cesich.  With all in agreement, the motion carried.

Director Gillespie reported that he attended a Broadband Coverage Workshop in Morris on December 4, 2013.

Gillespie stated that they continue siren testing, STARCOM testing and WSPY EAS testing on Tuesday morning of each month.

Sheriff - Motion made to approve the report by Elizabeth Flowers, second by Judy Gilmour.  Will all in agreement, the motion carried.

 Corrections Division – Chief Deputy Scott Koster provided the statistics for the month of December: 193 new intake bookings on a total of 272 charges. One hundred and twenty inmates were held over from the previous month.

The Food Service management Section prepared 10,359 meals, with an average number of 334 meals served each day at a cost of $.96 per meal.

Chief Deputy Koster stated the Division conducted 22 visitation days with inmates seeing 166 visitors.

The Correction Division logged 3192 miles during the month of December and transported 100 inmates. The medical staff saw a total of 86 inmates.

Chief Deputy Koster stated there were 24 video bond call days with 49 inmates. The Corrections Division housed 52 inmates for other jurisdictions within the month and billed $62,820.00 for 1047 days of confinement.

 Operations Division – Chief Deputy Koster stated that the reports were attached, of which the following statistics were included for the month of December: The Sheriff’s Office had 595 calls for service, 1017 officer initiated activities, 265 police reports, 7 felonies, 46 misdemeanors, and 56 warrants for a total of 109 arrests. There were 475 traffic contacts, 95 traffic citations, 0 DUI arrests, 0 Zero Tolerance, 97 property damage accidents, 10 personal injury accidents, and 0 fatal accidents for a total of 67 accidents.

The Operations Division drove 56,221 miles in the month of December. Chief Deputy Koster stated that Auxiliary deputies logged 0 hours for the month of
December. The total number of cases assigned for Investigations/COPS Activities were 14 and there are currently 56 open cases. The COPS deputies spent 49 hours in area schools with the School Resource Officer Program.

- **Support Services Division** – Chief Koster stated that reports were attached and provided the statistics for the month of December as 126 papers served, 15 evictions scheduled with 7 cancelled, 39 Sheriff’s Sales, and 123 FOIA requests filled. There were 41 warrants issued for the month of December with 7 quashed, and 30 served. The total fees received by the Support Services Division were $31,388.10 for the month of December.

Court Security had 14,837 entries, 7,289 articles x-rayed, 40 bond calls, 19 arrests, and 85 articles of contraband refused. There were a total of 464 hours of training, 0 terminations or resignations, and 1 new hire in Corrections for the month of December.

- **Facilities** – Jim Smiley showed the committee the value that cracked and caused slight water damage in the Public Defender’s office. Mr. Smiley reported that Facilities has experienced an increase in overtime due to the inclement weather in December.

Mr. Smiley met with Commander Wollwert regarding the completion of the office project, purchase of additional furniture and the demolition of the existing closet. The furniture should arrive in approximately six weeks.

**Old Business**

- **Jail Security and Access System** – Chief Koster stated they hope to bring an estimate of the cost for a new system based on the results of a study of the jail, courthouse and public safety center. Chief Koster said they experienced several outages and problems in the past few months, but none in the inmate areas.

**Public Comment** – None

**Adjournment** – Elizabeth Flowers made a motion, second by Amy Cesich to adjourn the Public Safety Committee meeting at 10:29 a.m. *With all in agreement, the meeting adjourned.*

Respectfully Submitted,

Valarie McClain
Administrative Assistant
Administrative Services/County Board