KENDALL COUNTY, ILLINOIS  
PUBLIC SAFETY COMMITTEE  
County Office Building, Board Rooms 209-210  
111 W. Fox Road, Yorkville IL  
Monday, August 10, 2015  
Meeting Minutes

Call to Order and Pledge Allegiance - Chair Matthew Prochaska called the meeting to order at 8:30 a.m. and led the Pledge of Allegiance.

Committee Members Present: Bob Davidson - yes, Matthew Prochaska – here, John Purcell - yes. With three members present, a quorum was established. Scott Gryder (arrived at 8:55 a.m.).

Committee Members Absent: Judy Gilmour (excused)

Others Present: Sheriff Dwight Baird, Undersheriff Harold Martin, Chief Deputy Scott Koster, Assistant EMA Director Tracy Page, Jim Smiley, Coroner Ken Toftoy

Approval of the Agenda – Member Purcell made a motion to approve the agenda, second by Member Davidson. With all in agreement, the motion carried.

Approval of Minutes – Member Davidson made a motion to approve the July 13, 2015 meeting minutes, second by Member Purcell. With all in agreement, the motion carried.

Public Comment - None

Ken Com Report – Sheriff Baird informed the committee that Director Farris has resigned, and that Lynette Bergeron will be serving as interim Director.

Coroner’s Report – Coroner Toftoy reviewed the monthly report with the committee.

EMA Report – Assistant Director Page reported:

JULY:
8 IESMA Meeting
9 Newark Weather and Siren Policy meeting
8-9 HSEEP class held at the KC Health Department
11 UPC 6 visit to Yorkville Library
23-27 Sugar Grove Corn Boil
29-Aug 2 KC Fair
21 Monthly KCEMA meeting
28 Dresden Nuclear Drill
Siren, STARCOM and WSPY EAS testing continues to be conducted on the first Tuesday morning of each month.

**Sheriff**

- **Records Division** – Undersheriff Martin provided statistics for the month of July:
  - **Sheriff Sales**: 51 Sales Scheduled, 30 Sales Cancelled, 21 Sales Conducted
  - **Papers Served**: 121
  - **Replevins**: 0
  - **Subpoena/FOIA Requests**: 135
  - **Warrants**: 1,773 on file, 131 new warrants issued, 106 warrants served, and 11 warrants quashed
  - **Evictions**: 17 scheduled, 10 cancelled and 7 conducted
  - **Fees**: $9,768.00 Civil Process, $15,600.00 Sheriff Sales, $170.00 Records/Fingerprinting, and $880.92 Bond Processing for a total of $26,418.92 received by the Records Division for the month of July 2015

- ** Corrections Division** – Undersheriff Martin provided the following statistics for the month of July: 261 new intake bookings, 249 inmates released, and the average daily population was 126.
  - The Food Service Management Section prepared 10,940 meals at a cost of $0.95 per meal. Total medical billing for July was $18,450.18.
  - There were 113 Inmate Transports: 51 to/from County courthouse, 2 other County court transports, 32 Out of County prisoner pickups, 4 to I.D.O.C., 13 medical/dental transports, and 11 juvenile transports to/from youth homes/courts.
  - The Corrections Division housed 61 inmates for other jurisdictions within the month and invoiced $69,420.00 for their confinement.

- **Operations Division** – Chief Deputy Koster reported the following statistics for the month of July:
  - **Police Services**: 806 calls for service, 293 police reports, and a total of 149 arrests
  - **Traffic Services**: There were 715 traffic contacts, 369 traffic citations issued, 5 DUI arrests, 0 Zero Tolerance
  - **Traffic Crash Investigations**: 28 property damage investigations, 14 personal injury accidents, and 0 fatalities for a total of 42 crash investigations.
Vehicle Usage: 68,974 total miles driven, $8,574.56 vehicle maintenance expenditures, and $13,026.68 in fuel expenditures.

Auxiliary Deputies: 0 training/meeting hours, 42.5 ride-a-long hours, 0 auxiliary hours for a total of 42.5 auxiliary hours.

Evidence/Property Room: 145 new items into property room, 62 disposal orders processed, 143 items disposed of, 74 DVD/VHS copy requests, 19 items sent to crime lab for processing, and 6 items processed by evidence custodian.

Investigation/COPS Activities: 50 total cases assigned, 26 cases closed, 90 current open cases, 10 sex offender registrations, 5 sex offender registration checks, 1 violent offender against youth, and 14 community policing meetings/presentations.

Human Resources: 0 terminations, 1 resignation, 1 new hire and 3 New Worker’s Comp

Total KSCO Training Hours: 57.5

Corrections Division: 72 hours KSCO SRT Training

Operations Division: 8 hours Responding to School Drug Impairment, 8 hours Basic Background Investigation, 16 hours Rescue Task Force MABAS Division 3, 24 hours ICAC, 7.5 hours LEADS less than Full Access, 352 Rapid Deployment, for a total of 415.5 hours

Court Security: 8 hours Rapid Deployment

Corrections/Operations/Court Security Combined Training: 72 hours of KSCO SRT Training

Records Division: 6 hours Transition from Staff to Supervisor

- **Court Security Division** – Undersheriff Martin reported 16,301 entries, 6,947 items x-rayed, 55 bond calls, 83 items of contraband refused, and 30 arrests made at the courthouse.

**Facilities Management Report** – Jim Smiley reported the move of the Civil Process Division was successfully moved to the Courthouse last week. Mr. Smiley also said that the second round of preventative maintenance was performed to the Sheriff’s office UPS. Sheriff Baird stated the move for the Civil Process Division should make the process of filing more convenient for citizens that need to file with the this office and the Circuit Clerk’s office. Mr. Smiley informed the committee that an inmate from DeKalb scratched the windows in his cell, and that the cost for replacing the windows would be approximately $4000. Discussion on recouping some of the cost from DeKalb County, the purpose of the windows for security purposes, restitution from the inmate that caused the damage, and that the windows are for the observation of the inmate by Sheriff’s
Corrections Deputies, not for the inmate to see out. Further discussion will take place at the September Facilities Management meeting.

**Old Business**

- *Security System Update* – Discussion on the next steps with the proposed quality based selected vendor Dewberry. Mr. Smiley said that he has contacted them for their proposed contract and will continue to update the committee on the progress.

**New Business** - none

**Executive Session** – None needed

**Public Comment** - None

**Action Items for County Board**

**Adjournment** – Member Gryder made a motion, second by Member Prochaska to adjourn the Public Safety Committee meeting at 9:15 a.m.  **With all in agreement, the meeting adjourned.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant