Call to Order and Pledge Allegiance - Chair Matthew Prochaska called the meeting to order at 8:30a.m. and led the Pledge of Allegiance.

Committee Members Present: Bob Davidson - yes, Matthew Prochaska – here, Judy Gilmour – here. **With three members present, a quorum was established.** John Purcell (arrived at 8:34a.m.).

Committee Members Absent: Scott Gryder (excused)

Others Present: Sheriff Dwight Baird, Undersheriff Harold Martin, Chief Deputy Scott Koster, Commander Joe Gillespie

Approval of the Agenda – Member Davidson made a motion to approve the agenda, second by Member Gilmour. **With all in agreement, the motion carried.**

Approval of Minutes – Member Gilmour made a motion to approve the June 8, 2015 meeting minutes, second by Member Davidson. **With all in agreement, the motion carried.**

Public Comment - None

Ken Com Report – Report as submitted

Coroner’s Report – Report as submitted

EMA Report – Director Gillespie reported:

During the week of June 22-26, 2015, the Kendall County EMA hosted and participated in a variety of training in preparation for the Dresden Drill scheduled for Wednesday, July 29, 2015, which included:

*County Emergency Operations Center Training, Emergency Worker Training Traffic and Access Control Officer, Dosimetry Control Officer, Radiation Basics: “Easing the Fear Factor”, NARS Alerting and Notification, and MGT-416 Continuity of Government*

Siren, STARCOM and WSPY EAS testing continues to be conducted on the first Tuesday morning of each month.
Sheriff

- **Records Division** – Undersheriff Martin provided statistics for the month of June:

  **Sheriff Sales**: 77 Sales Scheduled, 38 Sales Cancelled, 39 Sales Conducted

  **Papers Served**: 154  
  **Replevins**: 01  
  **Subpoena/FOIA Requests**: 171

  **Warrants**: 1,767 on file, 181 new warrants issued, 133 warrants served, and 23 warrants quashed

  **Evictions**: 18 scheduled, 7 cancelled and 11 conducted

  **Fees**: $6,787 Civil Process, $21,900 Sheriff Sales, $250 Records/Fingerprinting, and $1,250.41 Bond Processing for a total of $30,187.41 received by the Records Division for the month of June 2015

- **Corrections Division** – Undersheriff Martin provided the following statistics for the month of June: 272 new intake bookings, 269 inmates released, and the average daily population was 114.

  The Food Service Management Section prepared 9,509 meals at a cost of $0.94 per meal. Total medical billing for June was $14,622.09.

  There were 246 Inmate Transports: 182 to/from County courthouse, 0 other County court transports, 37 Out of County prisoner pickups, 4 to I.D.O.C., medical/dental transports, and 22 juvenile transports to/from youth homes/courts.

  The Corrections Division housed 60 inmates for other jurisdictions within the month and invoiced $53,460 for their confinement.

- **Operations Division** – Chief Deputy Koster reported the following statistics for the month of June:

  **Police Services**: 718 calls for service, 273 police reports, and a total of 140 arrests

  **Traffic Services**: There were 669 traffic contacts, 264 traffic citations issued, 5 DUI arrests, 0 Zero Tolerance

  **Traffic Crash Investigations**: 41 property damage investigations, 4 personal injury accidents, and 0 fatalities for a total of 45 crash investigations.

  **Vehicle Usage**: 62,470 total miles driven, $9,448.64 vehicle maintenance expenditures, $11,652.17 fuel expenditures, and 4,669.12 in fuel gallons purchased.

  **Auxiliary Deputies**: 21 training/meeting hours, 0 ride-a-long hours, 107.75 auxiliary hours for a total of 128.75 auxiliary hours.
Evidence/Property Room: 214 new items into property room, 76 disposal orders processed, 13 items disposed of, 36 DVD/VHS copy requests, 3 items sent to crime lab for processing, and 6 items processed by evidence custodian.

Investigation/COPS Activities: 24 total cases assigned, 23 cases closed, 78 current open cases, 7 sex offender registrations, 15 sex offender registration checks, 1 violent offender against youth, and 16 community policing meetings/presentations.

Human Resources: 0 terminations, 1 resignation, 2.5 new hires

0 New Worker’s Comp

Total KSCO Training Hours – 972:

Corrections Division: 80 hours Sex Crimes Investigation, 36 hours Mutual Ground – Proactive DV Response, 36 hours Edged Weapon Defense, and 16 hours Combat Firearms Instructor Development Course, for a total of 168 hours.

Operations Division: 80 hours School of Police Staff and Command, 60 hours Legal Updates/Case Law, 50 hours K-9 Continuing Education, 8 hours Re-Opening and Solving Cold Cases, 16 hours Autism Trainer, 16 hours Testifying in a DUI Trial, 8 hours Crime Scene: Do Not Cross, 16 hours Homicide Calls: Is the caller the killer?, 16 hours From Crime Scene to Lab, 8 hours School violence, LE Prep and Response, 16 hours Use of Force Report Writing for Supervisors, 16 hours Civil Liability, Review for Illinois Peace Officers, 8 hours Foundational DT Instructor, 8 hours Explosive Recognition: Bomb and Security Planning, 168 hours Mutual Ground 0 Proactive DV Response, 164 hours Edged Weapon Defense, for a total of 658 hours.

Court Security: 8 hours Worker’s Compensation Training, 1 hour Emergency Response – Courthouse Employees, for a total of 9 hours.

Corrections/Operations/Court Security Combined Training: 104 hours of KSCO SWAT Training

Chief Koster updated the committee on an event that occurred on June 12, 2015 in the Willowbrook Subdivision off of Kendall Road, on the collaboration and cooperation of Kendall County Sheriff’s Office, Kendall County CPAT, the Crime Intervention Team, Yorkville, Montgomery, Sheriff’s Auxiliary officers, the Illinois Search and Rescue Council, and other volunteers. Chief Koster said that within in minutes all four suspects of that event. It turned out to be much larger, with four crime scenes: the home invasion, the abandoned car, the abandoned safe, and weapons abandoned by the suspects in the subdivision near a park in the Montgomery area in some weeds by a pond.

Chief Koster reported on other cases resolved which included embezzlement at the Blackberry Oaks Golf Club (including computer fraud, theft, burglary and forgery), and a number of sex offender registration violation cases.
Court Security Division – Undersheriff Martin reported 15,637 entries, 6,761 items x-rayed, 61 bond calls, 89 items of contraband refused, and 22 arrests made at the courthouse.

Old Business

Security System Update – Deputy Commander Joe Gillespie reported there will be four vendor presentations at the Committee of the Whole meeting on July 16, 2015. Deputy Commander Gillespie will forward suggested evaluation criteria for the vendor presentations prior to the County Board prior to the COW meeting.

New Business

Proposal to change meeting time to 5:30p.m. on the 2nd Monday of each month - Discussion on changing the meeting time. Member Purcell made a motion to forward the issue of permanently changing the Public Safety Committee meeting time to 5:30p.m. on the 2nd Monday of each month to the County Board for approval, second by Member Gilmour. With all in agreement the motion carried.

Ordinance Increasing Fees Charged by the Kendall County Sheriff’s Office for the Service of Writs, Civil Process, Execute/Acknowledge Real Estate Deed of Sale and Evictions – Sheriff Baird said this was an ordinance previously passed, and that the study then actually covered the cost of the Sheriff’s office.

Chief Koster said this new this new language will allow the Sheriff’s Office to charge additional costs for evictions lasting longer than 4.5 hours the additional costs are $9.25 for the processing/billing fee and $64.82 per hour for the deputy.

Member Davidson made a motion to forward the Ordinance Increasing Fees Charged by the Kendall County Sheriff’s Office for the Service of Writs, Civil Process, Execute/Acknowledge Real Estate Deed of Sale and Evictions, second by Member Purcell. With all in agreement, the motion carried.

Merit Commission Member Increase from 3 to 5 – Sheriff Baird stated there was interest of current Merit Commission members to increase the number of members from 3 to 5 to allow for a quorum, to be more productive in hiring and other issues that come before the Merit Commission, and to provide a broader perspective of opinions.

Member Davidson made a motion to forward to the County Board for approval the Merit Commission member increase from 3 to 5 members, second by Member Gilmour. With all members in agreement, the motion carried.

Executive Session – None needed

Public Comment - None
**Action Items for County Board**

- Approval of permanently changing the Public Safety meeting time to 5:30p.m. on the 2nd Monday of each month (August 4th Board agenda)

- Approval of the Ordinance Increasing Fees Charged by the Kendall County Sheriff’s Office for the Service of Writs, Civil Process, Execute/Acknowledge Real Estate Deed of Sale and Evictions (July 21 Board agenda)

- Approval of the Merit Commission Member Increase from 3 to 5 (August 4th Board agenda)

**Adjournment** – Member Davidson made a motion, second by Member Gilmour to adjourn the Public Safety Committee meeting at 9:13a.m. **With all in agreement, the meeting adjourned.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant