Call to Order and Pledge Allegiance - Chair Matthew Prochaska called the meeting to order at 8:30 a.m. and led the Pledge of Allegiance.

Committee Members Present: Scott Gryder - yes, Bob Davidson - yes, Matthew Prochaska – here, Judy Gilmour – here, John Purcell – yes.  With all members present, a quorum was established.

Others Present: Sheriff Dwight Baird, Undersheriff Harold Martin, Chief Deputy Scott Koster, Commander Joe Gillespie, Deputy Coroner Jacquie Purcell, Jim Smiley and Assistant State’s Attorney Leslie Johnson

Approval of the Agenda – Member Gryder made a motion to approve the agenda, second by Member Gilmour.  With all in agreement, the agenda passed.

Approval of Minutes – Member Purcell made a motion to approve the April 13, 2015 meeting minutes, second by Member Gryder.  With all in agreement, the motion carried.

Public Comment - None

Ken Com Report – Report as submitted

Coroner’s Report – Deputy Coroner Purcell reported on the statistics, and the monthly events and presentations provided by the office.

EMA Report – Director Gillespie reported:

Saturday, April 18 - Mobile Command Post in Plano

Wednesday, June 24, 9:00 a.m. – County Emergency Operation Center (EOC) Training in the Public Safety Center, lower level

The Dresden Drill is scheduled for Wednesday, July 29, 2015

Siren, STARCOM and WSPY EAS testing continues to be conducted on the first Tuesday morning of each month.
**Sheriff**

- **Corrections Division** – Undersheriff Martin provided the following statistics for the month of April: 231 new intake bookings, 246 inmates released, and the average daily population was 109.

  The Food Service Management Section prepared 9,043 meals at a cost of $1.07 per meal. Total medical billing for April was $18,197.

  186 Inmate Transports: 129 to/from County Courthouse, 1 other County Court transport, 38 Out of County Prisoner pickups, 5 to I.D.O.C., 5 medical/dental transports, 8 Juvenile transports to/from youth homes/courts.

  The Corrections Division housed 34 inmates for other jurisdictions within the month and invoiced $31,020 for their confinement.

- **Operations Division** – Chief Deputy Koster reported the following statistics for the month of April:

  **Police Services**: 620 calls for service, 265 police reports, and a total of 167 arrests.

  **Traffic Services**: There were 904 traffic contacts, 409 traffic citations issued, 4 DUI arrests, 0 Zero Tolerance.

  **Traffic Crash Investigations**: 18 property damage investigations, 5 personal injury accidents, and 0 fatalities for a total of 23 crash investigations.

  **Vehicle Usage**: 62,771 total miles driven, $5,487.09 vehicle maintenance expenditures, $9,361.69 fuel expenditures, and $4,487.14 in fuel purchase.

  **Auxiliary Deputies**: 22.5 training/meeting hours, 5 ride-a-long hours, 5.5 auxiliary hours for a total of 33 auxiliary hours. The total number of cases assigned for Investigations/COPS Activities were 27 and there are currently 77 open cases.

  **Evidence/Property Room**: 131 new items into property room, 60 disposal orders processed, 3 items disposed of, 38 DVD/VHS copy requests, 7 items sent to crime lab for processing, and 1 item processed by evidence custodian.

  **Investigation/COPS Activities**: 23 total cases assigned, 19 cases closed, 74 current open cases, 14 sex offender registrations, 15 sex offender checks, 3 violent offenders against youth, and 13 community policing meetings/presentations.

Total KSCO Training Hours – 816.5:

- **Corrections Division**: 16 hours Illinois County Jail & Detention Standards, 30 hours Bleeding Control, and 31 hours Firearms Training for a total of 77 hours

- **Operations Division**: 80 hours School of Police Staff and Command, 60 hours Legal Updates/Case Law, 50 hours K-9 Continuing Education, 8 hours Incident
Command for Improved Patrol Response, 40 hours Field Training Officer School, 48 hours Arrest, Search & Seizure Update for Sergeants and Lieutenants, 16 hours Arson Investigation, 16 hours Anti-Gang Strategies for Patrol Officers, 120 hours Bleeding Control, and 150 hours Firearms Training for a total of 588 hours

**Court Security:** 8 hours First Responder Decision Making, 3 hours Bleeding Control, and 3 hours Firearms Training for a total of 14 hours

**Corrections/Operations/Court Security Combined Training:** 104 hours of KSCO SWAT Training

- **Court Security Division** – Undersheriff Martin reported 18,223 entries, 8,543 items x-rayed, 47 bond calls, 109 items of contraband refused, and 31 arrests made at the courthouse.

- **Records Division** – Sheriff Baird provided statistics for the month of April:
  
  **Sheriff Sales:** 65 Sales Scheduled, 35 Sales Cancelled, 30 Sales Conducted
  
  **Papers Served:** 144
  
  **Replevins:** 0
  
  **Subpoena/FOIA Requests:** 173
  
  **Warrants:** 4,448 on file, 251 new warrants issued, 132 warrants served, and 25 warrants quashed
  
  **Evictions:** 29 scheduled, 10 cancelled and 19 conducted
  
  **Fees:** $9,148.83 Civil Process, $19,800 Sheriff Sales, $265 Records/Fingerprinting, and $1,305.40 Bond Processing for a total of $30,519.23 received by the Records Division for the month of April 2015
  
  **Records Division:** 15.5 ICRMT Online Training, 18 hours Public Safety Center Procedures, for a total of 33.5 hours
  
  **Human Resources:** 1 termination, 0 resignations, 0 new hires
  
  Sworn Personnel Authorized by F15 Budget: 106*/112 (*4 additional sworn officers are currently on retired leaves of absences); Non-Sworn Personnel Authorized by FY15 Budget: 11.5/11.5
  
  0 New Worker’s Comp

**Old Business** - None
New Business

- **Selection Procedure for the Kendall County Public Safety Center and Courthouse Jail Security Systems Replacement Project** – Commander Gillespie reported that the state statute 50 ILCS 510 allows the County to select the most qualified candidate when the bid is posted, and then conduct interviews, agree upon a price, or move on to the next qualified candidate if necessary.

Mr. Smiley stated that this is a procedure that is based on the best firm, not based on cost. Mr. Smiley stated that the State’s Attorney’s Office has been consulted and recommends following this procedure. Mr. Smiley stated that we are no longer required to follow the lowest responsible bidder process based on 50 ILCS 510 for architectural engineering.

Discussion on how to obtain knowledge of fair prices/fees, the R & N Study that was conducted, and the estimated project costs based on their study, and the architectural costs for the Courthouse expansion.

Ms. Johnson reported that the SAO has been working with Public Safety and Facilities on the security upgrades. Ms. Johnson said there is another manner under the statute in which the county can work with engineer or architect to obtain a design system without having to use the RFP process. The other system is under the Local Government Professional Services Selection Act which allows the county the ability to work with an architect or engineer if it already has a pre-existing working relationship without competitive bidding, or the county can send out a public notice to any architectural or engineering firm that has given the county notice that would like to be apprised of any county projects. The board can then review at any statements received in response from the firms that show interest, and then the firms can come in and do presentations to explain what services they can provide and what type of system they think will work. This allows the board to have more of back and forth question and answer session rather than a sealed bid where you can’t engage in discussion with the applicants. The top three are then selected, and so forth asking questions to assist in determining the most qualified candidate, and manage the cost. Ms. Johnson said when it actually comes time for the purchase of equipment and installation, which would then be sent out for competitive bids notifying potential bidders of exactly what is required. Ms. Johnson stated that this was the procedure used for the Courthouse expansion. Ms. Johnson said the next step would be to issue the notice to any engineers or architects that have filed a statement of qualifications with the county, and then publish a public notice with the local newspapers.

Member Purcell made a motion to forward the **Selection Procedure for the Kendall County Public Safety Center and Courthouse Jail Security Systems Replacement Project** to the County Board for approval, second by Member Gryder. **With all members in agreement, the motion carried.**
**Executive Session** – Member Gilmour made a motion to enter Executive Session for the purpose of discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, second by Member Davidson.

**Roll Call:** Member Gryder - yes, Member Purcell – yes, Member Davidson – yea, Member Prochaska – aye, Member Gilmour - yes. **With all members present voting aye, the committee entered into Executive Session at 9:05a.m.**

**Others Present:** Sheriff Dwight Baird, Undersheriff Harold Martin, Chief Deputy Scott Koster, Commander Joe Gillespie, Jim Smiley, Valarie McClain

**There was consensus of the committee to release Public Safety Committee Executive Session minutes from February 10, 2014, August 11 2014, and September 8, 2014.**

Member Davidson made a motion to reconvene in Open Session, second by Member Gryder. **With all in agreement, the committee reconvened in Open Session at 9:14a.m.**

**Items for the Committee of the Whole** - **Selection Procedure for the Kendall County Public Safety Center and Courthouse Jail Security Systems Replacement Project**

**Action Items for County Board** - **Selection Procedure for the Kendall County Public Safety Center and Courthouse Jail Security Systems Replacement Project**

**Adjournment** – Member Davidson made a motion, second by Member Gryder to adjourn the Public Safety Committee meeting at 9:38a.m. **With all in agreement, the meeting adjourned.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Secretary