KENDALL COUNTY
Public Safety Committee
Public Safety Center; 2nd Floor Conference Room
1102 Cornell Lane, Yorkville IL

Monday, April 14, 2014
Meeting Minutes

Call to Order and Pledge Allegiance Chair Matthew Prochaska called the meeting to order at 10:00a.m. and led those present in the Pledge of Allegiance.

Roll Call

Committee Members Present: Amy Cesich, Judy Gilmour, Matthew Prochaska, and Scott Gryder

Committee Members Absent: Elizabeth Flowers

Others Present: Sheriff Richard Randall, Chief Deputy Scott Koster, Commander Joe Gillespie, Commander Rob Wollwert, Coroner Ken Toftoy

Approval of the Agenda – Member Cesich made a motion to approve the agenda, second by Member Gilmour. With all in agreement, the motion carried.

Approval of Minutes – Member Gilmour made a motion to approve the March 10, 2014 meeting minutes, second by Member Gryder. With all in agreement, the motion carried.

Public Comment - None

Ken Com Report – As submitted

Personnel: CPR Recertification was held on April 8th and April 10th

Information: National Telecommunicator’s Week is Sunday, April 13 - Saturday, April 19, 2014

Coroner’s Report – As submitted. Coroner Toftoy reported 29 calls to the office in the month of March 2014.
EMA Report – Director Gillespie reported that he attended the ILEAS conference.

- Hosted two training sessions at the HHS, one on Disaster Assistance and one on Debris Management.

- Testing of the sirens, STARCOM and WSPY EAS was conducted on the first Tuesday of the month.

Director Gillespie stated that the Search and Rescue team was deployed to the City of Plano to join the search for a missing man.

Sheriff

➤ Corrections Division – Sheriff Randall provided the statistics for the month of March: 252 new intake bookings on a total of 386 charges. The division released 298 inmates on 443 charges. 135 inmates were held over from the previous month.

The Food Service management Section prepared 11,730 meals, with an average number of 378 meals served per day at a cost of $1.02 per meal.

Sheriff Randall stated the Division conducted 20 visitation days with 218 inmates seeing visitors.

The Correction Division logged 5,202 miles during the month of March and transported 255 inmates. The medical staff saw a total of 324 inmates.

Sheriff Randall stated there were 25 video bond call days with 68 inmates. The Corrections Division housed 83 inmates for other jurisdictions within the month and billed $73,080 for 1218 days of confinement. The average daily population was 116.

➤ Operations Division – Sheriff Randall stated that the reports were attached, of which the following statistics were included for the month of March: The Sheriff’s Office had 595 calls for service, 1,093 officer initiated activities, 283 police reports, 12 felonies, 61 misdemeanors, and 72 warrants for a total of 145 arrests. There were 606 traffic contacts, 375 traffic citations, 0 DUI arrests, 0 Zero Tolerance, 39 property damage accidents, 5 personal injury accidents, and 1 fatal accident for a total of 45 accidents.

The Operations Division drove 50,662 miles in the month of March. Sheriff Randall stated that Auxiliary deputies logged 110.5 hours for the month of March. The total number of cases assigned for Investigations/COPS Activities were 16 and there are currently 53 open cases. The COPS deputies spent 35 hours in area schools with the School Resource Officer Program.
Support Services Division – Sheriff Randall stated that reports were attached and provided the statistics for the month of March as 143 papers served, 36 evictions scheduled, 23 cancelled and 15 completed, 62 Sheriff’s Sales, and 177 FOIA requests filled. There were 114 warrants issued for the month of March with 4 quashed, and 30 served.

The total fees received by the Support Services Division were $40,149.50 for the month of March 2014.

Court Security had 14,706 entries, 6,739 articles x-rayed, 63 bond calls, 31 arrests, and 127 articles of contraband refused. There were a total of 1,767 hours of training, 1 termination (Corrections), 1 resignation (Corrections), and 1 part-time new hire in Records for the month of March.

Chief Deputy Koster reported flooding in the basement Deputy locker room due to drain pipe failure in the ceiling. Damaged equipment included 3 radio chargers, 1 radio battery and 1 portable radio and microphone. There has been no submission of personal property damage reported thus far.

Sheriff Randall reported the building projects include refinishing the floor in employee stairwell and the first floor; remodeling and improving of the old records area was completed, which increased high-density storage for booking files, and doubling the space available for juvenile records.

Facilities – none

New Business

- Civil Process and Bond Fee Study/Revised Ordinances – Chief Deputy Koster stated that the last study to examine the Sheriff’s Office cost for providing civil process and bonding fee work was conducted in 2007.

Commander Wollwert and Tracy Page were assigned the project of an updated cost study for those work products. Chief Koster said the findings were listed in the Executive Summary. Because of the increased labor, fuel and technology costs, there will be an increased cost to the Sheriff’s Office of approximately $50,000. Chief Koster said that by adopting ordinances that reflect rates that are more in line with the actual cost to provide the services, the Board will be balancing the cost incurred as opposed to what will be brought in as revenue for those services.

Chief Koster reviewed the proposed increased fees structure with the committee. Chief Koster said there would be an increase in three categories for civil process, and an increase in the bonding fee to $35.
Commander Wollwert said that this process is written into the statute so that as costs increase for the County, they are able to have a study conducted by an accounting firm to cover those costs without legislature having to increase the statutory fees every year. Commander Wollwert said it is recommended to have the study conducted every 5 years if possible.

Member Gryder made a motion to forward the item to the County Board, second by Member Cesich. **With all in agreement, the motion passed.**

The committee took a recess at 10:25a.m. The committee reconvened at 10:29a.m.

- **NIMS 800 Training** – EMA Director Gillespie provided background information, reviewed the unit objections, roles and responsibilities, response actions, response organization, planning and additional resources available. Director Gillespie said the NIMS 800 National Response Framework, and said this was developed after September 9, 2011 due to the threats and action of terrorists.

**Old Business** - None

**Public Comment** – None

**Executive Session** – None needed

**Action Items for County Board**

**Adjournment** – Member Gilmour made a motion, second by Member Gryder to adjourn the Public Safety Committee meeting at 11:35a.m. **With all in agreement, the meeting adjourned.**

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Secretary
Administrative Services/County Board