KENDALL COUNTY, ILLINOIS  
Public Safety Committee  
County Office Building, Board Rooms 209-210  
111 W. Fox Road, Yorkville IL  
Monday, April 13, 2015  
Meeting Minutes

**Call to Order and Pledge Allegiance** - Chair Matthew Prochaska called the meeting to order at 8:30a.m. and led the Pledge of Allegiance.

**Committee Members Present**: John Purcell (arrived at 8:32), Bob Davidson - yes, Matthew Prochaska – here, Judy Gilmour – here. With all members present, a quorum was established.

**Committee Members Absent**: Scott Gryder (excused)

**Others Present**: Sheriff Dwight Baird, Darryl Kollins, Undersheriff Harold Martin, Commander Joe Gillespie, Jim Smiley

**Approval of the Agenda** – Member Gilmour made a motion to approve the agenda, second by Member Davidson. With all in agreement, the agenda passed.

**Approval of Minutes** - Member Gilmour made a motion to approve the March 9, 2015 meeting minutes, second by Member Davidson. With all in agreement, the motion carried.

**Public Comment** - None

**Ken Com Report** – Report as submitted

**Coroner’s Report** – Report as submitted

**EMA Report** – Director Gillespie reported:

KCEMA and Oswego PD hosted the NWS Basic Weather Spotters Course on Thursday, March 12, 2015 at 6:30p.m. at the Oswego Village Hall. Commander Gillespie reported there were 112 in attendance.

KCEMA held its monthly business meeting on Thursday, March 19, 2015, and the Dresden Extent of Play meeting on Thursday, March 19, 2015

The Dresden Drill is scheduled for Wednesday, July 29, 2015

Siren, STARCOM and WSPY EAS testing continues to be conducted on the first Tuesday morning of each month.
Commander Gillespie reported that an EF4 tornado went through northern Illinois on April 9, 2015, touching down in Rochelle, Fairdale, and Kirkland, Illinois. There were nine tornadoes in Illinois that day. Commander Gillespie reported that County warning sirens are tested each week.

**Sheriff**

- **Corrections Division** – Undersheriff Martin provided the following statistics for the month of March: 259 new intake bookings on a total of 389 charges. The division released 289 inmates on 412 charges. 116 inmates were held over from the previous month.

  The Food Service Management Section prepared 10,031 meals, with an average of 324 meals served per day at a cost of $.95 per meal.

  The Division conducted 23 visitation days with 316 inmates seeing visitors.

  The Correction Division logged 3620 miles during the month of March and transported 157 inmates. The medical staff saw a total of 359 inmates, with monthly medical expense of $15,745.

  There were 21 video bond call days with 57 inmates. The Corrections Division housed 33 inmates for other jurisdictions within the month and billed $42,120 for 702 days of confinement. The average daily population was 119.

- **Operations Division** – Sheriff Baird stated that the reports were attached, of which the following statistics were included for the month of March: The Sheriff’s Office had 624 calls for service, 874 officer initiated activities, 285 police reports, 15 felonies, 98 misdemeanors, and 60 warrants for a total of 173 arrests. There were 1012 traffic contacts, 466 traffic citations, 12 DUI arrests, 0 Zero Tolerance, 43 property damage accidents, 6 personal injury accidents, and 0 fatal accidents for a total of 49 accidents.

  The Operations Division drove 79,772 miles in the month of March. The Auxiliary deputies logged 82.5 hours for the month. The total number of cases assigned for Investigations/COPS Activities were 27 and there are currently 77 open cases.

  Court Security had 16,095 entries, 7,434 articles x-rayed, 51 bond calls, 32 arrests, and 86 articles of contraband seized.

- **Records Division** – Sheriff Baird stated that reports were attached and provided statistics for the month of March as 165 papers served, 14 evictions scheduled, 8 cancelled and 6 completed, 42 Sheriff’s Sales, and 164 FOIA requests filled. There were 91 warrants issued for the month of March with 0 quashed, and 26 served. The total fees received by the Records Division were $27,269.34 for the month of March 2015.
Human Resources reported there were 0 terminations, 1 resignation (part-time receptionist), 0 new hires, 0 Squad Damaged and 0 Workers Comp for the month of March.

**Old Business**

- **Noise Ordinance Update** – Sheriff Baird shared a summary report of 211 noise ordinance complaints for the past year.

- **Approval of RFP for Professional Design and Construction for KC Courthouse and Public Safety Center Security System Replacement** – Commander Gillespie briefly reviewed the RFP with the committee. Discussion followed on the percentages and set fee structures listed in the Master Contract, state statutes, and recommended changes.

Member Gilmour made a motion to forward the RFP for Professional Design and Construction for the Kendall County Courthouse and Public Safety Center Security Center Security System Replacement to the May 14, 2015 Committee of the Whole meeting, second by Member Purcell. **With all committee members in attendance voting aye, the motion carried.**

Motion to amend the motion by removing the numbers from Section 6.12 & 6.13, and Attachment A, second by Member Purcell. **With all committee members in attendance voting aye, the motion carried.**

Sheriff Baird will make the requested changes to Section 6.12, 6.13 and Attachment A to the document and present to the Committee of the Whole on May 14, 2015.

- **Update on IGA with the U.S. Marshall Service** – Undersheriff Martin informed the committee that the application to the U.S. Marshall Service to provide housing of federal inmates in Kendall County was submitted on January 21, 2015, and forwarded to the U.S. Marshall main office on March 18, 2015. Undersheriff Martin planned to contact them for a status update this afternoon, and report back to the committee.

**New Business** - None

**Executive Session** - Member Prochaska made a motion to enter Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, second by Member Gilmour.

**Roll Call:** Member Purcell – yes, Member Davidson – yes, Member Prochaska – yes, Member Gilmour - yes. **With all members present voting aye, the committee entered into Executive Session at 9:32a.m.**

**Committee Members Absent:** Scott Gryder
Others Present: Sheriff Dwight Baird, Undersheriff Harold Martin, Valarie McClain

Member Davidson made a motion to reconvene in Open Session, second by Member Purcell. **With all in agreement, the committee reconvened in Open Session at 9:43a.m.**

**Items for the May 14, 2015 Committee of the Whole Meeting**

- RFP for Professional Design and Construction for KC Courthouse and Public Safety Center Security System Replacement

**Action Items for County Board** - None

**Public Comment** – None

**Adjournment** – Member Gilmour made a motion, second by Member Purcell to adjourn the Public Safety Committee meeting at 9:50a.m. **With all in agreement, the meeting adjourned.**

Respectfully Submitted,

Valarie McClain
Recording Secretary