KENDALL COUNTY
Public Safety Committee
Public Safety Center; 2nd Floor Conference Room
1102 Cornell Lane, Yorkville IL

Monday, March 10, 2014
Meeting Minutes

Call to Order and Pledge Allegiance  Chair Matthew Prochaska called the meeting to order at 10:04 a.m. and led those present in the Pledge of Allegiance.

Roll Call

Committee Members Present: Amy Cesich, Elizabeth Flowers, Judy Gilmour, Matthew Prochaska, and Scott Gryder (10:06 a.m.)

Others Present: Chief Deputy Scott Koster, Commander Joe Gillespie, EMA Director; Jim Smiley, Facilities Management Director; Sheriff Richard Randall, Coroner Ken Toftoy

Approval of the Agenda – Elizabeth Flowers made a motion to approve the agenda, second by Amy Cesich. With all in agreement, the motion carried.

Approval of the February Minutes – Elizabeth Flowers made a motion to approve the February 10, 2014 meeting minutes, second by Amy Cesich. With all in agreement, the motion carried.

Public Comment - None

Ken Com Report – As submitted

   Personnel: All new dispatchers have successfully completed training and are now operating as a regular member of their respective shifts.

   Information: Included in the packet is a letter received by Kendall County Technology regarding the use of the term “Reverse 9-1-1.” KenCom notified agencies of the letter received and suggested a change to the wording to remove “Reverse 9-1-1” advertisement. Instead, it was suggested to use “Everbridge Mass Notification System” for any websites or press releases.

   Wireless 9-1-1- statistics for the month of February 2014 represented 71% of calls received. The statistics for February were included in the packet for review.

Coroner’s Report – As submitted
EMA Report – Director Gillespie reported that Siren, STARCOM and WSPY EAS testing continue the first Tuesday morning of each month.

Director Gillespie reported the following meetings:

February 6, 2015 - Met with representatives from TransCanada Pipeline to discuss the pipelines in the County

February 13, 2014 - Kendall County EMA hosted the EMA Region 3 meeting at the Courthouse

February 20, 2014 – Met with the KCHD regarding the Hillside Nursing Home Emergency Preparedness Plan

February 26, 2014 – Meeting with KCHD regarding the Public Health Capabilities Assessment

Director Gillespie provided NIMS training following the March 10, 2014 Public Safety Committee meeting to County Board members present.

Sheriff

Sheriff Randall asked that the Sheriff’s Office logo be removed from the Public Safety Committee agenda, and be replaced by the County logo for all future agendas. Chair Prochaska agreed to make the change to the agenda.

- Corrections Division – Sheriff Randall provided the statistics for the month of February: 248 new intake bookings on a total of 345 charges. The division released 278 inmates on 356 charges. 135 inmates were held over from the previous month.

  The Food Service management Section prepared 9,904 meals, with an average number of 354 meals served a day at a cost of $.94 per meal.

  Sheriff Randall stated the Division conducted 19 visitation days with 222 inmates seeing visitors.

  The Correction Division logged 3855 miles during the month of February and transported 227 inmates. The medical staff saw a total of 265 inmates.

  Sheriff Randall stated there were video bond call days with 22 inmates. The Corrections Division housed 90 inmates for other jurisdictions within the month and billed $63,600.00 for 1060 days of confinement. The average daily population was 127.

- Operations Division – Sheriff Randall stated that the reports were attached, of which the following statistics were included for the month of February: The
Sheriff’s Office had 586 calls for service, 1001 officer initiated activities, 276 police reports, 10 felonies, 51 misdemeanors, and 54 warrants for a total of 123 arrests. There were 447 traffic contacts, 251 traffic citations, 6 DUI arrests, 0 Zero Tolerance, 49 property damage accidents, 9 personal injury accidents, and 0 fatal accidents for a total of 58 accidents.

The Operations Division drove 49,712 miles in the month of February. Sheriff Randall stated that Auxiliary deputies logged 31 hours for the month of February. The total number of cases assigned for Investigations/COPS Activities were 22 and there are currently 48 open cases. The COPS deputies spent 53 hours in area schools with the School Resource Officer Program.

- **Support Services Division** – Sheriff Randall stated that reports were attached and provided the statistics for the month of February as 123 papers served, 21 evictions scheduled, 13 cancelled and 8 completed, 32 Sheriff’s Sales, and 131 FOIA requests filled. There were 119 warrants issued for the month of February with 4 quashed, and 19 served.

The total fees received by the Support Services Division were $35,480.91 for the month of February 2014.

Court Security had 13,915 entries, 6,382 articles x-rayed, 44 bond calls, 33 arrests, and 87 articles of contraband refused. There were a total of 1,344 hours of training, 0 terminations, 1 resignation (Janet French retired after completing 22 years of service), and 1 new hire in Corrections for the month of February.

**Facilities** – Jim Smiley updated the committee on the Sheriff’s Office Records area project and its estimated completion date.

Mr. Smiley reported there was a leak in the Courthouse over the weekend, and Facilities staff was busy cleaning up early this morning.

**New Business**

- Approval of agreement between the County of Kendall, the Kendall County Sheriff, the Illinois Fraternal Order of Police Labor Council and Deputy Kevin Deal extending Deputy Deal an unpaid leave of absence from February 4, 2014 to August 31, 2014 for a cost of zero dollars – Judy Gilmour made a motion to forward this item to the County Board for approval, second by Scott Gryder. **With all in agreement, the motion carried.**

- National Incident Management System (NIMS) Training – Director Joseph Gillespie provided an overview of the NIMS program, the intent of NIMS, the role of County Board members during an incident, the L.I.P. (Life Safety,
Incident Stabilization, and Property Damage Assessment) program, the Joint Information Center (J.I.C.) and the NIMS testing required for certification.

Member Flowers left the meeting at 11:20 a.m.

**Old Business** - None

**Public Comment** – None

**Executive Session** – None needed

**Action Items for County Board**

- Approval of Mediation Agreement between the Illinois Fraternal Order of Police Labor Council (Corrections Sergeants), the County of Kendall and the Kendall County Sheriff to use the mediation services of the Federal Mediation and Conciliation Services if mediator services are required

**Adjournment** – Amy Cesich made a motion, second by Scott Gryder to adjourn the Public Safety Committee meeting at 11:45 a.m. With all in agreement, the meeting adjourned.

Respectfully Submitted,

Valarie McClain
Administrative Assistant
Administrative Services/County Board