Call to Order and Pledge Allegiance - Chair Matthew Prochaska called the meeting to order at 8:30a.m. and led the Pledge of Allegiance.

Committee Members Present: Matthew Prochaska – here, Judy Gilmour - here, John Purcell – present, Bob Davidson (arrived at 8:45a.m.). With four members present, a quorum was established.

Committee Members Absent: Scott Gryder (excused)

Others Present: Sheriff Dwight Baird, Undersheriff Harold Martin, Chief Deputy Scott Koster, Assistant EMA Director Tracy Page, Jim Smiley, Jeff Wilkins

Approval of the Agenda – Member Gilmour made a motion to approve the agenda, second by Member Purcell. With all in agreement, the agenda passed.

Approval of Minutes - Member Gilmour made a motion to approve the November 10, 2014 meeting minutes, second by Member Purcell. With all in agreement, the motion carried.

Public Comment - none

Ken Com Report – Discussion on the significant increase of the monthly Sheriff’s Office calls, and the additional shared expense cost to the County. Chief Deputy Koster stated that there has been a more robust staffing level, and that part of the increase could be related to deputies performing on-view activities, and having more officers on the streets would create additional CAD tickets, although not necessarily telephone calls as listed on the KenCom report. Sheriff Baird said that unfortunately more activity by the deputies results in additional CAD tickets.

Coroner’s Report – As submitted

EMA Report – Assistant Director Page reported:

10/01 EMA hosted the FirstNet meeting
11/04 Met with Tod Benninghoff from Dynegy Kendall energy
11/18 KCEMA business meeting
11/26 Ebola PPE Training at KC Health Department
12/01   Ebola Preparedness Plan update meeting
12/17   Gillespie conducted NIMS training for Yorkville School District, and is also currently training for all of the Kendall County School Districts

December – continuous monitoring and reporting of weather conditions

Siren, STARCOM and WSPY EAS testing was conducted on the first Tuesday morning of each month.

**Sheriff**

- **Corrections Division** – Sheriff Baird provided the following statistics for the month of December: 241 new intake bookings on a total of 346 charges. The division released 264 inmates on 375 charges. 108 inmates were held over from the previous month.

The Food Service Management Section prepared 10,398 meals, with an average of 335 meals served per day at a cost of $1.92 per meal.

The Division conducted 22 visitation days with 288 inmates seeing visitors.

The Correction Division logged 4716 miles during the month of December and transported 221 inmates. The medical staff saw a total of 308 inmates.

There were 23 video bond call days with 69 inmates. The Corrections Division housed 84 inmates for other jurisdictions within the month and billed $87,960 for 1466 days of confinement. The average daily population was 121.

Sheriff Baird provided the statistics for the month of November: 237 new intake bookings on a total of 338 charges. The division released 274 inmates on 369 charges. 124 inmates were held over from the previous month.

The Food Service Management Section prepared 10,965 meals, with an average of 363 meals served per day at a cost of $1.97 per meal.

The Division conducted 21 visitation days with 363 inmates seeing visitors.

The Correction Division logged 3647 miles during the month of November and transported 147 inmates. The medical staff saw a total of 288 inmates.

There were 23 video bond call days with 57 inmates. The Corrections Division housed 98 inmates for other jurisdictions within the month and billed $96,060 for 1601 days of confinement. The average daily population was 128.

Sheriff Baird reported that Commander Jennings is in talks with the U.S. Marshalls Office regarding the housing of federal inmates in the Kendall County Jail. Sheriff
Baird will continue to update the committee on the progress and hopes to bring an agreement to the Board soon.

- **Operations Division** – Sheriff Baird stated that the reports were attached, of which the following statistics were included for the month of December: The Sheriff’s Office had 582 calls for service, 467 officer initiated activities, 255 police reports, 2 felonies, 87 misdemeanors, and 41 warrants for a total of 130 arrests. There were 1254 traffic contacts, 439 traffic citations, 6 DUI arrests, 0 Zero Tolerance, 32 property damage accidents, 5 personal injury accidents, and 0 fatal accidents for a total of 37 accidents.

The Operations Division drove 60,769 miles in the month of December. The Auxiliary deputies logged 6 hours for the month of December. The total number of cases assigned for Investigations/COPS Activities were 35 and there are currently 71 open cases.

The following statistics were included for the month of November: The Sheriff’s Office had 523 calls for service, 1114 officer initiated activities, 333 police reports, 14 felonies, 75 misdemeanors, and 37 warrants for a total of 126 arrests. There were 982 traffic contacts, 475 traffic citations, 10 DUI arrests, 0 Zero Tolerance, 65 property damage accidents, 8 personal injury accidents, and 0 fatal accidents for a total of 73 accidents.

The Operations Division drove 53,801 miles in the month of November. The Auxiliary deputies logged 16 hours for the month of November. The total number of cases assigned for Investigations/COPS Activities were 26 and there are currently 53A open cases.

- **Support Services Division** – Sheriff Baird stated that reports were attached and provided statistics for the month of December as 136 papers served, 11 evictions scheduled, 6 cancelled and 5 completed, 66 Sheriff’s Sales, and 157 FOIA requests filled. There were 60 warrants issued for the month of December with 1 quashed, and 6 served.

The total fees received by the Support Services Division were $29,395.77 for the month of December 2014.

Court Security had 14,220 entries, 6,321 articles x-rayed, 48 bond calls, 32 arrests, and 96 articles of contraband refused. There were a total of 517 hours of training, 0 terminations, 1 resignation, 1 new hire, 0 Squad Damage and 0 Workers Comp for the month of December.

The statistics for the month of November were as follows: 110 papers served, 18 evictions scheduled, 7 cancelled and 11 completed, 55 Sheriff’s Sales, and 143 FOIA requests filled. There were 14 warrants issued for the month of November with 1 quashed, and 13 served.
The total fees received by the Support Services Division were $27,611.92 for the month of November 2014.

Court Security had 13,627 entries, 6,498 articles x-rayed, 29 bond calls, 22 arrests, and 87 articles of contraband refused. There were a total of 722 hours of training, 0 termination, 1 resignation, 0 new hire, 0 Squad Damage and 0 Workers for the month of November.

Old Business – None

New Business

- Approval of a Resolution Adopting Operating Hours for the Kendall County Public Safety Center – Member Purcell made a motion for approval of a Resolution Adopting Operating Hours for the Kendall County Public Safety Center, second by Member Davidson. Sheriff Baird provided information regarding the ordinance and the operating hours. With all in agreement, the motion carried.

- Public Safety Center Facility Conditional Security Assessment Summary – Sheriff Baird reported on the assessment summary for the Public Safety Center facility Conditional Security. Discussion followed on the expense, current needs, and the age of the equipment and system. Jeff Wilkins will research the specific requirements for financing a bank loan for two years, whether a bond rating was required, and if there is a total limit on the amount, and report to the committee.

- Discussion on Auxiliary Deputies – Sheriff Baird provided information on his plans to increase the number of Auxiliary Deputies for the Sheriff’s Office and will provide an update at a future Board meeting. Sheriff Baird stated that these are volunteers that will provide services and a presence to the citizens of the County, such as traffic, special events, and forest preserve safety oversight. Discussion on the statute, the number of slots needed, possibly using mounted deputies, and the plans for future use in the Sheriff’s Office. Jeff Wilkins will clarify the workers comp policy that applies to Auxiliary Deputies and report at the next meeting.

- Discussion on Committee Meeting Day/Time – The meeting day and time will remain the same – the second Monday of each month at 8:30a.m.

Executive Session – None needed

Action Items for County Board

- Approval of a Resolution Adopting Operating Hours for the Kendall County Public Safety Center
- Approval of the Public Safety Committee meetings to occur on the second Monday of each month at 8:30a.m.

- Approval of the Intergovernmental Agreement between Kendall and DuPage Counties regarding Inmate Housing

Public Comment - none

Adjournment – Member Gilmour made a motion, second by Member Purcell to adjourn the Public Safety Committee meeting at 9:31a.m. With all in agreement, the meeting adjourned.

Respectfully Submitted,

Valarie McClain
Administrative Assistant/Recording Secretary
Administrative Services/County Board