KENDALL COUNTY
PER DIEM AD-HOC COMMITTEE
TUESDAY, MAY 13, 2014 AT 6:00 P.M.
COUNTY OFFICE BUILDING, COUNTY BOARD ROOMS 209-210
111 W. FOX STREET, YORKVILLE IL

AGENDA

1. CALL TO ORDER

2. ROLL CALL AND ESTABLISHMENT OF A QUORUM

3. APPROVAL OF AGENDA

4. CITIZENS TO BE HEARD

5. ITEMS OF BUSINESS
   - Discuss status and process of the issuance of demand letters and collection actions against former and current Kendall County Board members authorized by the Per Diem Committee on February 25, 2014
   - Recommend Resolution to Amend the Board Rules of Order
   - Recommend Resolution to Clarify and Establish the List of Meetings Eligible for Per Diem Compensation
   - Recommendations to establish compensation, mileage reimbursement, and health benefits for County Board members and Board Chairman
   - Discuss future review of County Board Rules of Order and review with Board members
   - Recommend Resolution Providing Instruction for Forms Approved by the County Board on May 6, 2014: County Board, Board Committee and Special Appointment Attendance Record; Kendall County Mileage Log; and Board Member Salary Voucher

6. CITIZENS TO BE HEARD

7. QUESTIONS FROM THE MEDIA

8. EXECUTIVE SESSION

9. ACTION ITEMS FOR COUNTY BOARD

10. ADJOURNMENT
COUNTY OF KENDALL
RESOLUTION 2012-26

A RESOLUTION ESTABLISHING THE COMPENSATION SCHEDULE INCLUDING SALARY, STIPEND, PER DIEM, MILEAGE REIMBURSEMENT, AND HEALTH INSURANCE, FOR THE KENDALL COUNTY BOARD, KENDALL COUNTY BOARD CHAIRMAN, AND KENDALL COUNTY LIQUOR CONTROL COMMISSIONER

WHEREAS, 50 ILCS 145/2 requires the salary of elected officers for local governments to be established at least 180 days prior to the start of their term; and

WHEREAS, 55 ILCS 5/5-1010 requires the County Board to establish the salary of County officers prior to the election of the officers whose salary is being established; and

WHEREAS, 55 ILCS 5/4-10001 authorizes County Board members to receive compensation as established by the County Board in accordance with the method of compensation selected by the County Board. Additionally, County Board members and the Chairman of the County Board are entitled to travel and expense allowances as determined by the County Board; and

WHEREAS, 55 ILCS 5/2-3008 requires the County Board at the time it reapportions the County to determine whether the salary shall be computed on a per diem basis, on an annual basis or on a combined per diem and annual basis, and shall fix the amount of that salary; and

WHEREAS, if the County Board desires before the next reapportionment to change the basis of payment or amount of compensation after fixing those items, it may do so by ordinance or by resolution; and

WHEREAS, those changes shall not take effect during the term for which an incumbent county board member has been elected; and

WHEREAS, the County Board shall determine the amount of any additional compensation for the Chairman of the County Board and may adjust the Chairman's additional compensation at any time adjustments in the salary of County Board members may be made. Those adjustments shall not take effect during the term for which the incumbent Chairman of the County Board has been elected; and

WHEREAS, 232 ILCS 5/4-3 authorizes the County Board to establish and pay compensation to the local liquor control commissioner; and

NOW, THEREFORE, BE IT RESOLVED that the annual salary for the Kendall County Board Chairman shall be $12,000, effective December 1, 2012.

BE IT FURTHER RESOLVED that the annual stipend for the Kendall County Board Chairman serving the role as Liquor Control Commissioner shall be $1,200, effective December 1, 2012.

BE IT FURTHER RESOLVED that the annual salary for the Kendall County Board, excluding the County Board Chairman, shall be $2,400, effective December 1, 2012.
BE IT FURTHER RESOLVED that the per diem for meetings appropriately attended in accordance with the “Rules of Order of the County Board of Kendall County” for the Kendall County Board and the County Board Chairman, shall be as follows:

Effective December 1, 2012 $85
Effective December 1, 2016 $90
Effective December 1, 2020 $95

BE IT FURTHER RESOLVED that the County Board Chair shall collect a per diem for attending County Board Committee meetings for which the County Board Chair has been assigned to and approved by the County Board; the County Board Chair shall collect a per diem for attending Committee of the Whole (COW) meetings; the County Board Chair shall collect a per diem for attending meetings of other organizations for which the County Board Chair has been assigned to and approved by the County Board; the County Board Chair shall not collect a per diem for attending County Board meetings, effective December 1, 2012.

BE IT FURTHER RESOLVED that a County Board member shall collect a per diem for attending County Board meetings and County Board Committee meetings for which the County Board member has been assigned to and approved by the County Board; a County Board member shall collect a per diem for attending meetings of other organizations for which the County Board member has been assigned to and approved by the County Board, effective December 1, 2012.

BE IT FURTHER RESOLVED that the Health Insurance Coverage for the Kendall County Board members shall be provided as follows, effective December 1, 2012:

Cost of Health Insurance Coverage shall be shared by County and by participating County Board member in the same ratio as full time employees of the County.

BE IT FURTHER RESOLVED that the County Board Chair and County Board members are allowed mileage reimbursements to attend committee meetings, subcommittee meetings, County Board meetings, county business meetings, seminars, conferences, and out of county travel for meetings assigned by the County Board Chair. The mileage reimbursement rate is the same rate set by the Internal Revenue Service for mileage deductions.

BE IT FURTHER RESOLVED that the stipend of $3,000 for the Chair of the Planning, Building and Zoning Committee and the stipend of $3,000 for the Chair of the Finance Committee be eliminated, effective December 1, 2012.

Approved and adopted by the County Board of Kendall County, Illinois, this 15th day of May, 2012.

[Signatures]

John Purcell, Chairman
County Board

[Signatures]

Debbie Gillette
County Clerk
COUNTY OF KENDALL

RESOLUTION 2014- ___

RESOLUTION AMENDING THE COUNTY BOARD RULES OF ORDER

WHEREAS, the County Board of Kendall County, Illinois initially approved the County Board Rules of Order on May 9, 1972; and

WHEREAS, the County Board has subsequently adopted amendments to the County Board Rules of Order on twelve separate occasions; and

WHEREAS, the County Board last amended the County Board Rules of Order by approving Resolution 2012-26 on June 19, 2012; and

NOW, THEREFORE, BE IT RESOLVED that the Kendall County Board hereby amends and adopts the “County Board Rules of Order” as provided and attached, effective June 1, 2014.

Approved and adopted by the County Board of Kendall County, Illinois, this 20th day of May, 2014.

AYES: 

NAYS: 

John A. Shaw 
Amy Cesich 
Lynn Cullick 
Elizabeth Flowers 
Judy Gilmour 

Scott Gryder 
Dan Koukol 
Matt Prochaska 
John Purcell 
Jeff Wehri 

Attest:

John A. Shaw, Chairman
County Board

Debbie Gillette
County Clerk
COUNTY BOARD RULES OF ORDER
KENDALL COUNTY, ILLINOIS

BE IT RESOLVED, that the following rules are hereby adopted as the Rules of Order of the County Board of Kendall County, Illinois.

I. CODE OF CONDUCT

A. Each County Board member shall abide by the Code of Conduct provisions provided for herein:

1. No County Board member whether elected or appointed, shall:

   a. Directly or indirectly solicit or accept any service or item of value from any person, firm or corporation having dealings with the County except upon the same terms granted to the public generally.

   b. Receive any part of any fee, commission or other compensation paid or payable by the County or by any person in connection with any dealings or proceedings before any agency of the County.

   c. Directly or indirectly solicit or accept any service or item of value from the broker or agent who procures any type of bond or policy of insurance for the County, its officers, employees, persons or firms doing business with the County.

   d. Willfully and knowingly disclose, for direct or indirect financial gain, to any person, confidential information acquired by him or her in the course of and by reason of his or her official duties or use any such information for the purpose of individual, direct or indirect financial gain.

2. Any County Board member who has a financial interest, direct or indirect, in any contract with the County, or in the sale of land, material, supplies or services by or to the County or to a contractor supplying services by or to the County or in any resolution or ordinance proposed or pending before the Board shall make known that interest and shall refrain from voting upon or otherwise participating in the making of such contract or in the discussion, adoption or defeat of such resolution or ordinance. If the person or corporation contracting with or making a sale to or purchasing from the County knows, or has reason to know, that this subsection has been violated, then the contract or sale may be declared void by resolution of the County Board.

3. The Penalty for violation of any of these specific prohibitions of this Section of the rules shall be as provided by law.
II. ETHICS LAW

A. The Illinois General Assembly enacted the State Officials and Employees Ethics Act (Public Act 93-615, effective December 9, 2003) making revisions to State statutes regulating ethical conduct, political activities and the solicitation and acceptance of gifts by State and local officials and employees. As required by the Act, Kendall County adopted a similar ordinance in May of 2004. (Amended 11/18/2008)

B. County Board members are subject to the State statute and County ordinance. Penalty for violation of State statute or County ordinance shall be as provided by law or ordinance. (Amended 11/18/2008)

III. REGULAR & SPECIAL BOARD MEETINGS

A. Regular Meetings shall be held on the third Tuesday of June and September, as fixed by Statute. The Adjourned Meetings of the Board shall be held on the first and third Tuesday of each month, or such other day as the Board shall specify upon motion duly made, seconded and carried. If an Adjourned Meeting date falls on a Holiday or Election Day, it shall be held on the next working day, usually Wednesday. Meeting time shall be 6:00 p.m. on the first Tuesday and 9:00 a.m. on the third Tuesday or at such other time as the County Board determines, at the County Board Room of Kendall County, Illinois.

B. Swearing in and organization of the Board shall be held on the first Monday in December in the year of the election of Board Members. The County Clerk shall convene the organizational meeting and the County Board members shall select the County Board Chairman. (Amended 11/18/2008)

C. As required by Illinois Statute (ICS 55 ILCS 5/2-1002), special meetings of the County Board may be called at the written request of not less than one-third of the members of the County Board (four members) and filed with the County Clerk. A Special Meeting of the County Board shall be called to be held not earlier than five (5) days from the date written notice of such call was mailed by said Clerk to the Board Members. Only such business shall be transacted at any Special Meeting as has been stated in the notice of the call of such Special Meeting. However, during regular and adjourned meetings of the County Board, special meetings may be set by the members in accordance with the Open Meetings Act. (Amended 11/18/2008)

D. In accordance with the Illinois Open Meetings Act, public notice in the form of an agenda must be posted at the County Office Building and the building in which the meeting will occur if not the same building. The posting must be no less than 48 hours prior to the start of the meeting. (Amended 11/18/2008)
IV. AGENDA  (Amended 11/18/2008; 06/19/2012, Res. 2012-29)

A. The order of business coming before the County Board shall substantially be as follows:

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month’s Minutes
5. Approval of Agenda
6. Correspondence and Communications – County Clerk
7. Special Recognition
8. Citizens to be Heard
9. Old Business
10. New Business
11. Elected Official Reports & Other Department Reports
   A. Sheriff
   B. County Clerk and Recorder
   C. Treasurer
   D. Clerk of the Court
   E. State’s Attorney
   F. Coroner
   G. Health Department
   H. Supervisor of Assessments
   I. Board of Review

12. Executive Session
13. Standing Committee Reports
   A. Planning, Building and Zoning
   B. Public Safety
   C. Administration – Human Resources & Revenue/GIS
   D. Highway
   E. Facilities Management
   F. Economic Development
   G. Finance
   H. Judicial/Legislative
   I. Animal Control
   J. Health & Environment
   K. Labor and Grievance Committee
   L. Committee-of-the-Whole
   M. Standing Committee Minutes Approval

14. Special Committee Reports
   A. Public Building Commission
   B. VAC
C. Historic Preservation
D. UCCI
E. Board of Health
F. Community 708 Mental Health Board
G. KenCom Executive Board

15. Other Business
16. Chairman’s Report
   (Note: announcements of appointments typically made at least one
   meeting prior to appointment)
   A. Announcements / Appointments
17. Citizens to be Heard
18. Questions from the Press
19. Adjournment

B. All questions relating to the priority of business shall be decided without debate.

V. OFFICERS

A. The County Board Chairman shall be elected for a two (2) year term by a simple
   majority.
B. The County Board Vice-Chairman shall be elected for a two (2) year term by a
   simple majority to act in the absence of the County Board Chairman.
C. The County Clerk or a deputy selected by the County Clerk shall be the Clerk of
   the Board.

VI. DUTIES OF COUNTY BOARD CHAIRMAN

A. The County Board Chairman shall vote on all motions, ordinances, amendments,
   thereto, or other matters coming before the County Board. (Amended 11/18/2008)
B. The County Board Chairman shall preserve order and decide all questions of order,
   subject to an appeal to the County Board, without debate.
C. Every member, prior to speaking shall respectfully address the County Board
   Chairman, avoid personalities and confine comment to the question under
   consideration. (Amended 11/18/2008)
D. When two or more members wish to speak at the same time, the County Board
   Chairman shall name the member who may speak first.
E. A member called to order, either by the County Board Chairman or member of the
   County Board, shall immediately take his seat, unless permitted to explain, and if
   there be no appeal the decision of the Chairman shall be conclusive.
F. All committees, whether standing or special, shall be appointed by the County
   Board Chairman, and approved by the County Board, unless otherwise directed by
   the County Board.
G. Based on State Statute, County Board Chairman appoints vacancies in the County
VII. DUTIES OF THE CLERK OF THE BOARD

The Clerk of the Board shall be the keeper of the records and the minutes of the County Board and its committees and shall be in attendance at all meetings of the County Board.

VIII. PARLIAMENTARIAN

The State’s Attorney or an Assistant State’s Attorney shall be in attendance at all meetings of the Board and shall be Parliamentarian of the Board and upon request of the Chairman, shall render to the Chairman advice or an opinion on questions of parliamentary law and procedure applicable to matters arising before the Board. The rules or parliamentary procedures as set forth in the latest published edition of *Roberts Rules of Order, Revised* shall govern the procedure of the Board in all cases applicable and in which the same are not inconsistent with these rules.

IX. RULES OF THE BOARD

A. Any question so put unless a Statute provides otherwise, shall be considered adopted if such question receives a majority favorable vote of all those who vote on the issue. Any person excused by the County Board Chairman from voting will be considered, for the purpose of that vote, to not have voted either affirmatively or negatively and the abstention shall be treated as if a vacancy had occurred in office of such person.

On Zoning matters, any motion to reclassify property must receive a majority of voting members’ votes, not a majority of the County Board which unfairly causes abstaining members’ votes to count as a “no” vote. In the event an official objection has been filed with the County Clerk as prescribed by State Statutes, the reclassification shall not be passed except by a favorable vote of 3/4 of all members of the County Board (8 votes).

Map and text amendments shall require a simple majority of the elected County Board members. For purposes of cases where a formal protest has been filed, the rules should state that a favorable vote of 3/4 of the members holding office is required.

B. No motion shall be debated or put unless seconded. When seconded, it shall be stated by the Chairman before being debated.

Adopted May 20, 2014 by Resolution Effective June 1, 2014 Page 5 of 18
C. A motion to adjourn shall always be in order and shall be decided without debate.

D. No member shall absent himself before the formal closing of the day's session, unless excused by the County Board Chairman.

E. After a motion is stated by the County Board Chairman or read by the Clerk, it shall be considered to be in possession of the Board, but may be withdrawn by the mover on consent of the second at any time previous to a decision or amendment thereon.

F. The Clerk shall call the names of the members of the Board when calling the roll, or polling a vote, in a rotating alphabetical order of members.

G. The County Board Chairman shall have the right to call for a vote by voice vote, or by leave to adopt a previous roll call vote, in all cases, unless there is an objection by one member, in which case a roll call vote shall be taken. The minutes shall reflect the results of each roll call.

H. All monetary expenditures require a roll call vote. (Amended 11/18/2008)

I. No alteration or amendment shall be made in any rules of the County Board without the consent of two-thirds of the members thereof. The rule may be suspended in any particular case by vote of two-thirds of the members present.

J. All questions not covered by these Rules of Order shall be decided by Roberts Rules of Order, Revised.

K. The County Board Chairman shall vote on all motions, ordinances, amendments thereto, or other matters coming before the Board.

L. All claims shall be signed by the officer or department head or designee who made the purchase or incurred the liability, and sworn to be claimant, and must be on file no later than 4:30 PM one week prior to the Budget and Finance Committee meeting, unless otherwise permitted by the Board, excepting the County Board Members bills for per diem and mileage. (Amended 11/18/2008)

M. In the case of the absence of the Chairman and the Vice Chairman at any County Board meeting, the Clerk of the County Board shall convene the meeting and the members shall choose one of their number as temporary Chairman.

X. EXECUTIVE SESSION MINUTES

Minutes of any executive session shall be reviewed at least semi-annually by the County Board for continued confidentiality in accordance with the Illinois Open Meetings Act.
Executive session minutes and corresponding tapes shall be kept secure in the County Clerk’s Office. Executive session matters are to be kept confidential until released. (Amended 11/18/2008)

XI. SPECIAL BOARD COMMITTEES

A. Special Committees may be appointed by the County Board Chairman subject to approval of the County Board whenever such action is deemed necessary or required and such Committees shall exist only for the purpose for which they are appointed. The same per diem rules specified in Section XVI A. PER-DIEM B. County Board Members Salary and Per Diem apply for appointed Board members. (Amended 11/07/2006, 05/20/2014)

XII. STANDING COMMITTEES

A. The Standing Committees of the Board shall consist of five members each. The County Board Chairman shall designate which county offices are assigned to these committees. Committees are to be appointed every two years with Board approval. (Amended 11/18/2008, 06/19/2012)

All standing committees shall be appointed by the Chairman at the first Adjourned Meeting after the Organizational meeting on the first Monday in December. Such members shall remain members of the respective committees at the pleasure of the Chairman. Further, should a vacancy exist in any Committee, the Chairman of the Board shall have the authority to fill such vacancy, subject to the approval of the County Board.

Such standing committees shall be as follows (see current Committee assignments in attachment):

1. HIGHWAY:

This committee shall be responsible for the oversight and review of planning, acquisition, construction, improvement, modification and maintenance of the County’s infrastructure, such as, but not limited to, roads, bridges, rights of way, water systems, and resource recovery systems. This committee shall be responsible for oversight and review of infrastructure to insure the health, safety and welfare of the citizens of the County.

This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) and overseeing any revenue receipts and making recommendations for expenditures on behalf of the Highway Department.

Adopted May 20, 2014 by Resolution       Effective June 1, 2014       Page 7 of 18
Responsibilities also include those projects and duties assigned by the Committee of the Whole and County Board Chairman. (Amended 11/18/2008)

2. FACILITIES MANAGEMENT:

This committee shall be responsible for the overall operation, maintenance, scheduling and improvements to existing county buildings, owned or leased and county owned properties. They shall recommend to the County Board for approval and/or action those contracts, leases, purchases or other instruments necessary to accomplish the orderly functioning of County facilities. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) and overseeing any revenue receipts and making recommendations for expenditures on behalf of the Facilities Management Department. Responsibilities also include those duties and projects assigned by the Committee of the Whole and County Board Chairman. (Amended 11/18/2008)

3. PUBLIC SAFETY:

This Committee shall be the County Board’s liaison to the County Sheriff’s Office, KenCom (including E-911 system) and E.M.A. (Emergency Management Agency), and Coroner. They shall review, analyze, examine and recommend for approval ordinances requested by the Sheriff’s Office. This committee shall report to the Budget and Finance Committee on behalf of the Sheriff, E.M.A., KenCom and Coroner. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) and overseeing any revenue receipts and making recommendations for expenditures. Responsibilities also include those projects and duties assigned by Committee of the Whole and County Board Chairman. (Amended 11/18/2008)

4. ECONOMIC DEVELOPMENT:

This committee shall be responsible for the oversight and control of the county’s economic growth and development. They shall be responsible for economic needs of the County and other units of government located within the County. They shall employ and supervise such staff as established and provided for by the County Board. They shall act as the county’s liaison to various state and federal agencies and programs dealing with local economic issues. They shall be responsible for making reports to the County Board.
regarding grants and programs, applications and progress. They shall be responsible for the preparation of necessary documents and data as may be required by governmental agencies, units of local government or local developers. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) and overseeing any revenue receipts and making recommendations for expenditures. Responsibilities also include those projects and duties assigned by the Committee of the Whole or County Board Chairman.

5. ADMINISTRATION – HUMAN RESOURCES:

This committee shall be responsible for the developments, implementation, oversight, adherence and administration of County personnel and policies. They shall oversee the County insurance needs and make recommendations to the County Board for action, modification or renewal of county insurance programs. They shall be responsible for the preparation and dissemination of information about progress, growth, development, operation and services available in the County to the media, press and public. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) oversee any revenue receipts and make recommendations for expenditures. Responsibilities also include those projects and duties assigned by the Committee-of-the-Whole and County Board Chairman.

This Committee also meets as needed to discuss the activities of the County Offices and Departments involved in the tax cycle and geographic information system (GIS). The Committee shall be the County Board's liaison to the Tax Board of Review, County Treasurer, County Clerk, Chief County Assessing Officer, Administration, Technology and GIS. The Committee provides an opportunity to make certain that the activities involved in the tax cycle are coordinated and that the County Board is aware of the priorities, and needs of the Treasurer, County Clerk, Chief County Assessing Officer, Administration, Technology and GIS. (Amended 11/18/2008)

6. PLANNING, BUILDING AND ZONING:

This committee shall be responsible for the preparation, examination, review and analysis of the County comprehensive plan, including land use needs and requirements; for the review, modification and administration of the County's land use plans, zoning and mapping and platting ordinances. Responsible for the review, modification and recommendation to the County Board for the amendment to County construction guidelines, building codes and standards and zoning amendments and the review of
all proposals for development within the County. Responsible for the review of all changes or modifications involving agricultural lands or flood plains and the supervision of the enforcement of county ordinances pertaining to land use and buildings. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) oversee any revenue receipts and make recommendations for expenditures. This committee shall be the County Board’s liaison to the Building and Zoning Committee. Responsibilities also include those projects and duties assigned by the Committee of the Whole and County Board Chairman.

7. BUDGET AND FINANCE:

This committee is responsible for making recommendations concerning County fiscal policies and administration, including overall coordination of the annual County budget. The committee shall examine, review, analyze and where appropriate and necessary make recommendations concerning the annual budget. They shall prepare with the County Board Chairman, the annual appropriation and levy ordinance. They shall review all internal and external audits of all County departments and offices of all elected County officials. They shall also review, recommend the disposition of state, federal and agency grant requests and the appropriation of salaries of all County employees, appointed officials and office holders. They shall review all matters of real estate, taxation, and finances for the purpose of generating new services for the County. They shall generate, in conjunction with the County Treasurer's office, monthly and year-to-date income statements, revenue projections, expense statements and projections, projected surpluses or shortfalls. They shall be responsible for all purchasing and inventory controls. This committee shall oversee the Chief County Assessing Officer and department. This committee shall review and evaluate the performance of the Chief County Assessing Officer. Responsibilities also include those projects and duties assigned by the Committee of the Whole and County Board Chairman.

8. JUDICIAL/LEGISLATIVE:

This committee shall be responsible for maintaining open lines of communication between the judicial branch of the Kendall County Government and the Kendall County Board. The Judicial/Legislative Committee shall be the liaison to the Judiciary, State's Attorney’s Office, the Circuit Clerk of the Court, and Probation/Combined Court Services. The Committee shall meet regularly to review the activities and needs of the Courthouse staff, as well as, the goals and activities of the Kendall
County Board. The Judicial/Legislative Committee shall also monitor legislation proposed at the State and Federal level that may impact the operation of the Kendall County Government. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget. Responsibilities also include those duties and projects assigned by the Committee of the Whole and County Board Chairman. (Amended 11/18/2008)

9. ANIMAL CONTROL:

This committee shall be responsible for policies guiding the operations of the Animal Control department and facility.

10. LABOR & GRIEVANCE COMMITTEE

This committee shall be responsible for oversight of all collective bargaining contract negotiations for Kendall County. This committee shall provide recommendations and reports for union matters to the County Board. They shall also conduct employee grievance hearings as may be required and forward hearing findings to the County Board Chairman, department heads and elected officials, as appropriate. Responsibilities also include those projects and duties assigned by the Committee-of-the-Whole and County Board Chairman. (Amended 06/19/2012, Res. 2012-29)

11. HEALTH & ENVIRONMENT COMMITTEE

This committee shall be responsible for review and oversight of relevant health and environmental matters in Kendall County, Illinois. They shall be responsible for the preparation and dissemination of information about current health and environmental issues and resources in the County to the County Board, the media and the public. Responsibilities also include those duties and projects assigned by the Committee of the Whole and County Board Chairman. (Amended 06/19/2012, Res. 2012-29)

12. COMMITTEE-OF-THE-WHOLE:

This committee shall be responsible for: preparation of the County Board Meeting Agenda; consideration of County Board Chairman appointments; review matters affecting Board policies and rules; examination of State and Federal legislation; recommendations for the judicial and legal needs of the County; relations and negotiations with labor, personnel, union and
collective bargaining groups; hearings on the issuance of County licenses; review matters not specifically assigned to other committees. The committee shall serve as the communication link between the County Board Chairman, the County Board, and the Standing Committees.

13. SPECIAL COMMITTEE ASSIGNMENTS:

The County Board Chairman shall appoint liaisons to various boards and committees including, but not limited to, the Community 708 Mental Health Board, the Housing Authority Board, the KenCom Executive Board, and the Board of Health, with the advice and consent of the County Board. The same per diem rules specified in Section XVI A—PER-DIEM. B—County Board Members Salary and Per Diem apply for appointed Board members.  (Amended 11/07/2006, 06/19/2012, Res. 2012-29, 05/20/2014)

XIII. COMMITTEE VACANCIES

A. Whenever any member of any committee is either temporarily or permanently unable to perform the duties of such appointment due to resignation, death, disability, illness, or absence, the Chairman of the County Board may declare such position vacant and appoint another member to fill the vacancy, subject to the approval of the County Board. If the vacancy is temporary and not permanent, the appointment shall terminate once the incumbent member is able to return to perform the duties of the committee assignment. If a member misses three (3) consecutive meetings, the County Board Chairman may replace that member either permanently or temporarily, subject to the approval of the County Board.  (Amended 11/07/2006, 06/19/2012, Res. 2012-29)

XIV. COMMITTEE POWERS

A. The various elected officials and department heads, in addition to the County Board staff, shall provide such assistance, information and support to the standing committees and to the Board as a whole as shall be required by said committees or by the Board. Information required by the Board or any of its standing committees shall be provided upon request of any board member or board staff. The staffing for the standing committees shall be provided by the County Board staff. All County Board Committees, in the exercise of their oversight and legislative functions and powers, shall have the right to summon employees and to review those documents and records necessary or helpful in the exercise of such responsibilities. Willful failure to respond to a written request issued to a County employee or appointed department head by a Board Committee shall be sufficient
cause to authorize the Committee to apply to the County Board Chairman for an order of the failure of the employee to appear and to request an immediate redress of said grievance. Moreover, it shall be the policy of the County Board that the County Board Staff shall be made available in their respective areas of expertise to the elected County officers and to the various department heads, to the extent that the said request is not in conflict with the priorities assigned by the County Board.

B. All Committees and Committee Chairmen shall be appointed by the Chairman of the County Board with approval of County Board. Each Committee Chairman shall appoint their committee vice chairman. (Amended 11/18/2008)

C. Meetings of all Committees may be held on a regular meeting date and place or may be called by three (3) days notice by the Committee Chairman or a majority of the Committee. When called, a copy of said notice shall be sent to the Office of Administrative Services.

D. Any Board Member is welcome and encouraged to attend Committee meetings other than Committees to which the Board Member is assigned. A Committee Chairman has the option of appointing other Board Members to meet the minimum level required for a quorum. If a Board Member is appointed to meet the Committee quorum, the Board Member is entitled to collect a per diem and to vote for the duration of the meeting and the same per diem rules apply specified in Section XVI B. County Board Members Salary and Per Diem. (Amended 12/15/2009, 05/20/2014)

E. The Committee Chairman shall designate a recorder to keep minutes of each meeting and shall file a copy thereof with the Clerk on or before the next regular County Board meeting date.

XV. COMMITTEE REPORTS:

A. Committee reports shall be made by the Chairman of each respective Committee, or, in his absence by the Vice-Chairman of said Committee. In the event of the absence of both the Chairman and Vice-Chairman of a Committee at a regular County Board Meeting, the Committee report may be made by any other member of said Committee.

B. All Committees shall report in writing giving the facts and opinions thereon, and every report will be approved by the County Board.
XVI. COUNTY BOARD MEMBERS SALARY AND PER DIEM

A. The salary of the County Board members, excluding the County Board Chairman, shall be established by resolution of the County Board at least 180 days prior to the start of the term of the County Board members. Salaries for County Board members will be paid on the County’s regular payroll cycle. (Amended 06/19/2012, Res. 2012-29, 05/20/2014)

B. The amount of per diem compensation for County Board members shall be established by resolution of the County Board at least 180 days prior to the start of the term of the County Board members. By resolution, the County Board shall establish and amend the list of all meetings eligible for per diem compensation. Meetings not approved by resolution of the County Board shall not be eligible for per diem compensation. In order for a County Board member to submit for per diem compensation for attending an eligible meeting, the County Board member must have been assigned and approved by the County Board to attend the eligible meeting. A County Board member may collect a per diem for attending County Board meetings and assigned County Board Committee meetings (as assigned pursuant to Sections XIII and XIII above). A County Board member may also collect a per diem for attending meetings of other organizations for which the County Board member has been assigned to and approved to attend by the County Board. A per day or per diem compensation covers the entire 24 hours in a day. A County Board member who attended a meeting of the County Board as well as one or more other qualifying meetings on the same day may only receive one per diem of the amount established by resolution of the County Board. If the member attended two or more qualifying meetings on the same day, the member may receive only one per diem of the amount established by resolution of the County Board. County Board members shall not be eligible for per diem compensation for meetings that have not yet occurred; for meetings the County Board members have not attended; for meetings which are not compensable by County Board resolution; for meetings occurring more than sixty (60) calendar days prior to the County Board member’s submission for per diem compensation. (Amended 10/15/2002; 06/19/2012, Res. 2012-29, 05/20/2014)

C. By resolution, the County Board shall authorize all forms to document meeting attendance and instructions for submittal by Board members to receive per diem and salary compensation. (Amended 05/20/2014)

D. If a County Board member, County Official, or citizen has reason to believe that a County Board member is not in compliance with the County Board rules pertaining to County Board Members salary and per diem, such complaint shall be submitted in writing to the County Board Chairman for further investigation. (Amended 05/20/2014)
XVII. COUNTY BOARD CHAIRMAN AND LIQUOR CONTROL COMMISSIONER COMPENSATION

A. The County Board Chairman's salary and per diem compensation shall be established by resolution of the Kendall County Board at least 180 days prior to the start of the term of the County Board Chairman. Additionally, a stipend shall be established by resolution of the Kendall County Board for the role of Liquor Control Commissioner. Furthermore, the County Board Chairman shall receive an additional per diem for attendance at County Board Committee meetings for which the County Board Chairman has been assigned to and approved by the County Board, for attending Committee of the Whole (COW) meetings, and for attending meetings of other organizations for which the County Board Chairman has been assigned to and approved to attend by the County Board. The County Board Chairman shall not collect a per diem for attending County Board meetings. A per day or per diem compensation covers the entire 24 hours in a day. If the County Board Chairman attended two or more qualifying meetings on the same day, the County Board Chairman may receive only one per diem of the amount established by resolution of the County Board. Board Chairman shall not be eligible for per diem compensation for meetings that have not yet occurred; for meetings the Board Chairman has not attended; and for meetings which are not compensable by County Board resolution; for meetings occurring more than sixty (60) calendar days prior to the Board Chairman's submission for per diem compensation. (Amended 05/20/08; 06/19/2012, Res. 2012-19, 05/20/2014)

B. By resolution, the County Board shall authorize all forms to document meeting attendance and instructions for submittal by Board Chairman to receive per diem and salary compensation. (Amended 05/20/2014)

C. If a County Board member, County Official, or citizen has reason to believe that the Board Chairman is not in compliance with the County Board rules pertaining to County Board Chairman compensation, such complaint shall be submitted in writing to all County Board members for further investigation. (Amended 05/20/2014)

XVIII. MILEAGE REIMBURSEMENT AND HEALTH INSURANCE

A. Eligible mileage reimbursement for the County Board members and Board Chairman shall be established by resolution of the County Board at least 180 days prior to the start of the term of the County Board Chairman and County Board.
By resolution, the County Board shall authorize forms and instructions to be completed in order for County Board members and Board Chairman to document and request mileage reimbursement. (Amended 05/20/2014)

The County Board–Chairman and County Board members are allowed mileage reimbursements to attend committee meetings, subcommittee meetings, County Board meetings, county business meetings, seminars, conferences, and out-of-county travel for meetings assigned by the County Board Chairman. The mileage reimbursement rate is the same rate set by the Internal Revenue Service for mileage deductions.

B. The type of coverage and cost of Health Insurance for the County Board Chairman and the County Board members may be established by resolution of the County Board at least 180 days prior to the start of the term of the County Board Chairman and County Board members. (Amended 06/19/2012, Res. 2012-29, 05/20/2014)

XIX. ZONING MATTERS:

A. Anyone, including municipalities, deciding to speak on behalf of, or against, any zoning matter to be presented on the regular agenda, shall file their request to do so with the Zoning Officer not later than the Friday preceding the meeting of the County Board, at which said Zoning matter is to be presented. The presentation of evidence, debates and arguments by nonmembers of the County Board in support of, or in opposition to zoning petitions coming before the County Board shall be limited in time to a period of not more than five minutes for each side of said zoning matter; provided that the petitioner shall be permitted an additional three minutes of time for rebuttal, limited however, to any matters raised in opposition to the petition under consideration. Provided further, that an additional five minutes of time shall be allowed to any objecting municipality situated within one and one-half miles of the property which is the subject of the petition, or any part thereof. The time allowed to a municipality shall not be used by anyone other than the duly authorized representative of such municipality.

B. The time period allotted to each side shall be utilized by the parties on either side as they shall determine and apportion among themselves; provided, however, that the petitioner, or petitioners, shall have the absolute right to apportion the time allotted for the support of the petition, and provided further, that any person who desires to be heard in opposition to the petition, and who files his request to address the Board with the Zoning Officer, as is in Paragraph A above, shall be allowed an equitable portion of the time so allotted.

Adopted May 20, 2014 by Resolution Effective June 1, 2014
C. The County Board Chairman may require of the petitioners on either side of a zoning matter that a statement showing the name of the person who will address the County Board and time apportioned to each person to be filed with the County Board Chairman in advance of the consideration of the zoning matter by the County Board.

XX. ADDRESSING THE BOARD ON OTHER MATTERS:

A. Any person, entity, or municipality wishing to address the County Board on any other issue, shall file their request with the County Clerk not later than the Thursday at noon preceding the County Board Meeting they wish to address. The presentation of evidence and testimony shall be limited to five (5) minutes per speaker. The County Board Chairman shall have the ability with the consent of the majority of the County Board, to waive the pre-meeting filing requirement and amend the agenda to allow a speaker to address the County Board. Placement of speakers on the agenda shall be determined as follows:

1. Speakers desiring to address the County Board on an issue on which the County Board is expected to discuss or take action at that meeting, shall be allowed to speak at the beginning of the agenda, and prior to the County Board taking up the issues;

2. Speakers addressing the County Board on general items or issues not before the County Board at that meeting shall be placed on the agenda after regularly scheduled business.

3. Placement on Agenda shall be pursuant to the County Board’s Order of Business in Paragraph 2.

XXI. AMENDMENT & EFFECT OF RULES

A. No alteration or amendment shall be made in any rules of the County Board without the consent of 2/3 of the County Board members thereof. The rule may be suspended in any particular case by vote of 2/3 of the County Board members present.

B. All questions not covered by these Rules of Order shall be decided by Roberts Rules of Order, Revised.

C. All rules or parts of rules previously passed, or adopted by the County Board relating to Rules of Order, and the same are hereby, repealed.

D. The above and foregoing Rules shall be in full force and affect after their passage and approval by the County Board and until such times as such Rules are altered,
changed, repealed or amended by appropriate action of the said County Board.

E. Every two year County Board term, the County Board shall review the Board Rules of Order and resolutions referenced within the Board Rules of Order. (Amended 05/20/2014)

XXII. SEVERABILITY:

If any County Board Rules are in conflict with the Counties Act, Illinois Compiled Statutes, Chapter 55, Section 5/2-1001 through 5/2-1007, or any other State Statute, they shall be deemed null and void.

In the event that any of these Rules shall conflict with the provisions of Illinois law, that rule shall be deemed to be of no further force and effect. The determination of the invalidity of any such rule shall not affect the validity of the remainder of the rules.

Adopted: May 9, 1972

Amended: December 14, 1976
December 12, 1978
March 8, 1983
January 12, 1988
April 9, 1991
November 16, 1999
October 15, 2002
November 7, 2006
May 20, 2008
November 18, 2008
December 15, 2009
June 19, 2012 by resolution 2012-29
May 20, 2014 by resolution 2014-____
RESOLUTION TO CLARIFY AND ESTABLISH THE LIST OF ELIGIBLE MEETINGS FOR PER DIEM COMPENSATION FOR COUNTY BOARD MEMBERS AND BOARD CHAIRMAN

WHEREAS, 55 ILCS 5/4-10001 authorizes Kendall County Board members and Board Chairman to receive such compensation as is fixed by the Kendall County Board in accordance with the method of compensation selected by the Kendall County Board; and

WHEREAS, on May 15, 2012, the Kendall County Board approved Resolution 2012-26 – "Resolution Establishing The Compensation Schedule Including Salary, Stipend, Per Diem, Mileage Reimbursement, and Health insurance for the Kendall County Board, Kendall County Board Chairman, and Kendall County Liquor Control Commissioner; and

WHEREAS, the Kendall County Board desires to clarify and establish a defined list of meetings eligible for per diem compensation for Kendall County Board members and Board Chairman; and

WHEREAS, the Kendall County Board may wish to amend the list of meetings eligible for per diem compensation for Kendall County Board members and Board Chairman.

NOW, THEREFORE, BE IT RESOLVED that, effective June 1, 2014, the Kendall County Board approves the attached list of meetings titled "LIST OF ELIGIBLE MEETINGS FOR PER DIEM COMPENSATION FOR COUNTY BOARD MEMBERS AND BOARD CHAIRMAN" (hereinafter "List of Eligible Meetings"). The List of Eligible Meetings is an exhaustive list of meetings eligible for per diem compensation by Kendall Board members and Board Chairman. Additions, deletions or revisions to the List of Eligible Meetings shall be approved by resolution of the County Board; and

BE IT FURTHER RESOLVED that, in order for a County Board member or Board Chairman to submit for per diem compensation for attending an eligible meeting, the County Board member must have been assigned and approved by the County Board to attend eligible meeting; and

BE IT FURTHER RESOLVED that, in the event of a direct conflict between this Resolution and the Kendall County Board Rules of Order, this Resolution shall prevail.

Approved and adopted by the County Board of Kendall County, Illinois, this 20th day of May, 2014.

Board Chairman Signature: ___________________________ Attest: ___________________________

John A. Shaw, Chairman Debbie Gillette
County Board County Clerk
LIST OF ELIGIBLE MEETINGS FOR PER DIEM COMPENSATION FOR COUNTY BOARD MEMBERS AND BOARD CHAIRMAN

County Board Meetings
County Board Committee of the Whole
Animal Control Committee
Economic Development Committee
Facilities Committee
Finance Committee
Health & Environment Committee
Highway Committee
Human Resources/Administration Committee
Judicial/Legislative Committee
Labor & Grievance Committee
Planning Building Zoning Committee
Public Safety Committee

County Board committee meetings when Board member is appointed by Committee Chair to meet the Committee quorum.

Labor agreement negotiation sessions with bargaining unit representatives when Board member is assigned to represent the County Board.

Labor grievance meetings with bargaining unit representatives when Board member is assigned to represent the County Board.

MPO Policy Committee (CMAP)
CMAP Transportation Committee
Farmland Protection Commission
Housing Authority
IL Counties Risk Management Trust Board (ICRMT)
Juvenile Justice Council
KenCom Executive Committee
Mayors / Managers
NW Water Planning Area Alliance Executive Board
PBZ Ad Hoc Committee
River Valley Workforce Investment Board
Soil & Water Conservation District Liaison
United Counties Council of Illinois (UCCI)
Veterans Assistance Commission of Kendall County Liaison
Zoning & Platting Advisory Committee
RESOLUTION APPROVING FORMS FOR COUNTY BOARD COMMITTEE AND SPECIAL APPOINTMENT ATTENDANCE, MILEAGE REIMBURSEMENT AND SALARY VOUCHER TO BE COMPLETED AND SUBMITTED BY COUNTY BOARD MEMBERS

WHEREAS, 55 ILCS 5/4-10001 authorizes County Board members to receive compensation as established by the County Board in accordance with the method of compensation selected by the County Board. Additionally, pursuant to 55 ILCS 5/4-10001, County Board members and the Chairman of the County Board are entitled to travel and expense allowances as determined by the County Board; and

WHEREAS, the Kendall County Board (hereinafter "County Board") desires to approve standardized forms with instructions for County Board members to complete to document meeting attendance; and

WHEREAS, the County Board desires its members to submit standardized forms to request per diem compensation and mileage reimbursement;

WHEREAS, by resolution the County Board may wish to amend the attached standardized forms, add standardized forms, or provide instructions expected to be completed by County Board members.

NOW, THEREFORE, BE IT RESOLVED that the County Board of Kendall County approves the attached forms titled "County Board, Board Committee & Special Appointment Attendance Record" (hereinafter "Attendance Record", a copy of which is attached hereto as Exhibit 1), "Kendall County Board Mileage Log" (hereinafter "Mileage Log", a copy of which is attached hereto as Exhibit 2), and "County of Kendall Board Member Salary Voucher" (hereinafter "Salary Voucher", a copy of which is attached hereto as Exhibit 3); and

BE IT FURTHER RESOLVED that effective June 1, 2014, the approved forms attached as Exhibits 1 through 3 are the exclusive forms to be used by County Board members to document meeting attendance, request per diem compensation and request mileage reimbursement pursuant to the Kendall County Board Rules of Order; and

BE IT FURTHER RESOLVED that, effective June 1, 2014, each County Board member shall submit to the Kendall County Treasurer's Office, the completed Attendance Record and Salary Voucher for all meetings attended for which the Board member is requesting per diem compensation pursuant to the Kendall County Board Rules of Order. The completed Attendance Record and Salary Voucher forms must be received by the Treasurer's Office within sixty (60) calendar days after the County Board member attended the meetings referenced on the Attendance Record form. County Board members shall not request per diem compensation for meetings that have not yet occurred; for meetings the County Board members have not attended; and for meetings which are not compensable pursuant to the Kendall County Board Rules of Order. County Board members shall not be eligible for per diem compensation for meetings occurring more than sixty (60) calendar days prior to the County Board member's submission of the completed Attendance Record and Salary Voucher forms.
BE IT FURTHER RESOLVED that, effective June 1, 2014, County Board members shall submit to the Treasurer’s Office, the completed form entitled “Kendall County Board Mileage Log” (Ex. 2.) recording all mileage for which the County Board member is seeking mileage reimbursement pursuant to the Kendall County Board Rules of Order. The completed Kendall County Board Mileage Log must be received by the Treasurer’s Office within sixty (60) calendar days after the County Board member has incurred the mileage for which the County Board member is seeking reimbursement. County Board members shall not be eligible for mileage reimbursement for travel that has not yet occurred. County Board members shall not be eligible for mileage reimbursement for travel occurring more than sixty (60) calendar days prior to the County Board member’s submission of the completed Kendall County Board Mileage Log form.

BE IT FURTHER RESOLVED that, in the event of a direct conflict between this Resolution and the Kendall County Board Rules of Order, the Kendall County Board Rules of Order shall prevail.

Approved and adopted by the County Board of Kendall County, Illinois, this 6th day of May, 2014.

Board Chairman Signature:  

John A. Shaw, Chairman  
County Board

Attest:  

Debbie Gillette  
County Clerk
County Board, Board Committee & Special Appointment Attendance Record

1) MEETING NAME
(Meetings of County Board, Standing and Special Board Committees of the County Board)

Date & Time of Meeting: ___/___/_______ ___:___ a.m./p.m.

Members in attendance:
[Meeting chair responsible to complete attendance record, designate members assigned as alternates to fulfill quorum, and submit form to Treasurer’s Office or Treasurer’s Office interoffice mailbox within two business days after the meeting]

John A. Shaw ____________________________ Scott Gryder ____________________________
Signature                                                                                   Signature

Amy Cesich ____________________________ Dan Koukol ____________________________
Signature                                                                                   Signature

Lynn Cullick ____________________________ Matthew Prochaska ____________________________
Signature                                                                                   Signature

Elizabeth Flowers ____________________________ John Purcell ____________________________
Signature                                                                                   Signature

Judy Gilmour ____________________________ Jeff Wehrli ____________________________
Signature                                                                                   Signature

As meeting chair, I affirm and attest the above information is accurate.

___________________________________________________________________________
Signature of Meeting Chair ___/___/_______

2) SPECIAL APPOINTMENT
(Lists non, Appointment to other Organizations, Special and Ad-Hoc Committees)

Date & Time of Special Appointment Meeting: ___/___/_______ ___:___ a.m./p.m.

Name of Board Member Appointed & in Attendance:
[Assigned by County Board Chair with advice and consent of County Board- Per County Board Rules of Order - “Special Committee Assignments” Section XII (13). Assigned Board member is responsible to complete attendance record and submit form to Treasurer’s Office or Treasurer’s Office interoffice mailbox within two business days after the meeting.]

Provide Name, Title and Organization of any other meeting participant(s):
[Other participant(s) shall not include other County Board members, County elected officials or County staff]

As Special Appointment, I affirm and attest the above information is accurate.

Assigned Board Member ____________________________ ___/___/_______
Signature                                                                                   Date
<table>
<thead>
<tr>
<th>DATE</th>
<th>REASON FOR TRAVEL</th>
<th>PLACE OF DEPARTURE</th>
<th>DESTINATION</th>
<th>TOTAL MILES</th>
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TOTAL NUMBER OF MILES × .56 =

I, ___ (your name), hereby affirm that the information provided herein is true and complete to the best of my knowledge and that I have not already been paid for these claims.

BOARD MEMBER SIGNATURE: ___________________________  DATE: ____________
County of Kendall Board Member Salary Voucher
Yorkville, Illinois

Pay To:__________________________________________ Employee No. ____________________________

Date: ______________________________ Monthly Board Salary $200.00 0102-032-6101

**This payment voucher is to be submitted monthly within 30 days of the last day of the month you are requesting payment.**

**If you attend more than one meeting on the same day, please request payment for only ONE of the meetings you attended for that date.**

County Board, Committee of the Whole, Standing Board Committees and Special Appointments: (Only submit for meetings you wish to be paid.)

<table>
<thead>
<tr>
<th>Meeting Name</th>
<th>Date</th>
<th>Meeting Name</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Board/Forest Preserve</td>
<td></td>
<td>Human Resources/Admin.</td>
<td></td>
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<tr>
<td>County Board/Forest Preserve</td>
<td></td>
<td>Judicial/Legislative</td>
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<tr>
<td>COW</td>
<td></td>
<td>Labor &amp; Grievance</td>
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<td>Animal Control</td>
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<td>PBZ</td>
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<tr>
<td>Economic Development</td>
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<td>Public Safety</td>
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<td>Facilities Management</td>
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<td>Finance</td>
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<td>2nd Finance</td>
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<tr>
<td>Health &amp; Environment</td>
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<tr>
<td>Highway</td>
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</tbody>
</table>

TOTAL # of County Per Diems  X $85.00 = #VALUE! 0102-032-6115
TOTAL # of Forest Pres. Per Diems X $35.00 = #VALUE! 2702-000-6115

TOTAL PAY: #VALUE!

By signing my name below, I hereby affirm that the information provided herein is true and complete to the best of my knowledge and that I have not already been paid for these claims.

__________________________     ____________________________
Signature                      Date
<table>
<thead>
<tr>
<th>BOARD/COMMITTEE</th>
<th>Statutory Requirement</th>
<th>By-Laws or Ordinance Requirement</th>
<th>Preference of Organization</th>
<th>Discretion of KC Board</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>70B Mental Health Board</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td>Required under 405 ILCS 20/3a. &quot;Only one member shall be a member of the governing body.&quot; 405 ILCS 20/3d. &quot;The expenses incurred by any community mental health board in the performance of duties imposed upon it as members shall be a charge on the board and shall be paid out of the &quot;Community Mental Health Fund.&quot; No member shall receive additional, except expenses for service on the board. (NO PER DIEM PERMITTED PURSUANT TO STATUTE.)</td>
</tr>
<tr>
<td>Aurora Visitors Bureau</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td>KC does not sit on this Board. If KC did, it would have to be an At-Large member, appointed by Aurora Area CVB Chair.</td>
</tr>
<tr>
<td>CMAP MPO Policy Committee</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td>CMAP strongly prefers the county rep to be either the Chair or Board member but it is not required. The Policy Committee is the designated MPO under 23 U.S.C. 134 (see also 23 C.F.R. 450.310). The federal statute supports this &quot;strong preference&quot; and could potentially support an argument that a county board member is required to be a member of the Committee. Per 40 Ill. Comp. Stat. 5/12 of the federal statute, the MPO &quot;shall consist of (A) local elected officials, (B) officials of public agencies that administer or operate major modes of transportation in the metropolitan area, including representation by providers of public transportation; and (C) appropriate state transportation officials.&quot; 70 ILCS 1707/25 (Part), CMAP board members can receive compensation for approval, but cannot be personally compensated. However, members of the Policy Committee are not &quot;board&quot; members. There is no state or federal law establishing whether or not a Policy Committee member can be compensated.</td>
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<tr>
<td>CMAP Transportation Committee</td>
<td>X</td>
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<td>Per CMAP, typical county representatives are county engineers. This appears to be a working committee most likely created by the CMAP Board. Under 70 ILCS 1707/25(f), there is no law requiring a board member sit on the transportation committee. There is no statutory basis under which the working committee members may be compensated.</td>
</tr>
<tr>
<td>Farmland Protection</td>
<td>X</td>
<td></td>
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<td>County Ordinance 05-48. Pursuant to the ordinance, one county board member must sit on the Commission. Nothing in the ordinance establishes whether or not the commissioners should receive compensation.</td>
</tr>
<tr>
<td>Health Department Liaison</td>
<td>X</td>
<td></td>
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<td></td>
<td>55 ILCS 5/5-25012 requires one Board of Health member to be a County Board member. Section 3.25012 states, &quot;All members shall serve without compensation, but may be reimbursed for actual necessary expenses.&quot; (NO PER DIEM PERMITTED PURSUANT TO STATUTE.)</td>
</tr>
<tr>
<td>Housing Authority</td>
<td>X</td>
<td></td>
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<td>The IL Housing Authorities Act does not specify a commissioner must be a County board member. Only states a County Board member is eligible. 330 ILCS 30/5 (&quot;may appoint 2 county board members&quot;). 330 ILCS 10/7 says the County may establish a per diem for all commissioners, and commissioners may be reimbursed for necessary expenditures and travel expenses.</td>
</tr>
<tr>
<td>ICRMT</td>
<td>X</td>
<td></td>
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<td></td>
<td>No by-laws exist, some counties use staff as representatives.</td>
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<tr>
<td>Organization</td>
<td>X</td>
<td>Notes</td>
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<tr>
<td>Historic Preservation</td>
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<td>Per Art. II, part 1, sec. 8 of the Historic Preservation Ordinance (last amended by Ord. 11-12) a County Board member may be assigned but is not required. Art. II, part 1, sec. 10, of the Historic Preservation Ordinance states, &quot;The members shall serve without compensation, but they shall be reimbursed for their expenses necessarily incurred in the performance of their duties as such and approved by the Director of the Planning, Building &amp; Zoning Department, and if fees are available in the Historic Preservation Commission's reserves.&quot; [NO PER ON BM PERMITTED PURSUANT TO ORDINANCE.]</td>
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<tr>
<td>KenCom</td>
<td>X</td>
<td>Kencom Agreement IGA 11-06</td>
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<tr>
<td>Mayors/Managers</td>
<td>X</td>
<td>Mayors/Village Presidents/CB Chair and Administrators/Managers typically attend</td>
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<tr>
<td>Metro Counties</td>
<td>X</td>
<td>CB Chair is the only voting member but may send a Legislative Cmt Chair or County Administrator as a proxy vote</td>
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<tr>
<td>NWPA Executive Board</td>
<td>X</td>
<td>By-laws state that County Board chairman is only voting member. Senior Center prefers that County representative is a County Board member.</td>
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<tr>
<td>Oswego Senior Center</td>
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<td>35 ILCS 200/5-6 says &quot;Members of the county board may be appointed to the board of review.&quot; 35 ILCS 200/6-15 says, &quot;Each member of the board of review shall receive an annual salary to be fixed by the county board and paid out of the county treasury.&quot;</td>
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<tr>
<td>Board of Review</td>
<td>X</td>
<td>No official membership or appointment to Tourism Bureau (Governed by Village Board)</td>
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<td></td>
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<tr>
<td>Oswego Visitors Bureau</td>
<td>X</td>
<td>No ordinance or by-law address committee</td>
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<tr>
<td>PBZ Ad Hoc</td>
<td>X</td>
<td>Group has disbanded</td>
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<tr>
<td>Resource Conservation &amp; Development</td>
<td></td>
<td>CB member not required but preferred by WIB to have one CB member who is involved in business. Created under 73 U.S.C. 2912. Per federal statute, County Board member not required. This statute gives state governor authority to set other requirements. I could not find Illinois requirements. There is no identifiable statutory provision addressing compensation for Workforce Investment Board (WIB) members.</td>
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<tr>
<td>River Valley WIB</td>
<td>X</td>
<td>No official by-laws but SWCD Board prefers &quot;liaison&quot; to be a RC Board member. 70 ILCS 405/21 (Directors &quot;may invite&quot; a county representative). The Directors of the District are elected to compensation under 405/21, but the Directors are elected. There is no statutory provision for the &quot;invited&quot; county representative to be compensated.</td>
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<tr>
<td>Soil &amp; Water Conservation District</td>
<td>X</td>
<td>No by-laws exist, some counties use staff as representatives</td>
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<td></td>
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<tr>
<td>UCCI</td>
<td>X</td>
<td>No by-laws exist, some counties use staff as representatives</td>
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<tr>
<td>URVDA</td>
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<td>Statute established URVDA but no requirement that a county rep must be a board member. 70 ILCS 5/3504. One member appointed by each county board, but it need not be a board member. The statute also says members, &quot;shall not be entitled to compensation&quot; but they are entitled to reimbursement for necessary expenses. <em>(NO PER DIEM PERMITTED PURSUANT TO STATUTE)</em></td>
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<tr>
<td>VAC Liaison</td>
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<td>VAC prefers county representative to be CB member. County Board presence is not statutorily required however, the County Board has oversight responsibilities. 330 ILCS 45/7 (County Chairman or County Officer &quot;shall have general oversight of the distribution of all moneys and supplies appropriated by the county for the benefit of military veterans and their families.&quot;) 330 ILCS 45/10 (County Board has additional responsibilities with regard to funding the VAC). There is no statutory provision relating to compensation of county board liaison; however, section 45/103 sets a compensation of other officers and personnel.</td>
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<tr>
<td>ZPAC</td>
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<td>The KC Zoning Ordinance stipulates the PBZ Chair or designee, from the PBZ Committee shall serve on ZPAC. <em>(Section 3, page 3-31 of the Kendall County Zoning Ordinance)</em>. The ordinance provides no maximum for compensation for ZPAC members. The ordinance also states ZPAC is &quot;not a County Board commission.&quot;</td>
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<tr>
<td>Juvenile Justice Council</td>
<td>X</td>
<td>X</td>
<td>Article V, Section B of By-laws require County Board Chairman, or his/her designee, to sit on the council. 715 ILCS 5/5-12 states &quot;Each of the following county officers shall designate a representative to serve on the council: the sheriff, the State's Attorney, Chief Probation Officer, and the county board.&quot; There is no statutory provision addressing compensation of Juvenile Justice Council members.</td>
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</tbody>
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