KENDALL COUNTY
PER DIEM AD-HOC COMMITTEE

TUESDAY, DECEMBER 17, 2013 AT 3:00 P.M.
COUNTY OFFICE BUILDING, COUNTY BOARD ROOMS 209-210
111 W. FOX STREET, YORKVILLE IL

AGENDA

1. CALL TO ORDER

2. ROLL CALL AND ESTABLISHMENT OF A QUORUM

3. APPROVAL OF AGENDA

4. CITIZENS TO BE HEARD

5. ESTABLISH AND APPROVE OUTLINE AND PURPOSE FOR COMMITTEE

6. DISCUSSION REGARDING PUBLIC PARTICIPATION

7. ITEMS OF BUSINESS
   - ERIC WEIS COMMENTS
   - JILL FERKO COMMENTS
   - JEFF WILKINS COMMENTS

8. FORMS

9. CITIZENS TO BE HEARD

10. EXECUTIVE SESSION

11. ACTION ITEMS FOR COUNTY BOARD

12. ADJOURNMENT
Per Diem Ad Hoc Committee

Purpose:
Enhance transparency to the public by reviewing current Board procedures and policies, specifically related to submittal for per diem compensation by Board members and recommend revisions to current Board procedures and policies.

Initial steps:

1) Review current per diem submittal forms
   Survey committee members’ typical methods when submitting per diem forms
   Review information provided by Committee members on forms
   Review timeframe forms are submitted by Committee members
   Discuss need for other forms, information and/or meeting procedures that can verify attendance at meetings that qualify for per diem compensation

2) Determine recommendations regarding required information and timing to submit per diem forms to qualify for reimbursement

3) Review current Board Rules of Order
   Understand meetings that currently qualify for per diem compensation
   Discuss policy revisions to clarify and define meetings that qualify for per diem compensation

4) Recommend procedure and policy revisions
   Any compensation revisions would have to be approved 180 days prior to December 1 and would apply to new Board members on December 1, 2014 and December 1, 2016.
COUNTY BOARD RULES OF ORDER
KENDALL COUNTY, ILLINOIS

BE IT RESOLVED, that the following rules are hereby adopted as the Rules of Order of the County Board of Kendall County, Illinois.

I. CODE OF CONDUCT

A. Each County Board member shall abide by the Code of Conduct provisions provided for herein:

1. No County Board member whether elected or appointed, shall:
   
   a. Directly or indirectly solicit or accept any service or item of value from any person, firm or corporation having dealings with the County except upon the same terms granted to the public generally.

   b. Receive any part of any fee, commission or other compensation paid or payable by the County or by any person in connection with any dealings or proceedings before any agency of the County.

   c. Directly or indirectly solicit or accept any service or item of value from the broker or agent who procures any type of bond or policy of insurance for the County, its officers, employees, persons or firms doing business with the County.

   d. Willfully and knowingly disclose, for direct or indirect financial gain, to any person, confidential information acquired by him or her in the course of and by reason of his or her official duties or use any such information for the purpose of individual, direct or indirect financial gain.

2. Any County Board member who has a financial interest, direct or indirect, in any contract with the County, or in the sale of land, material, supplies or services by or to the County or to a contractor supplying services by or to the County or in any resolution or ordinance proposed or pending before the Board shall make known that interest and shall refrain from voting upon or otherwise participating in the making of such contract or in the discussion, adoption or defeat of such resolution or ordinance. If the person or corporation contracting with or making a sale to or purchasing from the County knows, or has reason to know, that this subsection has been violated, then the contract or sale may be declared void by resolution of the County Board.

3. The Penalty for violation of any of these specific prohibitions of this Section of the rules shall be as provided by law.
II. ETHICS LAW

A. The Illinois General Assembly enacted the State Officials and Employees Ethics Act (Public Act 93-615, effective December 9, 2003) making revisions to State statutes regulating ethical conduct, political activities and the solicitation and acceptance of gifts by State and local officials and employees. As required by the Act, Kendall County adopted a similar ordinance in May of 2004. (Amended 11/18/2008)

B. County Board members are subject to the State statute and County ordinance. Penalty for violation of State statute or County ordinance shall be as provided by law or ordinance. (Amended 11/18/2008)

III. REGULAR & SPECIAL BOARD MEETINGS

A. Regular Meetings shall be held on the third Tuesday of June and September, as fixed by Statute. The Adjourned Meetings of the Board shall be held on the first and third Tuesday of each month, or such other day as the Board shall specify upon motion duly made, seconded and carried. If an Adjourned Meeting date falls on a Holiday or Election Day, it shall be held on the next working day, usually Wednesday. Meeting time shall be 6:00 p.m. on the first Tuesday and 9:00 a.m. on the third Tuesday or at such other time as the County Board determines, at the County Board Room of Kendall County, Illinois.

B. Swearing in and organization of the Board shall be held on the first Monday in December in the year of the election of Board Members. The County Clerk shall convene the organizational meeting and the County Board members shall select the County Board Chairman. (Amended 11/18/2008)

C. As required by Illinois Statute (ICS 55 ILCS 5/2-1002), special meetings of the County Board may be called at the written request of not less than one-third of the members of the County Board (four members) and filed with the County Clerk. A Special Meeting of the County Board shall be called to be held not earlier than five (5) days from the date written notice of such call was mailed by said Clerk to the Board Members. Only such business shall be transacted at any Special Meeting as has been stated in the notice of the call of such Special Meeting. However, during regular and adjourned meetings of the County Board, special meetings may be set by the members in accordance with the Open Meetings Act. (Amended 11/18/2008)

D. In accordance with the Illinois Open Meetings Act, public notice in the form of an agenda must be posted at the County Office Building and the building in which the meeting will occur if not the same building. The posting must be no less than 48 hours prior to the start of the meeting. (Amended 11/18/2008)
IV. AGENDA (Amended 11/18/2008; 06/19/2012, Res. 2012-29)

A. The order of business coming before the County Board shall substantially be as follows:

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month’s Minutes
5. Approval of Agenda
6. Correspondence and Communications – County Clerk
7. Special Recognition
8. Citizens to be Heard
9. Old Business
10. New Business
11. Elected Official Reports & Other Department Reports
   A. Sheriff
   B. County Clerk
   C. Treasurer
   D. Clerk of the Court
   E. State’s Attorney
   F. Coroner
   G. Health Department
   H. Supervisor of Assessments
   I. Board of Review
12. Executive Session
13. Standing Committee Reports
   A. Planning, Building and Zoning
   B. Public Safety
   C. Administration – Human Resources & Revenue/GIS
   D. Highway
   E. Facilities Management
   F. Economic Development
   G. Finance
   H. Judicial/Legislative
   I. Animal Control
   J. Health & Environment
   K. Labor and Grievance Committee
   L. Committee-of-the-Whole
   M. Standing Committee Minutes Approval
14. Special Committee Reports
   A. Public Building Commission
   B. VAC
   C. Historic Preservation
   D. UCCI
15. Other Business
16. Chairman's Report  
(Note: announcements of appointments typically made at least one meeting prior to appointment)  
A. Announcements / Appointments  
17. Citizens to be Heard  
18. Questions from the Press  
19. Adjournment  

B. All questions relating to the priority of business shall be decided without debate.

V. OFFICERS  
A. The County Board Chairman shall be elected for a two (2) year term by a simple majority.  
B. The County Board Vice-Chairman shall be elected for a two (2) year term by a simple majority to act in the absence of the County Board Chairman.  
C. The County Clerk or a deputy selected by the County Clerk shall be the Clerk of the Board.

VI. DUTIES OF COUNTY BOARD CHAIRMAN  
A. The County Board Chairman shall vote on all motions, ordinances, amendments, thereto, or other matters coming before the County Board. (Amended 11/18/2008)  
B. The County Board Chairman shall preserve order and decide all questions of order, subject to an appeal to the County Board, without debate.  
C. Every member, prior to speaking shall respectfully address the County Board Chairman, avoid personalities and confine comment to the question under consideration. (Amended 11/18/2008)  
D. When two or more members wish to speak at the same time, the County Board Chairman shall name the member who may speak first.  
E. A member called to order, either by the County Board Chairman or member of the County Board, shall immediately take his seat, unless permitted to explain, and if there be no appeal the decision of the Chairman shall be conclusive.  
F. All committees, whether standing or special, shall be appointed by the County Board Chairman, and approved by the County Board, unless otherwise directed by the County Board.  
G. Based on State Statute, County Board Chairman appoints vacancies in the County Board and County Elected Officials, with the advice and consent of the County Board. (Amended 11/18/2008)

VII. DUTIES OF THE CLERK OF THE BOARD  
The Clerk of the Board shall be the keeper of the records and the minutes of the County Board and its committees and shall be in attendance at all meetings of the County Board.
VIII. PARLIAMENTARIAN

The State’s Attorney or an Assistant State’s Attorney shall be in attendance at all meetings of the Board and shall be Parliamentarian of the Board and upon request of the Chairman, shall render to the Chairman advice or an opinion on questions of parliamentary law and procedure applicable to matters arising before the Board. The rules or parliamentary procedures as set forth in the latest published edition of *Roberts Rules of Order, Revised* shall govern the procedure of the Board in all cases applicable and in which the same are not inconsistent with these rules.

IX. RULES OF THE BOARD

A. Any question so put unless a Statute provides otherwise, shall be considered adopted if such question receives a majority favorable vote of all those who vote on the issue. Any person excused by the County Board Chairman from voting will be considered, for the purpose of that vote, to not have voted either affirmatively or negatively and the abstention shall be treated as if a vacancy had occurred in office of such person.

On Zoning matters, any motion to reclassify property must receive a majority of voting members’ votes, not a majority of the County Board which unfairly causes abstaining members’ votes to count as a “no” vote. In the event an official objection has been filed with the County Clerk as prescribed by State Statutes, the reclassification shall not be passed except by a favorable vote of 3/4 of all members of the County Board (8 votes).

Map and text amendments shall require a simple majority of the elected County Board members. For purposes of cases where a formal protest has been filed, the rules should state that a favorable vote of 3/4 of the members holding office is required.

B. No motion shall be debated or put unless seconded. When seconded, it shall be stated by the Chairman before being debated.

C. A motion to adjourn shall always be in order and shall be decided without debate.

D. No member shall absent himself before the formal closing of the day's session, unless excused by the County Board Chairman.

E. After a motion is stated by the County Board Chairman or read by the Clerk, it shall be considered to be in possession of the Board, but may be withdrawn by the mover on consent of the second at any time previous to a decision or amendment thereon.

F. The Clerk shall call the names of the members of the Board when calling the roll,
or polling a vote, in a rotating alphabetical order of members.

G. The County Board Chairman shall have the right to call for a vote by voice vote, or by leave to adopt a previous roll call vote, in all cases, unless there is an objection by one member, in which case a roll call vote shall be taken. The minutes shall reflect the results of each roll call.

H. All monetary expenditures require a roll call vote. (Amended 11/18/2008)

I. No alteration or amendment shall be made in any rules of the County Board without the consent of two-thirds of the members thereof. The rule may be suspended in any particular case by vote of two-thirds of the members present.

J. All questions not covered by these Rules of Order shall be decided by Roberts Rules of Order, Revised.

K. The County Board Chairman shall vote on all motions, ordinances, amendments thereto, or other matters coming before the Board.

L. All claims shall be signed by the officer or department head or designee who made the purchase or incurred the liability, and sworn to be claimant, and must be on file no later than 4:30 PM one week prior to the Budget and Finance Committee meeting, unless otherwise permitted by the Board, excepting the County Board Members bills for per diem and mileage. (Amended 11/18/2008)

M. In the case of the absence of the Chairman and the Vice Chairman at any County Board meeting, the Clerk of the County Board shall convene the meeting and the members shall choose one of their number as temporary Chairman.

X. EXECUTIVE SESSION MINUTES

Minutes of any executive session shall be reviewed at least semi-annually by the County Board for continued confidentiality in accordance with the Illinois Open Meetings Act. Executive session minutes and corresponding tapes shall be kept secure in the County Clerk’s Office. Executive session matters are to be kept confidential until released. (Amended 11/18/2008)

XI. SPECIAL COMMITTEES

A. Special Committees may be appointed by the County Board Chairman subject to approval of the County Board whenever such action is deemed necessary or required and such Committees shall exist only for the purpose for which they are appointed. The same per diem rules specified in Section XVI A. PER DIEM apply for appointed Board members. (Amended 11/07/2006)
XII. STANDING COMMITTEES

A. The Standing Committees of the Board shall consist of three to five members each. The County Board Chairman shall designate which county offices are assigned to these committees. Committees are to be appointed every two years with Board approval. (Amended 11/18/2008)

All standing committees shall be appointed by the Chairman at the first Adjourned Meeting after the Organizational meeting on the first Monday in December. Such members shall remain members of the respective committees at the pleasure of the Chairman. Further, should a vacancy exist in any Committee, the Chairman of the Board shall have the authority to fill such vacancy.

Such standing committees shall be as follows (see current Committee assignments in attachment):

1. HIGHWAY:

This committee shall be responsible for the oversight and review of planning, acquisition, construction, improvement, modification and maintenance of the County's infrastructure, such as, but not limited to, roads, bridges, rights of way, water systems, and resource recovery systems. This committee shall be responsible for oversight and review of infrastructure to insure the health, safety and welfare of the citizens of the County.

This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) and overseeing any revenue receipts and making recommendations for expenditures on behalf of the Highway Department. Responsibilities also include those projects and duties assigned by the Committee of the Whole and County Board Chairman. (Amended 11/18/2008)

2. FACILITIES MANAGEMENT:

This committee shall be responsible for the overall operation, maintenance, scheduling and improvements to existing county buildings, owned or leased and county owned properties. They shall recommend to the County Board for approval and/or action those contracts, leases, purchases or other instruments necessary to accomplish the orderly functioning of County facilities. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in
accordance with the approved budget; 3) and overseeing any revenue receipts and making recommendations for expenditures on behalf of the Facilities Management Department. Responsibilities also include those duties and projects assigned by the Committee of the Whole and County Board Chairman. (Amended 11/18/2008)

3. PUBLIC SAFETY:

This Committee shall be the County Board's liaison to the County Sheriff's Office, KenCom (including E-911 system) and E.M.A. (Emergency Management Agency), and Coroner. They shall review, analyze, examine and recommend for approval ordinances requested by the Sheriff's Office. This committee shall report to the Budget and Finance Committee on behalf of the Sheriff, E.M.A., KenCom and Coroner. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) and overseeing any revenue receipts and making recommendations for expenditures. Responsibilities also include those projects and duties assigned by Committee of the Whole and County Board Chairman. (Amended 11/18/2008)

4. ECONOMIC DEVELOPMENT:

This committee shall be responsible for the oversight and control of the county's economic growth and development. They shall be responsible for economic needs of the County and other units of government located within the County. They shall employ and supervise such staff as established and provided for by the County Board. They shall act as the county's liaison to various state and federal agencies and programs dealing with local economic issues. They shall be responsible for making reports to the County Board regarding grants and programs, applications and progress. They shall be responsible for the preparation of necessary documents and data as may be required by governmental agencies, units of local government or local developers. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) and overseeing any revenue receipts and making recommendations for expenditures. Responsibilities also include those projects and duties assigned by the Committee of the Whole or County Board Chairman.

5. ADMINISTRATION – HUMAN RESOURCES:

This committee shall be responsible for the developments, implementation, oversight, adherence and administration of County personnel and policies. They shall oversee the County insurance needs and make recommendations to the County Board for action, modification or renewal of county insurance
programs. They shall be responsible for the preparation and dissemination of information about progress, growth, development, operation and services available in the County to the media, press and public. They shall conduct employee grievance hearings as may be required and forward hearing findings to the County Board Chairman. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) oversee any revenue receipts and make recommendations for expenditures. Responsibilities also include those projects and duties assigned by the Committee-of-the-Whole and County Board Chairman.

This Committee also meets as needed to discuss the activities of the County Offices and Departments involved in the tax cycle and geographic information system (GIS). The Committee shall be the County Board’s liaison to the Tax Board of Review, County Treasurer, County Clerk, Chief County Assessing Officer, Administration, Technology and GIS. The Committee provides an opportunity to make certain that the activities involved in the tax cycle are coordinated and that the County Board is aware of the priorities, and needs of the Treasurer, County Clerk, Chief County Assessing Officer, Administration, Technology and GIS. (Amended 11/18/2008)

6. PLANNING, BUILDING AND ZONING:

This committee shall be responsible for the preparation, examination, review and analysis of the County comprehensive plan, including land use needs and requirements; for the review, modification and administration of the County's land use plans, zoning and mapping and platting ordinances. Responsible for the review, modification and recommendation to the County Board for the amendment to County construction guidelines, building codes and standards and zoning amendments and the review of all proposals for development within the County. Responsible for the review of all changes or modifications involving agricultural lands or flood plains and the supervision of the enforcement of county ordinances pertaining to land use and buildings. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) oversee any revenue receipts and make recommendations for expenditures. This committee shall be the County Board’s liaison to the Building and Zoning Committee. Responsibilities also include those projects and duties assigned by the Committee of the Whole and County Board Chairman.
7. BUDGET AND FINANCE:

This committee is responsible for making recommendations concerning County fiscal policies and administration, including overall coordination of the annual County budget. The committee shall examine, review, analyze and where appropriate and necessary make recommendations concerning the annual budget. They shall prepare with the County Board Chairman, the annual appropriation and levy ordinance. They shall review all internal and external audits of all County departments and offices of all elected County officials. They shall also review, recommend the disposition of state, federal and agency grant requests and the appropriation of salaries of all County employees, appointed officials and office holders. They shall review all matters of real estate, taxation, and finances for the purpose of generating new services for the County. They shall generate, in conjunction with the County Treasurer's office, monthly and year-to-date income statements, revenue projections, expense statements and projections, projected surpluses or shortfalls. They shall be responsible for all purchasing and inventory controls. This committee shall oversee the Chief County Assessing Officer and department. This committee shall review and evaluate the performance of the Chief County Assessing Officer. Responsibilities also include those projects and duties assigned by the Committee of the Whole and County Board Chairman.

8. JUDICIAL/LEGISLATIVE:

This committee shall be responsible for maintaining open lines of communication between the judicial branch of the Kendall County Government and the Kendall County Board. The Judicial/Legislative Committee shall be the liaison to the Judiciary, State's Attorney's Office, the Circuit Clerk of the Court, and Probation/Combined Court Services. The Committee shall meet regularly to review the activities and needs of the Courthouse staff, as well as, the goals and activities of the Kendall County Board. The Judicial/Legislative Committee shall also monitor legislation proposed at the State and Federal level that may impact the operation of the Kendall County Government. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget. Responsibilities also include those duties and projects assigned by the Committee of the Whole and County Board Chairman. (Amended 11/18/2008)
9. ANIMAL CONTROL:

This committee shall be responsible for policies guiding the operations of the Animal Control department and facility.

10. COMMITTEE-OF-THE-WHOLE:

This committee shall be responsible for: preparation of the County Board Meeting Agenda; consideration of County Board Chairman appointments; review matters affecting Board policies and rules; examination of State and Federal legislation; recommendations for the judicial and legal needs of the County; relations and negotiations with labor, personnel, union and collective bargaining groups; hearings on the issuance of County licenses; review matters not specifically assigned to other committees. The committee shall serve as the communication link between the County Board Chairman, the County Board, and the Standing Committees.

11. SPECIAL COMMITTEE ASSIGNMENTS:

The County Board Chairman shall appoint liaisons to various boards and committees including, but not limited to, the Community 708 Mental Health Board, the Housing Authority Board and the Board of Health, subject to the approval of the County Board. The same per diem rules specified in Section XVI A. PER DIEM apply for appointed Board members. (Amended 11/07/2006)

XIII. COMMITTEE VACANCIES

A. Whenever any member of any committee is either temporarily or permanently unable to perform the duties of such appointment due to resignation, death, disability, illness, or absence, the Chairman of the County Board may declare such position vacant and appoint another member to fill the vacancy, subject to the approval of the County Board. If the vacancy is temporary and not permanent, the appointment shall terminate once the incumbent member is able to return to perform the duties of the committee assignment. If a member misses three (3) consecutive meetings, the County Board Chairman may replace that member either permanently or temporarily, subject to the approval of the County Board.

XIV. COMMITTEE POWERS

A. The various elected officials and department heads, in addition to the County Board staff, shall provide such assistance, information and support to the standing committees and to the Board as a whole as shall be required by said committees or by the Board. Information required by the Board or any of its standing committees
shall be provided upon request of any board member or board staff. The staffing
for the standing committees shall be provided by the County Board staff. All
County Board Committees, in the exercise of their oversight and legislative
functions and powers, shall have the right to summon employees and to review
those documents and records necessary or helpful in the exercise of such
responsibilities. Willful failure to respond to a written request issued to a County
employee or appointed department head by a Board Committee shall be sufficient
cause to authorize the Committee to apply to the County Board Chairman for an
order of the failure of the employee to appear and to request an immediate redress
of said grievance. Moreover, it shall be the policy of the County Board that the
County Board staff shall be made available in their respective areas of expertise to
the elected County officers and to the various department heads, to the extent that
the said request is not in conflict with the priorities assigned by the County Board.

B. All Committees and Committee Chairmen shall be appointed by the Chairman of
the County Board with approval of County Board. Each Committee Chairman
shall appoint their committee vice chairman. (Amended 11/18/2008)

C. Meetings of all Committees may be held on a regular meeting date and place or
may be called by three (3) days notice by the Committee Chairman or a majority of
the Committee. When called, a copy of said notice shall be sent to the Office of
Administrative Services.

D. Any Board Member is welcome and encouraged to attend Committee meetings
other than Committees to which the Board Member is assigned. A Committee
Chairman has the option of appointing other Board Members to meet the minimum
level required for a quorum. If a Board Member is appointed to meet the
Committee quorum, the Board Member is entitled to collect a per diem and to vote
for the duration of the meeting. (Amended 12/15/2009)

E. The Committee Chairman shall designate a recorder to keep minutes of each
meeting and shall file a copy thereof with the Clerk on or before the next regular
County Board meeting date.

XV. COMMITTEE REPORTS:

A. Committee reports shall be made by the Chairman of each respective Committee,
or, in his absence by the Vice-Chairman of said Committee. In the event of the
absence of both the Chairman and Vice-Chairman of a Committee at a regular
County Board Meeting, the Committee report may be made by any other member
of said Committee.

B. All Committees shall report in writing giving the facts and opinions thereon, and
every report will be approved by the County Board.
XVI. PER DIEM AND MILEAGE REIMBURSEMENT

A. A County Board member may collect a per diem for attending County Board meetings and County Board Committee meetings for which the County Board member has been assigned to and approved by the County Board. A County Board member may also collect a per diem for attending meetings of other organizations for which the County Board member has been assigned to and approved by the County Board. A per day or per diem compensation covers the entire 24 hours in a day. A County Board member who attended a meeting of the County Board as well as one or more other qualifying meetings on the same day may only receive one per diem of the amount established by resolution of the County Board. If the member he attended two or more qualifying meetings on the same day, the member may receive only one per diem of the amount established by resolution of the County Board. (Amended 10/15/2002; 06/19/2012, Res. 2012-29)

B. The County Board Chairman and County Board members are allowed mileage reimbursements to attend committee meetings, subcommittee meetings, County Board meetings, county business meetings, seminars, conferences, and out of county travel for meetings assigned by the County Board Chairman. The mileage reimbursement rate is the same rate set by the Internal Revenue Service for mileage deductions. (Amended 11/07/2006)

XVII. COUNTY BOARD CHAIRMAN COMPENSATION

A. The County Board Chairman’s salary shall be established by resolution of the Kendall County Board. Additionally, a stipend shall be established by resolution of the Kendall County Board for the role of Liquor Control Commissioner. Furthermore, the County Board Chairman shall receive an additional per diem for attendance at County Board Committee meetings for which the County Board Chairman has been assigned to and approved by the County Board, for attending Committee of the Whole (COW) meetings, and for attending meetings of other organizations for which the County Board Chairman has been assigned to and approved by the County Board. The County Board Chairman shall not collect a per diem for attending County Board meetings. (Amended 05/20/08; 06/19/2012, Res. 2012-29)

XVII. ZONING MATTERS:

A. Anyone, including municipalities, deciding to speak on behalf of, or against, any zoning matter to be presented on the regular agenda, shall file their request to do so with the Zoning Officer not later than the Friday preceding the meeting of the County Board, at which said Zoning matter is to be presented. The presentation of
evidence, debates and arguments by nonmembers of the County Board in support of, or in opposition to zoning petitions coming before the County Board shall be limited in time to a period of not more than five minutes for each side of said zoning matter; provided that the petitioner shall be permitted an additional three minutes of time for rebuttal, limited however, to any matters raised in opposition to the petition under consideration. Provided further, that an additional five minutes of time shall be allowed to any objecting municipality situated within one and one-half miles of the property which is the subject of the petition, or any part thereof. The time allowed to a municipality shall not be used by anyone other than the duly authorized representative of such municipality.

B. The time period allotted to each side shall be utilized by the parties on either side as they shall determine and apportion among themselves; provided, however, that the petitioner, or petitioners, shall have the absolute right to apportion the time allotted for the support of the petition, and provided further, that any person who desires to be heard in opposition to the petition, and who files his request to address the Board with the Zoning Officer, as is in Paragraph A above, shall be allowed an equitable portion of the time so allotted.

C. The County Board Chairman may require of the petitioners on either side of a zoning matter that a statement showing the name of the person who will address the County Board and time apportioned to each person to be filed with the County Board Chairman in advance of the consideration of the zoning matter by the County Board.

XIX. ADDRESSING THE BOARD ON OTHER MATTERS:

A. Any person, entity, or municipality wishing to address the County Board on any other issue, shall file their request with the County Clerk not later than the Thursday at noon preceding the County Board Meeting they wish to address. The presentation of evidence and testimony shall be limited to five (5) minutes per speaker. The County Board Chairman shall have the ability with the consent of the majority of the County Board, to waive the pre-meeting filing requirement and amend the agenda to allow a speaker to address the County Board. Placement of speakers on the agenda shall be determined as follows:

1. Speakers desiring to address the County Board on an issue on which the County Board is expected to discuss or take action at that meeting, shall be allowed to speak at the beginning of the agenda, and prior to the County Board taking up the issues;

2. Speakers addressing the County Board on general items or issues not before the County Board at that meeting shall be placed on the agenda after regularly scheduled business.

3. Placement on Agenda shall be pursuant to the County Board’s Order of Business in Paragraph 2.
XX. AMENDMENT & EFFECT OF RULES

A. No alteration or amendment shall be made in any rules of the County Board without the consent of 2/3 of the County Board members thereof. The rule may be suspended in any particular case by vote of 2/3 of the County Board members present.

B. All questions not covered by these Rules of Order shall be decided by Roberts Rules of Order, Revised.

C. All rules or parts of rules previously passed, or adopted by the County Board relating to Rules of Order, and the same are hereby, repealed.

D. The above and foregoing Rules shall be in full force and affect after their passage and approval by the County Board and until such times as such Rules are altered, changed, repealed or amended by appropriate action of the said County Board

XXI. SEVERABILITY:

If any County Board Rules are in conflict with the Counties Act, Illinois Compiled Statutes, Chapter 55, Section 5/2-1001 through 5/2-1007, or any other State Statute, they shall be deemed null and void.

In the event that any of these Rules shall conflict with the provisions of Illinois law, that rule shall be deemed to be of no further force and effect. The determination of the invalidity of any such rule shall not affect the validity of the remainder of the rules.

Adopted: May 9, 1972

Amended: December 14, 1976
December 12, 1978
March 8, 1983
January 12, 1988
April 9, 1991
November 16, 1999
October 15, 2002
November 7, 2006
May 20, 2008
November 18, 2008
December 15, 2009
June 19, 2012
EXHIBIT “A”

Amendments to the ‘Board Rules of Order’, Effective December 1, 2012

IV. **AGENDA** (Amended 11/18/2008; 06/___/2012, Res. 2012-__)

A. The order of business coming before the County Board shall substantially be as follows:

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month’s Minutes
5. Approval of Agenda
6. Correspondence and Communications – County Clerk
7. Special Recognition
8. Citizens to be Heard
9. Old Business
10. New Business
11. Elected Official Reports & Other Department Reports
   A. Sheriff
   B. **County Clerk and Recorder**
   C. B. Treasurer
   D. C. Clerk of the Court
   E. D. State’s Attorney
   F. E. Coroner
   G. F. Health Department
   H. **Supervisor of Assessments**
   I. **Board of Review**
12. Executive Session

13. Standing Committee Reports
   A. Planning, Building and Zoning
   B. Public Safety
   C. Administration – Human Resources & Revenue/GIS
   D. Highway
   E. Facilities Management
   F. Economic Development
   G. Finance
   H. Judicial/Legislative
   I. Animal Control
   J. Health & Environment
   K. **Labor and Grievance Committee**
   L. **Committee-of-the-Whole**
   M. L. Standing Committee Minutes Approval

14. Special Committee Reports
   A. Public Building Commission
   B. VAC
   C. **Landfill Hearing Process**
   D. **Zoning Ad Hoc**
E. Courthouse Ad Hoc
C. F. Historic Preservation
D. F. UCCI
E. Board of Health
F. Community 708 Mental Health Board
G. KenCom Executive Board

15. Other Business
16. Chairman’s Report
   (Note: announcements of appointments typically made at least one
   meeting prior to appointment)
   A. Announcements / Appointments
17. Citizens to be Heard
18. Questions from the Press
19. Adjournment

XII. STANDING COMMITTEES
A. The Standing Committees of the Board shall consist of three to five members
   each. The County Board Chairman shall designate which county offices are
   assigned to these committees. Committees are to be appointed every two years
   with Board approval. (Amended 06/____/2012, Res. 2012-__)

10. LABOR & GRIEVANCE COMMITTEE

This committee shall be responsible for oversight of all collective bargaining
contract negotiations for Kendall County. This committee shall provide
recommendations and reports for union matters to the County Board. They shall
also conduct employee grievance hearings as may be required and forward
hearing findings to the County Board Chairman, department heads and elected
officials, as appropriate. Responsibilities also include those projects and duties
assigned by the Committee-of-the-Whole and County Board Chairman. (Amended
06/____/2012, Res. 2012-__)

11. HEALTH & ENVIRONMENT COMMITTEE

This committee shall be responsible for review and oversight of relevant health
and environmental matters in Kendall County, Illinois. They shall be responsible
for the preparation and dissemination of information about current health and
environmental issues and resources in the County to the County Board, the media
and the public. Responsibilities also include those duties and projects assigned by
the Committee of the Whole and County Board Chairman. (Amended 06/____/2012,
Res. 2012-__)

Page 2 of 5
12. 10: COMMITTEE-OF-THE-WHOLE

13. 11: SPECIAL COMMITTEE ASSIGNMENTS:

The County Board Chairman shall appoint liaisons to various boards and committees including, but not limited to, the Community 708 Mental Health Board, the KenCom Executive Board, the Housing Authority Board and the Board of Health, with the advice and consent of the County Board. The same per diem rules specified in Section XVI A. PER DIEM apply for appointed Board members. (Amended 11/07/2006; 06/__/2012, Res. 2012-__)

XIII. COMMITTEE VACANCIES

A. Whenever any member of any committee is either temporarily or permanently unable to perform the duties of such appointment due to resignation, death, disability, illness, or absence, the Chairman of the County Board may declare such position vacant and appoint another member to fill the vacancy, subject to the approval of the County Board. If the vacancy is temporary and not permanent, the appointment shall terminate once the incumbent member is able to return to perform the duties of the committee assignment. If a member misses three (3) consecutive meetings, the County Board Chairman may replace that member either permanently or temporarily, subject to the approval of the County Board. (Amended 06/__/2012, Res. 2012-__)

XVI. COUNTY BOARD MEMBERS SALARY AND PER DIEM AND MILEAGE REIMBURSEMENT

A. The salary of the County Board members, excluding the County Board Chairman, shall be established by resolution of the County Board. (Amended 06/__/2012, Res. 2012-__)

A. B. A County Board member may collect a per diem for attending County Board meetings and assigned County Board Committee meetings (as assigned pursuant to Sections XII and XIII above). A County Board member may also collect a per diem for attending meetings of other organizations for which the County Board member has been assigned to and approved to attend by of the County Board. A per day or per diem compensation covers the entire 24 hours in a day. A County Board member who attended a meeting of the County Board and also as well as one or more other qualifying committee meetings on the same day may only receive one per diem of the amount established by resolution of the County Board $85.00. If the member he attended two or more qualifying committee meetings on the same day, the member he could may receive only one per diem of the amount established by resolution of the County Board $85.00. (Amended 10/15/2002; 06/__/2012, Res. 2012-__)

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The County Board Chairman and County Board members are allowed mileage reimbursements to attend committee meetings, subcommittee meetings, County Board meetings, county business meetings, seminars, conferences, and out of county travel for meetings assigned by the County Board Chairman. The mileage reimbursement rate is the same rate set by the Internal Revenue Service for mileage deductions. (Amended 11/07/2006)

XVII. COUNTY BOARD CHAIRMAN AND LIQUOR CONTROL COMMISSIONER COMPENSATION AND COMMITTEE CHAIR STIPENDS

A. The County Board Chairman’s salary shall be established by resolution of the Kendall County Board is $12,000. Additionally, a stipend shall be established by resolution of the Kendall County Board plus $1,200 for the role of Liquor Control Commissioner. Furthermore, plus the County Board Chairman shall receive a additional per diem for attendance at County Board Committee meetings for which the County Board Chairman has been assigned to and approved by the County Board, for attending County Board, Committee of the Whole (COW) meetings, and for attending meetings of other organizations for which the County Board Chairman has been assigned to and approved to attend by the County Board. The County Board Chairman shall not collect a per diem for attending County Board meetings, and Forest Preserve meetings with an effective date of December 1, 2008. A per day or per diem compensation covers the entire 24 hours in a day. If the County Board Chairman attended two or more qualifying meetings on the same day, the County Board Chairman may receive only one per diem of the amount established by resolution of the County Board. (Amended 05/20/08; 06/12/2012. Res. 2012-___)

B. The Committee chair of the Planning, Building & Zoning and the Committee chair of the Budget and Finance committee will each receive an additional stipend of $3000 per year.

XVIII. MILEAGE REIMBURSEMENT AND HEALTH INSURANCE

A. The County Board Chairman and County Board members are allowed mileage reimbursements to attend committee meetings, subcommittee meetings, County Board meetings, county business meetings, seminars, conferences, and out of county travel for meetings assigned by the County Board Chairman. The mileage reimbursement rate is the same rate set by the Internal Revenue Service for mileage deductions.

B. The type of coverage and cost of Health Insurance for the County Board Chairman and the County Board members may be established by resolution of the County Board. (Amended 06/12/2012, Res. 2012-___)

XVIIIX. ZONING MATTERS:

XIX. ADDRESSING THE BOARD ON OTHER MATTERS:

Page 4 of 5
XXI. AMENDMENT & EFFECT OF RULES

XXII. SEVERABILITY:

The revised Rules of Order was presented and approved by the Kendall County Board on the 15th day of December, 2009.

APPROVED:________________________________________

__________________________ CHAIR, KENDALL COUNTY BOARD

ATTEST:__________________________

__________________________ COUNTY CLERK

Adopted: May 9, 1972
Amended: December 14, 1976
December 12, 1978
March 8, 1983
January 12, 1988
April 9, 1991
November 16, 1999
October 15, 2002
November 7, 2006
May 20, 2008
November 18, 2008
December 15, 2009

June ___, 2012, by Resolution 2012-___
EXHIBIT "B"

COUNTY BOARD RULES OF ORDER
KENDALL COUNTY, ILLINOIS

BE IT RESOLVED, that the following rules are hereby adopted as the Rules of Order of the County Board of Kendall County, Illinois.

I. CODE OF CONDUCT

A. Each County Board member shall abide by the Code of Conduct provisions provided for herein:

1. No County Board member whether elected or appointed, shall:
   a. Directly or indirectly solicit or accept any service or item of value from any person, firm or corporation having dealings with the County except upon the same terms granted to the public generally.
   b. Receive any part of any fee, commission or other compensation paid or payable by the County or by any person in connection with any dealings or proceedings before any agency of the County.
   c. Directly or indirectly solicit or accept any service or item of value from the broker or agent who procures any type of bond or policy of insurance for the County, its officers, employees, persons or firms doing business with the County.
   d. Willfully and knowingly disclose, for direct or indirect financial gain, to any person, confidential information acquired by him or her in the course of and by reason of his or her official duties or use any such information for the purpose of individual, direct or indirect financial gain.

2. Any County Board member who has a financial interest, direct or indirect, in any contract with the County, or in the sale of land, material, supplies or services by or to the County or to a contractor supplying services by or to the County or in any resolution or ordinance proposed or pending before the Board shall make known that interest and shall refrain from voting upon or otherwise participating in the making of such contract or in the discussion, adoption or defeat of such resolution or ordinance. If the person or corporation contracting with or making a sale to or purchasing from the County knows, or has reason to know, that this subsection has been violated, then the contract or sale may be declared void by resolution of the County Board.

3. The Penalty for violation of any of these specific prohibitions of this
EXHIBIT "B"

Section of the rules shall be as provided by law.

II. ETHICS LAW

A. The Illinois General Assembly enacted the State Officials and Employees Ethics Act (Public Act 93-615, effective December 9, 2003) making revisions to State statutes regulating ethical conduct, political activities and the solicitation and acceptance of gifts by State and local officials and employees. As required by the Act, Kendall County adopted a similar ordinance in May of 2004. (Amended 11/18/2008)

B. County Board members are subject to the State statute and County ordinance. Penalty for violation of State statute or County ordinance shall be as provided by law or ordinance. (Amended 11/18/2008)

III. REGULAR & SPECIAL BOARD MEETINGS

A. Regular Meetings shall be held on the third Tuesday of June and September, as fixed by Statute. The Adjourned Meetings of the Board shall be held on the first and third Tuesday of each month, or such other day as the Board shall specify upon motion duly made, seconded and carried. If an Adjourned Meeting date falls on a Holiday or Election Day, it shall be held on the next working day, usually Wednesday. Meeting time shall be 6:00 p.m. on the first Tuesday and 9:00 a.m. on the third Tuesday or at such other time as the County Board determines, at the County Board Room of Kendall County, Illinois.

B. Swearing in and organization of the Board shall be held on the first Monday in December in the year of the election of Board Members. The County Clerk shall convene the organizational meeting and the County Board members shall select the County Board Chairman. (Amended 11/18/2008)

C. As required by Illinois Statute (ICS 55 ILCS 5/2-1002), special meetings of the County Board may be called at the written request of not less than one-third of the members of the County Board (four members) and filed with the County Clerk. A Special Meeting of the County Board shall be called to be held not earlier than five (5) days from the date written notice of such call was mailed by said Clerk to the Board Members. Only such business shall be transacted at any Special Meeting as has been stated in the notice of the call of such Special Meeting. However, during regular and adjourned meetings of the County Board, special meetings may be set by the members in accordance with the Open Meetings Act. (Amended 11/18/2008)

D. In accordance with the Illinois Open Meetings Act, public notice in the form of an agenda must be posted at the County Office Building and the building in which the meeting will occur if not the same building. The posting must be no less than 48
EXHIBIT “B”

hours prior to the start of the meeting. (Amended 11/18/2008)

IV. AGENDA (Amended 11/18/2008; 06/ /2012, Res. 2012-__)

A. The order of business coming before the County Board shall substantially be as follows:

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month’s Minutes
5. Approval of Agenda
6. Correspondence and Communications – County Clerk
7. Special Recognition
8. Citizens to be Heard
9. Old Business
10. New Business
11. Elected Official Reports & Other Department Reports
   A. Sheriff
   B. County Clerk and Recorder
   C. Treasurer
   D. Clerk of the Court
   E. State’s Attorney
   F. Coroner
   G. Health Department
   H. Supervisor of Assessments
   I. Board of Review
12. Executive Session
13. Standing Committee Reports
   A. Planning, Building and Zoning
   B. Public Safety
   C. Administration – Human Resources & Revenue/GIS
   D. Highway
   E. Facilities Management
   F. Economic Development
   G. Finance
   H. Judicial/Legislative
   I. Animal Control
   J. Health & Environment
   K. Labor and Grievance Committee
   L. Committee-of-the-Whole
   M. Standing Committee Minutes Approval
14. Special Committee Reports
   A. Public Building Commission
EXHIBIT “B”

B. VAC
C. Historic Preservation
D. UCCI
E. Board of Health
F. Community 708 Mental Health Board
G. KenCom Executive Board

15. Other Business
16. Chairman’s Report
   (Note: announcements of appointments typically made at least one
   meeting prior to appointment)
   A. Announcements / Appointments
17. Citizens to be Heard
18. Questions from the Press
19. Adjournment

B. All questions relating to the priority of business shall be decided without debate.

V. OFFICERS

A. The County Board Chairman shall be elected for a two (2) year term by a simple
   majority.
B. The County Board Vice-Chairman shall be elected for a two (2) year term by a
   simple majority to act in the absence of the County Board Chairman.
C. The County Clerk or a deputy selected by the County Clerk shall be the Clerk of
   the Board.

VI. DUTIES OF COUNTY BOARD CHAIRMAN

A. The County Board Chairman shall vote on all motions, ordinances, amendments,
   thereto, or other matters coming before the County Board. (Amended 11/18/2008)
B. The County Board Chairman shall preserve order and decide all questions of order,
   subject to an appeal to the County Board, without debate.
C. Every member, prior to speaking shall respectfully address the County Board
   Chairman, avoid personalities and confine comment to the question under
   consideration. (Amended 11/18/2008)
D. When two or more members wish to speak at the same time, the County Board
   Chairman shall name the member who may speak first.
E. A member called to order, either by the County Board Chairman or member of the
   County Board, shall immediately take his seat, unless permitted to explain, and if
   there be no appeal the decision of the Chairman shall be conclusive.
F. All committees, whether standing or special, shall be appointed by the County
   Board Chairman, and approved by the County Board, unless otherwise directed by
   the County Board.
G. Based on State Statute, County Board Chairman appoints vacancies in the County
EXHIBIT “B”

Board and County Elected Officials, with the advice and consent of the County Board. (Amended 11/18/2008)

VII. DUTIES OF THE CLERK OF THE BOARD

The Clerk of the Board shall be the keeper of the records and the minutes of the County Board and its committees and shall be in attendance at all meetings of the County Board.

VIII. PARLIAMENTARIAN

The State’s Attorney or an Assistant State’s Attorney shall be in attendance at all meetings of the Board and shall be Parliamentarian of the Board and upon request of the Chairman, shall render to the Chairman advice or an opinion on questions of parliamentary law and procedure applicable to matters arising before the Board. The rules or parliamentary procedures as set forth in the latest published edition of Roberts Rules of Order, Revised shall govern the procedure of the Board in all cases applicable and in which the same are not inconsistent with these rules.

IX. RULES OF THE BOARD

A. Any question so put unless a Statute provides otherwise, shall be considered adopted if such question receives a majority favorable vote of all those who vote on the issue. Any person excused by the County Board Chairman from voting will be considered, for the purpose of that vote, to not have voted either affirmatively or negatively and the abstention shall be treated as if a vacancy had occurred in office of such person.

On Zoning matters, any motion to reclassify property must receive a majority of voting members’ votes, not a majority of the County Board which unfairly causes abstaining members’ votes to count as a “no” vote. In the event an official objection has been filed with the County Clerk as prescribed by State Statutes, the reclassification shall not be passed except by a favorable vote of 3/4 of all members of the County Board (8 votes).

Map and text amendments shall require a simple majority of the elected County Board members. For purposes of cases where a formal protest has been filed, the rules should state that a favorable vote of 3/4 of the members holding office is required.

B. No motion shall be debated or put unless seconded. When seconded, it shall be stated by the Chairman before being debated.

C. A motion to adjourn shall always be in order and shall be decided without debate.

Adopted June ____, 2012 by Res. 2012-____ Effective December 1, 2012
EXHIBIT “B”

D. No member shall absent himself before the formal closing of the day’s session, unless excused by the County Board Chairman.

E. After a motion is stated by the County Board Chairman or read by the Clerk, it shall be considered to be in possession of the Board, but may be withdrawn by the mover on consent of the second at any time previous to a decision or amendment thereon.

F. The Clerk shall call the names of the members of the Board when calling the roll, or polling a vote, in a rotating alphabetical order of members.

G. The County Board Chairman shall have the right to call for a vote by voice vote, or by leave to adopt a previous roll call vote, in all cases, unless there is an objection by one member, in which case a roll call vote shall be taken. The minutes shall reflect the results of each roll call.

H. All monetary expenditures require a roll call vote. (Amended 11/18/2008)

I. No alteration or amendment shall be made in any rules of the County Board without the consent of two-thirds of the members thereof. The rule may be suspended in any particular case by vote of two-thirds of the members present.

J. All questions not covered by these Rules of Order shall be decided by Roberts Rules of Order, Revised.

K. The County Board Chairman shall vote on all motions, ordinances, amendments thereto, or other matters coming before the Board.

L. All claims shall be signed by the officer or department head or designee who made the purchase or incurred the liability, and sworn to be claimant, and must be on file no later than 4:30 PM one week prior to the Budget and Finance Committee meeting, unless otherwise permitted by the Board, excepting the County Board Members bills for per diem and mileage. (Amended 11/18/2008)

M. In the case of the absence of the Chairman and the Vice Chairman at any County Board meeting, the Clerk of the County Board shall convene the meeting and the members shall choose one of their number as temporary Chairman.

X. EXECUTIVE SESSION MINUTES

Minutes of any executive session shall be reviewed at least semi-annually by the County Board for continued confidentiality in accordance with the Illinois Open Meetings Act. Executive session minutes and corresponding tapes shall be kept secure in the County
EXHIBIT "B"

Clerk’s Office. Executive session matters are to be kept confidential until released.
(Amended 11/18/2008)

XI. SPECIAL COMMITTEES

A. Special Committees may be appointed by the County Board Chairman subject to approval of the County Board whenever such action is deemed necessary or required and such Committees shall exist only for the purpose for which they are appointed. The same per diem rules specified in Section XVI A. PER DIEM apply for appointed Board members. (Amended 11/07/2006)

XII. STANDING COMMITTEES

A. The Standing Committees of the Board shall consist of five members each. The County Board Chairman shall designate which county offices are assigned to these committees. Committees are to be appointed every two years with Board approval. (Amended 11/18/2008, 06/2012)

All standing committees shall be appointed by the Chairman at the first Adjourned Meeting after the Organizational meeting on the first Monday in December. Such members shall remain members of the respective committees at the pleasure of the Chairman. Further, should a vacancy exist in any Committee, the Chairman of the Board shall have the authority to fill such vacancy, subject to the approval of the County Board.

Such standing committees shall be as follows (see current Committee assignments in attachment):

1. HIGHWAY:

This committee shall be responsible for the oversight and review of planning, acquisition, construction, improvement, modification and maintenance of the County's infrastructure, such as, but not limited to, roads, bridges, rights of way, water systems, and resource recovery systems. This committee shall be responsible for oversight and review of infrastructure to insure the health, safety and welfare of the citizens of the County.

This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) and overseeing any revenue receipts and making recommendations for expenditures on behalf of the Highway Department. Responsibilities also include those projects and duties assigned by the
EXHIBIT "B"

Committee of the Whole and County Board Chairman.  (Amended 11/18/2008)

2. FACILITIES MANAGEMENT:

This committee shall be responsible for the overall operation, maintenance, scheduling and improvements to existing county buildings, owned or leased and county owned properties. They shall recommend to the County Board for approval and/or action those contracts, leases, purchases or other instruments necessary to accomplish the orderly functioning of County facilities. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) and overseeing any revenue receipts and making recommendations for expenditures on behalf of the Facilities Management Department. Responsibilities also include those duties and projects assigned by the Committee of the Whole and County Board Chairman.  (Amended 11/18/2008)

3. PUBLIC SAFETY:

This Committee shall be the County Board's liaison to the County Sheriff's Office, KenCom (including E-911 system) and E.M.A. (Emergency Management Agency), and Coroner. They shall review, analyze, examine and recommend for approval ordinances requested by the Sheriff's Office. This committee shall report to the Budget and Finance Committee on behalf of the Sheriff, E.M.A., KenCom and Coroner. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) and overseeing any revenue receipts and making recommendations for expenditures. Responsibilities also include those projects and duties assigned by Committee of the Whole and County Board Chairman.  (Amended 11/18/2008)

4. ECONOMIC DEVELOPMENT:

This committee shall be responsible for the oversight and control of the county's economic growth and development. They shall be responsible for economic needs of the County and other units of government located within the County. They shall employ and supervise such staff as established and provided for by the County Board. They shall act as the county's liaison to various state and federal agencies and programs dealing with local economic issues. They shall be responsible for making reports to the County Board
EXHIBIT “B”

regarding grants and programs, applications and progress. They shall be responsible for the preparation of necessary documents and data as may be required by governmental agencies, units of local government or local developers. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) and overseeing any revenue receipts and making recommendations for expenditures. Responsibilities also include those projects and duties assigned by the Committee of the Whole or County Board Chairman.

5. ADMINISTRATION – HUMAN RESOURCES:

This committee shall be responsible for the developments, implementation, oversight, adherence and administration of County personnel and policies. They shall oversee the County insurance needs and make recommendations to the County Board for action, modification or renewal of county insurance programs. They shall be responsible for the preparation and dissemination of information about progress, growth, development, operation and services available in the County to the media, press and public. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) oversee any revenue receipts and make recommendations for expenditures. Responsibilities also include those projects and duties assigned by the Committee-of-the-Whole and County Board Chairman.

This Committee also meets as needed to discuss the activities of the County Offices and Departments involved in the tax cycle and geographic information system (GIS). The Committee shall be the County Board’s liaison to the Tax Board of Review, County Treasurer, County Clerk, Chief County Assessing Officer, Administration, Technology and GIS. The Committee provides an opportunity to make certain that the activities involved in the tax cycle are coordinated and that the County Board is aware of the priorities, and needs of the Treasurer, County Clerk, Chief County Assessing Officer, Administration, Technology and GIS. (Amended 11/18/2008)

6. PLANNING, BUILDING AND ZONING:

This committee shall be responsible for the preparation, examination, review and analysis of the County comprehensive plan, including land use needs and requirements; for the review, modification and administration of the County's land use plans, zoning and mapping and platting ordinances. Responsible for the review, modification and recommendation to the County Board for the amendment to County construction guidelines, building codes and standards and zoning amendments and the review of
EXHIBIT “B”

all proposals for development within the County. Responsible for the review of all changes or modifications involving agricultural lands or flood plains and the supervision of the enforcement of county ordinances pertaining to land use and buildings. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) oversee any revenue receipts and make recommendations for expenditures. This committee shall be the County Board’s liaison to the Building and Zoning Committee. Responsibilities also include those projects and duties assigned by the Committee of the Whole and County Board Chairman.

7. BUDGET AND FINANCE:

This committee is responsible for making recommendations concerning County fiscal policies and administration, including overall coordination of the annual County budget. The committee shall examine, review, analyze and where appropriate and necessary make recommendations concerning the annual budget. They shall prepare with the County Board Chairman, the annual appropriation and levy ordinance. They shall review all internal and external audits of all County departments and offices of all elected County officials. They shall also review, recommend the disposition of state, federal and agency grant requests and the appropriation of salaries of all County employees, appointed officials and office holders. They shall review all matters of real estate, taxation, and finances for the purpose of generating new services for the County. They shall generate, in conjunction with the County Treasurer's office, monthly and year-to-date income statements, revenue projections, expense statements and projections, projected surpluses or shortfalls. They shall be responsible for all purchasing and inventory controls. This committee shall oversee the Chief County Assessing Officer and department. This committee shall review and evaluate the performance of the Chief County Assessing Officer. Responsibilities also include those projects and duties assigned by the Committee of the Whole and County Board Chairman.

8. JUDICIAL/LEGISLATIVE:

This committee shall be responsible for maintaining open lines of communication between the judicial branch of the Kendall County Government and the Kendall County Board. The Judicial/Legislative Committee shall be the liaison to the Judiciary, State’s Attorney’s Office, the Circuit Clerk of the Court, and Probation/Combined Court Services. The Committee shall meet regularly to review the activities and needs of the Courthouse staff, as well as, the goals and activities of the Kendall
EXHIBIT “B”

County Board. The Judicial/Legislative Committee shall also monitor legislation proposed at the State and Federal level that may impact the operation of the Kendall County Government. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget. Responsibilities also include those duties and projects assigned by the Committee of the Whole and County Board Chairman. (Amended 11/18/2008)

9. ANIMAL CONTROL:

This committee shall be responsible for policies guiding the operations of the Animal Control department and facility.

10. LABOR & GRIEVANCE COMMITTEE

This committee shall be responsible for oversight of all collective bargaining contract negotiations for Kendall County. This committee shall provide recommendations and reports for union matters to the County Board. They shall also conduct employee grievance hearings as may be required and forward hearing findings to the County Board Chairman, department heads and elected officials, as appropriate. Responsibilities also include those projects and duties assigned by the Committee-of-the-Whole and County Board Chairman. (Amended 06/___/2012, Res. 2012__)

11. HEALTH & ENVIRONMENT COMMITTEE

This committee shall be responsible for review and oversight of relevant health and environmental matters in Kendall County, Illinois. They shall be responsible for the preparation and dissemination of information about current health and environmental issues and resources in the County to the County Board, the media and the public. Responsibilities also include those duties and projects assigned by the Committee of the Whole and County Board Chairman. (Amended 06/___/2012, Res. 2012__)

12. COMMITTEE-OF-THE-WHOLE:

This committee shall be responsible for: preparation of the County Board Meeting Agenda; consideration of County Board Chairman appointments; review matters affecting Board policies and rules; examination of State and Federal legislation; recommendations for the judicial and legal needs
EXHIBIT “B”

of the County; relations and negotiations with labor, personnel, union and collective bargaining groups; hearings on the issuance of County licenses; review matters not specifically assigned to other committees. The committee shall serve as the communication link between the County Board Chairman, the County Board, and the Standing Committees.

13. SPECIAL COMMITTEE ASSIGNMENTS:

The County Board Chairman shall appoint liaisons to various boards and committees including, but not limited to, the Community 708 Mental Health Board, the Housing Authority Board, the KenCom Executive Board, and the Board of Health, with the advice and consent of the County Board. The same per diem rules specified in Section XVI A. PER DIEM apply for appointed Board members. (Amended 11/07/2006, 06/___/2012, Res. 2012-__)

XIII. COMMITTEE VACANCIES

A. Whenever any member of any committee is either temporarily or permanently unable to perform the duties of such appointment due to resignation, death, disability, illness, or absence, the Chairman of the County Board may declare such position vacant and appoint another member to fill the vacancy, subject to the approval of the County Board. If the vacancy is temporary and not permanent, the appointment shall terminate once the incumbent member is able to return to perform the duties of the committee assignment. If a member misses three (3) consecutive meetings, the County Board Chairman may replace that member either permanently or temporarily, subject to the approval of the County Board. (Amended 11/07/2006, 06/___/2012, Res. 2012-__)

XIV. COMMITTEE POWERS

A. The various elected officials and department heads, in addition to the County Board staff, shall provide such assistance, information and support to the standing committees and to the Board as a whole as shall be required by said committees or by the Board. Information required by the Board or any of its standing committees shall be provided upon request of any board member or board staff. The staffing for the standing committees shall be provided by the County Board staff. All County Board Committees, in the exercise of their oversight and legislative functions and powers, shall have the right to summon employees and to review those documents and records necessary or helpful in the exercise of such responsibilities. Willful failure to respond to a written request issued to a County employee or appointed department head by a Board Committee shall be sufficient
EXHIBIT “B”

because to authorize the Committee to apply to the County Board Chairman for an order of the failure of the employee to appear and to request an immediate redress of said grievance. Moreover, it shall be the policy of the County Board that the County Board staff shall be made available in their respective areas of expertise to the elected County officers and to the various department heads, to the extent that the said request is not in conflict with the priorities assigned by the County Board.

B. All Committees and Committee Chairmen shall be appointed by the Chairman of the County Board with approval of County Board. Each Committee Chairman shall appoint their committee vice chairman. (Amended 11/18/2008)

C. Meetings of all Committees may be held on a regular meeting date and place or may be called by three (3) days notice by the Committee Chairman or a majority of the Committee. When called, a copy of said notice shall be sent to the Office of Administrative Services.

D. Any Board Member is welcome and encouraged to attend Committee meetings other than Committees to which the Board Member is assigned. A Committee Chairman has the option of appointing other Board Members to meet the minimum level required for a quorum. If a Board Member is appointed to meet the Committee quorum, the Board Member is entitled to collect a per diem and to vote for the duration of the meeting. (Amended 12/15/2009)

E. The Committee Chairman shall designate a recorder to keep minutes of each meeting and shall file a copy thereof with the Clerk on or before the next regular County Board meeting date.

XV. COMMITTEE REPORTS:

A. Committee reports shall be made by the Chairman of each respective Committee, or, in his absence by the Vice-Chairman of said Committee. In the event of the absence of both the Chairman and Vice-Chairman of a Committee at a regular County Board Meeting, the Committee report may be made by any other member of said Committee.

B. All Committees shall report in writing giving the facts and opinions thereon, and every report will be approved by the County Board.

XVI. COUNTY BOARD MEMBERS SALARY AND PER DIEM

A. The salary of the County Board members, excluding the County Board Chairman, shall be established by resolution of the County Board.
(Amended 06/___/2012, Res. 2012-___)
EXHIBIT "B"

B. A County Board member may collect a per diem for attending County Board meetings and assigned County Board Committee meetings (as assigned pursuant to Sections XII and XIII above). A County Board member may also collect a per diem for attending meetings of other organizations for which the County Board member has been assigned to and approved to attend by the County Board. A per day or per diem compensation covers the entire 24 hours in a day. A County Board member who attended a meeting of the County Board as well as one or more other qualifying meetings on the same day may only receive one per diem of the amount established by resolution of the County Board. If the member attended two or more qualifying meetings on the same day, the member may receive only one per diem of the amount established by resolution of the County Board. (Amended 10/15/2002; 06/____/2012, Res. 2012-__)

XVII. COUNTY BOARD CHAIRMAN AND LIQUOR CONTROL COMMISSIONER COMPENSATION

A. The County Board Chairman’s salary shall be established by resolution of the Kendall County Board. Additionally, a stipend shall be established by resolution of the Kendall County Board for the role of Liquor Control Commissioner. Furthermore, the County Board Chairman shall receive an additional per diem for attendance at County Board Committee meetings for which the County Board Chairman has been assigned to and approved by the County Board, for attending Committee of the Whole (COW) meetings, and for attending meetings of other organizations for which the County Board Chairman has been assigned to and approved to attend by the County Board. The County Board Chairman shall not collect a per diem for attending County Board meetings. A per day or per diem compensation covers the entire 24 hours in a day. If the County Board Chairman attended two or more qualifying meetings on the same day, the County Board Chairman may receive only one per diem of the amount established by resolution of the County Board. (Amended 05/20/08; 06/____/2012, Res. 2012-__)

XVIII. MILEAGE REIMBURSEMENT AND HEALTH INSURANCE

A. The County Board Chairman and County Board members are allowed mileage reimbursements to attend committee meetings, subcommittee meetings, County Board meetings, county business meetings, seminars, conferences, and out of county travel for meetings assigned by the County Board Chairman. The mileage reimbursement rate is the same rate set by the Internal Revenue Service for mileage deductions.

B. The type of coverage and cost of Health Insurance for the County Board Chairman and the County Board members may be established by resolution of the County Board. (Amended 06/____/2012, Res. 2012-__)

Adopted June __, 2012 by Res. 2012-__ Effective December 1, 2012
EXHIBIT “B”

XIX. ZONING MATTERS:

A. Anyone, including municipalities, deciding to speak on behalf of, or against, any zoning matter to be presented on the regular agenda, shall file their request to do so with the Zoning Officer not later than the Friday preceding the meeting of the County Board, at which said Zoning matter is to be presented. The presentation of evidence, debates and arguments by nonmembers of the County Board in support of, or in opposition to zoning petitions coming before the County Board shall be limited in time to a period of not more than five minutes for each side of said zoning matter; provided that the petitioner shall be permitted an additional three minutes of time for rebuttal, limited however, to any matters raised in opposition to the petition under consideration. Provided further, that an additional five minutes of time shall be allowed to any objecting municipality situated within one and one-half miles of the property which is the subject of the petition, or any part thereof. The time allowed to a municipality shall not be used by anyone other than the duly authorized representative of such municipality.

B. The time period allotted to each side shall be utilized by the parties on either side as they shall determine and apportion among themselves; provided, however, that the petitioner, or petitioners, shall have the absolute right to apportion the time allotted for the support of the petition, and provided further, that any person who desires to be heard in opposition to the petition, and who files his request to address the Board with the Zoning Officer, as is in Paragraph A above, shall be allowed an equitable portion of the time so allotted.

C. The County Board Chairman may require of the petitioners on either side of a zoning matter that a statement showing the name of the person who will address the County Board and time apportioned to each person to be filed with the County Board Chairman in advance of the consideration of the zoning matter by the County Board.

XX. ADDRESSING THE BOARD ON OTHER MATTERS:

A. Any person, entity, or municipality wishing to address the County Board on any other issue, shall file their request with the County Clerk not later than the Thursday at noon preceding the County Board Meeting they wish to address. The presentation of evidence and testimony shall be limited to five (5) minutes per speaker. The County Board Chairman shall have the ability with the consent of the majority of the County Board, to waive the pre-meeting filing requirement and amend the agenda to allow a speaker to address the County Board. Placement of speakers on the agenda shall be determined as follows:
EXHIBIT "B"

1. Speakers desiring to address the County Board on an issue on which the County Board is expected to discuss or take action at that meeting, shall be allowed to speak at the beginning of the agenda, and prior to the County Board taking up the issues;

2. Speakers addressing the County Board on general items or issues not before the County Board at that meeting shall be placed on the agenda after regularly scheduled business.

3. Placement on Agenda shall be pursuant to the County Board's Order of Business in Paragraph 2.

XXI. AMENDMENT & EFFECT OF RULES

A. No alteration or amendment shall be made in any rules of the County Board without the consent of 2/3 of the County Board members thereof. The rule may be suspended in any particular case by vote of 2/3 of the County Board members present.

B. All questions not covered by these Rules of Order shall be decided by Roberts Rules of Order, Revised.

C. All rules or parts of rules previously passed, or adopted by the County Board relating to Rules of Order, and the same are hereby, repealed.

D. The above and foregoing Rules shall be in full force and affect after their passage and approval by the County Board and until such times as such Rules are altered, changed, repealed or amended by appropriate action of the said County Board

XXII. SEVERABILITY:

If any County Board Rules are in conflict with the Counties Act, Illinois Compiled Statutes, Chapter 55, Section 5/2-1001 through 5/2-1007, or any other State Statute, they shall be deemed null and void.

In the event that any of these Rules shall conflict with the provisions of Illinois law, that rule shall be deemed to be of no further force and effect. The determination of the invalidity of any such rule shall not affect the validity of the remainder of the rules.

Adopted: May 9, 1972

Amended: December 14, 1976

Adopted June ___, 2012 by Res. 2012-____ Effective December 1, 2012
EXHIBIT "B"

December 12, 1978
March 8, 1983
January 12, 1988
April 9, 1991
November 16, 1999
October 15, 2002
November 7, 2006
May 20, 2008
November 18, 2008
December 15, 2009
June ___, 2012
# County of Kendall Board Member Salary Voucher

Yorkville, Illinois  ______________________  ,  20 __________

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I, ________________________________ the above claimant or agent of said
claimant do solemnly swear that the several items mentioned in the above claim are just and true,
SS. and that the said services charged therein, or articles furnished, as the case may be, were rendered
or furnished as therein charged and that the amount of said claim as therein stated is due and
unpaid after allowing all just credits.

State of Illinois  ______________________  |
County of Kendall  ______________________  |
KENDALL COUNTY BOARD
MILEAGE LOG

Name: ____________________________  Department: County Board

Vendor #: ____________________________  Line Item #: 0102-032-6205

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TOTAL NUMBER OF MILES _______________________  X .565 = ______________________$

BOARD MEMBER SIGNATURE: ____________________________
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<th>Name</th>
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<th>Board Meetings</th>
<th>Other Appts. - Monthly</th>
<th>Other Appts. - Quarterly</th>
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<th>Annual Salary</th>
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**Other Appts. - Monthly**

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**Other Appts. - Quarterly**

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**Total Meetings**

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**Per Diem cost per month@**

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**Annual Per Diem Cost**

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<td>Purcell, J.</td>
<td>Shaw, J.</td>
<td>Wehrli, J.</td>
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**Assigned Meetings**

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**Board Meetings**

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KENDALL COUNTY BOARD
COMMITTEE ASSIGNMENTS AND SPECIAL APPOINTMENTS
**Click here for KENDALL COUNTY COMMITTEE ASSIGNMENT BY BOARD MEMBER**
DECEMBER 2012-2014

**ANIMAL CONTROL**
Amy Cesich, Chair
Elizabeth Flowers, Vice-Chair
Lynn Cullick
Matt Prochaska
John Purcell

**HUMAN RESOURCES/ADMINISTRATION**
Judy Gilmour, Chair
Dan Koukol, Vice-Chair
Elizabeth Flowers
Lynn Cullick
John Purcell

**ECON DEVELOPMENT**
Dan Koukol, Chair
Judy Gilmour, Vice-Chair
Lynn Cullick
Matt Prochaska
Amy Cesich

**JUDICIAL/LEGISLATIVE**
Lynn Cullick, Chair
Judy Gilmour, Vice-Chair
Amy Cesich
Matt Prochaska
John Purcell

**FACILITIES MANAGEMENT**
Dan Koukol, Chair
Judy Gilmour, Vice-Chair
Jeff Wehrli
Lynn Cullick
Matt Prochaska

**LABOR & GRIEVANCE**
Elizabeth Flowers, Chair
Judy Gilmour, Vice-Chair
Amy Cesich
Dan Koukol
John Purcell

**FINANCE**
John Purcell, Chair
Judy Gilmour, Vice-Chair
Elizabeth Flowers
Amy Cesich
Lynn Cullick

**PBZ**
Scott Gryder, Chair
Judy Gilmour, Vice-Chair
Lynn Cullick
Amy Cesich
Jeff Wehrli

**HEALTH & ENVIRONMENT**
Judy Gilmour, Chair
Lynn Cullick, Vice-Chair
Dan Koukol
John Purcell
Matt Prochaska

**PUBLIC SAFETY**
Matt Prochaska, Chair
Elizabeth Flowers, Vice-Chair
John Shaw
Amy Cesich
Judy Gilmour

**HIGHWAY**
Dan Koukol, Chair
Judy Gilmour, Vice-Chair
Jeff Wehrli
Matt Prochaska
Amy Cesich
KENDALL COUNTY BOARD
COMMITTEE ASSIGNMENTS AND SPECIAL
APPOINTMENTS DECEMBER 2012-2014

OTHER APPOINTMENTS

708 MENTAL HEALTH BOARD – Judy Gilmour
AURORA VISITORS BUREAU – Elizabeth Flowers; Scott Gryder (Alternate)
CMAP MPO POLICY COMMITTEE – John Shaw; Scott Gryder (Alternate); Jeff Wilkins (Sup Alt)
COUNTY BOARD CHAPLAIN – Matt Prochaska
FARMLAND PROTECTION – John Shaw
HEALTH DEPARTMENT LIAISON – Jeff Wehrli
HOUSING AUTHORITY – Matt Prochaska; Jessie Hafenrichter (Citizen at Large)
ILLINOIS COUNTIES RISK MANAGEMENT TRUST (ICRMT) BOARD TRUSTEE – John Purcell
KC HISTORIC PRESERVATION COMMITTEE – Jeff Wehrli, Board Representative
KENCOM REPRESENTATIVE – Judy Gilmour; John Purcell (Alternate)
MAYORS/MANAGERS – John Shaw; Jeff Wilkins
METRO COUNTIES – John Shaw; Jeff Wilkins (Alternate)
NW WATER PLANNING AREA ALLIANCE EXECUTIVE BOARD – John Shaw; John Purcell (ALT)
OSWEGO VISITORS BUREAU – Scott Gryder; Elizabeth Flowers (Alternate)
OSWEGO SENIOR CENTER LIAISON – Amy Cesich
PBZ AD HOC – Elizabeth Flowers, Jeff Wehrli, John Shaw and Scott Gryder
RESOURCE CONSERVATION & DEVELOPMENT COUNCIL REP (IL HEADWATERS) – Jason Pettit
SOIL & WATER CONSERVATION DISTRICT LIAISON – John Shaw; Dan Koukol
UCCI ICRMT – Matt Prochaska; Scott Gryder
UIRVDA – Jeff Wilkins
VAC LIAISON – Jeff Wehrli; John Shaw (Alternate)
RIVER VALLEY WORKFORCE INVESTMENT BOARD – Dan Koukol

County Board/Committee Assignments 10.03.2013
KENDALL COUNTY BOARD
COMMITTEE ASSIGNMENTS AND SPECIAL APPOINTMENTS
DECEMBER 2012-2014

FOREST PRESERVE COMMITTEE

Jeff Wehrli, President
Lynn Cullick
Judy Gilmour
Dan Koukol
John Purcell

Amy Cesich
Elizabeth Flowers
Scott Gryder
Matt Prochaska
John Shaw

FOREST PRESERVE FINANCE COMMITTEE

Lynn Cullick, Chair
Amy Cesich
Elizabeth Flowers
Judy Gilmour
John Purcell

ELLIS AD-HOC COMMITTEE

Elizabeth Flowers, Chair
Amy Cesich
Lynn Cullick
John Shaw
Jeff Wehrli

FOREST PRESERVE PLANNING AD-HOC COMMITTEE

Lynn Cullick, Chair
Latrese Caldwell
John Church
Pam Parr

Jeff Wehrli
Grant Castleton
Jill Ferko
Tom E. Thomas
# KENDALL COUNTY COMMITTEE ASSIGNMENT BY BOARD MEMBER
## DISTRICT #1

<table>
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<tr>
<th>BOARD MEMBER</th>
<th>TERM EXPIRATION</th>
<th>COMMITTEE ASSIGNMENTS</th>
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<tbody>
<tr>
<td>Amy L. Cesich</td>
<td>November 2014</td>
<td>Animal Control (Chair); Economic Development; Budget &amp; Finance; Ellis Ad-Hoc; Forest Preserve; Forest Preserve Finance; Highway;</td>
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<tr>
<td></td>
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<td>Judicial/Legislative; Labor &amp; Grievance; Planning, Building &amp; Zoning; Public Safety; Oswego Senior Center Liaison</td>
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<tr>
<td>Judy Gilmour</td>
<td>November 2014</td>
<td>Admin/HR (Chair); Economic Development (Vice-Chair); Budget &amp; Finance (Vice-Chair); Facilities Mgmt (Vice-Chair); Forest Preserve; Forest</td>
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<tr>
<td></td>
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<td>Preserve Finance; Health &amp; Environment (Chair); Highway (Vice-Chair); Judicial/Legislative (Vice-Chair); Labor &amp; Grievance (Vice-Chair);</td>
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<tr>
<td></td>
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<td>Planning, Building &amp; Zoning (Vice-Chair); Public Safety; 708 Mental Health Board; KenCom Rep;</td>
</tr>
<tr>
<td>Matthew Prochaska</td>
<td>November 2014</td>
<td>Animal Control; Economic Development; Facilities Mgmt; Forest Preserve; Health &amp; Environment; Highway; Judicial/Legislative; Public Safety (Chair);</td>
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<td>County Board Chaplain; Housing Authority; UCCI ICRMT</td>
</tr>
<tr>
<td>John P. Purcell</td>
<td>November 2016</td>
<td>Admin/HR; Animal Control; Budget &amp; Finance (Chair); Health &amp; Environment; Forest Preserve; Forest Preserve Finance; Judicial/Legislative; Labor</td>
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<td>&amp; Grievance; ICRMT Board Trustee; KenCom Rep (Alternate); NW Water Planning Area Alliance Exec Board (Alternate)</td>
</tr>
<tr>
<td>John A. Shaw</td>
<td>November 2016</td>
<td>County Board Chair; CMAP MPO Policy; Ellis Ad-Hoc; Farmland Protection; Forest Preserve; Liquor Control Commissioner; KC Mayors/Managers; Metro</td>
</tr>
<tr>
<td></td>
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<td>Counties; Public Safety; NW Water Planning Area Alliance Exec Board; PBZ Ad-Hoc; KC Soil &amp; Water Conservation District; KC VAC Liaison (Alternate)</td>
</tr>
</tbody>
</table>

- **Amy L. Cesich**
  - 1912 Banbury Avenue
  - Yorkville, IL 60560
  - 630.254.0439
  - acesich@co.kendall.il.us

- **Judy Gilmour**
  - 23 Fox Glen Drive
  - Yorkville, IL 60560
  - 630.553.7255
  - jgilmour@co.kendall.il.us

- **Matthew Prochaska**
  - PO Box 411
  - Bristol, IL 60512
  - 630.302.1162
  - mprochaska@co.kendall.il.us

- **John P. Purcell**
  - PO Box 90
  - Yorkville, IL 60560
  - 630.553.7466
  - ace1705@sbcglobal.net

- **John A. Shaw**
  - 8270 E. Highpoint Road
  - Yorkville, IL 60560
  - 630.553.7378
  - JAShaw@co.kendall.il.us
<table>
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<tr>
<th>BOARD MEMBER</th>
<th>TERM EXPIRATION</th>
<th>COMMITTEE ASSIGNMENTS</th>
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<tr>
<td>Lynn Cullick</td>
<td>November 2014</td>
<td>Admin/HR; Animal Control; Economic Development; Budget &amp; Finance; Ellis Ad-Hoc; Facilities Mgmt; Forest Preserve; Forest Preserve Finance; Forest Preserve Planning Ad-Hoc (Chair); Health &amp; Environment; Judicial/Legislative (Chair); Planning, Building &amp; Zoning;</td>
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<td>232 Angela Circle</td>
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<tr>
<td>Oswego, IL 60543</td>
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<tr>
<td>630.947.4377</td>
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<tr>
<td><a href="mailto:lcullick@co.kendall.il.us">lcullick@co.kendall.il.us</a></td>
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<tr>
<td>Elizabeth E. Flowers</td>
<td>November 2016</td>
<td>Admin/HR; Animal Control (Vice-Chair); Budget &amp; Finance; Ellis Ad-Hoc (Chair); Forest Preserve; Forest Preserve Finance; Labor &amp; Grievance (Chair); Public Safety (Vice-Chair); Aurora Visitors Bureau; Oswego Visitors Bureau (Alternate); PBZ Ad-Hoc</td>
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<tr>
<td>Montgomery, IL 60538</td>
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<td>630.897.1627</td>
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<tr>
<td>Dan Koukol</td>
<td>November 2016</td>
<td>Admin/HR (Vice-Chair); Economic Development (Chair); Facilities Mgmt (Chair); Forest Preserve; Health &amp; Environment; Highway (Chair); Labor &amp; Grievance; KC Soil &amp; Water Conservation District; River Valley Workforce Investment Board</td>
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<td>1690 Collins</td>
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<td>630.669.1567</td>
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<td>Scott R. Gryder</td>
<td>November 2014</td>
<td>Aurora Visitors Bureau; CMAP MPO Policy (Alternate); Forest Preserve; Oswego Visitors Bureau; Planning, Building &amp; Zoning (Chair); PBZ Ad-Hoc; UCCI ICRMT</td>
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<td>Jeff Wehrli</td>
<td>November 2016</td>
<td>Ellis Ad-Hoc; Facilities Mgmt; Forest Preserve (President); Forest Preserve Planning Ad-Hoc; Health Department Liaison; Highway; KC Historic Preservation Board Rep; Planning, Building &amp; Zoning; PBZ Ad-Hoc; KC VAC Liaison</td>
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<td><a href="mailto:jwehrli@co.kendall.il.us">jwehrli@co.kendall.il.us</a></td>
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County Board Committee & Special Appointment Attendance Record

1) Board Committee: ____________________________________________

Date and time of Committee Meeting: __________________________

Committee Members in attendance:
[Committee chair responsible to complete attendance record, designate members assigned as alternates to fulfill quorum, and submit form to Treasurer’s Office or Treasurer’s Office interoffice mailbox promptly after the committee meeting]

_________________________ (chair) __________________________

_________________________ __________________________________

_________________________ __________________________________

_________________________ __________________________________

_________________________ __________________________________

_________________________ __________________________________

_________________________ __________________________________

As Committee chair, I confirm and attest the above information is accurate.

Committee Chair signature & date: ________________________________

2) Special Appointment: ____________________________________________

Date and time of Special Appointment meeting: __________________________

Name of Board Member Appointed and in attendance: ____________________________
[Appointed by County Board Chair with advice and consent of County Board- Per County Board Rules of Order - “Special Committee Assignments” Section XII (13). Assigned Board member is responsible to complete attendance record and submit form to Treasurer’s Office or Treasurer’s Office interoffice mailbox promptly after the committee meeting.]

Name & organization of other meeting participant: ____________________________
[Other participant shall not include other County Board members, County elected officials or County staff.] 

As Special Appointment, I confirm and attest the above information is accurate.

Assigned Board member signature and date: ________________________________