Call to Order
The Per Diem Ad-Hoc Committee was called to order by Chair Amy Cesich at 6:11 p.m.

Roll Call
Members Present: Judy Gilmour - here, Lynn Cullick – here, Amy Cesich – here, Matt Prochaska – here, Scott Gryder (6:15 p.m.)

Others Present: Jill Ferko, John Shaw, Eric Weis, Jeff Wilkins

Approval of Agenda – Member Cullick made a motion to approve the agenda, second by Member Prochaska. With all in agreement, the agenda was approved with the change of moving the Discussion and Recommendations Regarding Forms for County Board Committee and Special Appointment Attendance, and County of Kendall Board Members Salary Voucher to the first item of business.

Approval of February 25, 2014 Meeting Minutes - Member Prochaska made a motion to approve the February 25, 2014 meeting minutes, second by Member Cullick. With all in agreement, the minutes were approved.

Chair Cesich asked for an update from State’s Attorney Eric Weis. Mr. Weis said his office is still in the process of verifying information for accuracy, but hope to mail the letters within the next few weeks.

Citizens To Be Heard – None

Items of Business

- Discussion and Recommendations Regarding Forms for County Board Committee and Special Appointment Attendance, and County of Kendall Board Members Salary Voucher – Chair Cesich reviewed a proposed form that was created based on the list of issues presented to the Committee by the State’s Attorney and the Forensic Audit findings. Discussion on meeting attendance, use of the new form, and other suggested changes for the form, which included: signature, full name and title of organization of another attendee, chair, director or recording secretary for out-of-county meetings, verbiage of paragraph related to Board member signature, and listing time period for submission of form to County Treasurer’s Office. There was
consensus of the committee to ask the State’s Attorney’s Office to review all forms before submitting forms to the County Board for approval.

The committee reviewed the Treasurer’s Office Board Member Salary Voucher. Discussion on the need to mandate that all Board members utilize only the approved form when submitting vouchers for payment, adding a required length of time in attendance at County meetings, specifying a time period for submission of vouchers to the Treasurer’s office for payment, and listing only meetings to be paid on the voucher form. Chair Cesich also recommended that all new County members review the Board Rules of Order for understanding in the first month after election to the County Board. Mr. Weis suggested listing the standing committee titles on the form to ensure legible documentation of meeting attendance. Treasurer Ferko will make recommended changes to the form.

**DISCUSSION AND RECOMMENDATIONS FOR BOARD COMPENSATION, SALARY, PER DIEM, BENEFITS AND MILEAGE EXPENSE REIMBURSEMENT** – State’s Attorney Weis informed the committee that there are now specific mandates that the County must comply with due to the Affordable Care Act that would need to be considered when discussing health benefits for Board members.

Mr. Weis stated that one of the most difficult issues would be in verifying out of county or non-county meeting attendance. Mr. Weis said that some other counties do not compensate Board members for attendance at non-county meetings.

Discussion on the Board Mileage Log, and clarification of measurement used (permanent residence or place of employment) when calculating mileage, attendance. The committee agreed to add the same verbiage as used on the Salary Voucher regarding member signature on the Mileage Log form. Ms. Ferko will make requested changes to the Mileage Log form.

Member Prochaska informed the committee of a voting procedure that might be used to present options for compensation, benefits, and mileage reimbursement to the full County Board for approval.

Jeff Wilkins distributed current compensation and benefit data, and Chair Cesich provided background on the data collection and data that was distributed at other meetings.

Discussion on the committee structure, equitable committee assignment and responsibility, consolidation of committees, “stacking” committee meetings instead of having meetings spread out on multiple days, salary vs. salary plus per diems compensation, and proposed effective date of changes. There was consensus by the committee to move to a straight salary compensation option, with no other benefits other than out-of-county mileage.
Discussion and recommendations for resolution establishing Board member and Board Chairman/Liquor Control Commissioner Compensation, Mileage Expense Reimbursement, and Health & Dental Plan Benefits –

1. Recommend the County Board adopt a resolution establishing a salary, no eligible meeting per diems, mileage reimbursement only for assigned out-of-county meetings, and full cost of health and dental plan benefits paid by Board member. The salary would be (insert consensus for Option A) with effective date of (insert consensus for Option B).

   **Option A (salary)**
   A. $8,000
   B. $10,000
   C. $12,000
   D. $14,000
   E. $16,000
   F. $18,000

   **Option B (effective date)**
   A. December 1, 2014
   B. December 1, 2016

2. Recommend the County Board adopt a resolution establishing a salary, no eligible meeting per diems, mileage reimbursement for in-county and assigned out-of-county meetings, and full cost of health and dental plan benefits paid by Board member. The salary would be (insert consensus for Option A) with effective date of (insert Winner of Option B).

   **Option A (salary)**
   A. $8,000
   B. $10,000
   C. $12,000
   D. $14,000
   E. $16,000
   F. $18,000

   **Option B (effective date)**
   A. December 1, 2014
   B. December 1, 2016
3. Chairman’s Salary and Liquor Commissioner Stipend

Current:
$13,200 ($12,000 chair + $1,200 Liquor Commissioner) additional compensation for per diems for COW, County Board Committee meetings for which the County Board Chairman has been assigned to and approved by the Board, and for attending meetings of other organizations for which the County Board Chairman has been assigned to and approved to attend by the County Board. The County Board Chairman shall not collect a per diem for attending County Board meetings.

Determine Board member compensation and adjust accordingly Chairman compensation, mileage expense reimbursement, and health and dental plan benefits.

Citizens To Be Heard – Todd Milliron, 61 Cotswold Drive, Yorkville

Questions from the Media – Matt Schury, Kendall County Record Newspapers

Executive Session – None needed

Action Items for the Committee of the Whole - None

Adjournment – Member Cullick moved to adjourn the Per Diem Ad-Hoc meeting and the motion was seconded by Member Prochaska. There being no objection, the Per Diem Ad-Hoc Committee, at 9:35p.m. adjourned.

Respectfully submitted,

Valarie A. McClain
Administrative Assistant/Recording Secretary