CALL TO ORDER
The meeting was called to order by Chairman Scott Gryder at 6:30 p.m.

ROLL CALL
Present: Chairman Scott Gryder, Lynn Cullick, Vice-Chair Judy Gilmour and Jeff Wehrli
Absent: Amy Cesich
Also present: Senior Planner Angela Zubko, Interim PBZ Director Jeff Wilkins and Code Official Brian Holdiman

APPROVAL OF AGENDA
Lynn Cullick made a motion to approve the agenda as written, Jeff Wehrli seconded the motion. All agreed and the motion was approved.

APPROVAL OF MINUTES
Judy Gilmour made a motion to approve the minutes from July 8, 2013. Lynn Cullick seconded the motion. All agreed and the minutes were approved.

EXPENDITURE REPORT (handed out at meeting)
Lynn Cullick made a motion to approve the expenditure report in the amount of $14,541.41 and forward it onto the Finance Committee, Jeff Wehrli seconded the motion. All agreed and the motion was approved.

CITIZENS TO BE HEARD
There were no citizens to be heard at this time

PETITIONS- None

OLD BUSINESS– None

NEW BUSINESS
Response to Insurance Services Office (ISO) survey and reclassification- Mr. Holdiman stated the insurance organization group audits all building departments every 5 years, our last one was about 8 years ago. They grade us on the codes we have adopted, how we enforce and the training that they’ve had, how the office is setup and they designate a number between 1 and 10, 1 being the exemplary building department and 10 being you don’t have a department. No one in Illinois has a 1 and very few 2’s. Most are 5 or 6’s. Our department was at a 5 but we are now designated a 9 since we’re 2 building code cycles behind, have not adopted a residential sprinkler requirement and also have not adopted the Commercial 1 & 2 Family Wildland-Urban Interface Codes. Mr. Holdiman says it is to mitigate structure fires that would inhibit wildlife. This doesn’t really pertain to us but maybe if a large corn field caught on fire.
Mr. Holdiman plans to bring his recommendations and changes to the PBZ Committee soon. There was some discussion on the newer codes, how it works for homeowners insurance and what other communities are doing.

By August 22nd we need to sign the form and send it back. Mr. Wehrli stated he would assume if we adopt the newest code that would be what they’re looking for and not so much about the other two items. Mr. Holdiman will work on his suggestions and bring it back to the PBZ Committee.

**Junk and other waste matter on private property to be a nuisance- 1968-
Inoperable Motor Vehicles Ordinance #88-15**

Mr. Holdiman stated these are the two ordinances we currently enforce. These were brought up tonight to start the process of discussing changing these ordinances or leave them the same. Mr. Holdiman is looking for direction from the Committee. Mr. Wehrli asked if the Sheriff’s office is towing cars? Mr. Holdiman said that is not how its being done, everything goes through the States Attorney’s Office. Mr. Wehrli asked what Mr. Holdimans’ suggestions are to change these ordinances. Mr. Holdiman stated he would possibly like the authority to write tickets. He stated about 80% of the time he can get people to resolve some of the issues but not always. Mr. Gryder and Ms. Cullick would like to re-write these. There was discussion maybe having the SAO look at re-writing these with some clear direction. Also the question came up if we actively want to enforce this or be complaint driven. Mr. Wehrli asked how this would work for garbage. Mr. Holdiman stated for garbage the Health Department handles those issues. The Committee suggested to combine the garbage and junk so its not two separate paths. Mr. Wilkins will contact the SAO and give them some direction onto drafting updated ordinances.

**Intergovernmental Agreement with the Village of Millbrook-
Intergovernmental Agreement with the Village of Plattville**

Planner Zubko stated the intergovernmental agreements will be on the County Board agenda next Tuesday but wanted to make sure everyone knows the process. The projects do not go to the County Board but their respective Village Board’s. Jeff Wehrli made a motion to approve the intergovernmental agreements and forward it onto the next County Board meeting, Lynn Cullick seconded the motion. All were in favor and the agreement will be place on the next County Board meeting agenda.

**LTA Grant Discussion- Pay as we Grow application- approval of a resolution to be passed by the County Board**

Mr. Wilkins stated in the packet was the grant application he made to CMAP. At the last mayors and mangers meeting they discussed this idea so Mr. Wilkins submitted an application. Basically this would look at the amount of growth we can sustain without referendums to tax. This project would be countywide and a collaborative effort. Mr. Wilkins said since it was submitted we’ve had an introductory interview about some questions on the application. Mr. Wilkins said the Oswego Library District is in favor of it and talked to the Oswego Fire Protection District. Before CMAP makes their decision he would like the County Board to pass a resolution in support and will ask others as well to pass a resolution. Mr. Wehrli asked if we should make everyone aware before we make it public and send out the resolution. Mr. Wilkins will start making contacts to the different taxing bodies and to please contact us with questions. Mr. Wehrli made a motion to approve and send it to the full county board, Lynn Cullick.

**APA IL Conference**

Planner Zubko just wanted to make sure it would be okay if she attended the IL-APA conference in Columbia, IL and share a room with Krysti from the City of Yorkville. Planner Zubko stated there is still money left in the budget. None of the committee members saw any issue with that.
Billboards- Planner Zubko stated in the ordinance it states: 12.21 AMORTIZATION (Amended 10/17/2000) All outdoor advertising structures which display a commercial message shall be removed no later than seven (7) years from the date of this amendatory ordinance. Outdoor advertising structures which display a non-commercial message may remain provided that the sign meets the size, setback, height and bulk standards of the district. Signs may also be reconstructed to meet this requirement provided that building permits are issued to complete such reconstruction. It was brought up a back in April 2011 to enforce the amortization process again but that ended up not going anywhere. There currently is a special use for the ultimate sports dome and in their special use it states the billboard must be removed by November 2005. The billboard still exists and they are possibly looking to amend their special use but would like to know if they need to remove the billboard or if it could stay erected. Planner Zubko asked the committee what they think of billboards. We currently have 7 in the County in which 5 had building permits we could locate. This discussion will be continued till next month. Mr. Holdiman stated it is only a matter of time before someone thinks they could be considered agricultural exempt.

Lynn Cullick just wanted to say she appreciates Planner Zubko contributing to the noise ordinance. It will go back to judicial legislative committee where they will decide where to take it from there.

PUBLIC COMMENT – None

UPDATE ON HISTORIC PRESERVATION- The fair was a success and working on having a guest speaker this year that will hopefully attract many people from surrounding areas. Mr. Gryder stated he talked to Ms. Todd during the fair and she stated some of the changes she would like to see to the ordinance for grants.

PROJECT STATUS REPORT– Reviewed
PERMIT REPORT– Reviewed
REVENUE REPORT– Reviewed
CORRESPONDENCE – None
EXECUTIVE SESSION. 5 ILCS 120/2(c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Jeff Wehrli made a motion to go into executive session at 7:30. Judy Gilmour seconded the motion. The Committee went into executive session.

ADJOURNMENT- Next meeting will be on September 9, 2013
Lynn Cullick made a motion to adjourn the meeting. Jeff Wehrli seconded the motion. All agreed. Chairman Gryder adjourned the meeting at 8:27 p.m.

Respectfully Submitted,
Angela L. Zubko
Senior Planner