CALL TO ORDER
The meeting was called to order by Chairman Scott Gryder at 6:32 p.m.

ROLL CALL
Present: Chairman Scott Gryder, Amy Cesich, Lynn Cullick, Vice-Chair Judy Gilmour and Jeff Wehrli
Absent: None
Also present: Senior Planner Angela Zubko

APPROVAL OF AGENDA
Jeff Wehrli made a motion to approve the agenda as written, Lynn Cullick seconded the motion. All agreed
and the motion was approved.

APPROVAL OF MINUTES
Judy Gilmour made a motion to approve the minutes from September 9, 2013. Amy Cesich seconded the
motion. All agreed and the minutes were approved.

EXPENDITURE REPORT (handed out at meeting)
Since it was listed incorrectly on the agenda (needed a not to exceed amount) the Committee could not vote
on the expenditure report in the amount of $16,102.25 and forward it onto the Finance Committee. However
Mr. Gryder will ask the Finance chair to put the payment of the bills on the Finance Committee meeting
agenda. There was some discussion on the open meetings act and how to change our agendas.

CITIZENS TO BE HEARD
There were no citizens to be heard at this time

PETITIONS- None

OLD BUSINESS–
Plumbing Inspector replacement- The PBZ Department is posting an ad in the Record newspaper for the next
two weeks and still plan to have someone in place by December 1st.

Building Code Discussion- The plan is to bring the building code changes and proposed fee changes to an
upcoming meeting.

Fields of Farm Colony Change Order- Planner Zubko stated in the packet is the 1 change order for the Fields of
Farm Colony project. The change order was in the amount of $1,800 and took into account 4 subtractions and
4 additions. Planner Zubko stated all change orders need to be approved by the full County Board. Since this
item was incorrectly list on the agenda no vote can be taken. Mr. Gryder will request from the County Board
Chairman this item be placed on the County Board agenda. Ms. Zubko updated the Committee on where the
bond amount is after we pay the contractor.
NEW BUSINESS

Review of IL APA Conference Planner Zubko attended- Planner Zubko stated the 2 day event was beneficial. She learned about big data, the Plat Act Affidavit and how to properly use it, online promoting and social media and a seminar on ethics.

Bed & Breakfast question- 1542 Plainfield Road- possible weddings on site- Planner Zubko stated in your packet is the original special use for a bed and breakfast for 1542 Plainfield Road. The owner is wondering if she would like to hold special events there if she would need to amend her special use and if it would be considered a minor or major change. Planner Zubko stated her opinion would be a major change but wanted a group consensus. No consensus could be taken since it was incorrectly put on the agenda.

Request from NaAuSay Township to pay ½ building permit fees in the amount of $218.20 (Total was $436.40)- Planner Zubko passed out a letter from the township highway commission requesting to lower the fees for another government body. The PBZ Committee typically reduces the fees to half but it needs to be approved by the PBZ Committee. Jeff Wehrli made a motion to reduce the fees for the NaAuSay Township salt building to the amount of $218.20, Lynn Cullick second the motion. With a roll call vote the fees were reduced.

PUBLIC COMMENT – None

UPDATE ON HISTORIC PRESERVATION- The Commission is preparing to change the text to hopefully become a Certified Local Government and also went though about 40 more windshield survey properties in Oswego Township. The next meeting will be October 16th at 7pm.

UPDATE ON CMAP LAND USE COMMITTEE MEETING- Planner Zubko updated the PBZ Committee she is part of the CMAP Land Use Committee and will update the group what is discussed each month. Last month there was discussion on the Illiana Corridor and we went around the room to see if each jurisdiction opposed it, supported it or took no position. It was a pretty even consensus. This will be voted by the CMAP Board on October 9th.

PROJECT STATUS REPORT– Reviewed
PERMIT REPORT– Reviewed
REVENUE REPORT– Reviewed
CORRESPONDENCE – Planner Zubko just wanted to state she received a few phone calls about the EcoCat fee and how County Board was writing a resolution against it and they were proud of the board for doing this. Kane County will probably follow.

EXECUTIVE SESSION- None

ADJOURNMENT- Next meeting will be on November 12, 2013 (TUESDAY)
Lynn Cullick made a motion to adjourn the meeting. Jeff Wehrli seconded the motion. All agreed. Chairman Gryder adjourned the meeting at 7:13 p.m.

Respectfully Submitted,
Angela L. Zubko
Senior Planner