Draft Minutes of the KenCom Operations Board Meeting
Held, Wednesday, December 12th, 2012
2:00 p.m.

Present were: Chairman, Nick Sikora; Josh Flanders, Oswego Fire District; Treasurer, Scott Koster, Kendall County Sheriff’s Office; Mike Hitzemann, Bristol Kendall Fire District; Jonathan Whowell, Plano Police Department; Larry Hilt, Yorkville Police Department; Jeff Mathre, Newark Fire Department; Jeff Spang, Little Rock Fox Fire District.

Others Present: Dave Farris, KenCom Director; Bonnie Walters, Recording Secretary; Jillian McMillan, KenCom Supervisor.

Nick Sikora called the meeting to order and requested a roll call of the membership. Eight of the eleven members were present creating the necessary quorum for voting purposes.

Nick Sikora called for a motion to approve the agenda. Whowell made a motion to approve the agenda, seconded by Koster. All members present voted aye, motion carried.

Sikora called for Correspondence. No Action.

Sikora called for a motion to approve the November 14th, 2012 Operations Board Minutes. Koster made a motion to approve the minutes, seconded by Flanders. All members present voted aye, motion carried.

Sikora called for the November Treasurer’s Report. Koster reviewed the Treasurer’s Report. Koster noted that there were two transfers made, one in the amount of $50,000 to the Building Fund and the second in the amount of $200,000 to the Equipment Fund. Spang mentioned the transfer in for the Building Fund was only reflected as $5,000 on the Treasurer’s Report. Koster made note of the correction. Mathre made a motion to approve the amended Treasurer’s Report, seconded by Hilt. All members present voted aye, motion carried.

Sikora called for the Operations Bills. Sikora reviewed the bills for payment in the amount of $1,008.34. Hitzemann made a motion to approve the bills for payment, seconded by Flanders. A roll call vote was taken with all eight members present voting aye. Motion carried.

Sikora called for the Surcharge Bills. Koster reviewed the bills for payment in the amount of $7,400.09. Discussion ensued. Flanders made a motion to approve the bills for payment, seconded by Mathre. A roll call vote was taken will all eight members present voting aye. Motion carried.

Sikora called for Old Business:
Fire CAD Update: Farris mentioned that Lynette is continuing to work on, and they are unsure if they will make the January 1st cutoff date. They are still waiting on mapping information from Bill Perkins.

Code Red Adhoc: Sikora mentioned that the Executive Board is requesting a recommendation from the Operation Board for which vendor to move forward. Koster stated based on the quotes they have received, the services and the software available his recommendation would be Ever Bridge. Discussion Ensued. Koster made a motion to recommend Ever Bridge Communications System Provider to the Executive Board, seconded by Spang. All members present voted aye, motion carried. Koster mentioned the different packages offered by Ever Bridge and discussion ensued on which one would be best for all entities. The committee agreed that the 4 year locked rate unlimited plan would be best. The committee can review the usage in four years and adjust the plan as needed. Spang made a motion to recommend a
four year unlimited plan with a locked price with full partnership, seconded by Koster. All members present voted aye, motion carried.

Policy & Procedure:
911 Disconnect, Abandoned, and Silent Call Policy - Farris reviewed the amended 911 Disconnect, Abandoned Policy. Discussion Ensued. Hitzemann made a motion to approve the amended policy, seconded by Spang. All members present voted aye, motion carried.
Attendance Policy - Farris reviewed the amended Attendance Policy. Discussion Ensued. Koster made a motion to approve the amended Attendance Policy, seconded by Spang. All members present voted aye, motion carried.

Other Old Business: No Action

Sikora called for New Business:
Meeting Dates for 2013: Sikora reviewed the meeting dates to the committee. Spang made a motion to approve the 2013 meeting dates as presented, seconded by Mathre. All members present voted aye, motion carried.

Other New Business: No Action

Sikora called for the Director’s Report. Farris reviewed the Director’s Report.

Sikora stated the next Operations Board Meeting is Wednesday, January 9th, 2013 at 2:00 p.m. Koster made a motion to adjourn the meeting, seconded by Hilt. All members present voted aye. Meeting adjourned at 2:45 p.m.

Respectively Submitted,

Bonnie Walters
Recording Secretary