1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Minutes
5. Approval of Agenda
6. Special Recognition
7. Correspondence and Communications – County Clerk
8. Citizens to Be Heard
9. Executive Session
10. Old Business
11. New Business
12. Elected Officials Report and Other Department Reports
   A. Sheriff
   B. County Clerk
   C. Treasurer
   D. Clerk of the Court
   E. State's Attorney
   F. Coroner
   G. Health Department
   H. Supervisor of Assessments
13. Standing Committee Reports
   A. Planning, Building & Zoning
      1. Approve change order for $1,800 to Wilkinson Excavating for Construction in Fields of Farm Colony
      2. Approve invoice for $62,105 to Wilkinson Excavating for Construction in Fields of Farm Colony
   B. Administration/HR
      1. Approval of Dental Coverage Plan with MetLife
      2. Approval of Health Coverage Plans with Blue Cross Blue Shield of Illinois
   C. Highway
   D. Facilities Management
      1. Award bid to Commercial Mechanical, Inc. for County Office Building roof and systems upgrades in an amount not to exceed $757,900.00
      2. Approve contract between Kendall County and Commercial Mechanical, Inc. for County Office Building roof and systems upgrades in an amount not to exceed $757,900.00
      3. Approve architectural engineering fee to Kluber, Inc. for County Office Building roof and systems upgrades in an amount not to exceed $74,320.00
      4. Approve master agreement between Kendall County, the Kendall County Public Building Commission and Wold Architects and Engineers for possible future architectural and engineering services
      5. Authorization to submit a grant application to DCEO for public sector energy efficiency funding in the approximate amount of $7,000.00
   E. Finance Committee
      1. Approve Claims in the amount of $1,331,438.21
   F. Labor & Grievance
   G. Committee of the Whole
   H. Standing Committee Minutes Approval
14. Special Committee Reports
   A. Public Building Commission
B. VAC
C. Historic Preservation Commission
D. UCCI
E. Board of Health
F. River Valley Workforce Investment Board

15. Other Business
16. Chairman’s Report

**Appointments**

**Announcements**

Walter Werderich – Special Use Hearing Officer
John A Shaw – Public Building Commission – 5 year term – expires September 2018
Karen Clementi – Zoning Board of Appeals – 5 year term – expires September 2018

17. Citizens to be Heard
18. Questions from the Press
19. Adjournment
The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, September 17, 2013 at 9:00 a.m. The Clerk called the roll. Members present: Chairman John Shaw, Amy Cesich, Lynn Cullick, Judy Gilmour, Scott Gryder, Dan Koukol, Matthew Prochaska, John Purcell, and Jeff Wehrli.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Gilmour moved to approve the submitted minutes from the Adjourned County Board Meeting of 8/20/13. Member Gryder seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Member Koukol moved to approve the agenda. Member Cullick seconded the motion.

Member Gilmour asked that the item under Administration/HR the approval of revised tuition reimbursement agreement and employee handbook be removed from the agenda.

Member Gilmour moved to approve the agenda as amended. Member Purcell seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

EXECUTIVE SESSION

Member Wehrli made a motion to go into Executive Session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, for collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes or employees and the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Member Cullick seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

RECONVENE

Chairman Shaw reconvened the meeting. Roll call was taken, all members present accept Flowers.

OLD BUSINESS

Noise Ordinance

Member Cullick moved to approve the Ordinance Regulating Noise Outside the Corporate Limits of any City, Village or Incorporated Town in Kendall County, Illinois effective upon the signing of the ordinance. Member Wehrli seconded the motion.

State's Attorney, Eric Weis discussed making the ordinance effective on January 1, 2014 to allow the Sheriff's Office time to purchase equipment.

Member Purcell moved to amend the Ordinance Regulating Noise Outside the Corporate Limits of any City, Village or Incorporated Town in Kendall County, Illinois for Article V (A) during day hours to increase the decibel level to 71 and Article V (B) during night hours increase the decibel level to 61. Member Koukol seconded the motion. Chairman Shaw asked for a roll call vote on the motion. Members voting aye include Gryder, Koukol, Prochaska, and Purcell. Members voting nay include Cesich, Cullick, Gilmour, Shaw and Wehrli. Motion failed 4-5.

Chairman Shaw asked for a roll call vote on the original motion. All members present voting aye except Purcell who voted present. Motion carried.

A complete copy of Ordinance 13-18 is available in the Office of the County Clerk.
NEW BUSINESS

Land Lease

Chairman Shaw stated that they are not ready to vote on this item, there is housekeeping that needs to be done.

Flu Shot

Dr. Amaal Tokars informed the board on how this is going to be facilitated.

Member Purcell moved to authorize the flu shot benefit for county employees in an amount not to exceed $15.00 per employee. Member Grvdar seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Constitution Week

Member Grvdar moved to approve the Resolution Declaring the Week of September 17th through the 23rd as Constitution Week. Member Prochaska seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

KENDALL COUNTY
Resolution No. 13-28
A Resolution declaring the Week of September 17th through the 23rd as Constitution Week

WHEREAS: The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS: September 17, 2013, marks the two hundred twenty sixth anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

NOW, THEREFORE, BE IT RESOLVED, that the Kendall County Board declares and proclaims the week of September 17 through 23, 2013 as CONSTITUTION WEEK and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

This resolution approved by the County Board of Kendall County, State of Illinois.

John Shaw –Kendall County Board Chairman

I, Debbie Gillette, County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by Kendall County Board, at its regularly scheduled meeting in Yorkville, Illinois, on the 17th day of September, A.D. 2013

Debbie Gillette-County Clerk

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

Sheriff

Sheriff Randall stated that the month of August was generally uneventful. They billed out over $100,000 for outside inmate care. The cost of a meal is still below a dollar a meal. There were 40 people arrested coming into the courthouse. They are investigating incidents that date back to 2010 and 2011. 2 humvee's have been purchased.

County Clerk

County Clerk, Debbie Gillette stated that she will be attending a conference for Election Authorities to discuss the recent omnibus bill regarding the changes to the election law and online voter registrations.

Revenue Report 8/1/13-8/31/13

<table>
<thead>
<tr>
<th>Line Item</th>
<th>Fund</th>
<th>Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Clerk Fees</td>
<td>$</td>
<td>1,032.50</td>
</tr>
</tbody>
</table>
County Clerk Fees - Marriage License $1,980.00
County Clerk Fees - Civil Union $30.00
County Clerk Fees - Misc $1,787.92
County Clerk Fees - Recording $35,438.00
Total County Clerk Fees $40,268.42
County Revenue $32,568.00
Doc Storage $21,636.50
GIS Mapping $36,522.00
GIS Recording $4,560.00
Interest $36.80
Recorder's Misc $6,336.10
RHSP/Housing Surcharge $18,585.00

CK # 17390 To KC Treasurer $160,512.82

State's Attorney

State's Attorney, Eric Weis stated that they have filled the vacancy in the civil division.

Treasurer

Office of Jill Ferko
Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund
QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES FOR NINE MONTHS ENDED 08/31/2013

<table>
<thead>
<tr>
<th>REVENUES*</th>
<th>2013 YTD</th>
<th>2013 Budget</th>
<th>2012 YTD</th>
<th>2012 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Property Repl. Tax</td>
<td>$322,952</td>
<td>$315,000</td>
<td>$280,277</td>
<td>$268,799</td>
</tr>
<tr>
<td>State Income Tax</td>
<td>$2,006,189</td>
<td>$1,950,000</td>
<td>$1,781,060</td>
<td>$1,740,200</td>
</tr>
<tr>
<td>Local Use Tax</td>
<td>$305,092</td>
<td>$340,000</td>
<td>$278,196</td>
<td>$274,000</td>
</tr>
<tr>
<td>State Sales Tax</td>
<td>$660,922</td>
<td>$847,000</td>
<td>$706,980</td>
<td>$707,890</td>
</tr>
<tr>
<td>County Clerk Fees</td>
<td>$353,770</td>
<td>$400,000</td>
<td>$313,522</td>
<td>$306,555</td>
</tr>
<tr>
<td>Circuit Clerk Fees</td>
<td>$887,523</td>
<td>$1,200,000</td>
<td>$971,339</td>
<td>$971,339</td>
</tr>
<tr>
<td>Fines &amp; Forfeits/St Atty.</td>
<td>$390,345</td>
<td>$550,000</td>
<td>$396,742</td>
<td>$396,742</td>
</tr>
<tr>
<td>Building and Zoning</td>
<td>$30,254</td>
<td>$40,000</td>
<td>$34,209</td>
<td>$34,209</td>
</tr>
<tr>
<td>Interest Income</td>
<td>$16,969</td>
<td>$35,000</td>
<td>$22,332</td>
<td>$22,332</td>
</tr>
<tr>
<td>Health Insurance - Empl. Ded.</td>
<td>$860,772</td>
<td>$1,104,464</td>
<td>$831,349</td>
<td>$831,349</td>
</tr>
</tbody>
</table>

Co Board 9/17/2013
1/4 Cent Sales Tax
$2,400,000 $1,868,588 77.86% $1,817,949 75.75%
County Real Estate Transf Tax
$190,000 $262,030 137.91% $188,865 99.21%
Correction Dept. Board & Care $905,000 $680,580 84.54% $631,983 84.26%
Sheriff Fees $702,000 $541,306 77.11% $583,120 129.58%

**Totals** $10,974,464 $8,187,296 83.72% $8,817,712 83.96%
Public Safety Sales Tax
$4,200,000 $3,294,668 78.44% $3,228,860 80.72%
Transportation Sales Tax
$4,200,000 $3,294,668 78.44% $3,228,860 80.72%

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 9 months the revenue and expense should at 74.97%

**Expenditures**

All General Fund Offices/Categories

$26,336,375 $19,156,858 72.74% $18,156,858 72.74%

Treasurer, Jill Ferko stated overall county revenues are looking really good and expenditures are keeping pace. They will be doing the Sth distribution of $113 million this week. There about 2,500 parcels that are delinquent, which is typical for this time of the year. They are going to begin the process of the amended budget.

**Coroner**

Statistics:

<table>
<thead>
<tr>
<th>2013 Statistics</th>
<th>Stats for Same Period in 2012</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Deaths.....</td>
<td>220</td>
<td>187</td>
</tr>
<tr>
<td>Autopsies to Date</td>
<td>15</td>
<td>12</td>
</tr>
<tr>
<td>Toxicology Samples</td>
<td>12</td>
<td>17</td>
</tr>
<tr>
<td>Cremation Permits</td>
<td>109</td>
<td>87</td>
</tr>
</tbody>
</table>

Coroner Toftoy attended the Illinois Coroner's & Medical Examiners Annual Training Conference. This training also satisfied his annual 24 hour CE requirement with the IL Law Enforcement Training & Standards Board.

Coroner, Ken Toftoy stated that they are at 268 deaths so far, that is what they had last year for the total.

**Health Department**

No report.

**Supervisor of Assessments**

Supervisor of Assessments, Andy Nicoletti stated assessments will be published on Thursday, notices will be going out on Thursday and final filing will be on October 21st. The tentative abstracts are in the packet. EAV is down from last year.

Co Board 9/17/2013
Amendment to Zoning Ordinance

Member Gryder moved to approve Petition 13-16 amendment to the Kendall County Zoning Ordinance to add two definitions and a text amendment to allow a small poultry and small animal processing plant as a special use in the A-1 Agricultural District. Member Wehrli seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

State of Illinois
County of Kendall

ORDINANCE # 2013-19
AMENDMENT TO THE KENDALL COUNTY ZONING ORDINANCE
TO ADD TWO DEFINITIONS AND A TEXT AMENDMENT TO ALLOW A SMALL POULTRY AND SMALL ANIMAL PROCESSING PLANT AS A SPECIAL USE IN THE A-1 AGRICULTURAL DISTRICT

WHEREAS, Kendall County regulates development under authority of its Zoning Ordinance and related ordinances; and

WHEREAS, the Kendall County Board amends these ordinances from time to time in the public interest; and

WHEREAS, all administrative procedures for amendments have been followed including a public hearing held before the Kendall County Zoning Board of Appeals on September 3, 2013;

NOW, THEREFORE, BE IT ORDAINED, the Kendall County Board hereby amends Sections 3.02 Rules & Definitions- “Definitions” & Section 7.01.D A-1 Agricultural District- “Special uses” of the Kendall County Zoning Ordinance as provided:

SECTION 3.02 DEFINITIONS
SMALL POULTRY AND SMALL ANIMAL PROCESSING PLANT. Operations in which the carcasses of slaughtered poultry are defeathered, eviscerated, cut-up, skinned, boned, canned, salted, stuffed, rendered, or otherwise manufactured or processed. Poultry and small animals are defined as chickens, turkeys, ducks, geese, guineas, squab (pigeons up to one month old), small game birds such as quail, pheasant, and partridge and rabbits.

RENDERING. A process that collects, cooks and processes bodies or parts of bodies of dead animals, poultry or fish, or used cooking grease and oils, for the purpose of salvaging hides, wool, skins or feathers, and for the production of animal, poultry, or fish protein, blood meal, bone meal, grease or tallow and converts it into stable, value-added materials. Rendering can refer to any processing of animal products into more useful materials, or more narrowly to the rendering of whole animal fatty tissue into purified fats like lard or tallow.

SECTION 7.01.D. A-1 AGRICULTURAL DISTRICT- SPECIAL USES
Small Poultry & Small animal Processing Plant subject to the following conditions:

a. A maximum of 21,000 units a week. All animals are counted as 1 (one) animal unit except turkeys and geese are counted as 4.5 animal units.

b. Facilities (the unloading area) must be located at least 400' from any principle structure.

c. No rendering may take place on the site.

d. Live animals may be held on the site for no more than twenty-four (24) hours.

e. All slaughtering/processing permitted only in an enclosed building.

f. The number of hours and days of operation as specified in Special Use Permit to be determined by the County Board.

g. Poultry processed to be sold for retail or wholesale sale shall be specified in the special use permit as a condition.

h. Parking shall be in accordance with Section 11 of the Zoning Ordinance including lighting.

i. All Applicable Federal, State and County rules and regulations shall apply.

j. Other such conditions as approved by the County Board.

k. Waste, by-products or any decomposable residue which results from the slaughtering of animals must be kept in a sealed container and picked up within 48 hours.

l. All signage shall comply with the provisions of Section 12 of the Kendall County Zoning Ordinance (Sign Regulations)

m. Shall satisfy all requirements of the Kendall County Health Department and Building Department prior to the issuance of occupancy permits.
n. Performance Standards. All activities shall conform to the performance standards set forth in section 10.01.G.

IN WITNESS OF, this Ordinance has been enacted by the Kendall County Board this 17th day of September, 2013.

Attest:
Kendall County Clerk
Debbie Gillette

Kendall County Board Chairman
John Shaw

Administration/HIR

Member Gilmour reviewed the minutes from the September 5, 2013 meeting. Member Gilmour called attention to the information on health benefits.

Tuition Reimbursement Agreement

Taken off of the agenda.

Public Safety

No report.

Highway

Engineering Agreement with HLR

Member Koukol stated they will not be voting on the agreement because there is a couple of housekeeping things that they are taking care of.

Member Koukol reviewed the minutes from the September 10, 2013 meeting.

County Engineer, Fran Klaas explained that the engineering agreement with HLR is for the preparation of plat, legals, title work, appraisals, and review appraisals for the Eldamain corridor from Rt 34 to Highpoint Rd.

Facilities

Disposal of Truck

Member Koukol made a motion to approve the disposal of a Dodge truck, vehicle #7. Member Wehrli seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Member Koukol reviewed the minutes in the packet from the September 4, 2013 meeting.

Finance

CLAIMS

Member Purcell moved to approve the claims submitted in the amount of $1,118,752.89. Member Gilmour seconded the motion.

COMBINED CLAIMS: FCLT MGMT $92,708.06, B&Z $1,134.35, CO CLK & RCDR $655.51, ELECTION $7,462.56, ED SRV REG $6,237.41, SHRFF $15,714.99, CRRCTNS $1,660.74, MERIT $808.30, EMA $339.43, CRCT CT CLK $769.50, JURY COMM $501.70, CRCT CT JGD $9,088.17, CRNR $1,308.18, CMH CRT SRV $377.24, PUB DFNDR $1,300.00, SPRV OF ASSMT $15,630.00, TRSR $239.81, OFF OF ADM SRV $883.44, GNRL INS & BNDG $49.00, CO BRD $403.37, TECH SRV $2,578.04, CAP EXPEND $224.64, ECON DEV $275.35, CO HWY $27,673.34, CO BRDG $322,264.60, TRNSPRT SALES TX $507,678.71, HLTH & HMN SRV $25,840.02, FRST $7,762.35, SHRFF FTA $1,235.02, VAC $2,596.49, BND PROC 2007 $7,966.81, CRTHSE EXPNSE $8,585.00, ST ATTY $1,296.77

Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Member Purcell stated that they discussed the budget and the capital plan.

Committee of the Whole

Chairman Shaw reviewed the minutes in the packet from the September 12, 2013 meeting.
STANDING COMMITTEE MINUTES APPROVAL

Member Gryder moved to approve all of the Standing Committee Minutes and Reports. Member Prochaska seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL COMMITTEE REPORTS

Public Building Commission

Member Wehrli stated that they did not meet.

VAC

Member Wehrli stated that they are working on their budget.

Historic Preservation

Chairman Wehrli stated that Michael Garrigan was voted as the Chairman, Whitney French is the Vice Chairman and Angela Zubko is the Secretary.

UCCI

Member Prochaska stated that the next meeting is on September 23rd. On the agenda for the meeting is SB1430 which gives counties the ability to borrow funds from banks and other lending institutions. October 18th and 19th is the fall conference. The leadership academy will meet on October 4th.

Rivervalley Workforce Investment Board

Member Koukol stated that they voted on their new Chairman, Secretary and Board of Directors. The main part of the meeting was about how they are going to be structured.

Housing Authority

Member Prochaska stated that they meet on September 27th. They received their CMAP scores, which are the scores from the Federal Department of Housing and Urban Development.

OTHER BUSINESS

Member Gryder stated that the City of Yorkville passed a resolution requesting funding in the IDOT plan to fund construction of 4 lanes from Kennedy to Cross on Rt 47. The consensus of the board is to bring back a resolution and/or a letter to support funding of the widening of Rt 47 similar to the Prairie Parkway resolution.

CHAIRMAN'S REPORT

Appointments

Rich Healy - River Valley Workforce Investment Board – 2 year term – expires September 2015
Chris Menochko – River Valley Workforce Investment Board – 2 year term – expires September 2015

Member Purcell moved to approve the appointments. Member Wehrli seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

Announcements

Reassignment of Committee Chairman – Matt Prochaska – Public Safety Committee
Bette Schoenholtz - River Valley Workforce Investment Board – 2 year term – expires September 2015
Brian Johnson - River Valley Workforce Investment Board – 2 year term – expires September 2015

QUESTIONS FROM THE PRESS

Steve Lord from the Beacon News asked if any of the members of the board or staff will be attending the Public Hearing in Morris. Mr. Lord clarified that there was not a vote on the aggregation question for the ballot.

ADJOURNMENT
Member Koukol moved to adjourn the County Board Meeting until the next scheduled meeting. Member Prochaska seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

Approved and submitted this 25th day of September, 2013.

Respectfully submitted by,
Debbie Gillette,
Kendall County Clerk
<table>
<thead>
<tr>
<th>Line Item</th>
<th>Fund</th>
<th>Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Clerk Fees</td>
<td>$1,923.00</td>
<td></td>
</tr>
<tr>
<td>County Clerk Fees - Marriage License</td>
<td>$1,620.00</td>
<td></td>
</tr>
<tr>
<td>County Clerk Fees - Civil Union</td>
<td>$30.00</td>
<td></td>
</tr>
<tr>
<td>County Clerk Fees - Misc</td>
<td>$910.50</td>
<td></td>
</tr>
<tr>
<td>County Clerk Fees - Recording</td>
<td>$30,033.00</td>
<td></td>
</tr>
<tr>
<td>01010061205 Total County Clerk Fees</td>
<td>$34,516.50</td>
<td></td>
</tr>
<tr>
<td>01010001185 County Revenue</td>
<td>$30,170.75</td>
<td></td>
</tr>
<tr>
<td>38010001320 Doc Storage</td>
<td>$18,732.50</td>
<td></td>
</tr>
<tr>
<td>51010001320 GIS Mapping</td>
<td>$31,612.00</td>
<td></td>
</tr>
<tr>
<td>37010001320 GIS Recording</td>
<td>$3,948.00</td>
<td></td>
</tr>
<tr>
<td>01010001135 Interest</td>
<td>$48.03</td>
<td></td>
</tr>
<tr>
<td>01010061210 Recorder's Misc</td>
<td>$5,532.75</td>
<td></td>
</tr>
<tr>
<td>81010001320 RHSP/Housing Surcharge</td>
<td>$16,389.00</td>
<td></td>
</tr>
<tr>
<td>CK # 17429 To KC Treasurer</td>
<td>$140,949.53</td>
<td></td>
</tr>
</tbody>
</table>

Death Certificate Surcharge sent from Clerk's office $792.00 ck # 17428
Dom Viol Fund sent from Clerk's office $275.00 ck 17427
# Kendall County General Fund

## Quick Analysis of Major Revenues and Total Expenditures

### For Ten Months Ended 08/30/2013

### Revenues*

<table>
<thead>
<tr>
<th>Revenue Description</th>
<th>Annual Budget</th>
<th>2013 YTD Actual</th>
<th>2013 YTD %</th>
<th>2012 YTD Actual</th>
<th>2012 YTD %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Property Repl. Tax</td>
<td>$315,000</td>
<td>$322,952</td>
<td>102.52%</td>
<td>$280,277</td>
<td>88.98%</td>
</tr>
<tr>
<td>State Income Tax</td>
<td>$1,950,000</td>
<td>$2,228,823</td>
<td>114.30%</td>
<td>$1,948,724</td>
<td>108.15%</td>
</tr>
<tr>
<td>Local Use Tax</td>
<td>$340,000</td>
<td>$346,061</td>
<td>101.76%</td>
<td>$313,380</td>
<td>92.17%</td>
</tr>
<tr>
<td>State Sales Tax</td>
<td>$947,000</td>
<td>$741,058</td>
<td>78.25%</td>
<td>$789,349</td>
<td>81.38%</td>
</tr>
<tr>
<td>County Clerk Fees</td>
<td>$400,000</td>
<td>$394,039</td>
<td>98.51%</td>
<td>$357,591</td>
<td>94.10%</td>
</tr>
<tr>
<td>Circuit Clerk Fees</td>
<td>$1,200,000</td>
<td>$975,166</td>
<td>81.26%</td>
<td>$1,084,636</td>
<td>83.43%</td>
</tr>
<tr>
<td>Fines &amp; Foreîts/St Atty.</td>
<td>$550,000</td>
<td>$424,511</td>
<td>77.18%</td>
<td>$437,644</td>
<td>78.15%</td>
</tr>
<tr>
<td>Building and Zoning</td>
<td>$40,000</td>
<td>$33,208</td>
<td>83.02%</td>
<td>$39,005</td>
<td>111.44%</td>
</tr>
<tr>
<td>Interest Income</td>
<td>$35,000</td>
<td>$16,969</td>
<td>48.48%</td>
<td>$24,530</td>
<td>49.06%</td>
</tr>
<tr>
<td>Health Insurance - Empl. Ded.</td>
<td>$1,100,464</td>
<td>$948,733</td>
<td>86.21%</td>
<td>$914,762</td>
<td>93.16%</td>
</tr>
<tr>
<td>1/4 Cent Sales Tax</td>
<td>$2,400,000</td>
<td>$2,094,926</td>
<td>87.29%</td>
<td>$2,036,107</td>
<td>84.84%</td>
</tr>
<tr>
<td>County Real Estate Transf Tax</td>
<td>$190,000</td>
<td>$294,588</td>
<td>155.05%</td>
<td>$192,783</td>
<td>113.40%</td>
</tr>
<tr>
<td>Correction Dept. Board &amp; Care</td>
<td>$805,000</td>
<td>$782,460</td>
<td>97.20%</td>
<td>$687,543</td>
<td>91.67%</td>
</tr>
<tr>
<td>Sheriff Fees</td>
<td>$702,000</td>
<td>$579,153</td>
<td>82.50%</td>
<td>$635,952</td>
<td>141.32%</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td><strong>$10,974,484</strong></td>
<td><strong>$10,182,656</strong></td>
<td><strong>92.78%</strong></td>
<td><strong>$9,740,284</strong></td>
<td><strong>92.75%</strong></td>
</tr>
</tbody>
</table>

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 10 months the revenue and expense should at 83.33%

### Expenditures

**All General Fund Offices/Categories**

<table>
<thead>
<tr>
<th>Expenditure</th>
<th>2013 Actual</th>
<th>2012 Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Safety Sales Tax</td>
<td>$3,691,507</td>
<td>$3,617,637</td>
</tr>
<tr>
<td>Transportation Sales Tax</td>
<td>$3,691,507</td>
<td>$3,617,637</td>
</tr>
</tbody>
</table>

**All General Fund Offices/Categories**

<table>
<thead>
<tr>
<th>Expenditure</th>
<th>2013 Actual</th>
<th>2012 Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sheriff Fees</td>
<td>$579,153</td>
<td>$635,952</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td><strong>$10,182,656</strong></td>
<td><strong>$9,740,284</strong></td>
</tr>
</tbody>
</table>
# Kendall County Coroner
## September FY 2013 Monthly Report

<table>
<thead>
<tr>
<th>Date</th>
<th>Case Number</th>
<th>Time</th>
<th>Nature</th>
<th>Post</th>
<th>Tox</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sunday, September 01, 2013</td>
<td>1309221 *</td>
<td>1:00 PM</td>
<td>Accident</td>
<td>Y</td>
<td>Y</td>
<td>Residence</td>
</tr>
<tr>
<td>Monday, September 02, 2013</td>
<td>1309222 *</td>
<td>2:06 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Tuesday, September 03, 2013</td>
<td>1309223 *</td>
<td>5:05 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Wednesday, September 04, 2013</td>
<td>1309224 *</td>
<td>12:50 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Thursday, September 05, 2013</td>
<td>1309225</td>
<td>11:40 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Thursday, September 05, 2013</td>
<td>1309226 *</td>
<td>7:50 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Thursday, September 05, 2013</td>
<td>1309227</td>
<td>1:45 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Saturday, September 07, 2013</td>
<td>1309228 *</td>
<td>1:30 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Monday, September 09, 2013</td>
<td>1309229</td>
<td>12:13 PM</td>
<td>Natural</td>
<td>Y</td>
<td>Y</td>
<td>Residence</td>
</tr>
<tr>
<td>Thursday, September 12, 2013</td>
<td>1309230</td>
<td>9:20 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Friday, September 13, 2013</td>
<td>1309231</td>
<td>9:19 AM</td>
<td>Natural</td>
<td>Y</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Friday, September 13, 2013</td>
<td>1309232</td>
<td>12:00 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Saturday, September 14, 2013</td>
<td>1309233 *</td>
<td>4:56 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Saturday, September 14, 2013</td>
<td>1309234 *</td>
<td>11:31 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Sunday, September 15, 2013</td>
<td>1309235 *</td>
<td>1:00 AM</td>
<td>Accident</td>
<td>Y</td>
<td>Y</td>
<td>Roadway</td>
</tr>
<tr>
<td>Sunday, September 15, 2013</td>
<td>1309236 *</td>
<td>3:32 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Monday, September 16, 2013</td>
<td>1309237</td>
<td>11:23 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Monday, September 16, 2013</td>
<td>1309238</td>
<td>12:30 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Sunday, September 22, 2013</td>
<td>1309239 *</td>
<td>1:55 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Tuesday, September 24, 2013</td>
<td>1309240 *</td>
<td>4:40 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Wednesday, September 25, 2013</td>
<td>1309241 *</td>
<td>4:36 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Wednesday, September 25, 2013</td>
<td>1309242 *</td>
<td>4:47 PM</td>
<td>Suicide</td>
<td>N</td>
<td>Y</td>
<td>Residence</td>
</tr>
<tr>
<td>Friday, September 27, 2013</td>
<td>1309243</td>
<td>11:55 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Sunday, September 29, 2013</td>
<td>1309244 *</td>
<td>8:05 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Sunday, September 28, 2013</td>
<td>1309245 *</td>
<td>4:46 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
</tbody>
</table>

* Denotes death which occurred outside normal business hours.

Percentage of calls which occurred outside of normal business hours: 64%

## Autopsies
Four (4) Autopsies were performed during the month of September.

## Inquests
There were zero (0) inquests held during the month of July.

## Statistics:

### 2013 Statistics vs. Same Period in 2012

<table>
<thead>
<tr>
<th>Category</th>
<th>2013</th>
<th>2012</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Deaths</td>
<td>245</td>
<td>221</td>
<td>11%</td>
</tr>
<tr>
<td>Autopsies to Date</td>
<td>19</td>
<td>15</td>
<td>27%</td>
</tr>
<tr>
<td>Toxicology Samples</td>
<td>16</td>
<td>19</td>
<td>-16%</td>
</tr>
<tr>
<td>Cremation Permits</td>
<td>124</td>
<td>99</td>
<td>25%</td>
</tr>
</tbody>
</table>

## Coroner's Office Personnel Update:
No Report
CALL TO ORDER
The meeting was called to order by Chairman Scott Gryder at 6:32 p.m.

ROLL CALL
Present: Chairman Scott Gryder, Amy Cesich, Lynn Cullick, Vice-Chair Judy Gilmour and Jeff Wehrli
Absent: None
Also present: Senior Planner Angela Zubko

APPROVAL OF AGENDA
Jeff Wehrli made a motion to approve the agenda as written, Lynn Cullick seconded the motion. All agreed and the motion was approved.

APPROVAL OF MINUTES
Judy Gilmour made a motion to approve the minutes from September 9, 2013. Amy Cesich seconded the motion. All agreed and the minutes were approved.

EXPENDITURE REPORT (handed out at meeting)
Since it was listed incorrectly on the agenda (needed a not to exceed amount) the Committee could not vote on the expenditure report in the amount of $16,102.25 and forward it onto the Finance Committee. However Mr. Gryder will ask the Finance chair to put the payment of the bills on the Finance Committee meeting agenda. There was some discussion on the open meetings act and how to change our agendas.

CITIZENS TO BE HEARD
There were no citizens to be heard at this time

PETITIONS- None

OLD BUSINESS-
Plumbing Inspector replacement- The PBZ Department is posting an ad in the Record news paper for the next two weeks and still plan to have someone in place by December 1st.

Building Code Discussion- The plan is to bring the building code changes and proposed fee changes to an upcoming meeting.

Fields of Farm Colony Change Order- Planner Zubko stated in the packet is the 1 change order for the Fields of Farm Colony project. The change order was in the amount of $1,800 and took into account 4 subtractions and 4 additions. Planner Zubko stated all change orders need to be approved by the full County Board. Since this item was incorrectly list on the agenda no vote can be taken. Mr. Gryder will request from the County Board Chairman this item be placed on the County Board agenda. Ms. Zubko updated the Committee on where the bond amount is after we pay the contractor.

10.7.13 PBZ Meeting Minutes
NEW BUSINESS

Review of IL APA Conference Planner Zubko attended- Planner Zubko stated the 2 day event was beneficial. She learned about big data, the Plat Act Affidavit and how to properly use it, online promoting and social media and a seminar on ethics.

Bed & Breakfast question- 1542 Plainfield Road- possible weddings on site- Planner Zubko stated in your packet is the original special use for a bed and breakfast for 1542 Plainfield Road. The owner is wondering if she would like to hold special events there if she would need to amend her special use and if it would be considered a minor or major change. Planner Zubko stated her opinion would be a major change but wanted a group consensus. No consensus could be taken since it was incorrectly put on the agenda.

Request from NaAuSay Township to pay ½ building permit fees in the amount of $218.20 (Total was $436.40)- Planner Zubko passed out a letter from the township highway commission requesting to lower the fees for another government body. The PBZ Committee typically reduces the fees to half but it needs to be approved by the PBZ Committee. Jeff Wehrli made a motion to reduce the fees for the NaAuSay Township salt building to the amount of $218.20, Lynn Cullick second the motion. With a roll call vote the fees were reduced.

PUBLIC COMMENT – None

UPDATE ON HISTORIC PRESERVATION- The Commission is preparing to change the text to hopefully become a Certified Local Government and also went though about 40 more windshield survey properties in Oswego Township. The next meeting will be October 16th at 7pm.

UPDATE ON CMAP LAND USE COMMITTEE MEETING- Planner Zubko updated the PBZ Committee she is part of the CMAP Land Use Committee and will update the group what is discussed each month. Last month there was discussion on the Illiana Corridor and we went around the room to see if each jurisdiction opposed it, supported it or took no position. It was a pretty even consensus. This will be voted by the CMAP Board on October 9th.

PROJECT STATUS REPORT— Reviewed
PERMIT REPORT— Reviewed
REVENUE REPORT— Reviewed
CORRESPONDENCE – Planner Zubko just wanted to state she received a few phone calls about the EcoCat fee and how County Board was writing a resolution against it and they were proud of the board for doing this. Kane County will probably follow.

EXECUTIVE SESSION- None

ADJOURNMENT- Next meeting will be on November 12, 2013 (TUESDAY)

Lynn Cullick made a motion to adjourn the meeting. Jeff Wehrli seconded the motion. All agreed. Chairman Gryder adjourned the meeting at 7:13 p.m.

Respectfully Submitted,
Angela L. Zubko
Senior Planner

10.7.13 PBZ Meeting Minutes
Fields of Farm Colony

CHANGE ORDER

PROJECT: Pond Outlet and Trail Reconstruction

CONTRACTOR: Wilkinson Excavating, Inc.

CONTRACT FOR: Pond Outlet and Trail Reconstruction

You are directed to make the following changes in the Contract Documents:

DESCRIPTION: Various scope changes (see attached detail)

PURPOSE OF CHANGE: See attached Detail

ATTACHMENTS: Exhibit #1

<table>
<thead>
<tr>
<th>CHANGE IN CONTRACT PRICE</th>
<th>CHANGE IN CONTRACT TIME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract price:</td>
<td>Original Contract time:</td>
</tr>
<tr>
<td>$ 63,005.00</td>
<td>9/1/2013</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Previous Change Orders:</td>
<td>Previous Change Orders:</td>
</tr>
<tr>
<td>$</td>
<td></td>
</tr>
<tr>
<td>Contract Price prior to this Change Order:</td>
<td>Contract Time prior to this Change Order:</td>
</tr>
<tr>
<td>$ 63,005.00</td>
<td>11/1/2013</td>
</tr>
<tr>
<td>Net Increase (Decrease) of this Change Order:</td>
<td>Net Increase (Decrease) of this Change Order:</td>
</tr>
<tr>
<td>$ 1,800.00</td>
<td>61 days</td>
</tr>
<tr>
<td>Contract price with all approved Change Order:</td>
<td>Contract time with all approved Change Order:</td>
</tr>
<tr>
<td>$ 64,805.00</td>
<td>11/1/2013</td>
</tr>
</tbody>
</table>

RECOMMENDED: 9/18/2013

APPROVED:

Owner Date

Contractor Date

RECEIVED

OCT 17 2013

Wills Burke Kelsey Associates
## Field of Farm Colony Pond Outlet and Trail Reconstruction

It is noted that the project was bid Lump Sum.

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION</th>
<th>CHANGE IN VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>SILT FENCE - Reduction based on field conditions and timing of construction (estimated quantity 500 LF)</td>
<td>$(-1,000.00)</td>
</tr>
<tr>
<td>2</td>
<td>LIMESTONE SCREENING - Reduction based on condition of existing trail section from erosion (STA +25) to the south approximately 200 feet.</td>
<td>$(-1,300.00)</td>
</tr>
<tr>
<td>3</td>
<td>EARTHWORK - Reduction along same trail section noted in item 2.</td>
<td>$(-700.00)</td>
</tr>
<tr>
<td>4</td>
<td>ALTERNATIVE B - Reduce this alternative based on work performed by HOA</td>
<td>$(-3,000.00)</td>
</tr>
<tr>
<td>5</td>
<td>CA-6 - Utilize CA-6 base in lieu of limestone screenings to match existing trail section desired by HOA.</td>
<td>$(-1,000.00)</td>
</tr>
<tr>
<td>6</td>
<td>STORM MANHOLE - Adjustment in steel grate value based on contractor bid error</td>
<td>$(-3,000.00)</td>
</tr>
<tr>
<td>7</td>
<td>EARTHWORK - Filled gully fall on south side of major erosion area. The area was in high vegetation and not identified on the plans.</td>
<td>$(-800.00)</td>
</tr>
<tr>
<td>8</td>
<td>RIP RAP - Added rip rap to culvert for trail crossing Fields Drive roadside ditch (south side). Based on the length of the current additional protection needed even though it did not exist prior to the project. This matches what the HOA wants done at other locations.</td>
<td>$(-500.00)</td>
</tr>
<tr>
<td>9</td>
<td>24 RCP STORM SEWER - Addition of storm sewer to reduce existing 16 inch EIP to improve functionality of stormwater system and minimize overtopping. This expense is bid above from a simple replacement to an improvement. Includes pipe, FES, grate and labor to install.</td>
<td>$(-2,000.00)</td>
</tr>
</tbody>
</table>

**Total Change**  $(-1,600.00)
**Invoice**

**BILL TO**
Kendall County  
111 W Fox Rd  
Yorkville IL 60560

**JOB DESCRIPTION**
Fields of Farm Colony

**TERMS**
Due on receipt

<table>
<thead>
<tr>
<th>DATE</th>
<th>INVOICE #</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/3/2013</td>
<td>12492</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SERVICED</th>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>RATE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/3/2013</td>
<td>Pay request #1 as per plan and specs 100% complete. Seeding class 4 native grass</td>
<td>1</td>
<td>LS</td>
<td>62,105.00</td>
<td>62,105.00</td>
</tr>
</tbody>
</table>

**Total**  
$62,105.00  
**Balance Due**  
$62,105.00
I. CALL TO ORDER
The meeting was called to order by Chair Judy Gilmour at 9:00 a.m.

II. ROLL CALL
Committee Members Present: Lynn Cullick, Elizabeth Flowers (9:08 p.m.), Judy Gilmour, Dan Koukol, and John Purcell

Others present: Glen Campos, Leslie Johnson, Stan Laken and Jeff Wilkins

III. APPROVAL OF SEPTEMBER 5, 2013 MEETING MINUTES – Motion to approve the minutes from September 5, 2013 made by Dan Koukol, second by Lynn Cullick. With all in agreement, the motion carried.

IV. REPORTS

Insurance/ Benefits Update

- Health Benefits: Jody Bates-Crable, CBIZ, reviewed the proposed health plan changes and the dental plan renewal analysis. Ms. Bates Crable stated that the change from Lincoln Dental to Met Life Dental as of December 1, 2013 at no rate increase, with a 25-month rate guarantee, changing the calendar year maximum from $1250 to $2000 annually, and providing an increase to 2033 providers in the network.

Jeff Wilkins stated that because the plan will begin in December 2013, there would be a $2000 annual benefit for the month of December, and then an additional $2000 benefit beginning in January 2014 for each enrollee.

Ms. Bates-Crable said that CBIZ will have Open Enrollment meetings with County Employees on October 22 and October 29, 2013, at the Historic Courthouse and Department of Health and Human Services and include PowerPoint presentations that describe benefits, the change to Met Life Dental Plan, and will answer questions. CBIZ will also participate in the Employee Benefits Fair in October.

Ms. Bates-Crable stated that employees currently enrolled in the Lincoln Financial Dental plan will automatically be transferred through a census enrollment over to Met Life Dental plan by CBIZ.

- Liability, Property, Workers Compensation: Rich Ryan, Wine Sergi and Todd Greer, ICRMT, reviewed the proposed Property, Liability and Workers Compensation Program for December 1, 2013 to December 1, 2014 for the County and KenCom. The proposed program information did not include the Forest Preserve. Mr. Ryan will meet with the Forest Preserve Commission on October 9, 2013. Leslie Johnson reviewed and
clarified the inter-governmental agreement between Kendall County and KenCom states that Kendall County will offer insurance coverage to KenCom, but that KenCom may elect to seek coverage elsewhere.

Mr. Greer reviewed changes in Liability – Malicious Prosecution, and said that it will be taken from the General Liability section to the Public Officials section, because it is more of a professional coverage for the State’s Attorney’s Office rather than being General Liability or coverage of bodily injury or property damage.

John Purcell suggested Wine Sergi and ICRMT meet with the Kendall County Department of Health and Human Services and Board of Health to explain the County Property, Liability and Workers Compensation Programs. Jeff Wilkins will make arrangements for these meetings.

**County Administrator** – Jeff Wilkins reviewed the monthly medical report, monthly insurance invoices, Human Resources summary report, and the Incident report.

**Technology Director** - Stan Laken stated that Technology conducted a study on the network up-time for the year, and discovered the need to include electrical power backup at the Historic Courthouse. The generator at the County Office Building did not include the backup at the Historic Courthouse. A power failure at the Historic Courthouse would also affect the County Office Building email and internet access. Mr. Laken stated they are researching options, such as a home generator that runs on natural gas, and will meet with Facilities Management to discuss possible options. Mr. Laken will include the equipment and installation costs in the Technology 5-year capital plan.

Mr. Laken stated that the County experienced an issue with the time on the computer and network, and can pose possible issues. KenCom is allowing Technology to use the KenCom Time Keeping Server so that time on the network is as accurate as it can be.

Mr. Laken reported they are assisting the Sheriff’s Office with software upgrades, and also assisting in the transition of personnel into the former KenCom area in the Public Safety Center with computer needs.

Mr. Laken updated the committee on their work with Environmental Health in taking GPS points for wells and septic areas.

V. OTHER BUSINESS

**Discuss and Recommend Health Coverage Plans with Blue Cross Blue Shield of Illinois** - Jeff Wilkins reviewed the proposed plan design changes approved in the union contracts, including the elimination of the HMO Illinois plan, the prescription drug co-pay changes, the PPO inpatient hospitalization co-pay, and the PPO deductible co-pay changes.

John Purcell made a motion to forward the Health Coverage Plans with Blue Cross Blue Shield of Illinois, second by Elizabeth Flowers.

Ms. Gilmour called for a voice vote: Cullick - yes; Koukol – yes; Flowers – aye; Purcell yes; Gilmour – yes. **With all in agreement, the motion carried.**
Discuss and Recommend Dental Coverage Plan with MetLife – John Purcell made a motion to recommend the Dental Coverage Plan with Met Life to the County Board for approval, second by Dan Koukol.

Ms. Bates-Crable stated that if the County stated with Lincoln Financial, there would be a 28.29 percent increase in rates.

Ms. Johnson asked for clarification on whether those employees currently enrolled in HMO Illinois would need to complete additional paperwork to ensure their transition to the Blue Advantage plan. Glen Campos stated that he would be responsible for transitioning the individual and family plan participants over to the BAE plan in December 2013.

Ms. Gilmour asked for a voice vote: Cullick - yes; Koukol - yes; Flowers - aye; Purcell - yes; Gilmour - yes. With all members in agreement, the motion carried.

Discuss and Recommend Policy Proposal with IL Counties Risk Management Trust for Property, Liability and Workers Compensation Coverage – Item tabled to a future meeting pending a decision from the Forest Preserve Commission.

Consider changing Admin HR Committee meeting time and adding second monthly meeting – Discussion on changing the time for monthly meetings from 4:00p.m. to 9:00a.m.

Leslie Johnson reviewed the requirements of the Open Meetings Act for permanently changing a meeting time, location or date, and stated that we are required to post the notice of the change by publication in the newspaper at least 10 days in advance of the meeting, post the amended schedule at the County Office Building, provide notice to the media, and the full County Board will need to formally approve the change. The committee agreed to hold the November 7, 2013 meeting at 9:00a.m. and determine if they want a permanent time change for the committee meeting at the December 2013 meeting.

Discussion on the need for an additional monthly meeting. The committee agreed to discuss the need for an additional meeting at each monthly meeting. Ms. Johnson stated that temporarily adding an additional meeting would require a 3 day notification to the media according the Board Rules of Order.

Review Employee Handbook Revisions Consistent with Affordable Care Act – Judy Gilmour asked Ms. Johnson if the State’s Attorney’s Office was asked to review the proposed revisions. Ms. Johnson stated that the State’s Attorney’s Office has not reviewed any changes or revisions to the Administrative Services Employee Handbook and that other offices utilize their own employee handbook. Glen Campos reviewed the proposed changes/revisions with the committee.

Judy Gilmour asked Ms. Johnson to review the document revisions. Ms. Johnson stated she will attempt to review the document so that the item could be discussed at the Committee of the Whole meeting on October 10, 2013.
**Tuition Reimbursement Policy**  Judy Gilmour informed the committee that the State’s Attorney’s office has now reviewed the policy. Ms. Johnson reviewed the suggested revisions and offered recommendations on the policy.

Ms. Johnson asked for the committee’s clarification of their definition of full-time employees as defined in the Employee Handbook and this policy.

Ms. Johnson noted that the State’s Attorney’s Office was never asked to review the County Employee Handbook.

**This item will be added to the to the October 10, 2013 Committee of the Whole meeting agenda, and also added to the November 7, 2013 Admin HR Committee meeting agenda pending additional information gathered by Human Resources.**

Member Elizabeth Flowers left the meeting at 11:10 a.m. Member John Purcell left the meeting at 11:18 a.m.

**Electric Aggregation Recommendations** – Jeff Wilkins distributed copies of the State’s Attorney’s Office revisions to the contract with Progressive Energy. Since the SAO did not complete the review of the contract until October 2, 2013, Ms. Johnson recommended providing revisions to the contract to Progressive Energy for their review prior to submission to the County Board for approval. Jeff Wilkins will provide the documentation to Progressive Energy.

**Senior Services Funding Request Form Recommendations** – Item tabled to a future meeting and State’s Attorney’s Office review of all documentation.

**VI. ACTION ITEMS FOR COUNTY BOARD**
- Recommend Dental Coverage Plan with MetLife
- Recommend Health Coverage Plans with Blue Cross Blue Shield of Illinois

**VII. ITEMS FOR COMMITTEE OF THE WHOLE**
- Dental Coverage Plan with MetLife
- Health Coverage Plans with Blue Cross Blue Shield of Illinois
- Review Policy Proposal with IL Counties Risk Management Trust for Property, Liability and Workers Compensation Coverage
- Employee Handbook Revisions Consistent with Affordable Care Act
- Tuition Reimbursement Policy

**VIII. EXECUTIVE SESSION** – None

**IX. PUBLIC COMMENT** – None

**X. ADJOURNMENT**
Dan Koukol moved to adjourn the meeting at 11:25 a.m., Lynn Cullick seconded the motion. The motion was unanimously approved by a voice vote.
The next meeting will be on Thursday, November 7, 2013 at 9:00 a.m.

Respectfully Submitted,
Valarie McClain. Administrative Assistant
HIGHWAY COMMITTEE MINUTES

DATE: October 9, 2013
LOCATION: Kendall County Highway Department
MEMBERS PRESENT: Dan Koukol, Judy Gilmour, Jeff Wehrli, Amy Cesich & Matt Prochaska
STAFF PRESENT: Andy Myers, Ginger Gates & John Burscheid
ALSO PRESENT: John Shaw, PJ Fitzpatrick & Kelly Farley

The committee meeting convened at 4:00 P.M. with roll call of Committee members. Gilmour & Cesich arrived late. Quorum established.

Motion Prochaska; second Wehrli to approve the agenda. Motion carried unanimously.

An update of the 2013 construction projects was presented to the committee members. Church Street in Millington, the bridge on Fox River Drive over Hollenback Creek in Millbrook has been completed. Grove Road resurfacing from Route 126 to Route 52 is completed. Grove Road north of Route 126 is scheduled to be open Friday or Monday to traffic. The double box culvert on Fern Dell Road for Big Grove Road District is finished. The County Highway Department has reshaped the ditch and removed some of the guardrail on Fox River Drive at Millhurst Road.

The County Engineer informed the committee several engineering and intergovernmental agreements will be presented at future committee meetings.

A meeting has been scheduled for next week with the States Attorney Office and the County Engineer regarding land acquisition on Sherrill Road. The County Engineer will make a recommendation for eminent domain on 3 parcels.

A public hearing is scheduled next week for Route 34 from Gletty Road in Sandwich to Chilton Way in Plano.

Motion Prochaska 2nd Wehrli to forward payroll and bills for the month of October in the amount $832,471.14 to the Finance Committee for approval. Motion carried unanimously

Meeting adjourned at 4:20 P.M.

Respectfully submitted,

Francis C. Klaas, P.E.
Kendall County Engineer
CALL TO ORDER

Chairman Koukol called the Facilities Management Committee meeting to be in session; located in the County Office Building County Board Conference Room to order at 3:35 p.m.

1) Roll Call – Chairman Koukol called roll call for attendance. Present were Chairman Koukol, Member Prochaska and Vice-Chair Gilmour. Member Cullick arrived at 4:18 p.m. Member Wehrli was absent from the meeting. Enough members were present to form a quorum of the committee. County Administrator Wilkins and Facilities Management Director Smiley were also present.

2) Approval of the September meeting minutes – Chairman Koukol asked for a motion to approve the September committee minutes. Member Prochaska motioned to approve the minutes, Vice-Chair Gilmour 2nd the motion. All members voted aye via voice vote. Motion approved.

3) Public Comment - No members of the public were present at the meeting.

OLD BUSINESS/PROJECTS

1) Public Safety Center Floor Projects – Award contract from KCFM Line #0102-100-9101 in the amount of $26,532.00 (KFCM Capital) to Cleaner Living Services
   - Indoor Recreation Yard & Jail Staircases - $20,497.00. Staircases - $6,035.00
   
   Report from meeting
   Since this is a budgeted item no vote was needed. Consensus of the committee was to go forward as stated.

2) Public Safety Center Floor Projects – Recommend the following projects to be referred to the Public Building Commission to be awarded and paid for by the PBC.
   - PSC Employee Entrances & Roll Call Areas - Award to Cleaner Living Services - $10,770.00.
   - PSC Shower Bases - Award to Mirage Flooring - $14,685.00.
   
   Report from meeting
   Chairman Koukol made a motion to forward these items to the Public Building Commission meeting to see if they can pay for these projects. Vice-Chair Gilmour 2nd the motion. Chairman called for a roll call vote. Chairman Koukol, Vice-Chair Gilmour and Member Prochaska voted yes Motion approved.

3) Regional Office of Education Training Room Construction
   - Project complete.

4) Courthouse Locker Room Construction
   - The mirrors will be installed on Tuesday.
   - The sinks will be installed on Thursday.
   - Once this work is done the project will be complete.

5) Historic Courthouse Dead Trees
   - The trees were removed during the week of September 16, 2013. Stump removal, dirt work and seeding was completed the week of September 23, 2013. Project complete.

6) Public Safety Center Records Remodeling
   - Inmates painted the area with paint supplied by KCFM.
   - Carpeting was installed the week of September 23, 2013.
   - KCFM staff completed phone, data and prepped the power wiring for the furniture.
   - Technology Services installed a new 48 port patch panel provided by KCFM as part of the project.
   - Furniture installation is scheduled for Tuesday, October 8, 2013.
OLD BUSINESS/PROJECTS CONTINUED

7) Courthouse Paging Speaker Request
   - KCISM staff installed four additional speakers throughout the department and reconnected the existing speaker in the main conference room.
   - The system was retested by Court Security and was confirmed to be adequate for their needs.
   - Project complete.

Report from meeting
Chairman Koukol asked Member Cullick if this could be put on the next Judicial Legislative meeting in order to inform everyone of the project being completed. Member Cullick agreed to put it on the agenda.

8) Animal Control HVAC replacement
   - Jim hopes to have this ready for discussion at the next FM Committee meeting.

Report from meeting
Chairman Koukol said he was not in favor of doing this project at this time. Dan stated Jim has only so much time and already has many projects to get done and feels this project can wait as we are going into the heating season.

NEW BUSINESS/PROJECTS

1) Contract for Contractor for County Office Building Roof and Systems Upgrades in an amount not to exceed $825,000 including contingencies
   - Bids were received from five companies. The two low bidders were only $1,000.00 off from each other on the base bid. Kluber performed a scope review of both potential contractors and provided a written report of their findings. Jim also put together the provided spreadsheet to show the comparison of the potential contractors with base bid, alternates and Kluber’s fees. In order to keep the project on track to be started this year Jim would like a motion from the Committee to forward a choice of potential contractors to the full county board for approval.

Report from meeting
Members discussed the bids and the options. Jim explained the following:
   a. The 30 year warranty was basically paying for paperwork, no additional material or work would be needed to bring the roof up to the additional 30 year level.
   b. The door would be nice to have but could be added later if we decided we wanted to add one.
   c. The roof preparation would only be needed if the deck was found unsuitable to directly attach the new roof.

Chairman Koukol made a motion to forward to the county board to approve contract with Commercial Mechanical, Inc. for County Office Building Roof and Systems Upgrades in an amount not to exceed $825,000.00 including contingencies. Member Prochaska 2nd the motion. A voice vote was taken and Chairman Koukol, Vice-Chair Gilmour and Member Prochaska all voted yes. Motion approved.

2) Approve Wold Architects and Engineers for future A/E Services using the SAO approved Master Agreement
   - Jim talked with this firm about the possibility to use their services from time to time on projects utilizing the “Master Contract” already approved by the State’s Attorney’s Office. We would need to change names on the form to reflect the agreement being between Kendall County and Wold. They also provided a schedule of fees for their services.

Report from meeting
Jim explained that Wold had been a finalist on the Courthouse Expansion project in 2007. Wold has remained in contact with Jim over the years and he thought they could be a 2nd option to consider for smaller projects to start with.

3) Automated Attendant Setup for K.A.T.
   - Due to the volume of calls coming in at certain times Paul LaLonde asked Jim to setup a way to route calls to appropriate staff to minimize calls being missed or going to voicemail.
   - Jim worked with Sound Incorporated’s remote programmer to setup the PBX to route the calls.
   - Jim programmed the voicemail system to route the calls in voicemail.
   - The new setup was tested and found to work properly.
   - K.A.T. will pay for the remote programming when the bill is received.
   - Project complete.
NEW BUSINESS/PROJECTS CONTINUED

4) Affordable Care Line Setup for Health & Human Services
   • Tom Thomas asked to have a new number setup for a position they were able to add from a grant
     associated with the Affordable Care Act. Jim found an available number and set it up via remote
     programming. Project complete.

Report from meeting:
Committee members wondered how positions are paid for with grants. Jeff Wilkins said positions are not always
fully funded with grants. Things like fringe benefits are not always fully funded. Jim Smiley said he was not sure if
it was for an existing position or one that would be added by grant.

5) Historic Courthouse Bench Installation
   • The Forest Preserve provided two benches to be used at the main entrance of the facility.
   • Jim hired our landscaping firm to remove the existing shrubs in the middle of the walkway and
     add additional pavers and flag stone for the benches to be placed on.
   • Jim had the polished outside areas of the benches sandblasted to make them look more rustic.
   • The installation was completed the week of September 30, 2013.
   • Project complete.

6) Technology Request for a Generator at the Historic Courthouse
   • During the HR/Administration Committee meeting Stan Laken said that in addition to the
generator being hooked up at this facility.
   • Discussion centered on whether this should be a Facilities Management project or a Technology
   project.
   • Chairman Koukol is also a member of the HR/Administration committee and he said Facilities
   Management would handle installation of what gets approved for this whenever it gets approved.

Report from meeting:
Committee members directed Jim to do more research on this request and see if more than just the Technology
equipment needs to be on a generator.

7) Recommend Authorization to Submit Grant Application to DCEO for Public
   Sector Energy Efficiency Funding
   • As part of the replacement of the County Office Building H.V.A.C. system Kluber was asked to
     look into possible grants that might be available to help with the costs of the projects.
   • If this grant is approved we would receive around $7,900.00 to go towards the projects.
   • According to Jeff Wilkins we need a motion to forward to the full board for approval to apply for
this grant.

Report from meeting:
Chairman Koukol made a motion to forward this item to the COW meeting on October 10, 2013 and the County
Board meeting on October 15, 2013. Vice-Chair Gilmour 2nd the motion. All members voted aye via a voice vote.
Motion approved.

EXECUTIVE SESSION
Not Needed.

ADJOURNMENT
Chairman Koukol asked for a motion to adjourn the meeting. Vice-Chair Gilmour made a motion to close the
meeting at 4:34 p.m. Member Prochaska 2nd the motion. All members voted aye. Meeting adjourned by Chairman
Koukol at 4:34 p.m.

Submitted by,
Jim Smiley
Facilities Management Director
**Kendall County**

**County Office Building Projects**

**Projected Costs**

10/3/2013

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Base Bid</th>
<th>Alternate #1 Penthouse Door</th>
<th>Alternate #2 30 Year Roof Warranty</th>
<th>Alternate #3 White EPDM</th>
<th>Alternate #4 Surface Cond. for Insulation</th>
<th>Alternate #5 Membrane Base Sheet</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commercial Mechanical</td>
<td>$719,000.00</td>
<td>$10,000.00</td>
<td>$5,100.00</td>
<td>$10,500.00</td>
<td>$5,300.00</td>
<td>$8,000.00</td>
<td>$757,900.00</td>
</tr>
<tr>
<td>Mechanical Concepts</td>
<td>$720,000.00</td>
<td>$3,500.00</td>
<td>$4,500.00</td>
<td>$4,720.00</td>
<td>$6,480.00</td>
<td>$3,520.00</td>
<td>$742,720.00</td>
</tr>
<tr>
<td>Difference</td>
<td>$1,000.00</td>
<td>$6,500.00</td>
<td>$600.00</td>
<td>$5,780.00</td>
<td>$1,180.00</td>
<td>$4,480.00</td>
<td>$13,180.00</td>
</tr>
<tr>
<td>Kluber fees</td>
<td>$74,320.00</td>
<td>$800,000.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Projected Costs</strong></td>
<td>$793,320.00</td>
<td>$794,320.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Commercial Mech.</th>
<th>Mechanical Concepts</th>
</tr>
</thead>
<tbody>
<tr>
<td>$74,320.00</td>
<td>$74,320.00</td>
</tr>
</tbody>
</table>

**Note:** Kluber Basic Services fee for the projects is $67,641.00 + 0.01858 for accepted alternates. Kluber's first bill showed a balance owed of $74,320.00. That is why this figure is used above.
EXHIBIT A

Wold Architects and Engineers Standard Fee Percentages

For projects with a definable estimated cost of construction, Wold proposes fixed fees based on the following formula:

**Basic Services Fixed Fee Calculation:**

\[(\text{Estimated Construction Cost} + \frac{1}{2} \text{ Construction Contingency}) \times \text{Project Fee Percentage}\]

Based on the type of project to be completed, Wold's Project Fee Percentages are as follows:

<table>
<thead>
<tr>
<th>Project Type</th>
<th>&lt;$1 million</th>
<th>$1 - $5 million</th>
<th>$5 - $10 million</th>
<th>&gt;$10 million</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Construction</td>
<td>6.015%</td>
<td>6.005%</td>
<td>5.905%</td>
<td>5.805%</td>
</tr>
<tr>
<td>Simple Additions</td>
<td>7.015%</td>
<td>7.005%</td>
<td>6.905%</td>
<td>6.805%</td>
</tr>
<tr>
<td>Interior Build Out</td>
<td>7.015%</td>
<td>7.005%</td>
<td>6.905%</td>
<td>6.805%</td>
</tr>
<tr>
<td>Building Additions w/ Renovation of Existing</td>
<td>7.515%</td>
<td>7.505%</td>
<td>7.405%</td>
<td>7.305%</td>
</tr>
<tr>
<td>Renovation / Remodeling of Existing</td>
<td>7.515%</td>
<td>7.505%</td>
<td>7.405%</td>
<td>7.305%</td>
</tr>
<tr>
<td>&quot;Gut Job&quot; Renovations</td>
<td>8.515%</td>
<td>8.505%</td>
<td>8.405%</td>
<td>8.305%</td>
</tr>
</tbody>
</table>

"New Construction" projects typically consist of new, standalone buildings.

"Simple Additions" projects typically consist of basic building additions that do not involve significant renovation or reconfiguration of the existing, adjacent building and its infrastructure.

"Interior Build Out" projects typically consist of construction of interior spaces within the shell of an existing, operational building where existing building infrastructure is generally capable of being extended to accommodate the new space.

"Building Additions w/ Renovation of Existing" projects typically consist of major building additions inclusive of significant renovation and/or modification to the existing, adjacent structure and/or its infrastructure to accommodate the new space.

"Renovation / Remodeling of Existing" projects typically consist of major modifications or upgrades to existing building areas, interior finishes, exterior envelope, and/or building systems/infrastructure, including: window and door replacement, roof repairs/replacement, fire alarm upgrades, plumbing upgrades, heating/cooling/ventilation upgrades, electrical upgrades, security systems upgrades, carpet replacement, elevator upgrades/modernization, waterproofing, tuckpointing, and ADA/Life Safety upgrades.

"Gut Job' Renovations" typically consist of overall demolition and replacement of all building systems, infrastructure, finishes, etc. outside of the structural shell and basic exterior envelope.

For projects without a definable estimated cost of construction such as studies, facility analysis/inventory, etc.; Wold will propose Fixed Fees based on an estimated quantity of hours to complete the proposed scope and the Fee Schedule of hourly rates included in Article 6.1.3.1.
APPLICATION CHECKLIST

Pre-Approval Application must include:

☐ Copy of electric and/or natural gas bill (Include pages that list taxes and fees applied), see Section 3, New Submittal Requirements and Support Documents, Application Page 5

☐ Completed Section 1, General Information, Application Page 3, check "Pre-approval" box

☐ Signed Section 2, Applicant Certifications, Application Page 4

☐ Completed Section 4, Building/Facility Information (for each Building), Application Page 6

☐ Manufacturer Spec Sheets (attached with application, see Section 3, New Submittal Requirements and Support Documents

☐ Applicable Standard Incentive Worksheet(s) - accessed in Section 4, Application Page 6

☐ Light Survey Form(s) required for all lighting projects

Final Application must include:

☐ Copy of electric and/or natural gas bill (Include pages that list taxes and fees applied), unless submitted with Pre-Approval, see Section 3, New Submittal Requirements and Support Documents, Application Page 5

☐ Completed Section 1, General Information, Application Page 3, check "Final" box

☐ Signed Section 2, Applicant Certifications, Application Page 4

☐ Completed Section 4, Building/Facility Information (for each Building), Application Page 6

☐ Manufacturer spec sheets, unless submitted with Pre-Approval or if equipment updated

☐ Updated Standard Incentive Worksheet(s) - accessed in Section 4, Application Page 6 (if projects changed)

☐ Invoices and receipts

☐ Revised Light Survey Form(s) is required if changes occurred during installation

☐ Submit Rebate Agreement per Rebate Agreement Checklist (only for incentives greater than $10,000 and less than $150,000).

   For incentives less than or equal to $10,000, DCEO will forward Payment Documents after Final Application is approved.

   For incentives greater than $150,000, DCEO will issue a grant.
### Section 1 - General Information

Complete Sections 1, 2, 3, and 4 and corresponding Incentive Worksheets in Section 4 (Standard Incentive Program Worksheets and/or Custom Incentive Program Worksheets). All forms and calculation worksheets may be filled out in this PDF form, available at www.energynow.org. DCEO encourages that this form is filled out with a computer using Adobe Reader, available here (www.get.adobe.com/reader) for free download. Applying for electric and/or natural gas incentives from both DCEO and participating utilities for the same energy efficiency measure is prohibited.

**Check One:**  
☐ Pre-Approval  
☐ Final Application

### Public Entity Name:
Kendall County

### Public Sector Class:
[ ] Local Government  
[ ] K-12 School  
[ ] Community College  
[ ] Public University  
[ ] State Agency  
[ ] Federal Agency

### Project Manager:
Donald Ware Jr. (Trade Ally)

### Primary Contact:
Donald Ware Jr. (Trade Ally)

### Address:
10 S. Shumway Ave.

### City:
Batavia

### Zip Code:
60510-2457

### Telephone #:
(830) 408-1213

### Fax #:
(630) 406-9472

### Email:
dware@ejobeinc.com

### Contractor Info

### Contact Name:
To Be Determined

### Address:

### City:

### Zip Code:

### Telephone #:

### Fax #:

### Email:

### Proposed Start Date:
11/01/2013

### Planned Completion Date:
05/01/2014

<table>
<thead>
<tr>
<th>Electric Utility</th>
<th>Natural Gas Utility</th>
</tr>
</thead>
<tbody>
<tr>
<td>ComEd</td>
<td>Nicor</td>
</tr>
<tr>
<td>Peoples Gas</td>
<td>North Shore</td>
</tr>
</tbody>
</table>

**Total Gas & Electric Incentive Requested:**

**Total Project Cost:**

500,000

**Other Public Incentive Funds**

Specify:

### DCED USE ONLY

<table>
<thead>
<tr>
<th>Standard Incentive:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Custom Incentive:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total Incentive:</th>
</tr>
</thead>
</table>

For DCED use:

* Total Incentive cannot exceed 75 percent of the total project cost. The combined DCEO incentives and other public sources incentives cannot exceed 100 percent of total project cost.

** Total Project Cost = Equipment + Labor.

*** Such as State Energy Program (SEP) and Illinois Clean Energy Community Foundation (ICECF).
Section 2 - Applicant Certifications for Standard and Custom Incentive

Applicant hereby certifies that:

- For electric energy projects, the project received electric delivery service from Ameren Illinois or ComEd. A copy of the electric utility bill or other documentation must be submitted with this Application.

- For natural gas energy projects, the project received natural gas delivery service from Ameren Illinois, Nicor, Peoples Gas or North Shore. A copy of the gas utility bill or other documentation must be submitted with this Application.

- All authorizations required to perform the project, described in its application, have either been obtained or will be obtained no later than 90 days following the grant beginning date set forth in the Notice of Grant Award issued by the Department.

- The project complies with all applicable state, federal, and local environmental and zoning laws, ordinances, and regulations and that all required licenses, permits, etc., have either been obtained or will be obtained no later than 90 days following an award by DCEO.

- It is not in violation of the prohibitions against bribery of any officer or employee of the State of Illinois as set forth in 50 ILCS 805/0.1.

- It has not been barred from contracting with a unit of state or local government as a result of a violation of Section 33E-3 or 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3).

- It is not in violation of the Educational Loan Default Act (5 ILCS 3855).

- I understand that the State Finance Act, 50 ILCS 105/20 may apply and that payments under this incentive program are contingent upon the existence of a valid appropriation, and that no officer, institution, department, board or commission shall contract any indebtedness on behalf of the State, or assume to bind the State in an amount in excess of the money appropriated, unless expressly authorized by law.

- I understand that the Illinois Prevailing Wage Act (820 ILCS 1305/01) may apply and that Grantee is responsible for determining if their project will trigger compliance.

- As of the submission date, the information provided in its application is accurate, and the individual signing below is authorized to submit this application.

- I agree and authorize the release of all electric and natural gas utility usage and billing information to the Illinois Department of Commerce and Economic Opportunity and its agents for purposes of performing an Evaluation, Measurement, and Verification (EM&V) of DCEO’s energy efficiency programs.

Authorized Official (signature)*

John Shaw

Typed/Printed Name

Kendall County Board Chairman

Title

jashaw@co.kendall.il.us

Authorized Signature E-mail Address

Payment Information Below

Kendall County

Name of Public Entity

Yorkville

City

36-000668

FEIN (9 digit, Federal Employment ID Number, does not start with "E"

111 W. Fox Street

Street Address for Incentive Payment to be Mailed

60560-1620

9 Digit Zip

*Electronic Signatures not acceptable. Please supply Certifications (this page) with original signature via e-mail, fax, or electronically (scanned document).
Section 3 - New Submittal Requirements and Support Documents

The list below contains support documentation DCEO requires to process and approve applications. If the entity is not yet setup to receive payments from the Office of the Illinois Comptroller, additional forms may be required to set up payment structure.

Electronic Submission Process

1) Complete the project appropriate Application Forms in the new 2013-2014 DCEO Standard and Custom Adobe.PDF.
2) Print the completed Application Forms from the new 2013-2014 DCEO Standard and Custom Adobe.PDF.
3) Insert the Support* Documents into the printed Forms, keeping each building’s forms together. Do not submit the DCEO Program Specifications.
4) Scan all into a single document as in previous program cycles.
5) Save the completed 2013-2014 DCEO Standard and Custom Adobe.PDF with a new name specific to the Applicant/Entity.
6) Submit 2 attachments to Illinois.energy@illinois.gov:
   a. Single pdf of a scan of all Application Forms and Support Documents (as in previous program cycles)
   b. Completed PDF Application saved with a new name specific to the Applicant/Entity

Mail or Delivery Submission Process

1) Print out and Submit only the Application forms relevant to project from this PDF Application
2) Submit Support* Documents as listed below. Do not submit the DCEO Program Specifications.
3) Mail to: DCEO
   Attn.: Illinois Energy Now
   500 E. Monroe St. 11th Floor
   Springfield, IL 62701

*Support Documents Must Include:

☐ Signed Copy of Section 2, Applicant Certifications, only 1 needed regardless of number of buildings

☐ For electric efficiency projects, a copy of 1 month of the electric utility bill (Include pages that list taxes and fees applied), for multiple locations note the Building at top of page.

☐ For natural gas efficiency projects, a copy of 1 month of the natural gas utility bill (Include pages that list taxes and fees applied), for multiple locations note the Building at top of page.

☐ Manufacturer Specifications or Model Number Circled from Approved List that show DCEO Specification Compliance, for multiple locations note the Building at top of page.
   - i.e. for LED, Specifications must include DLC certification circled or circled DLC listing
   - for ENERGY STAR, Specifications must show ENERGY STAR label
   - for high performance T-8, Specifications include list from CEE with lamp and ballast models circled

*Support Documents May Include:

☐ Signed Copy of Section 2, Applicant Certifications (only 1 needed regardless of number of buildings)

☐ Additional documentation required or requested for Custom projects as described in Custom Incentive Worksheet 2
**Section 4 - Building/Facility Information and Project Types**

Complete this page for each building included in this Application.

If your application includes more than one building/facility, this page, plus all associated project worksheets must be filled out for each building/facility and submitted as part of this application.

<table>
<thead>
<tr>
<th>Location Name of Building/Facility:</th>
<th>Kendall County Office Building</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td>111 W. Fox Street</td>
</tr>
<tr>
<td>City:</td>
<td>Yorkville</td>
</tr>
<tr>
<td>Zip Code:</td>
<td>60560-1620</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Electric Utility Account #:</th>
<th>Gas Utility Account #:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electric Meter Number:*</td>
<td>Gas Meter Number:*</td>
</tr>
</tbody>
</table>

**Project Cost for this Building Facility:**

*If multiple meters, just list one meter number

**Types of projects at the above facility (select all that apply).**

Note: Checking these boxes will add the required forms after this page. Checking all boxes will add all available forms.

It is advised to complete the Incentive worksheets one project type at a time. Clicking "I have another facility to add" will replicate this page.

- [ ] Lighting
- [x] HVAC
- [ ] Equipment
  (VSDs, Water Heaters, Showerheads)
- [ ] Kitchen
- [ ] Custom

- [ ] I have another facility to add

Check for availability of funds at http://www.illenergynow.org before submitting an application to DCEO.

**Subject to funding availability:**

Where the public sector facility is located in Ameren Illinois or ComEd electric service areas, facility is eligible for electric efficiency incentives for those measures that produce electric savings. Measures include: lighting, electric HVAC equipment, variable speed drive controls, electric kitchen equipment.

Where the public sector facility is located in Ameren Illinois, Nicor Gas, Peoples Gas or North Shore Gas natural gas service areas, facility is eligible for natural gas efficiency incentives for those measures that produce natural gas savings. Measures include: natural gas HVAC equipment, natural gas water heaters, natural gas kitchen equipment.

Where the public sector facility is located in both a participating electric service area and natural gas service area, facility is eligible for both electric and natural gas efficiency incentives.
<table>
<thead>
<tr>
<th>Electric Equipment Type</th>
<th>Size Category</th>
<th>Qualifying Efficiency</th>
<th>Incentive</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unitary and Split System Air Conditioning and Air Source Heat Pumps</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>EH0</td>
<td>&lt; 65,000 Btuh (5.4 tons)</td>
<td>SEER ≥ 15</td>
<td>$100.00 per ton</td>
</tr>
<tr>
<td>EH1</td>
<td>≥ 65,000 Btuh and &lt; 240,000 Btuh (5.6-20 tons)</td>
<td>EER ≥ 12</td>
<td>$100.00 per ton</td>
</tr>
<tr>
<td>EH2</td>
<td>≥ 240,000 Btuh and &lt; 760,000 Btuh (21-63 tons)</td>
<td>EER ≥ 10.8</td>
<td>$100.00 per ton</td>
</tr>
<tr>
<td>EH3</td>
<td>≥ 760,000 Btuh (63 tons)</td>
<td>EER ≥ 10.2</td>
<td>$100.00 per ton</td>
</tr>
<tr>
<td>Water-Cooled Chiller</td>
<td>EH4 ALL</td>
<td>Level 1 (see specifications)</td>
<td>$33.00 per ton</td>
</tr>
<tr>
<td>EH5 ALL</td>
<td>Level 2 (see specifications)</td>
<td>$66.00 per ton</td>
<td></td>
</tr>
<tr>
<td>Air-Cooled Chillers</td>
<td>EH6 ALL</td>
<td>Level 1 (see specifications)</td>
<td>$50.00 per ton</td>
</tr>
<tr>
<td>EH7 ALL</td>
<td>Level 2 (see specifications)</td>
<td>$100.00 per ton</td>
<td></td>
</tr>
<tr>
<td>Room Air Conditioners</td>
<td>EH8 ALL</td>
<td>See specifications</td>
<td>$83.00 per ton</td>
</tr>
<tr>
<td>PTAC/PTHP Packaged Terminal Air Conditioning or Heat Pumps</td>
<td>EH9 ALL</td>
<td>EER &gt; 13.66-(0.2558 x Btuh Capacity/1000)</td>
<td>$80.00 per ton</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Gas Equipment Type</th>
<th>Size Category</th>
<th>AFUE</th>
<th>Incentive</th>
</tr>
</thead>
<tbody>
<tr>
<td>Natural Gas Furnaces</td>
<td>GH1 ALL</td>
<td>≥ 92%</td>
<td>$10.00 per 1,000 Btu</td>
</tr>
<tr>
<td>GH2 ALL</td>
<td>≥ 84%</td>
<td>$12.00 per 1,000 Btu</td>
<td></td>
</tr>
<tr>
<td>GH3 ALL</td>
<td>≥ 80%</td>
<td>$14.00 per 1,000 Btu</td>
<td></td>
</tr>
<tr>
<td>Natural Gas Boilers</td>
<td>GH4 &lt; 1,000,000 Btuh Non-Condensing</td>
<td>AFUE &gt; 85%</td>
<td>$7.00 per 1,000 Btu</td>
</tr>
<tr>
<td>GH5 &lt; 1,000,000 Btuh Condensing</td>
<td>AFUE &gt; 90%</td>
<td>$14.00 per 1,000 Btu</td>
<td></td>
</tr>
<tr>
<td>GH6 1,000,000 Btuh to 5,000,000 Btuh</td>
<td>TE &gt; 90%</td>
<td>$8.00 per 1,000 Btu</td>
<td></td>
</tr>
<tr>
<td>Condensing Unit Heaters</td>
<td>GH7 ≤ 300,000 Btuh</td>
<td>TE &gt; 90%</td>
<td>$8.00 per 1,000 Btu</td>
</tr>
<tr>
<td>Infrared Heater</td>
<td>GH8 ALL</td>
<td>Low-Intensity</td>
<td>$850.00 per unit</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>HVAC Equipment Type</th>
<th>Manufacturer</th>
<th>Make and Model</th>
<th>Unit Efficiency</th>
<th>(A) Unit Size (tons or kW/Btu)</th>
<th>(B) Quantity</th>
<th>(C) Incentive per unit (ton or kW/Btu)</th>
<th>(A+B+C) Incentive (ton or kW/Btu)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roof Top Unit</td>
<td>EH3 Trane SFHLF70</td>
<td>10 4</td>
<td>70</td>
<td>1</td>
<td>$100.00</td>
<td>$7000.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
</tr>
</tbody>
</table>

Total: $7000.00
KENDALL COUNTY
Finance Committee Meeting
BUDGET HEARING DISCUSSION
Monday, September 30, 2013

COUNTY OFFICE BUILDING
County Board Room

MINUTES

1. Call to Order: Chair John Purcell called the meeting to order at 2:43 p.m.

2. Committee Members Present: Amy Cesich, Lynn Cullick, Elizabeth Flowers, John Purcell

3. Committee Members Absent: Judy Gilmour

4. Others Present: Latreese Caldwell, Leslie Johnson, Bob Jones, Dan Koukol (3:28 p.m.), Jason Pettit, Jim Smiley (3:28 p.m.), Jeff Wilkins

5. Public Comment: Lynn Cullick and Jason Pettit asked the Finance Committee to schedule an additional Forest Preserve Finance Committee meeting specifically for Budget Discussion. The Forest Preserve Finance Committee will hold an additional meeting on Monday, October 7, 2013 at 2:00 pm at the Historic Courthouse.

6. Items of Business:

   Capital Expenditures Discussion and Recommendations: The committee reviewed the request by the Sheriff’s Office for two new squads, four replacement vehicles, and their request for three additional new staff: one Sheriff’s Deputy, one Corrections Sergeant, and one Corrections Deputy.

   Discussion continued on the request by the Treasurer’s Office to create two new offices in place of existing cubicles, a new payroll system, and additional shelving/storage; as well as the Facilities Management proposed parking lot projects.

   The committee also discussed the requests for new employee hires, the additional cost for IMRF, Social Security, Health and Dental benefits for new employees, the committee’s guidelines and instructions to Elected Officials and Department Heads regarding salaries, longevity pay, the new KCVAC transport vehicle, and a washer and dryer for the Coroner’s office and Animal Control.

   Dan Koukol left the meeting at 3:45 p.m.
Elizabeth Flowers left the meeting at 4:35p.m.

7. **Other Business:** None

8. **Executive Session:** None Needed

9. **Adjournment:** Lynn Cullick made a motion to adjourn, second by Amy Cesich.  
   *With all in agreement, the meeting adjourned at 5:08p.m.*

Respectfully submitted,

Valarie McClain  
Administrative Assistant
KENDALL COUNTY
Finance Committee Meeting
BUDGET DISCUSSION
Friday, October 4, 2013

COUNTY OFFICE BUILDING
County Board Room

MEETING MINUTES

1. Call to Order: Chair John Purcell called the meeting to order at 8:09 a.m.

2. Committee Members Present: Amy Cesich, Lynn Cullick (8:11 a.m.), Elizabeth Flowers, Judy Gilmour, John Purcell

3. Other Board Members Present: John A. Shaw (9:15 a.m.)

4. Others Present: Latreese Caldwell, Bob Jones, Jim Smiley (8:51 a.m.), Jeff Wilkins

5. Review of Budgets

- The committee discussed the Public Safety Sales Tax, requests for new hires, contingency, additional revenue, IMRF/SS fund balance, the liability insurance fund balance, health and dental insurance, the software package and annual support for Treasurer’s Office, and non-union salaries.

6. Other Items of Business - None

7. Items from Other Committees - None

8. Executive Session: None Needed

9. Adjournment: Judy Gilmour made a motion to adjourn, second by Elizabeth Flowers. Meeting adjourned at 10:03 a.m.

Respectfully submitted,

Valarie McClain
Administrative Assistant
1. **Call to Order:** Chair John Purcell called the meeting to order at 1:35 p.m.

2. **Committee Members Present:** Amy Cesich, Lynn Cullick (1:45 p.m.), Elizabeth Flowers, Judy Gilmour, John Purcell

3. **County Board Members Present:** John A. Shaw

4. **Others Present:** Latreese Caldwell, Jill Ferko, Bob Jones, Jeff Wilkins

5. **Public Comment:** None

6. **Items of Business:**

   - **FY14 Budget:** The committee reviewed changes discussed at previous meetings, the updated capital numbers, non-union salaries and proposed increases. Discussion on the County Special Reserve Fund, levies, capital projects, and other areas to reduce.

   Discussion on potential dates and times for additional meetings.

7. **Other Business:** None

8. **Executive Session:** None Needed

9. **Adjournment:** Judy Gilmour made a motion to adjourn, second by Lynn Cullick. **With all in agreement, the meeting adjourned at 4:02 p.m.**

Respectfully submitted,

Valarie McClain
Administrative Assistant
Call to Order
The Budget and Finance Committee met and was called to order at 2:39 p.m. by Chair John Purcell.

Committee members present: Amy Cesich, Elizabeth Flowers, Judy Gilmour, John Purcell

Committee Members Absent: Lynn Cullick

Other Board Members Present: Matthew Prochaska

Others Present: Latreese Caldwell, Jill Ferko, Debbie Gillette, Julie Hanna, Bob Jones, Scott Koster, Stan Laken, Andy Nicoletti, Jim Smiley, Tom Thomas, Jeff Wilkins

Claims Review and Approval

1. The Committee reviewed the PBZ Claims in the amount of $16,102.25. A motion was made by Elizabeth Flowers, second to the motion by Amy Cesich to forward the PBZ claims in the amount of $16,102.25 to the County Board for approval. With a voice vote of all ayes, the motion carried.

2. The Committee reviewed the County claims report. A motion was made by Judy Gilmour, second to the motion by Elizabeth Flowers to forward the claims in the amount of $1,331,438.21 to the County Board for approval. With a voice vote of all ayes, the motion carried.

Department Head and Elected Official Comments

Andy Nicoletti, Assessment Office – Andy Nicoletti stated that he has received a 2012 Property Tax Appeal Board complaint from the Menards Warehouse in Plano, asking for a $9,894,881 reduction in assessed value. Nicoletti stated that the County’s portion would be $73,679 in actual tax dollars plus any interest for one year. Nicoletti spoke with Plano Mayor Bob Hausler who said that the City of Plano will be drafting an inter-governmental agreement with the School District at their next meeting to file as interveners. Member Purcell asked if the County needed to take part, or if one of the other entities involved are planning to appeal. Mr. Nicoletti stated that the County has the option to file as an intervener if they so choose.

Jill Ferko, County Treasurer – Jill Ferko reported that approximately 1800 delinquent notices went out this week. Ms. Ferko said the tax sale is scheduled for November 14, 2013. The Auditors will begin contacting Department Heads and Elected Officials in early November.

Angela Zuhko, Planning, Building and Zoning – Ms. Zuhko reported that after reviewing the PBZ
budget, that it is possible to reduce the Consultant line item by $5000 for FY2014.

*Tom Thomas, Department of Health and Human Services* – No report

*Debbie Gillette, County Clerk/Recorder* – No report

*Chief Deputy Scott Koster, Sheriff’s Office* – Chief Deputy Koster that the vehicle maintenance RFP has been reviewed by the State’s Attorney’s office. The current vendor has notified the Sheriff’s Office that they will be increasing the hourly shop cost. The RFP is posted on the County website, and bids will be taken until mid-November.

*Jim Smiley, Facilities Management* – Mr. Smiley said that several projects are near completion including the Courthouse locker room expansion, the Regional Office of Education Testing area and the Sheriff’s Office Records room expansion.

*Stan Laken, Technology* – No report

**Items from Other Committees** – None

**Other Items of Business**

- *Additional Budget Discussion Dates* – The committee scheduled an additional Budget Discussion meeting for Thursday, October 17, 2013 at 2:00 p.m.

- *FY14 Budget* – Latreese Caldwell reviewed the proposed reductions from the October 8, 2013 meeting with the committee. Discussion on the Liability insurance fund, the Technology Department Email Server, the GIS fund and the requests for longevity pay.

**Old Business** - None

**Action Items for County Board**

- Approval of PBZ claims in the amount of $16,102.25
- Approval of County claims in the amount of $1,331,438.21

**Executive Session** – None Needed

**Public Comment** – None

**Adjournment** – Judy Gilmour made a motion to adjourn, second by Amy Cesich. With all members voting aye, the meeting adjourned at 3:55 p.m.

Respectfully submitted,
Valarie A. McClain
Administrative Assistant
KENDALL COUNTY
LABOR & GRIEVANCE COMMITTEE
September 30, 2013 at 2:00 P.M.
County Office Building, County Board Room

MEETING MINUTES

1. **Call to Order** – The meeting was called to order by committee chair Elizabeth Flowers at 2:06 p.m.

2. **Roll call & Determination of Quorum**

   Committee Members Present: Amy Cesich, Elizabeth Flowers, Dan Koukol, John Purcell (2:10 p.m.)

   Others Present: Leslie Johnson and Jeff Wilkins

3. **Items of Business**

   - **Continuation of Monthly Meetings** – Chair Flowers asked the committee members and others present about continuing meetings on a monthly basis. Discussion on meeting when needed and meeting prior to the next round of union negotiations to discuss items, set priorities of items, and to prepare and strategize for the union negotiations.

   Ms. Johnson stated that she is willing to provide summary of 2012-2013 Union Negotiations at the October 10, 2013 COW meeting. Ms. Johnson stated that she won’t begin preparations until approximately six months prior to negotiations in 2015, and that she will not have reason to meet with the committee on a regular monthly basis now that negotiations are finished.

   Ms. Johnson provided an estimate of attorney fees and hour totals from September 5, 2013 County hours for union negotiations as 905 hours incurred at $315 per hour $285,075. The hours and fees for the KenCom negotiations were 298.8 hours at $375 per hour for a total of $110,925. Ms. Johnson stated that these amounts did not include mileage for negotiations.

   Ms. Johnson will provide a presentation about grievances at the January 2015 Labor & Grievance Committee meeting.
Jeff Wilkins briefed the committee on the Federal Mediation and Consultation Group free training to the Board. Mr. Wilkins stated that he will organize the training for the whole Board in the next 6-8 months.

Mr. Wilkins also mentioned possible Relations Building between management and the units that would be available to staff and union membership. Wilkins thought they would wait to hold off on this training until after the Board training occurred.

After discussion, the committee agreed to not continue monthly scheduled meetings, but will meet November 25, 2013, January 27, 2015 for the Presentation about Grievances, and March 24, 2015 for the Board Training by the Federal Mediation and Consultation Group.

4. Executive Session – Dan Koukol made a motion to enter into Executive Session for the purpose of 5ILCS 120/2(c)(2) Collective negotiating matters between public body and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees, second by John Purcell. With all committee members present voting aye, the committee entered into Executive Session at 2:26p.m.

Executive Session Roll Call – Chair Flowers asked for a voice vote to enter into Executive Session: Amy Cesich - yes, Elizabeth Flowers - yes, Dan Koukol - yes and John Purcell - yes

Amy Cesich motioned to adjourn Executive Session and to reconvene in regular session, second by John Purcell. With all committee members in agreement, the Executive Session adjourned, and reconvened regular session at 2:33 p.m.

5. Recommendations for County Board - None

6. Public Comments - None

7. Questions from Media – None

8. Adjournment – Amy Cesich motioned for adjournment, second by John Purcell. With all committee members in agreement, the meeting adjourned at 2:36p.m.

Respectfully submitted,
Valarie McClain, Administrative Assistant
Call to Order
The Committee of the Whole was called to order by Chairman John Shaw at 4:00 p.m., who led the group in the Pledge of Allegiance.

Roll Call
Members Present: Amy Cesich, Elizabeth Flowers, Judy Gilmour, Scott Gryder, Dan Koukol, Matt Prochaska, John Shaw and Jeff Wehrli

Absent: Lynn Cullick, John Purcell

Others Employees Present: David Berault, Leslie Johnson, Eric Weis, Jeff Wilkins

Others Present: Thomas Rickert, Kane County Division of Transportation, Peter Harmet, Illinois Department of Transportation, Steve Schilke, Illinois Department of Transportation, Mike Sullivan, Kane/Kendall Council of Mayors

Items of Business

Highway Committee: Illiana Corridor - Dan Koukol introduced Peter Harmet and Steve Schilke from the Illinois Department of Transportation (IDOT) who provided information regarding the proposed Illiana Corridor. Mr. Schilke stated that the corridor would go east from Illinois 55/129 to Route 65.

Member Flowers left the meeting at 4:30 p.m.

Judicial Legislative Committee: Noise Ordinance – Judy Gilmour reviewed the proposed changes in Draft 4 of the ordinance that resulted from the Judiciary Legislative Committee meeting in August 2013. The committee agreed to include this item on the County Board agenda for approval.

Admin/HR Committee: Electric Aggregation – Judy Gilmour briefed the committee on the proposed Electric Aggregation proposal and Jeff Wilkins provided background information and the steps that Progressive Energy Group agent would take in the bidding process for suppliers if the item passed the referendum in March 2014. Mr. Wilkins stated that citizens are able to opt out of the Electric Aggregation at any time if they choose to do so. Member Wehrli clarified that if they chose to participate in the Electric Aggregation, that citizens would only receive one monthly bill, and that it would come from their provider. Wilkins said December 30, 2013 is the deadline for including this item on the March 2014 ballot.
Kendall County, Illinois
Committee of the Whole

Member Gihnour stated that the Admin HR Committee would like to include this as a referendum on the March 2014 ballot, and they would like the Committee of the Whole to give consensus to use Progressive Energy Group.

Mr. Shaw asked for a voice vote on sending the Electric Aggregation proposal opportunity for citizens within unincorporated Kendall County with Progressive Energy Group to the County Board for approval. The committee will discuss the item at future meetings, and also discuss adding the item as a referendum on the March 18, 2014 election ballot.

**PBZ Committee: New IDNR Consultation Fee of $500** – Jeff Wilkins briefed the committee on the proposed IDNR Consultation Fee of $500. Discussion on the necessity of the fee,

The committee discussed drafting a letter to IDNR, signed by Chairman Shaw, and to also send a copy of the letter to all of the local senators and state representatives expressing their disapproval of the new consultation fee. Mr. Shaw asked each member if they agreed that a letter should be sent. By a voice vote, Prochaska – yes, Gihnour – yes, Cesich – yes, Koukol – yes, Gryder – yes, Wehrli – yes

Jeff Wilkins will draft a letter to IDNR for Chairman Shaw’s approval.

**Old Business** – None

**New Business** - None

**Public Comment** - None

**Review Draft Board Agenda**

**Action Items for the County Board**

*From the Judicial Legislative Committee: Ordinance Regulating Noise Outside the Corporate Limits of Any City, Village or Incorporated Town in Kendall County, Illinois*

**Executive Session** – None Needed

**Adjournment**

Dan Koukol moved to adjourn the Committee of the Whole meeting and the motion was seconded by Scott Gryder. There being no objection, the Committee of the Whole, at 5:28 p.m. adjourned.

Respectfully submitted,
Valarie A. McClain
Administrative Assistant
Call to Order
The Committee of the Whole was called to order by Vice Chair Judy Gilmour at 4:05 p.m., who led the group in the Pledge of Allegiance.

Roll Call
Members Present: Amy Cesich, Elizabeth Flowers, Judy Gilmour, Scott Gryder, Dan Koukol, Matt Prochaska, John Purcell (4:29 p.m.)

Members Absent: Lynn Cullick, John Shaw, Jeff Wehrli

Other Employees Present: Leslie Johnson, Jim Smiley, Eric Weis, Jeff Wilkins

Others Present: Deb Darzinskis, DuPage/Kendall Housing Authority

DuPage Housing Authority Presentation - Deb Darzinskis, Executive Director, DuPage/Kendall Housing Authority provided a brief overview of the Kendall Housing Authority, its purpose and the Housing Choice Voucher assistance program. Ms. Darzinskis said that Kendall County has been assigned 160 vouchers, she briefly explained how the program works for low-income citizens, and the average income for program participants. Ms Darzinskis explained that the Housing Authority pays approximately 77 percent of the monthly rent, port-ins and port-outs and the participant pays approximately 23 percent. Participants must meet eligibility requirements, and the unit landlords must also meet requirements and maintain units regularly.

Items of Business

➢ Summary of 2012-2013 Union Negotiations - State’s Attorney Eric Weis provided a summary of 2012-2013 Union Negotiations, and gave an estimate of attorney fees and hourly totals. Mr. Weis reported that based on negotiations, and by using Assistant State’s Attorney Leslie Johnson, the total savings to the County on Healthcare costs alone will be $126,183 for FY2014. Mr. Weis reported that the total cost to the County for negotiations counsel and services was $464,000 including KenCom. Mr. Weis stated that if the County used an outside counsel for all of the services provided, the cost to the County would have been $548,587. Judy Gilmour stated that there were also substantial savings to the KenCom Board by using the counsel and negotiations services of the State’s Attorney’s office. Eric Weis said the total for KenCom was $102,000.
Kendall County, Illinois
Committee of the Whole

➢ From Admin HR Committee:

- **Recommend approval of Health Coverage Plans with Blue Cross Blue Shield of Illinois** – Jeff Wilkins stated that authorization from the Board for this item is needed at the October 15, 2013 meeting because Open Enrollment meetings are scheduled for later in October 2013. Mr. Wilkins briefly explained the plan changes to the PPO, HAS and Blue Advantage HMO plans with the committee. Mr. Wilkins said that the employee portion costs will increase slightly in the month of December 2013, but that the employee portion should be reduced by 1.2 percent beginning in January.

- **Recommend approval of Dental Coverage Plan with MetLife** – Mr. Wilkins explained that rates will not increase for employees or the County with the change to MetLife, but that there will be an increase in the annual benefit from $1250 to $2000, and additional providers available to the employee participants. Mr. Wilkins stated that the change to MetLife will begin on December 1, 2013, and that rates from MetLife will be guaranteed for 25 months.

- **Discuss Educational Reimbursement Policy** – Judy Gilmour stated that Assistant State’s Attorney Leslie Johnson reviewed the documents before the changes were presented to the Admin HR Committee. Mr. Wilkins reviewed the proposed changes to the policy.

- **Recommend approval of Employee Handbook revisions consistent with Affordable Care Act** – Mr. Wilkins stated that the intent was to make revisions to the handbook that would bring the County into compliance with the Affordable Care Act, and to make suggested corrections to the document after review by the State’s Attorney’s office. Mr. Wilkins proceeded to review the proposed changes with the committee.

➢ From Facilities Management Committee:

- **Approve contract with Commercial Mechanical, Inc. for County Office Building Roof and Systems Upgrades in an amount not to exceed $825,000.00 including contingencies** – Member Koukol stated that this contract would cover the Roof, HVAC and Heating project for the County Office Building.

  Mr. Smiley explained the base bid, the work that needed to be completed, the 20-year warranty, and the alternatives. Discussion on the alternates, the timeframe for beginning the work, and the number of year options for the warranty. Mr. Smiley stated that the Facilities Management committee did not discuss the alternates specifically at their October meeting.

  Ms. Johnson stated that the Board would be simply approving the contract with the vendor and the cost not to exceed $825,000 total for the project. Ms. Johnson stated that the State’s Attorney’s office will attempt to have the contract review completed in time for the County Board meeting on October 15, 2013.
Committee of the Whole

- Approve Wold Architects and Engineers for future Architectural and Engineering Services using the State’s Attorney’s Office approved Master Agreement – Member Koukol explained the agreement and why the Facilities Management committee wanted the item added to the Board meeting agenda.

- Authorization to submit a grant application to DCEO for Public Sector Energy Efficiency Funding in the approximate amount of $7000.00 – Member Koukol explained the request, and stated that the grant money would be used for the County Office Building project.

Old Business – None

New Business - None

Public Comment - None

Review Draft Board Agenda – Vice Chair Gilmour asked the committee to review the draft, and asked that the three items from the Facilities Management Committee be included on the Board agenda for October 15, 2013.

Action Items for the County Board

➤ From Admin HR Committee:
  - Approval of Health Coverage Plans with Blue Cross Blue Shield of Illinois
  - Approval of Dental Coverage Plan with MetLife

➤ From Facilities Management Committee:
  - Approve contract with Commercial Mechanical, Inc. for County Office Building Roof and Systems Upgrades in an amount not to exceed $825,000.00 including contingencies
  - Approve Wold Architects and Engineers for future Architectural and Engineering Services using the State’s Attorney’s Office approved Master Agreement
  - Authorization to submit a grant application to DCEO for Public Sector Energy Efficiency Funding in the approximate amount of $7000.00

Executive Session – None Needed

Adjournment - Member Flowers moved to adjourn the Committee of the Whole meeting and the motion was seconded by Member Gryder. There being no objection, the Committee of the Whole, at 5:33p.m. adjourned.

Respectfully submitted,

Valarie A. McClain
Administrative Assistant
The meeting was called to order by Chairman Michael Garrigan at 7:05 p.m.

Present were: Peter Bochek, Ken Donart, Michael Garrigan (Chairman), Richard Scheffrahn, Stephanie Todd and Jeff Wehrli (CB Representative)
Also present: Senior Planner Angela Zubko
Members in the audience: Elizabeth Scheffrahn
Absent: Ken Boyer, Fred Dickson and Whitney French (Vice-Chair).

Jeff Wehrli made a motion to approve the agenda as written, Ken Donart seconded the motion. All agreed and the agenda was approved.

Jeff Wehrli a motion to approve the minutes as written from August 21, 2013. Peter Bochek seconded the motion. All agreed and the minutes were approved.

Mr. Garrigan had no report this evening.

Discuss special meeting to review reconnaissance survey at Homestead B & B- ACTION: The group decided to meet on October 2nd at 7pm at the Homestead. Planner Zubko will verify that day works for the Homestead and will contact all Committee members.

Ordinance review- comparison between model and current- Mr. Garrigan stated it was interested that Kane County did not require owner's consent. Ms. Todd stated they were the first. Mr. Garrigan liked all the procedural language. Mr. Wehrli felt it covered everything. Mr. Garrigan stated it hurts us to have owner's consent. Ms. Todd stated Landmarks did a survey of all the historic preservation commissions regarding owner consent weather they used it or did not. Mr. Garrigan asked about the procedures for updating the ordinance and if there is support. Mr. Wehrli stated he updated the County Board yesterday about possible changes and there did not seem to be anyone upset about any changes. He also brought up the fact if we do not have owners consent in the Ordinance the County Board has the ultimate decision. Ms. Todd stated she wished there was something in the Ordinance about demolition of a possible landmark and a cooling off period and look at alternatives. Mr. Wehrli
suggested 2 or 3 people form a sub-committee to draft this document. Mr. Garrigan is looking for volunteers for a sub-committee to put together a draft. Ms. Todd volunteered. The consensus was to not re-write our ordinance but add language we like from Kane and change what needs to be changed for Kane County. Mr. Wehrli and Mr. Garrigan will also be on the sub-committee. They will meet on September 26th at 4pm. **ACTION:** Planner Zubko will post for the sub-committee meeting for the Board Room. **ACTION:** Ms. French will contact Ms. O’Conner what changes need to be made to become eligible for CLG status.

2. 5 year plan- Discuss template and process- This will be continued till next month when Ms. French is in attendance.

3. Project Tracking sheet- discuss adjustments and select next steps for meeting 2013 goals- Planner Zubko stated this was to be looked at from the Committee and filled in if anything was missed. Mr. Garrigan stated we need to get some landmarks to help in CLG status. Ms. Todd stated under 'Identify Highest Priority Targets in Seward Township' we started to look there first thinking that was the most threatened. She asked look what IDOT did through downtown Yorkville and currently IDOT is looking to widen Route 71 and does not believe the traffic counts they projected. She suggested maybe we should concentrate on IDOT roads and main corridors with regards to possible landmarks. Mr. Wehrli stated the preliminary engineering drawings are done for Route 34, 47 and 71 meaning they will be built within the next 2 years. There was some discussion on transportation plan and what IDOT does for historic structures. Ms. Todd stated maybe we should have written a letter on behalf of the Commission not in support. There was discussion that the public comment periods might be over. **ACTION:** Planner Zubko will get a copy of the 5-10 year transportation plan from the County to review what properties we might need to evaluate. **ACTION:** This will be put onto the agenda. **ACTION:** Ms. Zubko will get a copy of the Phase 1 engineering for Route 47 to see what information is provided.

4. Review of 2013 Budget- Ms. French updated the budget to show having a speaker. Planner Zubko stated if we went over the budget some board members said they would support that.

5. Discussion on public outreach event- Mr. Garrigan stated Doug Farr would be hard to get as he’s already tied up. Mr. Wehrli talked about early March and could probably reserve the Hoover facilities. **ACTION:** Mr. Garrigan will contact Mr. Farr about being a guest speaker and see if he’s available in March. Mr. Garrigan also suggested Michael Vincent as a speaker. He’s currently in California but rumored to be back in spring. **ACTION:** Mr. Garrigan will talk to Michael Lambert who knows Michael Vincent. There was some discussion on historic tax credits and the benefits.

6. Update from Ms. Todd to landmark the Misner Blacksmith Shop- Ms. Todd stated she went to the September Ferndell meeting and told them we’d like the blacksmith shop to be landmarked. Everyone was excited and Ms. Todd explained what would happen if they were landmarked with regards to building permits and also discussed the need for an intergovernmental agreement. Ms. Todd suggested they pass a resolution giving the County the green light to start the intergovernmental agreement with the Village of Newark. She stated the day before the meeting they just acquired the last false front building in the Village of Newark.

There was brief discussion on landmarking the historic courthouse and also talked a little about any update for the old jail.

**PUBLIC COMMENT**
There was no public comment at this time

**ADJOURNMENT- Next meeting will be October 16, 2013** – Jeff Wehrli made a motion to adjourn, seconded by Ken Donart, all agreed. Chairman Garrigan adjourned the meeting at 8:10 pm.

Submitted by,
Angela L. Zubko, Recording Secretary & Senior Planner
KENDALL COUNTY
SPECIAL HISTORIC PRESERVATION COMMISSION MEETING
611 E. Main Street, Plano, IL
Meeting minutes of October 2, 2013
(Unofficial until approved)

CALL TO ORDER
The meeting was called to order by Vice-Chairman Whitney French at 7:05 p.m.

ROLL CALL
Present were: Ken Boyer, Ken Donart, Whitney French, Richard Scheffrahn and Stephenie Todd
Also present were: Senior Planner Angela Zubko
Members in the audience: None
Absent: Peter Bochek, Fred Dickson, Michael Garrigan and Jeff Wehrli (CB Representative)

OLD BUSINESS
1. Review Reconnaissance Survey Pictures- The Committee went through some pictures and made the following determinations:
   - 4033 Douglas Road- Contributing
   - 2507 Douglas Road- Contributing
   - 2822 Wolf Road- Potential Landmark, research more
   - 2703 Wolf Road
   - 105 Rance Road
   - 680 Rance Road- Non-contributing
   - 2292 Woolley Road- NEED PICS
   - 1135 Woolley Road- Non-contributing
   - 3323 Stewart Road- LOOK INTO PICTURE VS PIN
   - 3202 Stewart Road- Non-contributing
   - 275 Simons Road- LOST
   - 870 Simons Road- Steph says now Plainfield address, need to find pics and re-label address
   - 2543 Simons Road- Contributing
   - 2933 Plainfield Road- NEED PICS
   - 2790 Plainfield Road- NEED PICS
   - 2618B Plainfield Road – NEED PICS
   - 1900 Plainfield Road- NEED PICS
   - 1237 Plainfield Road NEED PICS
   - 1542 Plainfield Road- National Register Potential per Plainfield Survey
   - 5141 Schlapp Road- Need further research on barns and half barn
   - 1481B Collins Road- NEED PICS
   - 4128 Douglas Road- Potential Landmark, research more
   - 4033 Douglas Road- ID 214- IN DATABASE twice
   - 2736 Douglas Road- NEED MORE PICS to determine
   - 2822 Wolf Road- ID 219- IN DATABASE twice
   - 3170 Wolf Road- Contributing
   - 1878 Wolf Road- NEED BETTER PICS
1780 Wolf Road- NEED BETTER PICS; Possible stone house
1625 Wolf Crossing Road- church was moved here, Landmark Potential, research more
1335 Wolf Road- Barn Demolished, contributing
1217 Wolf Road- Landmark Potential, research more
1022 Wolf Road- Non-contributing Lost (we think demolished)
210 Wolf Road- Confirm Lost
560 Wolf Road- Barn and house Potential Landmark, research more
101 Wolf Road- Non-contributing
2801 A Harvey Road- Contributing
2217 Harvey Road Demolished sometime before 2003, no pics
1925 Harvey Road- Non-contributing
1885 S. Harvey Road- Potential Landmark, research more
1524 Harvey Road- Potential Landmark, research more
1026 Harvey Road- Non-contributing
2510 Roth Road- NEED MORE PICS
2505 Roth Road- Potential Landmark, research more
3021 Roth Road- Contributing

Stopped at ID 243: 3842 Grove Road
Page 131

(Finished 44 from Oswego)

ADJOURNMENT- Next meeting October 16, 2013
Ken Donart made a motion to adjourn, seconded by Ken Boyer, all agreed. Vice-Chairman French adjourned the meeting at 8:33 pm.

Submitted by,
Angela L. Zubko, Recording Secretary & Senior Planner