I. Call to Order

Vice-chair Cullick called the meeting to order at 6:00 p.m. in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

Commissioners Gilmour, Gryder, Prochaska, Purcell, Shaw, Davidson and Cullick all were present.

V. Citizens to be Heard

No public comments were offered.

VI. Approval of Agenda

Commissioner Gilmour made a motion to approve the agenda as presented. Seconded by Commissioner Gryder. All, aye. Opposed, none. Motion passed unanimously.

VII. Approval of Minutes for the April 8, 2015 Commission Meeting; April 15, 2015 Committee of the Whole Meeting, and April 16, 2015 Finance Committee Meeting

Commissioner Gilmour made a motion to approve the meeting minutes for the Commission meeting minutes held on April 8, 2015; the Committee of the Whole meeting held on April 15, 2015, and the Finance Committee meeting held on April 16, 2015. Seconded by Commissioner Prochaska. All, aye. Opposed, none. Motion passed unanimously.
VIII. Approval of Claims in an amount not-to-exceed $44,771.20

Commissioner Prochaska made a motion to approve the claims list in the amount of $44,771.20. Seconded by Commissioner Davidson.

Director Guritz reported in follow-up to the Finance Committee meeting that the claim for ADS, Inc. was for quarterly alarm monitoring at Ellis House, and the Menards charges for Kubota repair was for purchase of diamond plated sheet metal for the Kubota’s floor boards.

Roll call: Commissioners Gilmour, Gryder, Prochaska, Shaw, Davidson, and Cullick, aye. Opposed, none.

Commissioner Koukol joined the meeting at 6:03 pm.

IX. Millbrook Bridge Inspection Report – Robert Davies, SE PE – HR Green

Commissioner Purcell joined the meeting at 6:20 pm.

Robert Davies, SE PE with HR Green provided a PowerPoint slide overview of the Millbrook Bridge inspection completed on April 1, 2015. This included an underwater inspection performed by Collins Engineering.

Main points presented included the following:

1. The last inspection of the bridge was performed in 2009.
2. Since the last inspection, bridge decay has accelerated, particularly the west pier mortar, joints, and loss of limestone support blocks, with additional fracturing at the bridge abutments.
3. The bridge spans include two types of truss work. The western span is newer, reconstructed after this section failed in the past. The older I-bar spans show significant decay.
4. I-bar truss decay issues include increased formation of pack rust and resulting expansion at the joints causing deformation of support member plates. Robert Davies emphasized that design of the truss is such that all support arms are under tension, and when one I-bar support beam fails, all will fail.
5. The upper I-bar support beam spans are exhibiting significant corrosion of the steel plating.
6. The bearings have failed or are entirely absent. The bearings should allow movement of the support members.
7. Due to support member issues, the current load calculation for the bridge is 35 pounds per square foot, and should be 100 pounds per square foot for this type of structure.

8. Alternatives include restoration, replacement, removal of the older spans and restoration of a single span pier, and full removal of the structure. Costs are difficult to pin down.

9. It is no longer a question of if the bridge will fail, but when.

Commissioner Davidson suggested that the board take time to review the full inspection report, and refer the recommendations to the District’s Finance Committee.

Robert Davies reported that there are four options to consider detailed in the inspection report:

1. Complete restoration, with an estimated cost of $1 million dollars, including providing temporary support of the truss spans, removal of deteriorated stone masonry at the upstream nose of the west pier, and encasement within reinforced concrete, replacement of all bearings, and cleaning, painting and repairs made to corroded members.

2. Complete replacement, with an estimated cost of $1.4 million dollars, including complete removal and replacement of the bridge with a three-span, pre-fabricated pedestrian thru-truss superstructure on pile-supported solid concrete piers and abutments.

3. Partial removal and repair, with an estimated cost of $600,000, including encasement of the west pier with reinforced concrete, removal of the two east steel trusses, replacement of the bearings, and painting of the remaining truss.

4. Complete truss and superstructure removal, with an estimated cost of $200,000, including removal of the steel trusses with piers and abutments remaining in place.

Robert Davies emphasized while restoration will be more cost effective initially, the bridge will require ongoing maintenance, which would make it less cost effective in the long run. The existing bridge does not currently meet ADA or public safety codes and standards.

Robert Davies suggested there may be IDOT funding, or other grant sources available to offset the capital costs.

Commissioner Gryder stated that based on the structural engineer’s report, the bridge should be closed until repairs are completed.

Robert Davies added that HR Green specializes in bridge inspections, and this bridge will fail. It is only a matter of time, the end is in sight, and public safety a significant concern.
Commissioner Cullick questioned whether the bridge should be closed immediately due to public safety concerns.

Commissioner Davidson suggested that the decision be tabled pending review of the inspection information, and postpone the decision on whether to close the bridge to allow time for review.

Commissioner Gilmore stated that based on the engineer’s report, the bridge should be closed to protect public safety.

Commissioner Cullick expressed concerns that the District cannot control the number of people that may be on the bridge at any one time.

Commissioner Gryder made a motion to forward the Millbrook Bridge inspection report to the Finance Committee along with the inspection report’s option to the Finance Committee for further discussion. Seconded by Commissioner Davidson. Aye, all. Opposed, none.

X. Motion approving a contract with Pizzo & Associates, Ltd., for turf preparation, prairie seeding, and first-year herbicide control of approximately 0.6 acres at Baker Woods FP, Ellis House and Equestrian Center for an amount not-to-exceed $2,800.00, with contract costs reimbursed by a grant from The Conservation Foundation

Commissioner Cullick made a motion to approve a contract with Pizzo & Associates, Ltd., for turf preparation, prairie seeding, and first-year herbicide control of approximately 0.6 acres at Baker Woods FP, Ellis House and Equestrian Center for an amount not-to-exceed $2,800.00, with contract costs reimbursed by a grant from The Conservation Foundation. Seconded by Commissioner Gilmour.

Director Guritz reported that The Conservation Foundation had received a grant from LyondellBassell to support the installation of a new low-grow prairie seed mix demonstration planting area, and had selected Ellis House and Equestrian Center as the site for the planting. The District will be fully reimbursed by The Conservation Foundation for the initial planting and first-year herbicide control.

Roll call: Commissioners Gryder, Prochaska, Shaw, Cullick, Davidson, Gilmour, Koukol, and Purcell, aye. Opposed, none.
XI. **Motion approving a 50% facility rental deposit refund in the amount of $500.00 to Marie Kress for a cancelled Ellis House event and reception.**

Commissioner Davidson made a motion to approve a facility rental deposit refund in the amount of $500.00 to Marie Kress for a cancelled Ellis House event and reception. Seconded by Commissioner Gryder.

Director Guritz provided an overview of the request received for reimbursement, and Finance Committee recommendation that a 50% deposit refund be considered by the full board. A copy of the Ellis House reservation was provided, which states that refunds may only be applied towards a rescheduled reservation. As the policy is clearly stated, this matter and request was presented to the board for consideration.

The reservation was made on February 15, 2015 for an event scheduled for May 15, 2015 following the Ellis Bridal Expo.

Roll call: Commissioners Cullick, Gilmour, Gryder, Koukol, Prochaska, Purcell, and Shaw, aye. Opposed, Commissioner Davidson.

XII. **Motion approving a time extension for the Ellis House Boarding Agreement at an Additional Monthly Boarding Rate of $300.00.**

Commissioner Cullick made a motion to approve a time extension for the Ellis House Boarding Agreement at an additional monthly boarding rate of $300.00. Seconded by Commissioner Gilmour.

Director Guritz stated that the first extension on the agreement had expired at the end of April, requesting a minimum extension of an additional two weeks to allow time for the boarder to make alternate arrangements.

Commission discussed the timeframe and need for the extension, and capacity of the facility to accommodate the horses present.

Commissioner Gryder made a motion amending the original motion on the table to allow for an extension of the agreement until the end of June. Seconded by Commissioner Cullick.

Roll call: Commissioners, Gilmour, Gryder, Prochaska, and Cullick, aye. Opposed, Commissioners Koukol and Purcell. Commissioner Shaw abstained. Motion carried by a vote of five to three to one.
Commissioner Cullick stated the approved motion on the table for consideration is to approve a time extension of the Ellis House Boarding Agreement at an additional monthly boarding rate of $300.00 through the end of June, 2015.

Roll call: Commissioners Davidson, Gilmour, Gryder, Koukol, Prochaska, Shaw, and Cullick, aye. Opposed, Commissioner Purcell. Motion carried.

XIII. Motion approving the reassignment of President Wehrli from the District’s Programming and Events Committee to the District’s Finance Committee, with concurrent reassignment of Commissioner Prochaska from the District’s Finance Committee to the District’s Programming and Events Committee.

Commissioner Cullick made a motion approving the reassignment of President Wehrli from the District’s Programming and Events Committee to the District’s Finance Committee, with concurrent reassignment of Commissioner Prochaska from the District’s Finance Committee to the District’s Programming and Events Committee. Seconded by Commissioner Shaw.

Commissioner Cullick reported that President Wehrli has requested assignment to the District’s Finance Committee. Commissioner Cullick asked for clarification from State's Attorney Weis regarding whether it would be a violation of the Open Meetings Act to allow President Wehrli to serve as an additional Committee member, which would increase committee participation to six members.

State’s Attorney Weis stated that it would not necessarily be a violation of the Open Meetings Act per se, but the sixth member would constitute a majority of a quorum present, violating the provisions for working committees.

Commissioner Prochaska inquired whether a sixth member could be present as an ex-officio member, or whether five members presented constituted a majority of a quorum present.

State’s Attorney Weis stated that six constitutes the majority of a quorum present per the rules as written, and a sixth commissioner present at a committee meeting would constitute a majority of a quorum present.

Commissioner Davidson stated he did not wish to see the Finance Committee lose Commissioner Prochaska from its membership, stating that President Wehrli made the appointments, and this decision should stand.
Commissioner Purcell expressed an interest in serving on the Finance Committee, suggesting that Finance Committee meetings be conducted as part of Committee of the Whole meetings.

Commissioner Cullick withdrew her motion, and Commissioner Shaw withdrew his second of the motion to allow for further discussion at an upcoming Committee of the Whole meeting.

XIV.  Executive Session

Commissioner Shaw made a motion to enter into executive session under 2(c)5 of the Open Meetings Act to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Seconded by Commissioner Davidson.

Roll call: Commissioners Cullick, Gilmour, Gryder, Koukol, Prochaska, Purcell, and Shaw, aye. Opposed, Commissioner Davidson. Executive session called to order at 6:58 pm.

Commissioner Davidson made a motion to reconvene the regular meeting. Seconded by Commissioner Prochaska. Regular meeting reconvened at 7:28 pm.

XV.  Other Items of Business

None.

XVI.  Adjournment

Commissioner Davidson made a motion to adjourn. Seconded by Commissioner Gilmour. All, aye. Meeting adjourned at 7:30 pm.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District