I. Call to Order

President Wehrli called the meeting to order at 9:00 a.m. in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

Commissioners Cullick, Davidson, Gilmour, Gryder, Koukol, Prochaska, Shaw, and Wehrli all were present.

V. Approval of Agenda

Commissioner Gryder made a motion to approve the agenda as presented. Seconded by Commissioner Prochaska. All, aye. Opposed, none. Motion passed unanimously.

VI. Citizens to be Heard

No public comments were offered.

VII. Approval of Minutes for the April 21, 2015 and May 5, 2015 Commission Meetings, and April 30, 2015 Finance Committee Meeting

Commissioner Cullick made a motion to approve the meeting minutes for the Commission meetings minutes held on April 21, 2015 and May 5, 2015, and the Finance Committee meeting held on April 30, 2015. Seconded by Commissioner Gilmour. All, aye. Opposed, none. Motion passed unanimously.
VIII. Approval of Claims in an amount not-to-exceed $15,852.97

Commissioner Cullick made a motion to approve the claims list in the amount of $15,852.97. Seconded by Commissioner Gryder.

Roll call: Commissioners Davidson, Gilmour, Gryder, Koukol, Prochaska, Shaw, Cullick and Wehrli, aye. Opposed, none.

Commissioner Purcell and Commissioner Flowers arrived at 9:03 am.

IX. Motion approving the reassignment of President Wehrli from the District’s Programming and Events Committee to the District’s Finance Committee, with concurrent reassignment of Commissioner Prochaska from the District’s Finance Committee to the District’s Programming and Events Committee.

Commissioner Cullick made a motion to approve the reassignment of President Wehrli from the District’s Programming and Events Committee to the District’s Finance Committee, with concurrent reassignment of Commissioner Prochaska from the District’s Finance Committee to the District’s Programming and Events Committee. Seconded by Commissioner Gilmour.

Commissioner Purcell requested consideration that the Finance Committee be restructured to allow for full board participation.

President Wehrli stated he was open to discussing the matter further, but the question on the table is the question of committee reassignments.

Commissioner Purcell questioned whether Commissioner Prochaska was receptive to the reassignment. Commissioner Prochaska responded that while he would like to remain on the Finance Committee, the Open Meetings Act prohibits more than five Commissioners serving on the committee, and that he had made a commitment to President Wehrli to support the reassignment.

Commissioner Davidson stated that it is often a challenge securing three representatives to hold the committee meetings. Restructuring the committee for full board participation could lead to issues with establishing a quorum for meetings. Commissioner Davidson stated he would not support the change because of Commissioner Prochaska’s contributions to the committee.
Commissioner Shaw concurred with Commissioner Davidson’s observations on the difficulty of establishing a quorum for meetings requiring full board participation, and questioned Commissioner Purcell on his objections to the change.

Commission Purcell stated that he wanted to support Commissioner Prochaska’s expressed interests in continuing to serve on the committee. Understanding that Commissioner Prochaska is committed to supporting the change, he has no problems with the reassignment.

Roll call: Commissioners Gryder, Koukol, Prochaska, Purcell, Shaw, Cullick, Flowers, Gilmour, and Wehrli, aye. Opposed, Commissioner Davidson.

X. Motion approving the temporary closing of public access to Millbrook Bridge for an indefinite period, pending completion of necessary repairs or improvements recommended by the structural engineer for public safety.

Commissioner Shaw made a motion to approve the temporary closing of public access to Millbrook Bridge for an indefinite period, pending completion of necessary repairs or improvements recommended by the structural engineer for public safety. Seconded by Commissioner Gryder.

Director Guritz stated that he had received correspondence from Millbrook’s Village President Jackie Kowalski, and that the item is posted for discussion on their May 26 agenda, which he and President Wehrli plan to attend.

Director Guritz stated that if the bridge is closed, an access barrier and signage will need to be installed.

President Wehrli stated that the bridge is important to the Village of Millbrook and Kendall County history, and work is underway to explore options for securing funding to the needed restoration and improvements.

Commissioner Davidson requested clarification on the load limit of 35 pounds per square foot. President Wehrli stated that this was the figure presented in the engineer’s inspection report.

Commissioner Gilmour stated she support the decision to close the bridge based on the report.
Commissioner Koukol concurred, adding that the District’s grant consultant is researching potential funding sources, and that this issue needs to be placed on the front burner.

Commissioner Gryder agreed that closure of the bridge is prudent based on the report.

Commissioner Purcell inquired whether it has been confirmed that the District owns the bridge, and whether Millbrook would be interested in taking possession. Director Guritz stated that Millbrook owns the approach to the bridge, and that changes in corporate limits may impact which municipality has jurisdiction over the Dobson Road right-of-way, which will help determine whether there is an opportunity for connectivity to Millbrook North Forest Preserve.

President Wehrli confirmed that the District’s first step is to establish connectivity as a prerequisite for submission of applications for grant support funding.

Roll call: Commissioners Davidson, Flowers, Gilmour, Gryder, Koukol, Prochaska, Purcell Shaw, Cullick, and Wehrli, aye. Opposed, none. Motion unanimously approved.

**XI. Motion approving a policy and application for waiving facility rental and event permit fees.**

Commissioner Cullick made a motion to approve a policy and application for waiving facility rental and event permit fees. Seconded by Commissioner Shaw.

Commissioner Purcell inquired into how this policy would impact any previous requests for refunds.

Director Guritz stated that this policy would not affect past requests, but would put in place requirements for submission of request in advance of the date of the event to provide enough lead time for consideration, and require applicants to consider a percentage of discount for their requests.

Commission discussed the procedures in place for considering these requests.

Roll call: Commissioners Davidson, Flowers, Gilmour, Gryder, Koukol, Prochaska, Purcell Shaw, Cullick, and Wehrli, aye. Opposed, none. Motion unanimously approved.
XII. Motion approving a tree removal proposal from Busted Knuckles Landscaping, LLC in the amount of $1,900 for the removal of seven total trees from Subat Forest Preserve and Shuh Shuh Gah canoe launch area.

Commissioner Cullick made a motion to approve a tree removal proposal from Busted Knuckles Landscaping, LLC in the amount of $1,900 for the removal of seven total trees from Subat Forest Preserve and Shuh Shuh Gah canoe launch area. Seconded by Commissioner Flowers.

Commissioner Davidson inquired into whether the appropriate insurance coverage would be requested. Director Guritz stated that a certificate of insurance would be received prior to commencement of work. Commissioner Koukol added that this company had bid the tree removal project earlier this year, and carried the required coverage.

Commissioner Purcell inquired into whether this would be coded to capital or operations. Director Guritz stated that this should be expended from the operating budget, from either preserve improvements, or transfer of contingency.

Roll call: Commissioners Davidson, Flowers, Gilmour, Gryder, Koukol, Prochaska, Purcell Shaw, Cullick, and Wehrli, aye. Opposed, none.

XIII. Motion approving a proposal from Upland Design, Inc., in the amount of $3,880.00 for the development of an updated site concept plan and budget for Henneberry Forest Preserve improvements.

Commissioner Cullick made a motion to approve a proposal from Upland Design, Inc., in the amount of $3,880.00 for the development of an updated site concept plan and budget for Henneberry Forest Preserve improvements. Seconded by Commissioner Flowers.

President Wehrli stated that this is the first step needed to pull together the application for the upcoming OSLAD grant cycle.

Director Guritz stated that he would be meeting with Michelle Kelly of Upland Design to review the initial site plan, and work to schedule the forums for receiving public input on the revised plan.

Commissioner Davidson stated that one of the challenges will be the cost for extending Cherry Road to forest preserve boundaries. President Wehrli stated that he would be speaking with the Nau-Au-Say Township Highway Commissioner to request support of the road extension.
Commissioner Purcell inquired into whether the contract would be paid from the capital project fund or from the operating fund. Director Guritz stated that the contract would be paid from the capital project fund.

Director Guritz stated that Upland Design will present the concept plan to Commission for input and consideration, and that upcoming Commission meetings can be included as part of the process and venue for receiving public input.

Roll call: Commissioners Davidson, Flowers, Gilmour, Gryder, Koukol, Prochaska, Purcell, Shaw, Cullick, and Wehrli, aye. Opposed, none.

XIV. Motion to consider the cancellation of all 2015 Alliance Live Action Role Play-Chicago Chapter reservations at Hoover Forest Preserve for violations of the District’s General Use Ordinance.

Commissioner Cullick made a motion to cancel all 2015 Alliance Live Action Role Play-Chicago Chapter reservations at Hoover Forest Preserve for violations of the District’s General Use Ordinance. Seconded by Commissioner Purcell.

President Wehrli provided an overview of recent property damage and preserve use impacts associated with this group’s past reservations.

Director Guritz provided an overview of the group’s 2015 reservations, and alternatives for addressing pending and future reservations. Five reservations are scheduled for the remainder of the year.

Commissioner Davidson inquired into whether we had spoken with the group. Director Guritz stated that he had discussed this issue with the chapter’s representative.

Commissioner Gryder inquired into whether the group had offered to pay for the damage. Director Guritz stated that the group did offer to pay for the new stove, and the District will be retaining the $100 security deposit. If the group is allowed to return to the site, payment for the full cost for replacement prior to their next reservation will be required.

Commission discussed the options for the group’s future reservations. Commissioner Gilmour stated the group had abused its privileges, and was in favor of cancelling the remaining reservations for the year.

Commissioner Purcell inquired into whether we had returned their deposit. Director Guritz stated that their deposit had not been returned at this point.
Roll Call: Commissioners Prochaska, Purcell, Shaw, Cullick, Davidson, Flowers, Gilmour, Gryder, Koukol, and Wehrli, aye. Opposed, none.

XV. Executive Session

None.

XVI. Other Items of Business

Director Guritz reported that the ACTHA trail horse challenge event had been cancelled due to weather and horse health considerations.

XVII. Adjournment

Commissioner Cullick made a motion to adjourn. Seconded by Commissioner Gryder. Aye, all. Opposed, none. Meeting adjourned at 9:43 am.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District