I. Call to Order

President Wehrli called the meeting to order at 9:00 a.m. in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Shaw offered an invocation and moment of silence to honor the US Marines and Sailor recently killed in Chattanooga, Tennessee.

IV. Roll Call

Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Koukol, Shaw, and Wehrli all were present.

V. Approval of Agenda

Commissioner Cullick made a motion to approve the agenda as presented. Seconded by Commissioner Flowers. All, aye. Opposed, none. Motion passed unanimously.

VI. Citizens to Be Heard

No citizen present offered public comment.

VII. Approval of Minutes

b. Programming and Events Committee Meeting – July 8, 2015

Commissioner Cullick made a motion to approve the meeting minutes for the Commission meeting of July 7, 2015 and the Programming and Events Committee Meeting of July 8, 2015 as presented. Seconded by Commissioner Koukol. All, aye. Opposed, none. Motion passed unanimously.
VIII. Approval of Claims in an Amount Not-to-Exceed $18,098.36.

Commissioner Cullick made a motion to approve the claims list in the amount of $18,098.36. Seconded by Commissioner Koukol.

Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Koukol, Shaw, and Wehrli, aye. Opposed, none.

IX. Motion to Approve an Updated Organizational Chart for the Kendall County Forest Preserve District.

Commissioner Gryder made a motion to approve the updated organizational chart for the Kendall County Forest Preserve District. Seconded by Commissioner Cullick.

All, aye. Opposed, none.

X. Motion to Approve a Tree Removal Proposal from Busted Knuckles, Inc. from Hoover Forest Preserve in the Amount of $500.00.

Commissioner Cullick made a motion to approve a tree removal proposal from Busted Knuckles, Inc. from Hoover Forest Preserve in the amount of $500.00. Seconded by Commissioner Koukol.

Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Koukol, Shaw, and Wehrli, aye. Opposed, none.

XI. Motion to Approve Contract Number PP062015 with GRAINCO FS, Inc. of Morris, Illinois for Prepayment of Propane Fuel for Ellis House and Equestrian Center and Harris Forest Preserve through May 31, 2016 in the Amount of $4,847.00.

Commissioner Cullick made a motion to approve contract number PP062015 with GRAINCO FS, Inc. in the amount of $4,847.00. Seconded by Commissioner Flowers.

Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Koukol, Shaw, and Wehrli, aye. Opposed, none.

Commissioner Purcell entered the meeting at 9:09 a.m.
XII. Motion to Approve Option 1 of a Special Risk Insurance Policy Proposal through Chubb Group of Insurance Companies in the amount of $1,009.00 for Coverage of Ellis House and Equestrian Center Horsemanship, Summer Camp, Special Event, and Volunteer Programs.

Commissioner Cullick made a motion to approve a special risk insurance policy proposal through Chubb Group of Insurance Companies in the amount of $1,009 for coverage of Ellis House and Equestrian Center horsemanship, summer camp, special event and volunteer programs. Seconded by Commissioner Gilmour.

Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Koukol, Purcell, Shaw, and Wehrli, aye. Opposed, none.

XIII. Motion to Approve a Revised Schedule of Permit Fees and Charges for Rental of District Facilities.

Commissioner Cullick made a motion to approve the revised schedule of permit fees and charges for rental of District facilities as presented. Seconded by Commissioner Flowers.

Roll call: Commissioners Cullick, Davidson, Flowers, Gilmour, Gryder, Koukol, Purcell, Shaw, and Wehrli, aye. Opposed, none.

XIV. Motion to Approve a Sponsorship Proposal from Uncle Bub’s, Inc. for Promotion of Ellis House and Equestrian Center Weddings and Programs.

Commissioner Flowers made a motion to approve the sponsorship proposal from Uncle Bub’s Inc. for promotion of Ellis House and Equestrian Center weddings and programs. Seconded by Commissioner Cullick.

Aye, all. Opposed, none. Motion passed unanimously.

XV. Motion to Approve a Proposal to Establish Barrel Racing Competition Events at Ellis House and Equestrian Center.

Commissioner Cullick made a motion approving a proposal to establish barrel racing competitions at Ellis House and Equestrian Center. Seconded by Commissioner Flowers. Aye, all. Opposed, none. Motion passed unanimously.
XVI. **Motion to Approve a Standing Meeting Date and Time Change for the First of Two Monthly District Finance Committee Meetings on the Thursday Following the District’s Committee of the Whole Meetings at 6:30 PM, to the Wednesday of the District’s Committee of the Whole Meetings at 4:00 PM.**

Commissioner Cullick made a motion to approve a standing meeting date and time change for the first of two monthly District Finance Committee meetings on the Thursday following the District’s Committee of the Whole Meetings at 6:30 pm, to the Wednesday of the District’s Committee of the Whole Meetings at 4:00 pm. Seconded by Commissioner Purcell. Aye, all. Opposed, none.

XVII. **Motion to Approve the Grounds Maintenance Worker and Environmental Education Instructor Position Descriptions.**

Commissioner Purcell made a motion to approve the Grounds Maintenance Worker and Environmental Education Instructor position descriptions. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

XVIII. **Executive Session**

None.

XIX. **Other Items of Business**

Director Guritz stated that the Ellis House and Equestrian Center intern was completing her last week of work. Kaitlyn Wendling completed a full two year analysis of District programming at Ellis, which should provide important insights into equestrian center operations.

XX. **Citizens to be Heard**

No citizens offered public comment.
XXI. Adjournment

Commissioner Cullick made a motion to adjourn. Seconded by Commissioner Gryder. Aye, all. Opposed, none. Meeting adjourned at 9:22 am.

Respectfully submitted,

David Guritz
Director, Kendall County Forest Preserve District