1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month's Minutes
5. Approval of Agenda
6. Correspondence and Communications – County Clerk
7. Special Recognition
   A. Bethany Thatcher, Regional Office of Education
8. Citizens to Be Heard
9. New Business
   A. Ratification of Collective Bargaining Agreement Between The International Union of Operating Engineers, Local 150 and Kendall County Highway Department from December 1, 2012 through November 30, 2016
   B. Authorize letter opposing House Bill 924
   C. Public Hearing for Public Transportation Capital Assistance Grant under Authority of IDOT
10. Old Business
    A. Rescind Resolution 13-11 regarding Award of Projects adopted April 16, 2013
    B. Denial of Protest of A.C. Pavement Stripping Company for low bid for Section 13-00000-00-GM, Whitewillow Road, C.H. #18
    C. Resolution to Approve and Award low bids for 2013 Road Construction Projects
11. Standing Committee Reports
    A. Administration
       1. Resolution authorizing application for a Public Transportation Capital Assistance Grant under the authority of IDOT
    B. Highway
       1. Eldamain Road Farm Lease
       2. OmniTrax Right-of-Entry Agreement in Millington
    C. Economic Development
    D. Finance Committee
       1. Claims Approval in the amount of $ 591,462.45
       2. Claims Approval for election judges $ 45,422.45
       3. Resolution authorizing Capital Improvement Fund to receive the Local Share of Video Gaming Tax and Off-Track Betting Tax
    E. Judicial / Legislative
    F. Animal Control
    G. Health & Environment
    H. Labor & Grievance
    I. Standing Committee Minutes Approval
12. Special Committee Reports
    A. Kencom Executive Board
    B. Historic Preservation
       1. Proclamation Declaring Historic Preservation Month
13. Chairman’s Report

Appointments

Announcements
Gloria Mathewson – 708 Mental Health Board – 4 year term – expires December 2016
Dan Roberts - Minooka Fire Protection District – 3 year term – expires April 2016

14. Executive Session
15. Other Business
16. Citizens to be Heard
17. Questions from the Press
18. Adjournment
The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Thursday, April 2, 2013 at 6:00 p.m. The Clerk called the roll. Members present: Chairman John Shaw, Amy Cesich, Elizabeth Flowers, Judy Gilmour, Scott Gryder, Dan Koukol, Matthew Prochaska, John Purcell, and Jeff Wehrli.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Gilmour moved to approve the submitted minutes from the Adjourned County Board Meeting of 3/7/13. Member Wehrli seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Member Prochaska moved to approve the agenda. Member Flowers seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

CITIZENS TO BE HEARD

Todd Milliron, 61 Cotswold Dr, Yorkville stated that the doors were locked. Mr. Milliron asked what the status was on the aerial photo bid and asked for an explanation on the arrangement made with Grundy County Board for civil litigation against one of their board members. Mr. Milliron stated that $5,110.00 has been spent on the forensic audit; he would like to know what the status is on the audit.

OLD BUSINESS

Farm Lease

Member Koukol stated that this item will go back through committee.

Engineering Agreement with WBK

Member Koukol stated that this item will go back through committee.

STANDING COMMITTEE REPORTS

Planning, Building & Zoning

Member Gryder stated that the next meeting is on April 8, 2013.

Highway

Member Koukol had nothing to report.

Economic Development

Chairman Koukol reviewed the minutes in the packet from the March 22, 2013 meeting.

Finance

Member Purcell reviewed the March 28, 2013 minutes in the packet.

CLAIMS

Member Gilmour moved to approve the claims submitted in the amount of $1,279,335.64. Member Flowers seconded the motion.
Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Member Gilmour stated the agencies that attended the Senior Services Levy request hearing.

Judicial / Legislative

Member Gilmour reviewed the minutes in the packet from the March 27, 2013 meeting.

Resolution Opposing Federal Legislation

Member Wehrli moved to approve the Resolution Opposing Federal Legislation to Eliminate or Limit the Tax Exempt Status of Municipal Bonds. Member Purcell seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

COUNTY OF KENDALL
RESOLUTION 2013-08

A RESOLUTION OPPOSING FEDERAL LEGISLATION TO ELIMINATE OR LIMIT THE TAX EXEMPT STATUS OF MUNICIPAL BONDS

WHEREAS, since 1913, tax exempt municipal bonds have been an integral part of the U.S. Tax Code to serve as a financing tool for local governments to support public projects; and

WHEREAS, tax exempt municipal bonds are the most important tool in the U.S. for financing investment in schools, hospitals, roads, bridges, sewer and water facilities, jails, and other public works projects; and

WHEREAS, over the last decade, state and local governments have issued $1.65 trillion in tax exempt municipal bonds to finance the construction of critically important public facilities including schools, hospitals, roads, bridges, sewer and water facilities, jails, and other public works projects; and

WHEREAS, in 2012 the issuance of more than 6,600 tax exempt municipal bonds financed more than $179 billion worth of infrastructure projects; and

WHEREAS, the U.S. Senate Finance Committee and the U.S. House of Representatives Ways and Means Committee are discussing techniques to reform the U.S. Tax Code; and

WHEREAS, these discussions have included eliminating or limiting the tax exempt status of the municipal bonds; and

WHEREAS, the 2014 U.S. Senate Budget Resolution support proposals to eliminate or limit tax exempt status of municipal bonds; and

WHEREAS, the White House Budget Proposal includes limiting the value of the tax exemption of municipal bonds; and

WHEREAS, the National Commission on Fiscal Responsibility and Reform recommends completely eliminating the tax exemption; and

WHEREAS, if legislation is passed that will either cap or eliminate the tax exempt status of municipal bonds, the effectiveness of the bond market would be negatively impacted, creating higher borrowing costs for county governments, less investment in infrastructure and ultimately fewer jobs.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF KENDALL COUNTY, AS FOLLOWS:
1) The County Board opposes any federal legislation that eliminates or limits the tax exempt status of municipal bonds.

2) The County Board urges members of the 113th Congress of the United States to reject any legislative proposal that eliminates or limits the tax exempt status of municipal bonds.

3) The County Board directs the County Administrator to provide this resolution to the Senators of Illinois, Senator Richard Durbin and Senator Mark Kirk, the U.S. Representative of the 14th District of Illinois, Congressman Randy Hultgren, and the U.S. Representative of the 11th District of Illinois, Congressman Bill Foster.

Approved and adopted by the County Board of Kendall County, Illinois, this 2nd day of April, 2013.

Attest:
John Shaw, Chairman
County Board
Debbie Gillette
County Clerk

Health & Environment

Member Gilmour reviewed the minutes in the packet from the March 18, 2013 meeting.

Labor & Grievance

Member Flowers reviewed the minutes in the packet from the March 25, 2013 meeting.

Committee of the Whole

Chairman Shaw stated that the next meeting will be on April 11, 2013.

STANDING COMMITTEE MINUTES APPROVAL

Member Koukol moved to approve all of the Standing Committee Minutes and Reports. Member Prochaska seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL COMMITTEE REPORTS

Kencom Executive Board

Member Gilmour stated that the board met on March 28, 2013. They received a treasurer’s report, a report on equipment purchases and project updates. The board discussed the radio system and authorized the chairman to continue with a study to identify areas where they are experiencing problems with their handheld portables. They are working on an agreement with the Montgomery Police and are in discussions with Montgomery & Countryside Fire District and Aurora Township Fire District.

CHAIRMAN’S REPORT

Member Flowers moved to approve all of the Appointments. Member Gilmour seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

Appointments

Jim Friedrich – Board of Health – 4 year term – expires April 2017
Cathy Kavanaugh – Board of Health – 4 year term – expires April 2017
John Church – Farmland Protection – 3 year term – expires December 2016

Announcements

Amy Cesich – Labor & Grievance Committee - fill vacancy
Jessie Hafenrichter – Farmland Protection – 2 year term – expires December 2014
EXECUTIVE SESSION

Member Purcell made a motion to go into Executive Session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court. Member Flowers seconded the motion. Chairman Shaw asked for a roll call vote on the motion. All members present voting aye. Motion carried.

RECONVENE

ADJOURNMENT

Member Flowers moved to adjourn the County Board Meeting until the next scheduled meeting. Member Prochaska seconded the motion. Chairman Shaw asked for a voice vote on the motion. All members present voting aye. Motion carried.

Approved and submitted this 23rd day of April, 2013.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk
May 7, 2013

The Honorable Jim Oberweis
25th Legislative District
303F Stratton Building
Springfield, IL 62706

RE: House Bill 924 – Responsible Bidder Legislation

Dear Senator Oberweis:

Kendall County urges that you oppose HB 924. This legislation would further burden public bodies and taxpayers by increasing the costs of public projects.

HB 924 would amend the Illinois Prevailing Wage Act to impose certain bidding provisions found within the Illinois Procurement Code. This means that only those contractors that meet these requirements would be permitted to bid on public projects. The most burdensome requirement is that eligible contractors must participate in a United States Department of Labor apprenticeship program. Participation in such a program is costly and creates compliance difficulties for smaller contractors. The result of the bill would be to exclude smaller contractors from bidding on public works projects.

This exclusion favors larger contractors, reduces competition, and drives up project costs for local taxpayers. While the bill would reduce competition among contractors in many cities and counties, it is smaller communities that would be most impacted. Smaller communities have fewer local contractors from which to accept bids. In some communities served by smaller local contractors, most, if not all, of the local contractors would find themselves ineligible to bid on public projects. Some of these communities would have no choice but to seek out larger contractors from outside of the community. This certainly hinders efforts to promote local business.

Once again, Kendall County respectfully requests that you vote with your communities and local taxpayers by opposing HB 924. We sincerely thank you for your support and your constant efforts to improve and enhance our wonderful community. Should you have any questions regarding this issue, please do not hesitate to contact the Kendall County Administrative Office at (630) 553-4171.

Sincerely,

John Shaw
County Board Chair
Lynn Cullick
Legislative Committee Chair
Jeff Wilkins
County Administrator
Vote NO on HB 924 (Hoffman/Raoul)
New Burdensome Requirements for Prevailing Wage Act

HB 924 requires contractors and subcontractors to comply with Responsible Bidder requirements to qualify for public works projects at the local level. This means they will have to "participate" in a US DOL approved apprenticeship program in order to bid on public works as defined under the Illinois Prevailing Wage Act.

Responsible Bidder Requirements Will Prevent Small Contractors to Bid and Work on Local Government and Private Development Projects: Current law regarding the responsible bidder requirements only apply to contracts covered by the state procurement code (IDOT & CDB projects). Small contractors have been experiencing serious problems with the requirement of "participation" in a USDOL approved apprentice and training programs. Many are unable to comply with this requirement.

If this bill was enacted, this requirement would be extended to all public works projects including local government projects and private development that receive state or local assistance. It is not feasible or financially viable for small contractors to have a USDOL approved apprentice and training program. The result is that small contractors will be shut out of bidding local construction work and local workers working for those contractors will be out of work.

Unintended consequences of this measure is the likely compliance difficulty for small contractors who more and more are inclined to NOT to bid on public works projects because of the complication of compliance with the Prevailing Wage Act and the burdensome reporting requirements. Fewer bidders lessen competition and increase the cost of projects for taxpayers. It also makes it more difficult for local government units to procure local contractors and use local labor. The bill adds additional issues for local government units to have to administer and monitor.

OPPONENTS

Associated Builders & Contractors
Chicago Chamber of Commerce
City of Chicago
DuPage Mayors and Managers Conference
IL Assn. of County Board Members & Commissioners
IL Assn. of County Engineers
IL Assn. Black Chamber of Commerce
IL Assn. Chamber of Commerce
IL Assn. Landscaping Contractors Assn.
IL Assn. Movers & Warehousemen's Assn.
IL Assn. Municipal League
IL Section, American Water Works Assn.
IL State Council-SHRM
IL Statewide School Management Alliance
Lake County Municipal League

McLean County
Metro Counties Assn.
Midwest Truckers Association
National Federation of Independent Business
Northwest Municipal Conference
South Suburban Mayors & Managers Association
Township Officials of Illinois
West Central Municipal Conference
Women Construction Owners & Executives
**Public Hearing Notice**

Notice is hereby given that a public hearing will be held by the County of Kendall regarding application for State of Illinois Paratransit Vehicle Grant on May 7, 2013 at 6:00PM at 111 W Fox Street Yorkville, IL 60560, 2nd Floor Board Room for the purpose of considering a project for which financial assistance is being sought from the Illinois Department of Transportation (IDOT), pursuant to IDOT's general authority to make such Grants, and which is generally described as the (IDOT) Consolidated Vehicle Procurement program, Kendall County is requesting acquisition of two (2) 14-passenger medium-duty and two (2) 12-passenger light-duty buses for Kendall Area Transit (KAT), estimated cost of the requested vehicles is $240,000. This project will be included in a Consolidated Vehicle Procurement Program undertaken by the State of Illinois on behalf of Kendall County, with State and Federal Funds. All new equipment in this project will meet ADA accessibility rules for the elderly and persons with disabilities.
KENDALL COUNTY

Resolution No. _____

WHEREAS, bids were received at the County Highway Office on April 5, 2013 on the following listed projects:

Sec. 07-00100-00-FP, Ridge Road, C. H. #11, approve the low bid of S & K Excavating & Trucking in the amount of $1,014,249.40.

Sec. 11-00114-00-BR Fox River Drive over Hollenback Creek, C. H. #1, approve the low bid of Herlihy Mid-Continent Company in the amount of $810,289.27.

Sec. 11-00118-00-BR, Fern Dell Road, Big Grove Road District approve the low bid of Riber Construction, Inc. in the amount of $202,723.00.

Sec. 12-00121-00-FP, Church Street / Millington, approve the low bid of S & K Excavating & Trucking in the amount of $297,000.00.

Sec. 13-00000-00-GM, Whitewillow Road, C. H. #18, approve the low bid of A. C. Pavement Striping Company in the amount of $108,216.80.

Sec. 13-00000-01-GM, Fox River Drive & Millington Road, C. H. #1 & C. H 3, approve the low bid of Hardin Paving Services in the amount of $89,643.00.

Sec. 13-00124-00-RS, Grove Road, C. H. #2, approve the low bid of Hardin Paving Services in the amount of $2,042,424.00.

Sec. 13-01000-00-GM, Big Grove Road District, Aggregate, F.O.B., approve all bids; Central Limestone Company, Lafarge Aggregate and Vulcan Construction Material in the amount of $11,500.00.

Sec. 13-04000-00-GM, Kendall Road District, Gr. III, approve the low bid of Hardin Paving Services in the amount of $79,495.00.

Sec. 13-08000-00-GM, Oswego Road District, approve the low bid of Hardin Paving Services in the amount of $498,498.00.

Sec. 13-09000-00-GM, Seward Road District, approve the low bid of D Construction, Inc. in the amount of $45,366.55.
NOW, THEREFORE, BE IT RESOLVED, that the County Board of Kendall County award the above listed projects to the low bidder as listed above.

This resolution approved by the County Board of Kendall County, State of Illinois.

________________________________________
John Shaw - Kendall County Board Chairman

I, Debbie Gillette, County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Kendall County Board, at its regularly scheduled meeting in Yorkville, Illinois, on the 16th day of April, 2013.

________________________________________
Debbie Gillette - County Clerk

(SEAL)
I. CALL TO ORDER
The meeting was called to order by Vice Chair Dan Koukol, at 4:07 p.m.

II. ROLL CALL
Committee Members Present: Lynn Cullick, Dan Koukol and John Purcell

Committee Members Absent: Elizabeth Flowers, Judy Gilmour

Others present: Stan Laken, Paul LaLonde, Becki Rudolph and Jeff Wilkins

III. PUBLIC COMMENT- None

IV. REPORTS

A. CBIZ – Jim Pajauskas said he joined Leslie Johnson in a few of the union negotiating meetings in the past few weeks to answer questions for different unions.

Mr. Pajauskas said he doesn’t currently have additional information or updates on the new law changes to healthcare insurance that will apply after January 1, 2014, but will keep the committee updated as new information is available.

B. County Administrator

Jeff Wilkins reviewed House Bill 924 (which is a change to the Prevailing Wage Act) with the committee. The item will be on the County Board meeting agenda on May 7, 2013 for discussion and approval of sending a letter from the County Board to State Representatives and Senators asking them to vote no on House Bill 924.

Mr. Wilkins stated that he was asked to invite Wine Sergi and IPMG to attend the next Forest Preserve Finance meeting to discuss Ellis House claims due to the recent flooding, claims loss, and a basic cost proposal for the Forest Preserve if they were on their own policy.

Mr. Wilkins reported that Speer Financial and KMZ will be in attendance at the May 16, 2013 Committee of the Whole meeting to discuss the process for bond bidding.

Mr. Wilkins attended the April 29, 2013 CMAP meeting of the County Board Chairs in Chicago, in which Ann Schneider, Secretary of Transportation shared
information on a movement for a possible new capital bill and the need for funding in the Chicago area.

Mr. Wilkins, Stan Laken, Andy Nicoletti and other County personnel attended a presentation on software for Animal Control on May 2, 2013.

Mr. Wilkins and John Sterrett attended a mandatory meeting for Section 5311 direct recipients. The primary focus was the review of the Program Compliance Oversight Monitor (PCOM) requirement, effective January 1, 2014 in Springfield on May 1, 2013.

V. OLD BUSINESS

VI. NEW BUSINESS

A. Authorize public hearing on May 7, 2013 for public transportation capital assistance grant under authority of IDOT – Jeff Wilkins explained this action is to replace four K.A.T. vehicles, with approval expected in December 2014 or beyond. By the time of approval, each of the four vehicles is adding approximately 2500-3000 miles per month, which would be 150,000 miles per vehicle, or beyond their life expectancy. They are requesting two light duty - 12 person capacity and two medium – 14 person capacity vehicles.

Wilkins reported KAT averaged at least 150 rides per day system-wide (55 Park-n-Ride, 93 Dial-a-Ride) just in the month of April, 2013.

Dan Koukol made a motion to authorize a public hearing on May 7, 2013 for public transportation capital assistance grant under authority of IDOT, seconded by Lynn Cullick. Motion carried.

B. Resolution authorizing application for a public transportation capital assistance grant under authority of IDOT - John Purcell made a motion to authorize the application for a public transportation capital assistance grant under authority of IDOT, seconded by Dan Koukol. Motion carried.

C. Resolution to Approve Prevailing Wages – Mr. Wilkins said this item is for approval at the June 4, 2013 County Board meeting, and Wilkins briefed the committee on the history and proposed purpose of the resolution. Motion by John Purcell to forward the issue to the County Board for the June 4, 2013 meeting, seconded by Lynn Cullick. Cullick and Koukol voted aye, Purcell voted no. Motion carried.

D. Application Template for Elected Offices – Dan Koukol informed the committee of meetings that he and Judy Gilmour had with Jeff Wilkins and Glen Campos to review and revise the application. The administration application draft was then sent to Leslie Johnson in the State’s Attorney’s Office for review, and was already approved by the Board. Koukol said they also reviewed the application that was being used by Elected Officials offices.
Dan Koukol reviewed the template of an employee application for use by Elected Official offices. Jeff Wilkins stated that Administrative Services will forward this to Elected Officials simply as a suggested guideline. Mr. Wilkins said that Elected Officials are under no obligation to use this or any template provided.

E. Proposed revision to County Website Transparency Policy – Mr. Wilkins reviewed the proposed addition of the County Board Video/Audio Recording Project Scope to the County Website Transparency Policy. Discussion followed on the video recording portion of the policy, the availability of the video recordings to the citizens, guidelines for display on the website, disposal of the recordings when necessary, storage of the recordings, the cost of cameras, compatibility with current recording system, and the possibility of video-streaming. The committee members in attendance agreed to table this item to the June 6, 2013 Admin HR committee meeting.

F. Approve and Determine Date for Annual Employee Picnic – John Purcell made a motion to forward the date of July 19, 2013 as the picnic date to the County Board, seconded by Dan Koukol. The motion carried.

VII. ACTION ITEMS FOR COUNTY BOARD

- Public hearing on May 7, 2013 for public transportation capital assistance grant under authority of IDOT

- Resolution authorizing application for a public transportation capital assistance grant under authority of IDOT

VIII. EXECUTIVE SESSION – None

IX. ADJOURNMENT

John Purcell moved to adjourn the meeting at 5:14p.m., Dan Koukol seconded the motion. The motion was unanimously approved by a voice vote.

Respectfully Submitted,

Valarie McClain
Recording Secretary
COUNTY OF KENDALL
Resolution 13-_______

Resolution authorizing application for a Public Transportation Capital Assistance Grant under the Illinois Department of Transportation’s general authority to make such Grants.

WHEREAS, the provision and improvement of public transportation facilities is essential to the development of a safe, efficient, functional public transportation system; and

WHEREAS, the Illinois Department of Transportation has the authority to make such Grants and makes funds available to offset certain capital costs of a private non-profit, general public transportation system or an IDOT Certified Public Provider transportation system providing specialized paratransit service; and

WHEREAS, Grants for said funds will impose certain obligations upon the recipient.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF KENDALL COUNTY:

Section 1. That an application be made to the Division of Public and Intermodal Transportation, Department of Transportation, State of Illinois, for a financial assistance grant under the Illinois Department of Transportation’s general authority to make such Grants, for the purpose of offsetting certain public transportation facility capital costs of KENDALL COUNTY.

Section 2. That the County Administrator of KENDALL COUNTY is hereby authorized and directed to execute and file on behalf of KENDALL COUNTY such application.

Section 3. That the County Administrator of KENDALL COUNTY is authorized to furnish such additional information as may be required by the Division of Public and Intermodal Transportation in connection with the aforesaid application for said Grant.

Section 4. That County Administrator of KENDALL COUNTY is hereby authorized and directed to execute and file on behalf of the KENDALL COUNTY all required Grant Agreements with the Illinois Department of Transportation.

PRESENT and ADOPTED the 7th day of May, 2013

John Shaw, County Board Chairman

ATTEST: ____________________________________________
Debbie Gillette, County Clerk
ILLINOIS DEPARTMENT OF TRANSPORTATION
2013 CONSOLIDATED VEHICLE PROCUREMENT
ROLLING STOCK CAPITAL ASSISTANCE APPLICATION

<table>
<thead>
<tr>
<th>Date Submitted</th>
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**Applicant Information**

<table>
<thead>
<tr>
<th>Legal Name</th>
<th>County of Kendall</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mailing Address</td>
<td>111 West Fox Street Yorkville, IL 60560</td>
</tr>
<tr>
<td>County</td>
<td>Kendall</td>
</tr>
<tr>
<td>Contact Name and Title</td>
<td>Jeff Wilkins, County Administrator</td>
</tr>
<tr>
<td>Phone (p) and Fax (f)</td>
<td>(630) 553-4142 (p), (630) 553-4214 (f)</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:jwilkins@co.kendall.il.us">jwilkins@co.kendall.il.us</a></td>
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<th>General Area Served (include counties)</th>
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<tr>
<th>Federal Tax ID number (FEIN)</th>
<th>36-6006598</th>
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<td>DUNS Number</td>
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<thead>
<tr>
<th>Type of Applicant (Please Refer to the Table in Part I, A)</th>
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<tbody>
<tr>
<td>☐ PRIVATE NON PROFIT</td>
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<tr>
<td>☒ SECTION 5311 GRANTEE</td>
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<tr>
<td>☐ IDOT CERTIFIED PUBLIC BODY</td>
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**Vehicle Issues**

<table>
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<tr>
<th>Contact and Title</th>
<th>Paul Lalonde, Program Director of KAT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email</td>
<td><a href="mailto:plalonde@co.kendall.il.us">plalonde@co.kendall.il.us</a></td>
</tr>
<tr>
<td>Phone (p) and Fax (f)</td>
<td>(630) 882-6970 (p), (630) 882-6971 (f)</td>
</tr>
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All Applicants Must Answer These Questions:

- **Does A Minority Group Manage Your Organization Or Is Operation Minority Based?** ☒ Yes ☐ No
- **Does Your Agency Provide Service To Minorities?** ☐ Yes ☒ No ☐ N/A
- **Does Your Application Have The Support Of Your Local Transit Agency?** ☒ Yes ☐ No ☐ N/A

By this application, it is the intent of (Agency’s Legal Name) County of Kendall, Illinois to request vehicle(s) through the State of Illinois’ Consolidated Vehicle Procurement (CVP) program; and will meet all applicable state, federal and local acceptance, application and maintenance requirements. I certify that the information and statements provided in this application, and all supporting documents are correct and complete.

John Shaw, County Board Chairman

(As authorized by board resolution, see Appendix D)
Part I - Required Submittals To Be Completed By All Applicants

Use this matrix (A) and checklist (B) to help you meet all submission requirements of the application process.

### A. Submittal Matrix

Each "X" represents the information that must be submitted by each type of agency.

<table>
<thead>
<tr>
<th>Type of Applicant</th>
<th>Part II</th>
<th>Part III</th>
<th>Part IV</th>
<th>Part V</th>
<th>Part VI</th>
<th>Part VII</th>
<th>Part VIII</th>
<th>Part IX</th>
<th>Part X</th>
<th>Part XI**</th>
<th>Appendices</th>
<th>Support Letters</th>
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<tr>
<td>Non-Profit Non-Governmental Agency (5310)</td>
<td>X</td>
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<td>Federal Section 5311 Grantee</td>
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</table>

** Applicants in Northeastern Illinois Region (Cook, Lake, DuPage, Kane, Will and McHenry Counties only).
(a) This data not required if applicant agency has included with another grant application for FY12 funding.
(b) This information is required ONLY if you are applying for a vehicle for new or expanded service.
(c) If applicant is in an urbanized (metropolitan) area outside the Chicago area, see page 45.

### B. Submittal Checklist

Check the appropriate boxes. All items are required unless otherwise indicated.

<table>
<thead>
<tr>
<th>ITEM</th>
<th>ENCLOSED</th>
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<tbody>
<tr>
<td>Application, Signed by Board authorized representative (front cover, page 1)</td>
<td>✓</td>
</tr>
<tr>
<td>Part I Submittal Matrix (A) and Application Checklist (B)</td>
<td>✓</td>
</tr>
<tr>
<td>Part II Current Vehicle Inventory</td>
<td>✓</td>
</tr>
<tr>
<td>Part III Vehicle Request Form and Budget (one vehicle per form, make copies if needed)</td>
<td>✓</td>
</tr>
<tr>
<td>Part IV Project Justification</td>
<td>N/A</td>
</tr>
<tr>
<td>Part V Applicant’s Current Services and Experience</td>
<td>✓</td>
</tr>
<tr>
<td>Part VI Fleet Control and Maintenance</td>
<td>N/A</td>
</tr>
<tr>
<td>Part VII Driver Training</td>
<td>✓</td>
</tr>
<tr>
<td>Part VIII Proposing New or Expanded Service</td>
<td>✓</td>
</tr>
<tr>
<td>Part IX Formal Coordination Efforts</td>
<td>N/A</td>
</tr>
<tr>
<td>Part X Financial Plan</td>
<td>N/A</td>
</tr>
<tr>
<td>Part XI Northeastern Illinois Region HSTP Conformance (To be completed only by applicants in Cook, Lake, DuPage, Kane, Will &amp; McHenry Counties (page 29)</td>
<td>N/A</td>
</tr>
<tr>
<td>Appendix A FTA &amp; IDOT Joint Certifications Assurances signed by Official Representative &amp; Affirmation of Applicant’s Attorney</td>
<td>Included in FY12 5311/DOAP Ap.</td>
</tr>
<tr>
<td>Appendix B Public hearing: Published notice, hearing report, and public comments</td>
<td>N/A</td>
</tr>
<tr>
<td>Appendix C Opinion of Counsel: (Sample Language) must be completed by all applicants</td>
<td>✓</td>
</tr>
<tr>
<td>Appendix D Executed Board Resolution authorizing applicant’s Official Representative</td>
<td>✓</td>
</tr>
<tr>
<td>Appendix E Application Preparation Guidance</td>
<td>✓</td>
</tr>
<tr>
<td>Appendix F Paratransit Vehicle Catalog</td>
<td>✓</td>
</tr>
<tr>
<td>Letter from MPO placing project in TIP (not applicable in Cook, Lake, DuPage, Kane, Will and McHenry Counties, or any non-urbanized area)</td>
<td>Retain</td>
</tr>
<tr>
<td>Letter of support from Certified Public Provider or local Transit Authority</td>
<td>Retain</td>
</tr>
<tr>
<td>Letters of Support from local Legislators, others (not a requirement)</td>
<td>N/A</td>
</tr>
<tr>
<td>Copy of your State of Illinois ID Tax exempt letter</td>
<td>N/A</td>
</tr>
</tbody>
</table>

To submit your application: (1) include this checklist and identify any missing items, noting reason for their delay and when receipt of same can be expected; 2) identify all enclosed support materials; and 3) remove instructions, vehicle catalog, and informational material provided for applicant reference.
Part II: Current Paratransit Vehicle Inventory to Be Completed By All Applicants

Please complete all of the following sections with your current fleet inventory. Please attach additional pages if necessary.

1) Date 2012 Annual Certification was submitted for IDOT-FUNDED VEHICLES in your fleet: [02/28/2013] or

2) No IDOT-Funded Vehicles were owned in 2011 (check if applicable): 

Examples:
- 96 Braun R-Roof Van IFDX034586IL01 172,000 / 189,000 8 / N L 1995 N
- 92 El Dorado Med. Duty IBD01063589L18 183,500 / 208,000 14 / Y 0 1999 Y- #2121

<table>
<thead>
<tr>
<th>Yr</th>
<th>Manufacturer</th>
<th>Type</th>
<th>VIN (Vehicle Identification Number)</th>
<th>Odometer Reading as of 3/31/12</th>
<th>Odometer Reading as of 3/31/13</th>
<th># of Seats/ADA: Y/N</th>
<th>1st Year (O)Owned (L)Leased</th>
<th>IDOT Funded Vehicle? Contract #</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010</td>
<td>El Dorado</td>
<td>SMD</td>
<td>1GBE5V19X9F406397</td>
<td>6,992</td>
<td>16,535</td>
<td>22 / Y</td>
<td>(O) 2009</td>
<td>Y - 3890</td>
</tr>
<tr>
<td>2009</td>
<td>El Dorado</td>
<td>LD</td>
<td>1FDEE35L49DA81002</td>
<td>37,904</td>
<td>69,507</td>
<td>12 / Y</td>
<td>(O) 2009</td>
<td>Y - 3890</td>
</tr>
<tr>
<td>2009</td>
<td>El Dorado</td>
<td>LD</td>
<td>1FDEE35L29DA81001</td>
<td>51,940</td>
<td>86,948</td>
<td>12 / Y</td>
<td>(O) 2009</td>
<td>Y - 3890</td>
</tr>
<tr>
<td>2009</td>
<td>El Dorado</td>
<td>LD</td>
<td>1FDEE35L29DA75263</td>
<td>36,975</td>
<td>69,643</td>
<td>12 / Y</td>
<td>(O) 2009</td>
<td>N</td>
</tr>
<tr>
<td>2009</td>
<td>El Dorado</td>
<td>LD</td>
<td>1FDEE35L69DA75265</td>
<td>51,090</td>
<td>85,205</td>
<td>12 / Y</td>
<td>(O) 2009</td>
<td>N</td>
</tr>
<tr>
<td>2009</td>
<td>El Dorado</td>
<td>LD</td>
<td>1FDEE35L49DA75264</td>
<td>44,831</td>
<td>79,044</td>
<td>12 / Y</td>
<td>(O) 2009</td>
<td>N</td>
</tr>
<tr>
<td>2011</td>
<td>El Dorado</td>
<td>LD</td>
<td>1FDEE35L05DA75262</td>
<td>34,973</td>
<td>63,751</td>
<td>12 / Y</td>
<td>(O) 2009</td>
<td>N</td>
</tr>
<tr>
<td>2011</td>
<td>StarTrans</td>
<td>HD</td>
<td>1FDGF55Y7BC64923</td>
<td>N/A</td>
<td>5,842</td>
<td>26 / Y</td>
<td>(L) 2012</td>
<td>N</td>
</tr>
</tbody>
</table>

2013 Section 5310 CVP Application
KENDALL COUNTY, ILLINOIS
Part III: Vehicle Request Form & Budget to Be Completed By All Applicants

Please attach one completed copy of this form for EACH vehicle requested.

A. Applicant Agency Name
   Total # of vehicles requested (e.g. X of X) __1__ of __4__
   This vehicle is priority (e.g. X of X) __1__ of __4__

B. Vehicle Type Requested*: Use the vehicle catalog to select the vehicle type to meet your passenger’s needs.

   *Vehicle Types and Descriptions

   Mini-Van w/ramp (2 wheelchairs/5 passengers)
   Light Duty Paratransit w/lift (3 wheelchairs/12 passengers)
   Medium Duty Paratransit w/lift (5 wheelchairs/14 passengers)
   Super Medium Duty Paratransit w/lift (5 wheelchairs/26 pass.) Requires extensive justification, well documented requirements, up-to-date detail of on-site maintenance capability and large client base experience and needs.

Please provide the following vehicle identification information if the vehicle request is replacement:

<table>
<thead>
<tr>
<th>Yr.</th>
<th>Manufacturer</th>
<th>Type</th>
<th>Date/Mileage</th>
<th>VIN / IDOT Contract No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>2009</td>
<td>El Dorado</td>
<td>LD</td>
<td>05-01-13/73,035</td>
<td>1FDEE35L29DA75263</td>
</tr>
</tbody>
</table>

**APPLICANT NOTE:** As of May 1, 2013, this particular bus averages 3,000 miles a month and will be eligible for replacement by the end of calendar year 2013. We are submitting replacement early as to compensate for the delayed award and delivery of vehicles. Were this vehicle to be awarded replacement, it will be well over the useful life criteria by the time the replacement is delivered. In addition, Kendall County has applied for three (3) replacement vehicles, which have more mileage, under the Capital Program Initiative grant in November of 2012 and is still waiting on award announcement of said vehicles. Thank you for the consideration.

2013 Section 5310 CVP Application
KENDALL COUNTY, ILLINOIS
Part III: Vehicle Request Form & Budget to Be Completed By All Applicants

Please attach one completed copy of this form for EACH vehicle requested.

C. Applicant Agency Name
   Total # of vehicles requested (e.g. X of X) __2__ of __4__
   This vehicle is priority (e.g. X of X) __2__ of __4__

D. Vehicle Type Requested*: Use the vehicle catalog to select the vehicle type to meet your passenger's needs.

*Vehicle Types and Descriptions

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>MV</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LDL</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MDL</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SMD</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please provide the following vehicle identification information if the vehicle request is replacement:

<table>
<thead>
<tr>
<th>Yr.</th>
<th>Manufacturer</th>
<th>Type</th>
<th>Date/Mileage</th>
<th>(if applicable) VIN / IDOT Contract No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>2009</td>
<td>El Dorado</td>
<td>LD</td>
<td>05-01-13/72,788</td>
<td>1FDEE35L49DA81002</td>
</tr>
</tbody>
</table>

**APPLICANT NOTE:** As of May 1, 2013, this particular bus averages 2,700 miles a month and will be eligible for replacement by early calendar year 2014. We are submitting replacement early as to compensate for the delayed award and delivery of vehicles. Were this vehicle to be awarded replacement, it will be well over the useful life criteria by the time the replacement is delivered. In addition, Kendall County has applied for three (3) replacement vehicles, which have more mileage, under the Capital Program Initiative grant in November of 2012 and is still waiting on award announcement of said vehicles. Thank you for the consideration.
Part III: Vehicle Request Form & Budget to Be Completed By All Applicants

Please attach one completed copy of this form for EACH vehicle requested.

E. Applicant Agency Name
   Total # of vehicles requested (e.g. X of X) ___ of ___
   This vehicle is priority (e.g. X of X) ___ of ___

F. Vehicle Type Requested*: Use the vehicle catalog to select the vehicle type to meet your passenger’s needs.

*Vehicle Types and Descriptions

<table>
<thead>
<tr>
<th>Vehicle Type Requested</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mini-Van w/ramp (2 wheelchairs/5 passengers)</td>
<td></td>
</tr>
<tr>
<td>Light Duty Paratransit w/lift (3 wheelchairs/12 passengers)</td>
<td></td>
</tr>
<tr>
<td>Medium Duty Paratransit w/lift (5 wheelchairs/14 passengers)</td>
<td></td>
</tr>
<tr>
<td>Super Medium Duty Paratransit w/lift (5 wheelchairs/26 pass.)</td>
<td>Requires extensive justification, well documented requirements, up-to-date detail of on-site maintenance capability and large client base experience and needs.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>MV</td>
<td></td>
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<tr>
<td>LDL</td>
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<td></td>
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</tr>
<tr>
<td>SMD</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please provide the following vehicle identification information if the vehicle request is replacement:

<table>
<thead>
<tr>
<th>Yr.</th>
<th>Manufacturer</th>
<th>Type</th>
<th>Date/Mileage</th>
<th>(If applicable) VIN / IDOT Contract No.</th>
</tr>
</thead>
</table>

2013 Section 5310 CVP Application
KENDALL COUNTY, ILLINOIS
**Part III: Vehicle Request Form & Budget to Be Completed By All Applicants**

Please attach one completed copy of this form for EACH vehicle requested.

<table>
<thead>
<tr>
<th>G. Applicant Agency Name</th>
<th>Total # of vehicles requested (e.g. X of X) <strong>4</strong>_ of <strong>4</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>This vehicle is priority (e.g. X of X) <strong>4</strong>_ of <strong>4</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>H. Vehicle Type Requested*: Use the vehicle catalog to select the vehicle type to meet your passenger's needs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Vehicle Types and Descriptions</td>
</tr>
<tr>
<td>Mini-Van w/ramp (2 wheelchairs/5 passengers)</td>
</tr>
<tr>
<td>Light Duty Paratransit w/lift (3 wheelchairs/12 passengers)</td>
</tr>
<tr>
<td>Medium Duty Paratransit w/lift (5 wheelchairs/14 passengers)</td>
</tr>
<tr>
<td>Super Medium Duty Paratransit w/lift (5 wheelchairs/26 pass.) Requires extensive justification, well documented requirements, up-to-date detail of on-site maintenance capability and large client base experience and needs.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>MV</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LDL</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MDL</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SMD</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please provide the following vehicle identification information if the vehicle request is replacement:

<table>
<thead>
<tr>
<th>Yr.</th>
<th>Manufacturer</th>
<th>Type</th>
<th>Date/Mileage</th>
<th>(If applicable) VIN / IDOT Contract No.</th>
</tr>
</thead>
</table>

---

2013 Section 5310 CVP Application
KENDALL COUNTY, ILLINOIS
**Vehicle Replacement Criteria:** To be eligible for replacement, current vehicle must meet either Criteria 1 or Criteria 2 at time of application.

<table>
<thead>
<tr>
<th>Type</th>
<th>Criteria 1</th>
<th>Criteria 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Autos/Mini-Vans/Raised Roof Vans</td>
<td>95,000 Miles</td>
<td>OR 5 yrs, in documented unsafe &amp; poor operating condition</td>
</tr>
<tr>
<td>Light Duty Paratransit Vehicle</td>
<td>100,000 Miles</td>
<td>OR 7 yrs, in documented unsafe &amp; poor operating condition</td>
</tr>
<tr>
<td>(10-12 pass)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Medium Duty Paratransit/School Bus (13-16 pass)</td>
<td>120,000 Miles</td>
<td>OR 8 yrs, in documented unsafe &amp; poor operating condition</td>
</tr>
<tr>
<td>Super Medium Duty Paratransit Vehicle (&gt;16 pass)</td>
<td>180,000 Miles</td>
<td>OR 9 yrs, in documented unsafe &amp; poor operating condition</td>
</tr>
<tr>
<td>Heavy Duty Transit Vehicle (&gt;30 pass)</td>
<td>280,000 Miles</td>
<td>OR 10 yrs, in documented unsafe &amp; poor operating condition</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>* Any 1996 or 1997 MST heavy-duty vehicle regardless of mileage or condition.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

If vehicle is eligible for replacement under Criteria 2, please provide documentation supporting reason(s) why the vehicle is in unsafe or poor condition, e.g., photos, receipts, repair estimates, etc.

**CRITERIA FOR DISPOSAL OF IDOT-FUNDED VEHICLES:** General: Consumer Vans, RR or Mini – 120,000 miles; Light Duty-150,000 miles; Medium Duty Vehicles – 150,000 miles; Super Medium – 200,000 miles; Heavy Duty Transit Vehicle – 300,000 miles. Any questions: Contact the Program Manager at IDOT.

**C. Project Budget**

Please complete all sections of this budget for vehicles requested.

<table>
<thead>
<tr>
<th>Estimated CVP Budget</th>
<th>Approximate Capacity</th>
<th>Replacement (a)</th>
<th>Expansion (b)</th>
<th>New (c)</th>
<th>(a)+(b)+(c) (d)</th>
<th>Unit Cost (e)</th>
<th>Line Total x Unit Cost (d) x (e)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Example</td>
<td></td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td>$100</td>
<td>$100</td>
</tr>
<tr>
<td>Mini-Van Paratransit (w/ramp) MV</td>
<td>6 pass.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$37,500</td>
<td>$</td>
</tr>
<tr>
<td>Light Duty Paratransit Vehicle (w/lift)</td>
<td>12 pass.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$57,000</td>
<td>$114,000</td>
</tr>
<tr>
<td>Medium Duty Paratransit Vehicle (w/lift)</td>
<td>14 pass.</td>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td>$63,000</td>
<td>$126,000</td>
</tr>
<tr>
<td>Super Medium Duty Para-Transit Vehicle (w/lift)</td>
<td>26 pass.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$100,000</td>
<td>$</td>
</tr>
<tr>
<td><strong>Total CVP Application Request</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>$240,000</strong></td>
</tr>
</tbody>
</table>
**Part V - Applicant's Current Service & Experience**

Table II - Current Service Information - To be Completed by All Applicants with Current Service

This section is heavily weighted in the application scoring process. Please complete in its entirety. Please note, Section 5311 Applications need only complete the lower portion of the table.

Data for period starting **April 1, 2012** through **March 31, 2013**. This section should reflect the most current calendar or fiscal year.

*Applicant Note: Dates chosen to reflect reported vehicle miles from PART II.

<table>
<thead>
<tr>
<th>Individual Clients Served</th>
<th>Annual Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elderly Riders without Disabilities</td>
<td>N/A</td>
</tr>
<tr>
<td>Elderly Riders with Disabilities</td>
<td>N/A</td>
</tr>
<tr>
<td>Non-Elderly Riders with Disabilities</td>
<td>N/A</td>
</tr>
<tr>
<td>Other Riders, including General Public</td>
<td>N/A</td>
</tr>
<tr>
<td>Total Clients Served (must match Total Applicants Client Population In Part V, Section C)</td>
<td>N/A</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total Trips*</th>
<th>Annual Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical Trips</td>
<td>6,753</td>
</tr>
<tr>
<td>Work Trips</td>
<td>8,407</td>
</tr>
<tr>
<td>Education Trips</td>
<td>652</td>
</tr>
<tr>
<td>Nutrition Trips</td>
<td>98</td>
</tr>
<tr>
<td>Shopping Trips</td>
<td>518</td>
</tr>
<tr>
<td>Social/Recreational Trips</td>
<td>638</td>
</tr>
<tr>
<td>Other Trips</td>
<td>579</td>
</tr>
<tr>
<td><strong>Total One-Way Passenger Trips Per Year</strong></td>
<td>17,645</td>
</tr>
<tr>
<td><strong>Average Number of Vehicles Used on a Daily Basis to Provide Service</strong></td>
<td>6</td>
</tr>
</tbody>
</table>

*Guidelines for calculating trips:
E.g.: Transport one client to a medical appointment and return home -> two one-way passenger trips
Transport a client to a doctor, pharmacy, and then home -> three one-way passenger trips
If the agency takes 10 clients for a meal at a senior center, and takes those individuals back home -> 20 one-way passenger trips
Part VII – Transportation Training
Driver/Dispatch Training is vital and necessary. Your application is weighted heavily on the ability to manage your transportation staff operating a federally issued asset. In this section, you will include and/or describe your formal driver training policy, programs, and your training administration procedures. Please check the boxes by double clicking on the box and selecting “checked.”

With your published policy statement on training and orientation, provide documentation/an example of:

1) Your training master plan/outline, and
2) A current training schedule, and
3) An Individual Personnel Training record, etc.

Agency maintains driver training files.

If yes to maintaining driver files, each file reflects training, licensing, and achievements.

For drivers operating CDL vehicles, the agency maintains a drug and alcohol testing program as required by FMCSA Part 382 or FTA 49 CFR Part 655.

Driver that operate CDL vehicles are required to complete DOT physicals per FMCSA Part 391 subpart E.

The drivers are trained in the following core passenger transportation subjects:

Client assistance
Defensive driving
Emergency procedures
Agency provides the drivers:
Special passenger care training
Emergency local contacts and resources
CPR training
Emergency response training
Agency offers update and refresher driver training.
Agency includes dispatchers in vehicle orientation.
Agency includes occasional drivers or people with other specialties.

Agency formal training includes:
Operation of access equipment, including manual lift operation and cautions
Formal vehicle and accessory orientation
Route or territory orientation
Agency uses “on the road” communications with drivers.
If NO to any of the above, please explain, or note alternative training plans, programs and schedules.

Checked “NO” for CPR and Emergency Response Training – Were a situation to arise requiring such skills and training, the policy is for the driver to pullover and call dispatch, who will request assistance from more highly trained EMTs. The driver stays with the passenger and monitors the situation until such help arrives.

Please list any other formal course(s) offered by or through the agency for drivers/dispatchers:

The contracted operator, Voluntary Action Center, makes all RTAC training mandatory, or available, depending on circumstance, to all its employees. In addition, VAC offers training opportunities when applicable, such as courses offered through the University of Wisconsin-Milwaukee Transit Training Workshops, including, but not limited to, Efficiencies In Paratransit Scheduling and Dispatching and Passenger Service and Safety.

What is your normal Training cycle?

Normal training cycle is every two to five years or as needed, depending on the type and need.

APPLICANT NOTE: Copies of the training master plan/outline, a current training schedule, and an Individual Personnel Training record have all been provided to our IDOT Program Director upon the Annual Element Inspection, required by the 5311/DOAP contract.
PART VIII - FOR NEW OR EXPANDED SERVICE ONLY

This section is for those applicants who have requested vehicles for the purposes of either new or expanded service. While most of this application focuses on those with current vehicle fleet and programs, we are aware that several documents or policies may not yet exist for those beginning completely new service. This section is designed for staff to review the application and get a comprehensive vision of the vision for this new or expanded service. This section is vital to those seeking to begin new service and not able to fully demonstrate need in other parts of the application. Please attach additional documents if more space or justification is needed.

A change in service means any of the following:
- new service areas;
- discontinuance of routes and/or service areas;
- a structural revision of routes;
- a change in hours or days of service; or
- execution or termination of a purchased transportation contract.

A. Proposed New Service or Expanded Area? Identify cities, towns, counties to be served.
   (If area is the same as current service area, indicate "SAME").

Currently, KAT continues its steady trend in service growth but will at some point in the very near future reach capacity given current fleet. By adding more fleet, such as the two light-duty vehicles applied for in Part III, the KAT system will be better able to accommodate residents throughout the County, especially in the harder to reach rural areas of southern Kendall and the more demand driven urban northern area. These vehicles will be used to better accommodate demand within the current system, especially medical (i.e. Morris and Joliet) and educational trips (i.e. Waubonsee Community College).

B. Proposed Expanded Schedule (Days and Hours of Operation)? (If schedule is the same as current schedule, indicate "SAME")

Same.

C. Proposed new client group receiving the New or Expanded Transportation Service?

Any Kendall County resident who is registered for service.

D. Is there a change in how eligible clients request and schedule rides? (e.g., as needed, by phone request, trips scheduled by the agency, as part of the primary service program, etc.)

No change.

E. Please complete the following section with the most accurate projections possible.

<table>
<thead>
<tr>
<th>Total Clients (Refer to Part V, Section B and C)</th>
<th>Estimated New Clients</th>
<th>Annual Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elderly Clients without Disabilities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Elderly Clients with Disabilities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non-Elderly Clients with Disabilities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Clients</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>17,645</td>
<td>6,000</td>
</tr>
</tbody>
</table>

2013 Section 5310 CVP Application
KENDALL COUNTY, ILLINOIS
F. Estimate the NEW number of passenger-trips to be provided, by type.

<table>
<thead>
<tr>
<th>Total Trips*</th>
<th>New or Additional Annual Total (estimated for new)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical Trips</td>
<td>2,400</td>
</tr>
<tr>
<td>Work Trips</td>
<td>1,980</td>
</tr>
<tr>
<td>Education Trips</td>
<td>1,020</td>
</tr>
<tr>
<td>Nutrition Trips</td>
<td>50</td>
</tr>
<tr>
<td>Shopping Trips</td>
<td>180</td>
</tr>
<tr>
<td>Social/Recreational Trips</td>
<td>180</td>
</tr>
<tr>
<td>Other Trips</td>
<td>180</td>
</tr>
<tr>
<td><strong>Total One-Way Passenger Trips Per Year</strong></td>
<td><strong>6,000</strong></td>
</tr>
<tr>
<td><strong>Average Number of Vehicles Used on a Daily Basis to Provide Service</strong></td>
<td><strong>2</strong></td>
</tr>
</tbody>
</table>

*Guidelines for calculating trips:
E.g.: Transport one client to a medical appointment and return home -> two one-way passenger trips
Transport a client to a doctor, pharmacy, and then home -> three one-way passenger trips
If the agency takes 10 clients for a meal at a senior center, and takes those individuals back home -> 20 one-way passenger trips

G. Proposed Staffing

Please indicate in the table the number of NEW employees and/or volunteers to be used in NEW or EXPANDED transportation service for a typical week during the year. Show number of hours by day of the week worked by all employees/volunteers (NOTE: If the same as current indicate "SAME").

E.g.: your bookkeeper averages an extra hour each weekday on the new program. Total new/added staff (administrative staff) will be 0, but for each weekday you would insert 1 (one) hr., 2 (two) hours etc. For hours, please indicate the sum of worked by all new or added staff by day.

<table>
<thead>
<tr>
<th>New or Additional Staff</th>
<th>Total New or Added Staff</th>
<th>Mon.</th>
<th>Tues.</th>
<th>Wed.</th>
<th>Thurs.</th>
<th>Fri.</th>
<th>Sat.</th>
<th>Sun.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paid Drivers</td>
<td>2</td>
<td>same</td>
<td>same</td>
<td>same</td>
<td>same</td>
<td>same</td>
<td>SAME</td>
<td>SAME</td>
</tr>
<tr>
<td>Volunteer Drivers</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reservationists/Schedulers/Dispatchers</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maintenance Staff</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrative Staff</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>2</td>
<td>same</td>
<td>same</td>
<td>same</td>
<td>same</td>
<td>same</td>
<td>SAME</td>
<td>SAME</td>
</tr>
</tbody>
</table>
8. New or Expanded Service to Minority Group Persons

Please indicate in the table the number and percentage of minority group persons in the expanded/new service area and the number and percentage of estimated riders of your service in each minority group.

<table>
<thead>
<tr>
<th>Racial/Ethnic Group</th>
<th>Service Area Population</th>
<th>Applicant's Proposed Service</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Total</td>
<td>% of Total</td>
</tr>
<tr>
<td>American Indian/Alaskan Native</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Asian/Pacific Islander</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Black</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hispanic</td>
<td></td>
<td></td>
</tr>
<tr>
<td>White</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

KENDALL COUNTY, ILLINOIS
Appendix A - Illinois Department of Transportation ("IDOT") and Federal Transit Administration ("FTA") Assistance Programs 2013 Joint Certifications And Assurances

This section is to be completed by all Non-Profit and IDOT Certified Public Body Applicants. By signing the attached Appendix A – Page 2 and Appendix C (Opinion of Counsel), the Applicant agrees to comply with the following applicable requirements (attached) of IDOT and FTA Assurance Programs Joint Certifications and Assurances for Grantees:

**Applicant Note**: As Kendall County is applying as a Federal Section 5311 Grantee, Appendix A Joint Certifications and Assurances has been turned in with the FY12 and FY13 5311/DOAP joint application.
Appendix B – Public Hearing Notice

The Public Hearing was held on May 7, 2013, at 6:00PM CST. A copy of the Public Notice Advertisement was placed in the Kendall County Record on April 18, 2013. A copy of the official Public Hearing meeting minutes will be approved on June 4, 2013. Upon their approval, copies will be sent to the appropriate officials. Attached below are copies of the sign-in sheet from the public hearing meeting and a paper copy of the notice from the Kendall County Record.

Notice is hereby given that a public hearing will be held by the County of Kendall regarding application for State of Illinois Paratransit Vehicle Grant on May 7, 2013 at 6:00PM at 111 W Fox Street Yorkville, IL 60560, 2nd Floor Board Room for the purpose of considering a project for which financial assistance is being sought from the Illinois Department of Transportation (IDOT), pursuant to IDOT’s general authority to make such Grants, and which is generally described as the (IDOT) Consolidated Vehicle Procurement program. Kendall County is requesting acquisition of two (2) 14-passenger medium-duty and two (2) 12-passenger light-duty buses for Kendall Area Transit (KAT), estimated cost of the requested vehicles is $240,000. This project will be included in a Consolidated Vehicle Procurement Program undertaken by the State of Illinois on behalf of Kendall County, with State and Federal Funds. All new equipment in this project will meet ADA accessibility rules for the elderly and persons with disabilities.

CERTIFICATE OF PUBLICATION

I, Jeffrey A. Farrer, do hereby certify that I am the publisher of the Kendall County Record, a weekly newspaper of general circulation, regularly published in the City of Yorkville, in the County of Kendall and the State of Illinois; and I hereby further certify that the notice a copy of which is attached hereto, in the matter of:

Public Notice: Illinois Paratransit Vehicle Grant on May 7th 2013 at 6:00PM, was published once each week for 1 successive Weeks in said Newspaper, the first insertion being on the 18th day of April 2013 and the last insertion being on the 18th day of April 2013 and I further certify that the said Kendall County Record was regularly published continuously for more than six months in the City of Yorkville in said County, next preceding the first publication of said notice, and that we are duly authorized to make proof of matters published in the said Kendall County Record.

Given under my hand and seal at Yorkville, Illinois this day of 16th day of April, 2013

Jeffrey A. Farrer

Publisher

The Kendall County Record is a legal newspaper as defined in Chapter 715, Paragraph 5/6 of the Illinois Compiled Statutes. Said newspaper was regularly published for twelve months prior to the first publication of said notice.

Public Notice

Notice is hereby given that a public hearing will be held by the County of Kendall regarding application for State of Illinois Paratransit Vehicle Grant on May 7, 2013 at 6:00PM at 111 W Fox Street Yorkville, IL 60560, 2nd Floor Board Room for the purpose of considering a project for which financial assistance is being sought from the Illinois Department of Transportation (IDOT), pursuant to IDOT’s general authority to make such Grants, and which is generally described as the (IDOT) Consolidated Vehicle Procurement program. Kendall County is requesting acquisition of two (2) 14-passenger medium-duty and two (2) 12-passenger light-duty buses for Kendall Area Transit (KAT), estimated cost of the requested vehicles is $240,000. This project will be included in a Consolidated Vehicle Procurement Program undertaken by the State of Illinois on behalf of Kendall County, with State and Federal Funds. All new equipment in this project will meet ADA accessibility rules for the elderly and persons with disabilities.
<table>
<thead>
<tr>
<th>Printed Name</th>
<th>Signature</th>
<th>Arrival Time</th>
<th>Residence</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
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<tr>
<td>2.</td>
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<td>3.</td>
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<tr>
<td>4.</td>
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<td>5.</td>
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<tr>
<td>6.</td>
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<td>7.</td>
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<td>8.</td>
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<td>9.</td>
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<td>10.</td>
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<tr>
<td>11.</td>
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<tr>
<td>12.</td>
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<tr>
<td>13.</td>
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<tr>
<td>14.</td>
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<tr>
<td>15.</td>
<td></td>
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<tr>
<td>16.</td>
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<tr>
<td>17.</td>
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<tr>
<td>18.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>19.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Opinion of Counsel

I, the undersigned, am an attorney, licensed by and duly admitted to practice law in the State of Illinois and counsel for and attorney for the County of Kendall. In this capacity, my opinion has been requested concerning the eligibility of the County of Kendall for grant assistance under the provisions of the Civil Administrative Code of Illinois (Act), 20 ILCS 2705-305. You are hereby advised as follows:

1. The County of Kendall is an eligible recipient as defined in state regulations.

2. There are no provisions in the County of Kendall’s charter or by-laws or in the statutes of the State, the United States of America, or any other local ordinances that preclude or prohibit the County of Kendall from making said application for or contracting with the State for the purpose of receiving a State capital improvement grant.

3. The undersigned has no knowledge of any pending or threatened litigation, in either Federal or State courts which would adversely affect this application, or which seeks to prohibit the County of Kendall from contracting with the State for the purpose of receiving a State capital improvement grant.

Based upon the foregoing, I am of the opinion that the County of Kendall is an eligible recipient under the provisions of the Act, and that it is fully empowered and authorized to apply for and to accept the grant from the State.

Attorney for:

(Name of Applicant)

Signature:

Print Attorney’s Name

ARDC Registration Number
Appendix D – Governing Board Resolution

COUNTY OF KENDALL
Resolution 13-_______

Resolution authorizing application for a Public Transportation Capital Assistance Grant under the Illinois Department of Transportation’s general authority to make such Grants.

WHEREAS, the provision and improvement of public transportation facilities is essential to the development of a safe, efficient, functional public transportation system; and

WHEREAS, the Illinois Department of Transportation has the authority to make such Grants and makes funds available to offset certain capital costs of a private non-profit, general public transportation system or an IDOT Certified Public Provider transportation system providing specialized paratransit service; and

WHEREAS, Grants for said funds will impose certain obligations upon the recipient.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF KENDALL COUNTY:

Section 1. That an application be made to the Division of Public and Intermodal Transportation, Department of Transportation, State of Illinois, for a financial assistance grant under the Illinois Department of Transportation’s general authority to make such Grants, for the purpose of offsetting certain public transportation facility capital costs of KENDALL COUNTY.

Section 2. That the County Administrator of KENDALL COUNTY is hereby authorized and directed to execute and file on behalf of KENDALL COUNTY such application.

Section 3. That the County Administrator of KENDALL COUNTY is authorized to furnish such additional information as may be required by the Division of Public and Intermodal Transportation in connection with the aforesaid application for said Grant.

Section 4. That County Administrator of KENDALL COUNTY is hereby authorized and directed to execute and file on behalf of the KENDALL COUNTY all required Grant Agreements with the Illinois Department of Transportation.

PRESENT and ADOPTED the 7th day of May, 2013

John Shaw, County Board Chairman

ATTEST: _____________________________
Debbie Gillette, County Clerk
LICENSE FOR RIGHT-OF-ENTRY AND USE OF PREMISES

This License Agreement ("License") is entered into this __ day of __________ 2013, by and between Illinois Railway, L.L.C. ("Licensor") and County of Kendall, a unit of local government of the State of Illinois, and the Kendall County Highway Department ("Licensee"). Licensor and Licensee may sometimes be referred to as a "Party" or collectively as the "Parties."

Licensor hereby permits Licensee to enter upon Licensor's property located in Millington, County of Kendall, State of Illinois (the "Premises"), subject to all licenses, easements, encumbrances, and claims of title affecting the Premises and subject to the following terms and conditions:

1. This License is for Licensee's exclusive use and shall not be assignable. Licensor grants this License to Licensee for entry on to the Premises for the purpose of replacing existing culverts located at Mile Post No. 59.66, Church Street, Millington, IL. As a condition of this License, Licensee shall undertake its use of the Premises in compliance with all federal, state, and local laws and regulations and in a good and workmanlike manner satisfactory to Licensor. Licensor will not execute this License until it receives a signed original from Licensee and in no event is entry permitted until Licensor has executed it and has complied with Section 3 of this License.

Licensee shall pay to Licensor the sum of Zero Dollars U.S. ($0.00 USD) to cover preparation and administration of this License. This sum is not refundable in the event Licensee elects not to enter upon Licensor's Premises.

In the addition to the above fee, upon execution of this License, Licensee shall pay Licensor a one-time right of entry fee of Zero Dollars U.S. ($0.00 USD).

Licensor shall have the right, but not the duty, to require Licensee to furnish detailed plans prior to entry upon the Premises and to view and inspect any activity or work on Licensor's Premises.

2. This License shall take effect as of May 1, 2013 and shall remain in effect through and including November 1, 2013. Thereafter, this License may be extended at the sole option of Licensor for such additional terms as Licensor deems necessary. Notwithstanding the foregoing, Licensor reserves the right to revoke this License at any time prior to the termination date upon twenty-four (24) hours' written notice to Licensee.

Upon termination of this License, Licensee shall remove all of its property, leaving the Premises in a neat and safe condition satisfactory to Licensor's Vice President of Engineering or authorized representative, failing in which Licensor may do so at Licensee's sole cost, risk, and expense.

3. Licensee shall notify Licensor in writing at least three (3) working days in advance before entering upon or starting any work upon the Premises. No entry or use of the Premises will be permitted until this License is signed, charges hereunder paid, and evidence of the insurance coverage required under Section 8 hereof has been received and accepted by Licensor.

4. All costs associated with Licensee's entry upon and use of the Premises shall be borne by Licensee.
5. Any person or entity that Licensee invites or authorizes to enter or work upon the Premises shall be subject to all applicable terms of this License. In the event that any work under this agreement is to be performed by a private contractor, said contractor shall execute Licensor's standard License for Right of Entry and Use of Premises agreement and provide evidence of insurance coverage specified in said License.

6. Licensee shall work only in such area(s) of the Premises as Licensor designates.

7. (a) Licensee acknowledges that persons and property on or near the Premises, whether during construction, installation, use, maintenance or relocation are in constant danger of injury, death or destruction, incident to the operation of the railroad tracks, whether by Licensor or others and Licensee accepts this License subject to such dangers.

(b) LICENSEE, AS FURTHER CONSIDERATION AND AS A CONDITION WITHOUT WHICH THIS LICENSE WOULD NOT HAVE BEEN GRANTED, AGREES TO THE FULLEST EXTENT PERMITTED BY LAW, TO INDEMNIFY AND SAVE HARMLESS LICENSOR AND ANY OWNER, SUBSIDIARY, PARENT AND AFFILIATES OF LICENSOR, AND THEIR RESPECTIVE PARTNERS, SUCCESSORS, ASSIGNS, LEGAL REPRESENTATIVES, OFFICERS, DIRECTORS, MEMBERS, MANAGERS, SHAREHOLDERS, EMPLOYEES AND AGENTS (THE "INDEMNITEES") AND TO ASSUME ALL RISK, RESPONSIBILITY, AND LIABILITY FOR DEATH OF, OR INJURY TO, ANY PERSONS, INCLUDING, BUT NOT LIMITED TO, OFFICERS, DIRECTORS, MEMBERS, MANAGERS, EMPLOYEES, AGENTS, PATRONS, INVITEES AND LICENSEES OF THE PARTIES, AND FOR LOSS, DAMAGE OR INJURY TO ANY PROPERTY, INCLUDING BUT NOT LIMITED TO, THAT BELONGING TO THE PARTIES (TOGETHER WITH ALL LIABILITY FOR ANY EXPENSE, ATTORNEYS' FEES AND COSTS INCURRED OR SUSTAINED BY THE INDEMNITEES, WHETHER IN DEFENSE OF ANY SUCH CLAIMS, DEMANDS, ACTIONS, AND CAUSES OF ACTION OR IN THE ENFORCEMENTS OF THE INDEMNIFICATION RIGHTS HEREBY CONFERRED) ARISING FROM, GROWING OUT OF, OR IN ANY MANNER OR DEGREE DIRECTLY OR INDIRECTLY CAUSED BY, ATTRIBUTABLE TO, OR RESULTING FROM THE GRANT OR EXERCISE OF THIS LICENSE OR THE CONSTRUCTION, MAINTENANCE, REPAIR, RENEWAL, ALTERATION, CHANGE, RELOCATION, EXISTENCE, PRESENCE, USE, OPERATION OR REMOVAL OF ANY STRUCTURE INCIDENT THERETO, OR FROM ANY ACTIVITY CONDUCTED ON OR OCCURRENCE ORIGINATING ON THE AREA COVERED BY THE LICENSE, EXCEPT TO THE EXTENT CAUSED BY THE SOLE, GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF THE PARTY SEEKING INDEMNIFICATION.

(c) THE RISKS OF INJURY TO OR DEATH OF PERSONS AND LOSS OR DAMAGE TO PROPERTY HEREIN ASSUMED BY LICENSEE, SHALL INCLUDE, BUT SHALL NOT BE LIMITED TO, CONTRACTORS, EMPLOYEES OR INVITEES OF EITHER OF THE PARTIES HERETO, AND WHETHER SUCH INJURY TO OR DEATH OF PERSONS SHALL ARISE UNDER ANY WORKERS' COMPENSATION ACT OR FEDERAL EMPLOYERS LIABILITY ACT.

(d) LICENSEE, FOR HIMSELF, OR ITSELF, AND FOR HIS, OR ITS HEIRS, SUCCESSORS, ASSIGNS, OFFICERS, AGENTS, CONTRACTORS, AND EMPLOYEES, DOES HEREBY TO THE FULLEST EXTENT PERMITTED BY LAW AGREE TO PROTECT, DEFEND, AND INDEMNIFY THE INDEMNITEES FROM, AND TO REIMBURSE THE INDEMNITEES FOR, ANY AND ALL LIABILITY AND DAMAGES ARISING OUT OF THE RISKS HEREIN ASSUMED BY LICENSEE, INCLUDING CLAIMS, JUDGMENTS, COSTS,
ATTORNEYS’ FEES, AND ALL OTHER JUDGMENTS ARISING FROM ANY LIABILITY ASSUMED BY LICENSEE HEREIN.

(e) LICENSEE SHALL, AT ITS SOLE EXPENSE, JOIN IN OR ASSUME, AT THE ELECTION AND ON DEMAND OF LICENSOR, THE DEFENSE OF ANY CLAIMS, DEMANDS, ACTIONS, AND CAUSES OF ACTION ARISING UNDER THIS LICENSE. THE WORD LICENSOR AS USED IN THIS INDEMNITY SECTION SHALL INCLUDE THE ASSIGNS OF LICENSOR AND ANY OTHER RAILROAD COMPANY THAT MAY BE OPERATING UPON AND OVER THE TRACKS IN THE VICINITY OF THE LICENSE AREA.

8. Licensee shall purchase and maintain insurance as specified below covering the License, all the work and services to be performed hereunder, and all obligations assumed hereunder, from effective date of this License until termination, unless the duration is stated to be otherwise, with insurance companies assigned a current Financial Strength Rating of at least A and Financial Size Category of X or better by A. M. Best Company:

(a) Workers Compensation and Employers Liability Insurance providing statutory workers compensation benefits mandated under applicable state law and employer’s liability insurance subject to a minimum limit of $1,000,000 each accident for bodily injury by accident, $1,000,000 each employee for bodily injury by disease, and $1,000,000 policy limit for bodily injury by disease.

(b) Commercial General Liability Insurance written on an occurrence basis subject to limit of $1,000,000 each occurrence for bodily injury, property damage, personal injury, libel and/or slander with an annual aggregate limit of no less than $2,000,000. Policy coverage is to be based on usual Insurance Services Office ("ISO") policy forms to include, but not be limited to: Operations and Premises Liability, Completed Operations and Products Liability, Personal Injury Liability and Contractual Liability insurance. Any and all General Liability policies procured by Licensee shall be amended to delete any and all railroad exclusions including exclusions for working on or within fifty feet (50') of any railroad property, railroad track, railroad bridge, trestle or tunnel. (Railroad Protective Liability Insurance may be substituted for Commercial General Liability Insurance as long as the equivalent coverage is provided.)

(c) Business Automobile Liability Insurance subject to a minimum limit of $1,000,000 each accident for bodily injury and property damage. Policy coverage shall be based on ISO policy forms referred to as Business Automobile Policy ("BAP") to cover motor vehicles owned, leased, rented, hired or used on behalf of Licensee.

(d) Umbrella Liability Insurance written on an occurrence basis subject to a limit of $4,000,000 each occurrence for bodily injury, property damage, personal injury, libel and/or slander. Policy coverage is to be at least as broad as primary coverages and include, but not be limited to, Operations and Premises Liability, Completed Operations and Products Liability, Personal Injury Liability and Contractual Liability insurance. Completed Operations coverage is to be maintained for a period of not less than three (3) years after the termination or cancellation of this License.
All insurance required of Licensee with the exception of Workers’ Compensation and Employers Liability shall include Licensor and any subsidiary, owner, parent or affiliates of Licensor, and their respective partners, successors, assigns, legal representatives, officers, directors, members, managers, agents, shareholders and employees as additional insured and include wording which states that the insurance shall be primary and not excess over or contributory with any insurance carried by Licensor and its affiliates.

All insurance shall provide a minimum of thirty (30) days’ advance written notice of insurer’s intent to cancel or otherwise terminate insurance coverage.

All policies shall be written on an occurrence basis. If Licensee cannot obtain an occurrence based policy for any required coverage, policies may be written on a claims made basis. If any policies providing the required coverage(s) are written on a claims-made basis, the following is applicable:

i. The retroactive date shall be prior to the effective date of this License.

ii. Licensee shall maintain such policies on a continuous basis.

iii. If there is a change in insurance companies or the policies are canceled or not renewed, Licensee shall purchase an extended reporting period of not less than three (3) years after the License termination date.

Licensee shall file with Licensor and its affiliates on or before the effective date of this License a valid Certificate of Insurance for all required insurance policies. Each certificate shall identify Licensor, its owners, and affiliates and other required parties as set forth above as additional insured and state that Licensor and its affiliates will receive a minimum of thirty (30) days advance written notice of insurer’s intent to cancel or otherwise terminate policy coverage. Licensee shall supply updated Certificates of Insurance that clearly evidence the continuation of all coverage in the same manner, limits of protection, and scope of coverage, as was provided by the original Certificates.

Licensee hereby waives all rights of subrogation against Licensor, its owners, affiliates, and other required parties as set forth above for damages to the extent covered by insurance. All insurance policies of Licensee shall allow that any release from liability of or waiver of claim for recovery from any other party entered into in writing by Licensee prior to any loss or damage shall not affect the validity of said policy(ies) or the right of the insured or insureds to recover under them.

9. Licensee shall comply, at its sole cost and expense, with all applicable laws, regulations, rules and orders with respect to the use of the Premises, regardless of when such become effective.

10. Regarding its use of the Premises, Licensee acknowledges that the safe and uninterrupted operation of Licensor’s trackage takes precedence over Licensee’s use of the Premises, and to the extent possible, Licensee’s use of the Premises shall not interfere with the movement of any trains or other operations of Licensor. If such interference is necessary,
Licensee shall not proceed until having first obtained specific authority and directions from Licensor. If, in the opinion of Licensee or Licensor, conditions warrant at any time, Licensor will provide flag service and protection at the expense of Licensee and Licensor will pay to Licensor the full cost and expense for said flag service and protection within thirty (30) days of receiving an invoice for same.

11. All equipment working on or material in use upon the Premises shall be kept at all times not less than fifteen feet (15') from the nearest rail of any track or such other distance as Licensee is subsequently notified in writing by Licensor. Licensee shall conduct its operations so that no part of its equipment shall foul an operating track, transmission, signal or communication line or any other structure of Licensor.

Licensee shall at no time cross Licensor's property or track(s) with vehicles or equipment of any kind or character except at an existing and open public grade crossing.

12. Licensee shall pay in full for all materials joined or affixed to the Premises and shall pay in full all persons who perform labor on its behalf on the Premises. Licensee shall not suffer any mechanics' or materialmens' liens of any kind to be enforced against the Premises for any work done or materials furnished at Licensee's request. If any such liens are filed thereon, Licensee shall to the fullest extent permitted by law indemnify Licensor against such liens and shall immediately remove the same at its sole cost and expense, and shall pay any judgment which may be entered thereon or thereunder. Should Licensee fail, neglect, or refuse to do so, Licensor shall have the right to pay any amount required to release any such liens, or to defend any action brought thereon, and to pay any judgment entered therein and Licensee shall be liable to Licensor for all costs, damages, attorneys' fees and any amounts expended in defending any proceedings or in the payment of any said liens or any judgment obtained for them.

13. If any property or facility of Licensor is endangered by Licensee's entry upon or use of the Premises, Licensee shall notify Licensor immediately by telephone and in writing. If any facility of Licensor is damaged as a result of Licensee's entry upon or use of the Premises, Licensee shall, upon presentation of a bill, reimburse Licensor for any costs expended to repair or replace the facility.

14. Any obligations assumed by Licensee hereunder shall survive the termination of this License.

15. All dollar amounts are in U.S. dollars.

16. Any notices to be given by Licensor to Licensee shall be deemed to be properly given if, served upon or delivered to Licensee, or if deposited in the United States mail, postage prepaid to Licensee at the address listed below. Any notice to be given to Licensor by Licensee shall be deposited in the United States mail postage prepaid, addressed to:

Licensee: Kendall County Highway Department
8780 South IL RTE 47
Yorkville, IL 60560
Attn: Francis Klaas

And with copy sent to:
Kendall County State’s Attorney,
807 John Street, Yorkville, Illinois, 60560.

17. All Exhibits attached to this License are incorporated as if fully set forth herein.

18. This License shall be governed under the laws of the State of Illinois and venue shall be proper in the federal or state courts of the State of Illinois for any action arising under the terms of this License or performance thereof.

IN WITNESS WHEREOF, the Parties have executed this License as of the last date of execution set forth below:

Licensor: Illinois Railway, L.L.C.,

By: ______________________________
Name: ______________________________
Title: ______________________________
Date: ______________________________

Licensee: County of Kendall, a unit of local government within the State of Illinois

By: ______________________________
Name: John Shaw
Title: Chair, Kendall County Board
Date: ______________________________
Call to Order
The Economic Development Committee met at 8:30 a.m. and was called to order by Dan Koukol, Chairman of the Kendall County Economic Development Committee.

Roll Call
Members Present: Dan Koukol, Judy Gilmour, Lynn Cullick, Amy Cesich, and Matt Prochaska
Members Absent: None
Other Board Members Present: None
Staff Present: Jeff Wilkins, County Administrator, and John Sterrett, Economic Development Coordinator

Approval of Agenda
Ms. Gilmour made a motion, seconded by Mr. Prochaska, approve the agenda. With a voice vote of all ayes, the motion carried.

Approval of Minutes
Mr. Prochaska made a motion, seconded by Ms. Cullick, to approve the March 22, 2013 meeting minutes. With a voice vote of all ayes, the motion carried.

New Business
U.S. Census Bureau “County-to-County Worker Flow Patterns” 2013
Mr. Sterrett went over the latest data from the Census Bureau on where county residents work and where county workers live. This data was taken from the five year estimates from 2006 to 2010. Mr. Sterrett used this data to develop a list of the the different counties where Kendall County workers live and where the residents of Kendall County are employed at. Mr. Wilkins noted that the mean travel time to work for Kendall County residents is around 35 minutes. Some of this information was included in the recent State of the Counties presentation. Copies of the State of the Counties presentation will be brought to the next Committee meeting.

Old Business
Illinois Economic Development Guide
Mr. Sterrett distributed the new Illinois Economic Development Guide to the Committee members. This is the magazine that includes the Kendall County advertisement that was put together by Kendall County and the local EDCs. Mr. Koukol explained that this is a good marketing technique and that it is an opportunity for both the State and the County to attract business from out of state employers. The advertisement used in the magazine was collaboration between the County and the local economic development corporations in the County as well as some of the other communities. The local communities and EDCs helped contribute to pay for the advertisement.

Job Resource Fair
Mr. Koukol gave an update to the planning of the Job Resource Fair and discussed the important role that Waubonsee Community College has played in planning the Job Resource Fair. Waubonsee has been able to provide numerous resources to put together and market the Job Fair. The next meeting on planning the job resource fair will be occurring at the end of May to finalize the preparation for the event. An interview will be set-up with WSPY’s morning show for late May a few weeks prior to the event to discuss the planning stages and the actual event itself. The Committee suggested that it would be a good idea to use Facebook as a way to help market the Job Resource Fair to those who are on Facebook that are currently looking for a job. Mr. Sterrett said he will put this together.


Metropolitan Economic Growth Alliance
Mr. Sterrett reminded the committee about the invoice for the membership to the Metropolitan Growth Alliance that will be coming out soon. Mr. Koukol reiterated splitting the invoice over the next few years to cover the cost of the membership.

Kendall County Tax Abatement Program
Mr. Wilkins gave an overview of the County’s tax abatement program and provided some history to the past tax abatements that have been offered. The first abatement given by the County was for Macy’s Logistics in Minooka. Mr. Wilkins went through the draft abatement agreement and the provisions that are included in such. The program is primarily set up as a way to entice large projects that consist of the either locating or expanding operations associated with manufacturing and industrial uses that will result in job growth and tax revenue for local taxing districts. Each taxing district has the ability to abate their portion of the tax bill if they choose to do so. The County has worked with the applicable taxing districts on past abatement applications. Since many of the taxing districts in Kendall County have not previously dealt with tax abatements, it would be ideal to have conversations with them early on to go over the tax abatement procedures and the agreement. The next step with the draft would be to forward it to the State’s Attorney’s Office for review.

Staff will bring scenarios of different possible tax abatements to the Committee at the next meeting to review and discuss.

Business Retention & Expansion Program
Mr. Wilkins went over the Business Retention and Expansion program that he and Mr. Sterrett have been active in with visiting local businesses. He explained that many businesses have expressed a desire to expand their facilities in the next 2-3 years. The business retention visits are also a good way to market different community resources for businesses including the tax abatement program and the revolving loan fund. Mr. Koukol stated that Waubonsee Community College also has a Workforce Development program that helps businesses with various workforce needs.

Revolving Fund Loans Update
Mr. Koukol stated he had previously met with the Yorkville Chamber of Commerce and is interested in putting together a presentation on the County’s Revolving Loan Fund program sometime in July or August. Mr. Sterrett provided a brief update on the two existing loans with the County.

Other Business
None

Chairman’s Report
Mr. Koukol mentioned his recent discussions with local chambers of commerce and also mentioned marketing techniques for the County. Mr. Koukol also noted the current road projects taking place in and around the County as well as the improvements to downtown Yorkville. Ms. Cesich discussed the potential poultry processing plant near Newark that was introduced to the Planning, Building, and Zoning Committee. The Committee discussed the petition process for this plant if it were to occur in the unincorporated area of Kendall County.

Public Comment
None

Executive Committee
None
Adjournment
With no further business to discuss, Mr. Prochaska moved to adjourn. The motion was seconded by Ms. Gihmour. There being no objection, the Economic Development Committee, at 9:31 a.m., adjourned.

Respectfully Submitted,
John H. Sterrett
Recording Secretary
KENDALL COUNTY, ILLINOIS
Budget and Finance Committee
Meeting Minutes
Thursday, April 25, 2013 at 9:30 a.m.

Call to Order
The Budget and Finance Committee met and was called to order at 9:36 a.m. by Chair John Purcell.

Committee members present: Amy Cesich, Lynn Cullick, Judy Gilmour, John Purcell

Committee members absent: Elizabeth Flowers

Others Present: Latreese Caldwell, Jill Ferko, Debbie Gillette, Bob Jones, Janet Kaiser, Scott Koster, Stan Laken, Andy Nicoletti, Jim Smiley, Tom Thomas, Dr. Amaal Tokars, RaeAnn Van Gundy and Jeff Wilkins

Claims Review and Approval
The Committee reviewed the claims report and the Election Judge claims report. A motion was made by Judy Gilmour to forward the bills in the amount of $591,462.45 and the Election Judge per diem and mileage claims in the amount of $45,422.45 to the County Board for approval. Lynn Cullick made a second to the motion. With a voice vote of all ayes, the motion carried.

Department Head and Elected Official Comments

Jill Ferko, County Treasurer — Ms. Ferko reported that tax bills will be mailed no later than Tuesday, April 30, 2013. The first payment is due by June 5, 2013, and the second payment is due by September 5, 2013.

Ms. Ferko requested signage posted on the outside south end of the County Office Building and on the inside directory or wall indicating that handicap accessible parking, handicap accessible doors and the building elevator are located at the north end of the building to assist those with special needs or mobility access issues.

Jim Smiley said that signs could be posted at curbside and also on the building. He will research cost and report back at the next meeting.

Debbie Gillette, County Clerk/Recorder — None

Stan Laken, Technology — None
Andy Nicoletti, Assessment Office – Mr. Nicoletti said that since the Kendall County was declared a disaster area by the Governor, that disaster reassessment forms are available online or through the Assessment Office. The forms will be forwarded to the Township Assessors who will inspect the property.

Mr. Nicoletti said that the State of Illinois has increased the Senior Homestead Exemption rate for 2014 to $5000, the rate was $4000 this year.

Chief Deputy Scott Koster, Sheriff’s Office – Chief Deputy Koster said he will have an estimated total of personal, overtime and other expenses/costs incurred due to Sheriff’s Office participation during the flooding. And report that at the next meeting.

Mr. Koster reported the Sheriff’s office has converted all of their phones to Verizon as their cell phone carrier, and said that there will be an increase in that bill each month due to that change and also the addition of mobile air cards that will be installed in the squad cars for use with the new mobile data computers. These cards will be added periodically, and the cost per squad will be approximately $38 per month for use of these cards with the new system.

Jim Smiley, Facilities Management – Mr. Smiley reported that Facilities has been busy with flooding in the Probation office in the Courthouse the week of April 8th, as well as flooding in other County buildings the following week. Mr. Smiley briefed the group on the flooding of the electrical room in the Courthouse, the clean-up and repair resulting from the flooding.

Mr. Smiley continues to work on the Facilities Management five-year plan, and hopes to have a completed report within the next week or so.

Tom Thomas, Department of Health and Human Services None

Items of Business

- Review Health Department Budget – Dr. Tokars briefed the committee on the HHS budget process, and said that HHS begins their budget process several months prior to the County budget process. Each director reviews their budget areas, forecast their budget streams, and review for possible cuts. That data is compiled and reviewed by the HHS Finance Committee and then revised and finally presented at the County Finance and Budget Hearing in early Fall.

Dr. Tokar said there are three ways HHS tries to achieve solvency: Grants Diversification, Attrition Strategies, and Value Added Grant Writing.

Attrition Strategies: Dr. Tokars said that this is not only to save the bottom line, but to continue services to the citizens and to take care of their workforce. Dr. Tokars stated that three half-time positions were eliminated last year. They continually review the needs and services available to the citizens for other ways to consolidate and combine services and positions.
Dr. Tokars stated they also plan to fill specific positions, but defer the date of hire for 3 or 6 months to assist with budgeting, sustaining the services offered to the community and care for their staff.

**Value Added Grant Writing:** Dr. Tokars reported they continually review value added grants that will be value added within the mission of what they do in this community and value added for solvency of their budget.

Tom Thomas explained the major grant sources, timing of grant funding, and HHS expenses.

I. **Major Grant Sources**

A. Department of Commerce and Economic Opportunity (DCEO) which funds:
   1) State & Federal Low Energy Assistance Program (LIHEAP)
   2) State & Federal Weatherization Program (WX)
   3) Community Service Block Grant (CSBG)
   4) Homeless Service

B. Illinois Department of Public Health (IDPH) which funds:
   1) We Choose Health
   2) West Nile Virus Surveillance & Prevention
   3) Non-Community Public Water Supply
   4) Training Facility Inspections
   5) Tobacco Freedom from Smoking
   6) Emergency Preparedness
   7) Local Health Protection

C. Department of Human Services (DHS)
   1) State & Federal Substance Abuse Prevention, Intervention & Treatment – DASA
   2) State & federal Family Case Management
   3) Women, Infants & Children (WIC)
   4) Local Health Protection Grant

II. **Timing of Grant Funding** – Mr. Thomas explained that the majority of grants are funded from July 1 – June 30 each year, that grants can also be modified or extended by the Grantor, and that after the budget is set, new grants can be awarded, renewals may be reduced or eliminated and additional funds can cause additional expenses (over budget).

III. **Expenses** – Mr. Thomas reviewed the Contractual and Direct Client Assistance expenses and the various expenses within that specific line item.

Items under the Contractual area include payment for the Answering Service, Foothold Software, Emergency Response Consultant, Psychiatric Adult and Youth
Programs, Medical Waste Pick-up, Maintenance Agreements, PH Leadership Institute, Postage Meter Lease and other various miscellaneous contractual expenses.

Items that apply under the Direct Client Assistance area include LIHEAP direct vendor payments, LIHEAP emergency assistance, CSBG emergency assistance, loan and scholarship programs, Weatherization (WX) Materials, contractors, emergency furnace repair or replacement and health and safety.

- **Review Senior Tax Levy Grant Process** – Discussion on the process for Senior Tax Levy Grants. The committee felt the need for more defined internal parameters in determining the grant awards, defined qualifications and criteria for levy grants, full-funded grant versus matching grant idea, the need for revision of the application, and the grant hearing process.

  Lynn Cullick would like to request specific data from each organization that reflects the bare-minimum funding required for operation with the least amount of interruption to service, and the percentage of services affected by any reduction of the requested dollars. Judy Gilmour would also like to have information on any other funding sources that each organization receives annually.

  The committee decided to possibly begin review of the grant application at a June committee meeting.

- **Authorize Capital Improvement Fund for deposit of local share of Video Gaming Tax**: Jeff Wilkins said the County has received funds from unincorporated entities, and suggested putting any monies received for the County’s local share of Video Gaming Tax into the Capital Improvement Fund.

  Amy Cesich made a motion to forward the issue to authorize the capital improvement fund for the deposit of local share of video gaming tax to the County Board, second by Lynn Cullick. **Motion carried**.

**Items from Other Committees** – None

**Old Business** - None

**Action Items for County Board**

- Recommend approval of claims in the amount of $591,462.45 and the Election Judge claims in the amount of $45,422.45

- Authorize Capital Improvement Fund for deposit of local share of Video Gaming Tax
Executive Session – Lynn Cullick made a motion to enter into Executive Session for the purpose of reviewing past Executive Session minutes, second by Judy Gilmour. The Committee of the Whole entered into Executive Session at 11:20 a.m.

Members present: Amy Cesich, Lynn Cullick, Judy Gilmour and John Purcell

Lynn Cullick made a motion to return to reconvene regular session, second by Judy Gilmour. With all in agreement, the committee returned to regular session at 11:25 a.m.

Public Comment – None

Adjournment – Lynn Cullick made a motion to adjourn, second by Judy Gilmour. With all members voting aye, the meeting adjourned at 11:27 a.m.

The next Finance Committee meeting will be held at 2:30 p.m. on Thursday, May 16, 2013.

Respectfully submitted,

Valarie A. McClain
Recording Secretary
RESOLUTION AUTHORIZING CAPITAL IMPROVEMENT FUND TO RECEIVE THE LOCAL SHARE OF VIDEO GAMING TAX AND OFF-TRACK BETTING TAX

WHEREAS, Kendall County receives monies from the Illinois Department of Revenue for the local portion of the Video Gaming Tax and the Off-Track Betting tax; and

WHEREAS, year to date in Fiscal Year 2013, Kendall County has received $766.05 for local portion of the Video Gaming Tax and $25,000 for local portion of the Off-Track Betting Tax.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF KENDALL COUNTY, AS FOLLOWS:

The Kendall County Board hereby authorizes the Capital improvement Fund to receive monies issued by the Illinois Department of Revenue for the local share portion of the Video Gaming Tax and Off-Track Betting Tax.

Approved and adopted by the County Board of Kendall County, Illinois, this 7th day of May, 2013.

John Shaw, Chairman
County Board

Attest:

Debbie Gillette
County Clerk
KENDALL COUNTY
Judicial/Legislative Committee
Wednesday, April 24, 2013
Courthouse Jury Assembly Room

Meeting Minutes

Call to Order
The Judicial Legislative Committee met at 3:00 p.m. and was called to order by Chair Lynn Cullick.

Roll Call
Committee Members Present: Amy Cesich, Lynn Cullick, Judy Gilmour, Matt Prochaska, and John Purcell. Quorum present.

Also Present: Commander Robert Leinen, Ed Kline, Chief Judge Tim McCann, Nicole Swiss, Courtney Transier, Eric Weis, Jeff Wilkins and Commander Robert Wollwert

Approval of Last Meeting’s Minutes - Matthew Prochaska made a motion to approve the February 27, 2013 minutes, second by Amy Cesich. Minutes approved with all in agreement.

Status Reports

Probation – Report as submitted

Circuit Clerk – Ed Kline stated that currently there is no backlog in the civil, criminal or traffic divisions. Mr. Kline reported that Becky Morganegg continues working on the department five-year plan and has met with Judge McCann and Jim Smiley regarding future projects.

Public Defender – Courtney Transier distributed the monthly report. Ms Transier said that Ms. Chuffo remains concerned about the case load versus the number of attorneys currently on staff.

State’s Attorney – No Report

Courthouse – Judge McCann gave a brief report on the roof pipe break in the Probation Office area the week of April 8th. Judge McCann was pleased with Technology and Facilities Management personnel and the efficient manner in which they responded to the crisis and their ability to ensure that office operations continue as normally as possible. Judge McCann reported that the office was operational by 8:30 a.m. on the morning of the pipe break, after Probation office personnel and clients were moved to other areas within the building allowing minimal disruption to staff/client meetings.
Judge McCann reported there was discussion last week about closing the Courthouse due to the inclement weather. After further discussion with the Sheriff’s office and EOC, Judge McCann made the decision to remain open. Judge McCann said there was some leakage in an electrical room, but facilities personnel were able to clean and restore the area with little impact on the court system operation. The crisis allowed Courthouse, Court Security, Sheriff’s office, Technology and Facilities Management personnel to assess current crisis procedures and changes or improvements that might need to be made.

Judge McCann said that Tom Cross, Kay Hatcher and others were hosting a forum on drug use in the Community on April 25, 2013. Judge McCann said more information would be available by contacting Mr. Cross’ office.

Judge McCann shared positive feedback received recently from a County citizen regarding the new jury system recently installed. Nicole Swiss briefed the committee on the system stating that allows Judiciary Administration to notify jurors electronically, online questionnaires and form completion and submission and is more internet based. The new system sees cost savings on postage, paper, and staff time versus the mailing of postcards, forms and questionnaires. Citizens are still able to request the forms in paper format if desired.

**Sheriff’s Office** – Commander Rob Leinen thanked Facilities Management for their quick response and work on clean-up and repair of the main electrical room in the Courthouse last week during the storms and flooding.

Commander Leinen briefed the committee on the Swipe Card system pending failure and the inability to get needed repair or support on the existing system. Leinen reported that a former employee of the system’s company was able to provide a temporary solution to the issues last month, but Commander Leinen said the system will need to be replaced very soon to allow continuity of operations.

**Court Security** – No report

**Old Business** - None

**New Business** - None

**Legislative Review**

**Legislative Report and Update**: Jeff Wilkins reviewed the Legislative Report and House Bill 924, which would increase the cost of public works projects by bringing “responsible bidder” language to the prevailing wage act, as well as a draft letter to the County’s State Representatives and Senators asking them to oppose HB 924. The majority of committee members present were in agreement that this item should go to the County Board for further discussion.
Mr. Wilkins also reviewed House Bill 2404 Juvenile Court Age Felonies, which would require juveniles to be sent to detention facilities versus the County jail. Wilkins said a number of counties are opposed to the bill, but that Cook County was in favor of the bill.

Mr. Weis said that only 10-15 individuals would be affected and transferred from adult to juvenile court. Mr. Weis said there would be additional cost to the Juvenile Detention facility for those not being housed at the County jail. Weis said that not every felony as a juvenile is automatically placed in juvenile detention, unless they meet the criteria in order to be housed unless there is a warrant.

Weis said from the SAO standpoint, it would be good to have one age for everything. He said some of the larger counties have issues because of the gangs, and juveniles committing the crimes.

Courtney Transier said that the Public Defender’s office is in favor of this bill and that it would benefit their younger clients. Transier said it wouldn’t change their numbers, but would shift the case from the felony to juvenile courtroom.

Judge McCann said he is in favor of the bill from a system-wide perspective because it will take some of the load from the felony court and those attorneys, and shift that to the juvenile court. Judge McCann said the biggest reason for his support of the bill is his belief that most 17 year olds make one-time wrong decisions that shouldn’t affect them for the rest of their lives. Judge McCann said this bill primarily refers to juveniles that commit retail theft, drug possession, or criminal damage to property. Mr. Weis said there are already mandatory provisions in Juvenile Court for any juvenile that commits heinous crimes to be transferred to felony court.

**Actions Items for County Board**

**Public Comments** - None

**Executive Session** - None

**Adjournment** – A motion was made by Matt Prochaska, second by Amy Cesich, to adjourn the Judicial Legislative Committee at 3:40 p.m. With all in agreement, the meeting adjourned.

Respectfully Submitted,

Valarie A. McClain
Recording Secretary
Animal Control Committee Minutes for March 20, 2013
Respectfully submitted by Anna Payton

The meeting was called to order at 9:07 am.

Committee members present: Amy Cesich, Lynn Cullick, and Elizabeth Flowers
Absent: Matt Prochaska and John Purcell
Others present: Anna Payton, Laura Pawson, Dr. Gary Schlapp, and Jeff Wilkins

Committee approved the agenda for the meeting.

Anna presented the census log to the committee for February and thus far for March. Animal Control had an intake of 14 dogs in February with a current count of 22, including 4 dogs being held as evidence. Anna mentioned that 9 Pit Bull type dogs were adopted out in the month of February during the shelter’s “Pitty” Party promotion. Animal Control had an intake of 11 cats in February with a current count of 26 cats which includes 1 cat at Go Dog Go. Anna stated that there are a few rescues interested in transferring cats this week.

Laura presented the County bite report to the committee for February. There were a total of 7 bites reported with all 7 being dog bites. Four of the seven bites was a case where the owner or family member was bitten. There were 2 dogs euthanized in the month of February due to behavior (i.e. failing the temperament test).

Anna presented the operations report to the committee. She stated that two investigations have been processed by the State’s Attorney and are currently in the court system. She informed the committee that 139 people came in to view the animals up for adoption in February. She also provided an update on a dog named Haske who had come into the shelter awhile back with multiple severe injuries. Haske recently had his second surgery and Dr. Schlapp said his recovery is going really well.

Anna then mentioned that she has been asked to write a weekly blog for Voices of Yorkville through a local online Sun Times affiliate, which will start next week. She stated that she and Laura had attended an Animal Relocation Summit sponsored the ASPCA in Bloomington, IL on March 13. She said the meeting was for animal welfare groups across the state of Illinois to come together to discuss streamlining the transfer of animals between organizations in order to increase live release rates statewide and felt that the meeting was beneficial. Anna then stated that she had just come back from presenting at the Texas Unites conference which was in Austin, TX from March 15 – 18. She felt that it went well and it was a nice opportunity to represent Kendall County.

Lastly, Anna said there is going to be a Volunteer Orientation on Tuesday, March 26. Then on Wednesday, March 27 the staff will be going to the Petsmart distribution center to load donated food, cat litter, and other necessities to supply the shelter with for the year.
Jeff presented the accounting report. He went through the numbers and stated that Animal Control continues to have a good financial picture. The committee approved the payment of the bills. Jeff briefly discussed that a consultant came in and met with the Treasurer, Administration, and Animal Control department to help make improvements based on the audit and that he will present the findings at the next committee meeting.

In other business, Amy stated that the committee meeting will be moved to the county board room starting next month. The committee agreed.

The meeting adjourned at 9:50 am.
KENDALL COUNTY
ANIMAL CONTROL COMMITTEE

Wednesday, April 17, 2013 at 9:00AM
County Office Building; County Board Rooms 209-210
111 W. Fox Street; Yorkville IL

MINUTES

Call to Order – The meeting was called to order by Chair Amy Cesich at 9:04 a.m.

Committee Members Present: Amy Cesich, Lynn Cullick, Matt Prochaska and John Purcell

Committee Members Absent: Elizabeth Flowers

Others present: Anna Payton and Jeff Wilkins

Approval of Agenda – Motion made by Lynn Cullick to approve the agenda, second by Matt Prochaska. Motion carried.

Review Census Log – Warden Anna Payton presented the census log to the committee for March and to date for April. Animal Control has 13 cats up for adoption, with a current count of 18. They have three kittens in foster and three pregnant cats were transferred to the Naperville Area Humane Society.

Warden Payton reported they received 28 dogs in March and 20 dogs so far in April. Reclaims were very high in March and also so far in April. There are 6 dogs up for adoption, 15 in the unavailable room including 4 dogs brought in by police last Thursday. Eight kennels are currently being occupied for legal related issues, which is half of the kennel space in the unavailable side.

Ms. Payton reported there were multiple errors by the police department when they brought the four dogs in to Kendall County last Thursday. They had two dogs in each of the two cages in the garage. Three out of four dogs were aggressive and KCAC wasn’t notified that Oswego PD was bringing dogs into KC. Workers discovered the animals in the garage cages the next morning.

Review Bite Report – Anna Payton reviewed the report with the committee, and said there were a lot of bites in March. She stated one was a rat bite, and one was a fox bite. The fox bite was to the owner’s daughter. The owner was a breeder for a former pet store in Yorkville. Dr. Schlapp and the State recommended to have the fox euthanized, the owner refused. Ms. Payton will continue to monitor the situation as needed.

Ms. Payton reported three animals euthanized in the month of March, one dog and one cat due to behavioral issues and one cat due to health issues.
Operations Report

- **Authorize credit card limit to $1,500** – Jeff Wilkins said that there is currently a $500 credit limit on the card, that doesn’t allow for large equipment purchases, conference fees, or training registrations. Matt Prochaska made a motion to approve the credit card limit to $1,500, second by Lynn Cullick. **Motion carried.**

- **Review cash management procedure recommendations** – Mr. Wilkins reviewed the cash management analysis and recommendations offered by NJN Consulting. Mr. Wilkins stated the goal is to implement the recommendations in the next few weeks and to exceed the recommendations whenever possible. Discussion on Pet Point system in place, and equipment and programs needed. Operatioal space, space for citizen visits, cash management and data entry remain the main issues of concern. Mr. Wilkins stated they will keep the committee updated on the progress and any changes made.

Anna Payton reported there is a very large sink hole along the east of the parking lot near the drainage sight. Ms. Payton has submitted a work order for repair. The area has been marked off.

Ms. Payton said there were 133 visits in March. Two investigations are ongoing. Ms. Payton has done 3 presentations in the past month, one at Aurora University, one at Churchill Elementary school in Oswego with over 725 in attendance. Ms. Payton also presented at the Association of Professional Humane Educators conference in Detroit last week.

**Accounting Report** – Jeff Wilkins presented the Accounting Report and stated that revenues are down compared to last year, primarily due to a decrease in rabies tags. Discussion on monitoring revenues and on possible reasons for the decrease.

**Other Business** - None

**Review Action Items** –

**Executive Session** – Motion from John Purcell, second by Lynn. for the purpose of reviewing past Executive Session minutes. The committee entered into Executive Session at 10:10 a.m.

John Purcell made a motion, second by Lynn Cullick to reenter regular session at 10:16 a.m.

**Adjournment** – made a motion to adjourn the meeting, seconded the motion. With all in agreement, the meeting was adjourned at 10:20 a.m.

The next meeting will be on May 22, 2013 at 9:00 a.m. in the County Office Building, County Board Rooms 209-210.

Respectfully Submitted,

Valarie McClain
Recording Secretary
Meeting was called to order at 10:00 AM. by Chair Elizabeth Flowers

Committee Members present: Elizabeth Flowers, Judy Gilmour, Dan Koukol, and John Purcell (left meeting at 10:45 a.m.)

Committee Members Absent: Amy Cesich

Staff present: Leslie Johnson (Assistant State’s Attorney) and Valarie McClain

At 10:05 a.m., John Purcell made motion to enter executive session according to 5ILCS 120/2 (c) (2) Collective negotiating matters between public body and its employees or their representative, or deliberation concerning salary schedules for one or more classes of employees. Second by Dan Koukol, motion passed unanimously.

At 10:59 a.m. Dan Koukol made a motion, seconded by Judy Gilmour to return to open session, with all in agreement, the Committee entered open session.

New Business: Dan Koukol informed the committee on the upcoming Job Fair on June 7, 2013 at the Plano Waubonsee Community College campus from 9:30 a.m. to 1:30 p.m. Mr. Koukol said they had great citizen attendance last year and over 35 local businesses participated.

Public comments: none

Questions from media: none

Dan Koukol made motion to adjourn the meeting at 11:01 a.m., second by Judy Gilmour. Motion passed unanimously to adjourn.

Respectfully submitted

Valarie McClain
Administrative Assistant

The next meeting is scheduled on Tuesday, May 28, 2013 at 10:00 a.m. in the County Board room due to the Memorial Day holiday.
A PROCLAMATION
Declaring Historic Preservation Month in Kendall County, Illinois

WHEREAS, historic preservation is an effective tool for managing growth and sustainable development, revitalizing neighborhoods, fostering local pride and maintaining community character while enhancing livability; and

WHEREAS, historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life and all ethnic backgrounds; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us as a people; and

WHEREAS, "See! Save! Celebrate!" is the theme for National Preservation Month 2013, cosponsored by Kendall County and the National Trust for Historic Preservation

THEREFORE, the Board of Kendall County do proclaim May 2013 as National Preservation Month, and call upon the people of Kendall County to join their fellow citizens across the United States in recognizing and participating in this special observance.

ADOPTED BY THE COUNTY BOARD THIS 7th DAY OF May, 2013.

Attest:

Debbie Gillette
Kendall County Clerk

John Shaw
Kendall County Board Chairman