The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, May 21, 2019 at 9:00 a.m. The Clerk called the roll. Members present: Amy Cesich, Elizabeth Flowers, Audra Hendrix, Matt Kellogg, Matt Prochaska, and Robyn Vickers. Members absent: Tony Giles, Judy Gilmour and Scott Gryder.

The Clerk reported to the Vice Chairman that a quorum was present to conduct business.

THE MINUTES

Member Kellogg moved to approve the submitted minutes from the Adjourned County Board Meeting of 4/16/19. Member Vickers seconded the motion. Vice Chairman Cesich asked for a voice vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Member Prochaska asked to amend the agenda, moving item 12 A 1 to before 6 A. Member Prochaska moved to approve the amended agenda. Member Flowers seconded the motion. Vice Chairman Cesich asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL RECOGNITION

Historic Preservation Award

The Chapel on the Green was presented with a Historic Preservation Award. Vice Chairman Cesich provided information on the Chapel on the Green.

Deputy Commander Joe Gillespie

Deputy Commander Joe Gillespie was honored for his years of service. Members and Officials spoke of Mr. Gillespie’s accolades.

BREAK

RECONVENE

ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS

Sheriff

Sheriff Baird did not have a report.

County Clerk

<table>
<thead>
<tr>
<th>Revenue Report</th>
<th>4/1/19-4/30/19</th>
<th>4/1/18-4/30/18</th>
<th>4/1/17-4/30/17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Line Item</td>
<td>Fund</td>
<td>Revenue</td>
<td>Revenue</td>
</tr>
<tr>
<td>County Clerk Fees</td>
<td>$707.00</td>
<td>$739.50</td>
<td>$701.00</td>
</tr>
<tr>
<td>County Clerk Fees - Marriage License</td>
<td>$1,320.00</td>
<td>$1,200.00</td>
<td>$1,050.00</td>
</tr>
<tr>
<td>County Clerk Fees - Civil Union</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>County Clerk Fees - Misc</td>
<td>$1,803.50</td>
<td>$1,797.00</td>
<td>$1,337.00</td>
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<tr>
<td>County Clerk Fees - Recording</td>
<td>$24,460.00</td>
<td>$24,190.00</td>
<td>$24,097.00</td>
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</table>

Co Board 5/21/19
<table>
<thead>
<tr>
<th>Description</th>
<th>Annual Budget</th>
<th>2019 YTD Budget</th>
<th>2019 YTD Actual</th>
<th>% of Budget</th>
<th>2018 YTD Budget</th>
<th>2018 YTD Actual</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Property Repl. Tax</td>
<td>$370,000</td>
<td>$155,790</td>
<td></td>
<td>42.11%</td>
<td>$159,667</td>
<td></td>
<td>39.92%</td>
</tr>
<tr>
<td>State Income Tax</td>
<td>$2,221,490</td>
<td>$993,979</td>
<td></td>
<td>44.74%</td>
<td>$948,769</td>
<td></td>
<td>38.41%</td>
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<tr>
<td>Local Use Tax</td>
<td>$685,000</td>
<td>$349,868</td>
<td></td>
<td>51.08%</td>
<td>$301,384</td>
<td></td>
<td>47.84%</td>
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<tr>
<td>State Sales Tax</td>
<td>$550,000</td>
<td>$236,419</td>
<td></td>
<td>42.99%</td>
<td>$236,555</td>
<td></td>
<td>43.01%</td>
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<tr>
<td>County Clerk Fees</td>
<td>$325,000</td>
<td>$115,789</td>
<td></td>
<td>35.63%</td>
<td>$132,021</td>
<td></td>
<td>33.01%</td>
</tr>
<tr>
<td>Circuit Clerk Fees</td>
<td>$800,000</td>
<td>$241,797</td>
<td></td>
<td>30.22%</td>
<td>$274,282</td>
<td></td>
<td>32.27%</td>
</tr>
<tr>
<td>Fines &amp; Foreits/St Atty.</td>
<td>$325,000</td>
<td>$79,686</td>
<td></td>
<td>24.52%</td>
<td>$116,080</td>
<td></td>
<td>30.55%</td>
</tr>
<tr>
<td>Building and Zoning</td>
<td>$68,000</td>
<td>$26,051</td>
<td></td>
<td>38.31%</td>
<td>$30,976</td>
<td></td>
<td>47.66%</td>
</tr>
<tr>
<td>Interest Income</td>
<td>$150,000</td>
<td>$123,602</td>
<td></td>
<td>82.40%</td>
<td>$76,275</td>
<td></td>
<td>88.18%</td>
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<tr>
<td>Health Insurance - Empl. Ded.</td>
<td>$1,265,420</td>
<td>$464,190</td>
<td></td>
<td>36.68%</td>
<td>$456,294</td>
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<td>35.11%</td>
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<tr>
<td>1/4 Cent Sales Tax</td>
<td>$3,105,000</td>
<td>$1,284,579</td>
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<td>41.37%</td>
<td>$1,267,408</td>
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<td>42.96%</td>
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<tr>
<td>County Real Estate Transf Tax</td>
<td>$425,000</td>
<td>$140,599</td>
<td></td>
<td>33.08%</td>
<td>$146,830</td>
<td></td>
<td>33.37%</td>
</tr>
</tbody>
</table>
Federal Inmate Revenue $1,618,750 $645,825 39.90% $642,712 77.23%
Sheriff Fees $177,340 $70,457 39.73% $75,500 30.82%

TOTALS $12,086,000 $4,928,631 40.78% $4,864,753 41.94%
Public Safety Sales Tax $5,220,000 $2,266,475 43.42% $2,202,012 43.45%
Transportation Sales Tax $5,000,000 $2,266,475 45.33% $2,202,012 46.36%

*Includes major revenue line items excluding real estate taxes which are to be collected later. To be on Budget after 5 months the revenue and expense should at 41.65%

Clerk of the Circuit Court

Clerk of the Circuit Court Robyn Ingemunson stated that they are meeting with the Union to go over wages. Ms. Ingemunson has been appointed to the Finance Committee for the Circuit Clerk’s Association.

State’s Attorney

State’s Attorney Eric Weis did not have a report.

Coroner

<table>
<thead>
<tr>
<th>Description</th>
<th>**</th>
<th>Month: April (FY 2019)</th>
<th>Fiscal Year-to-Date</th>
<th>April 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Deaths</td>
<td>21</td>
<td>119</td>
<td>20/122</td>
<td></td>
</tr>
<tr>
<td>Natural Deaths</td>
<td>20</td>
<td>114</td>
<td>18/115</td>
<td></td>
</tr>
<tr>
<td>Accidental Deaths</td>
<td>**</td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Pending</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Suicidal Deaths</td>
<td>0</td>
<td>3</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Homicidal Deaths</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Undetermined</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Toxicology</td>
<td>2</td>
<td>8</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Autopsies</td>
<td>2</td>
<td>8</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Cremation Authorizations</td>
<td>11</td>
<td>67</td>
<td>15/75</td>
<td></td>
</tr>
</tbody>
</table>

Scenes Responded to: 4  
Transported by Coroner’s Office: 3  
External Examinations: 2  

** Accidental - April 11, 2019, 33-year-old, white, male, Newark, Fentanyl Intoxication

PERSONNEL/OFFICE ACTIVITY:

1. On April 3, Coroner Purcell facilitated the ‘Lights of Hope’ support group for families and friends who have been impacted by an overdose related death.
2. On April 8-10, Coroner Purcell attended the Illinois Association of County Officials to meet with the Illinois County Coroners working group.
3. On April 9, Coroner’s staff facilitated a tissue donation to Eversight of Illinois and Gift of Hope.
4. On April 18, Chief Deputy Coroner Gotte provided a new-hire orientation to a Sheriff’s Office patrol deputy.
5. On April 25, Chief Deputy Coroner Gotte gave a tour of the Kendall County Morgue to 3 members of the public.
6. There were a total of 32 community service hours served throughout the month of April.

FINANCIAL ACTIVITY:

1. EXPENSES
   1. General Budget Total Expenses: $1,153.98
   2. SUDORS Grant Expenditures: $47.87
   4. Special Fees Expenditures: $0.00

Co Board 5/21/19
2. REVENUE
   1. Special Fees Revenue: $450.00

Health Department

Dr. Tokars provided the board with information on breast cancer awareness. The Solid Waste Planning meeting will be on May 28, 2019.

Supervisor of Assessments

Supervisor of Assessments Andy Nicoletti stated that the Farmland Review Committee will be having the annual meeting on May 30, 2019 to approve the assessments for farmland.

STANDING COMMITTEE REPORTS

Planning, Building and Zoning

NPDES Annual Report

Member Prochaska moved to approve the Annual Facility Inspection Report for NPDES Permit for Stormwater Discharges from Separate Storm Sewer Systems (MS4); Filing Fee of $1,000 to be paid from Planning, Building and Zoning Department’s NPDES Permit Fee Line Item (010-2-002-6367). Member Hendrix seconded the motion. Vice Chairman Cesich asked for a roll call vote on the motion. All members present voting aye. Motion carried.

A complete copy of IGAM 19-19 is available in the Office of the County Clerk.

Petition 19-20

Member Prochaska moved to approve Petition 19-20 request from the Kendall County Planning, Building and Zoning Committee to repeal and replace Kendall County's Junk and Debris Ordinance. Member Kellogg seconded the motion. Vice Chairman Cesich asked for a roll call vote on the motion. All members present voting aye. Motion carried.

A complete copy of Ordinance 19-12 is available in the Office of the County Clerk.

Law, Justice & Legislation

Invitation to Bid

Member Prochaska moved to approve the Sheriff's Office to issue invitation to bid for food service. Member Hendrix seconded the motion.

Commander Richardson explained that the length of the term on page 2 was changed after it was previously presented at LJL.

Vice Chairman Cesich asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Agreement with United States Marshall’s Office

Member Prochaska moved to approve the amendment to the agreement with the United States Marshall’s Office to provide housing for Federal inmates. Member Hendrix seconded the motion.

Sheriff Baird stated that they have been negotiating with the US Marshall’s Office on the contractual rate; the rate will increase for the next contract. Sheriff Baird said that they are on track to come in at $2 million for housing outside inmates, this goes to helping pay the bond payment.

Vice Chairman Cesich asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Mutual Aid Agreement

Member Prochaska moved to approve the resolution authorizing the execution of a Mutual Aid Agreement with the Illinois Coroners and Medical Examiner’s Association. Member Hendrix seconded the motion. Vice Chairman Cesich asked for a roll call vote on the motion. All members present voting aye. Motion carried.
A complete copy of Resolution 19-21 is available in the Office of the County Clerk.

Administration/HR

GIS Cloud

Member Vickers moved to approve the GIS cloud readiness assessment contract in an amount not to exceed $5,000. Member Kellogg seconded the motion.

State’s Attorney Eric Weis stated that this was not sent to the State’s Attorney’s Office for legal review. Mr. Weis let the board know that if they are sued for this it will be in the State of Alabama and they will also indemnify them. They will be giving up the right to court it will all be by arbitration. It is not the recommendation of the State’s Attorney’s Office for it to be approved as it stands.

Member Vickers withdrew the motion to approve the GIS cloud readiness assessment contract in an amount not to exceed $5,000. Member Kellogg withdrew the second to the motion.

Release of Executive Session Minutes

Member Vickers moved to approve the release of Admin/HR Executive Session minutes from August 28, 2018. Member Flowers seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. Motion carried.

Highway

Preliminary Engineering Agreement – Caton Farm Road

Member Kellogg moved to approve the Preliminary Engineering Services Agreement with Willett Hofmann & Associates, Inc. for a bridge replacement on Caton Farm Road over Aux Sable Creek in an amount not to exceed $142,421.28; said funds to be taken out of the County Bridge Fund. Member Vickers seconded the motion. Vice Chairman Cesich asked for a roll call vote on the motion. All members present voting aye. Motion carried.

A complete copy of IGAM 19-20 is available in the Office of the County Clerk.

Preliminary Engineering Agreement – Chicago Road

Member Kellogg moved to approve the Preliminary Engineering Services Agreement with Patrick Engineering, Inc. to design a storm sewer system along Chicago Road in Plattville, IL in an amount not to exceed $47,499.73; said funds to be taken out of the Transportation Sales Tax Fund. Member Hendrix seconded the motion. Vice Chairman Cesich asked for a roll call vote on the motion. All members present voting aye. Motion carried.

A complete copy of IGAM 19-21 is available in the Office of the County Clerk.

Facilities

Animal Control Facility Upgrade

Member Kellogg moved to approve the engineering proposal from Healy Bender for the Animal Control Facility Upgrade in an amount not to exceed $16,000.00. Member Vickers seconded the motion. Vice Chairman Cesich asked for a roll call vote on the motion. All members present voting aye. Motion carried.

A complete copy of IGAM 19-21 is available in the Office of the County Clerk.

Public Safety Center Update

Facilities Director Jim Smiley updated the board on the H.V.A.C. system; original project budget $699,108, the board approved the amount not to exceed $769,019 with a 10% contingency factor. They applied for two ComEd grants in the amounts of $14,586 and $13,750. A change order for control update in the amount of $20,768. The total committed to is $719,876 with the awards of $28,368 the project total is $691,090. The chiller is being checked out and possibly up and running today.

The solar field has been approved.
Member Kellogg moved to approve the claims submitted in the amount not to exceed $1,653,641.47. Member Prochaska seconded the motion.

**COMBINED CLAIMS:** FCLT MGMT $30,515.79, B&Z $2,026.10, CO CLK & RCDR $259.32, ED SRV REG $6,247.84, SHRFF $25,779.22, CRRCTNS $47,365.54, MERIT $3,170.52, EMA $1,126.65, CRCT CT CLK $110.57, JURY COMM $283.45, CRCT CT JDG $6,324.00, CRNR $1,128.65, CMB CRT SRV $6,079.51, PUB DFNDR $1,586.75, ST ATTY $3,346.53, CO TRSR $19.72, UNEMPLOY CMP $1,239.00, EMPLOY HLTH INS $2,622.50, OFF OF ADM SRV $305.60, CO BRD $1,223.25, TECH SRV $18,188.16, PRPRTY TX SRV $15,725.53, FAC MGT UTLTS $8,699.56, ECON DEV $150.00, CAP IMPRV $18,198.26, LIABL INS $12,250.00, CO HWY $51,060.19, CO BRDG $32,721.91, TRNSPRT SALES TX $55,312.61, HLTH & HMN SRV $127,065.79, FRST PRSRV $377.09, ELLIS HS $595.06, ELLIS BRN $121.54, ELLIS GRNDS $643.10, ELLIS CMPS $184.00, ELLIS DFNDR $411,653.66, SHRFF FTA FND $3,018.47, CO ANML POP CNTL $539.50, VAC $2,287.60, FP BND PRCDS '07 $24,729.84, CTHS DBT SRV $419,400.00

Vice Chairman Cesich asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

**Clerk of the Circuit Court Fees**

Member Kellogg moved to approve the ordinance establishing civil fees and criminal and traffic assessments to be charged by the Clerk of the Circuit Court. Member Hendrix seconded the motion. Vice Chairman Cesich asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 19-13 is available in the Office of the County Clerk.

**Release of Executive Session Minutes**

Member Vickers moved to approve the release of Finance Executive Session minutes from September 13, 2018 and May 16, 2019. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

**Committee of the Whole**

**Release of Executive Session Minutes**

Member Prochaska moved to approve the release of COW Executive Session minutes from October 11, 2018 and May 16, 2019. Member Hendrix seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

**STANDING COMMITTEE MINUTES APPROVAL**

Member Prochaska moved to approve all of the Standing Committee Minutes and Reports. Member Hendrix seconded the motion. Vice Chairman Cesich asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

**SPECIAL COMMITTEE REPORTS**

**KenCom**

Member Prochaska stated that the next meeting is May 23, 2019.
UCCI, Other State Associations and Organizations

Member Prochaska stated that the UCCI conference is July 21-23. ISACo meets on June 14, 2019. NACO convention July 11-16.

Historic Preservation

Member Flowers said they are working on the ordinance.

Juvenile Justice Council

State’s Attorney Weis said the run is April was very successful and they had the most number of runners this year.

OTHER BUSINESS

State’s Attorney Weis announced the Open Meetings Act training is scheduled for September 19, 2019 at 5:30 pm.

Member Prochaska stated that the SEMAP score for the Housing Authority was updated to 135 of 135.

Chairman’s Report

Member Hendrix moved to approve the appointments. Member Prochaska seconded the motion. Vice Chairman Cesich asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Appointments

- Terry Olson – KenCom Executive Board (Oswego Police Alternate)
- Melissa Maye – Historic Preservation Commission – 3 year term – expires May 2022
- Karin McCarthy-Lange – Regional Plan Commission (Oswego Township) – 3 year term – expires 2022
- Brian DeBolt (reappointment) – Little Rock Fox Fire Protection District – Expires April 2020

ADJOURNMENT

Member Hendrix moved to adjourn the County Board Meeting until the next scheduled meeting. Member Prochaska seconded the motion. Vice Chairman Cesich asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 28th day of May, 2019.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk