1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month’s Minutes
5. Approval of Agenda
6. Special Recognition
7. Correspondence and Communications – County Clerk
8. Citizens to Be Heard
   A. Steve Youhanaie
9. Old Business
   A. KenCom Lease
10. Executive Session
11. New Business
12. Elected Officials Report and Other Department Reports
    A. Sheriff
    B. County Clerk – Motor Fuel Tax funds Audit for Road Districts for the period January 1, 2008 to December 31, 2011
       1. Release Executive Session Minutes from 5/18/10 #2, 6/1/10, 1/3/11, 1/18/11, 8/16/11, 9/20/11
    C. Treasurer
    D. Clerk of the Court
    E. State’s Attorney
    F. Coroner
    G. Health Department
    H. Supervisor of Assessments
13. Standing Committee Reports
    A. Planning, Building & Zoning
    B. Public Safety
    C. Administration, HR, Revenue
    D. Highway
       1. Agreement for County Engineer’s Salary Program
       2. Engineering Agreement with Hutchison Engineering for Caton Farm & Ridge Road
       3. Resolution – Bids for County and Township Road and Bridge Projects
    E. Facilities Management
    F. Economic Development
    G. Finance Committee
       1. Approve Claims
       2. Resolution setting salaries, stipends, reimbursements and benefits for County Board members
       3. Resolution establishing salary for Kendall County Coroner effective 12/1/2012
       4. Changes to Board Rules of Order
    H. Judicial/Legislative
    I. Animal Control
    J. Health and Environment
    K. Committee of the Whole
       1. Resolution to place Electric Aggregation on the November 6, 2012 ballot
       2. Resolution to place the 9-1-1 Additional Surcharge on the November 6, 2012 ballot
    L. Standing Committee Minutes Approval
14. Special Committee Reports
    A. Public Building Commission
B. VAC
C. County Stormwater Committee
D. UCCI
E. Historic Preservation Commission
F. River Valley Workforce Investment Board
G. Housing Authority
H. Labor & Grievance

15. Other Business
16. Chairman’s Report

APPOINTMENTS
Board of Review – Darrell Gaar – 2 year term expires May 2014
Board of Review – Pam Gegenheimer – 2 year term expires May 2014
708 Community Mental Health Board – Peg DeVol – 4 year term expires May 2016
Newark Fire District – Jeff Kirkman – 3 year term expires May 2015
Bristol-Kendall Fire District – Dr. Gary Schlapp – 3 year term expires May 2015
Kendall County Preservation Commission – Fred Dickson – 3 year term expires May 2015
Kendall County Preservation Commission – Ken Donart – 3 year term expires May 2015
Bristol-Kendall Fire District – Phyllis Yabsley – 3 year term expires May 2015

17. Citizens to be Heard
18. Questions from the Press
19. Adjournment
The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, April 17, 2012 at 9:00 a.m. Roll was called. Members present: Chairman John Purcell, Bob Davidson, Elizabeth Flowers, Jessie Hafenrichter, Dan Koukol, Nancy Martin, Anne Vickery and Jeff Wehrli.

A quorum was present to conduct business.

THE MINUTES

Member Martin moved to approve the submitted minutes from the Adjourned County Board Meetings of 2/21/12. Member Hafenrichter seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Chairman Purcell asked to move Animal Control to 12 before Sheriff. Member Martin moved to approve the amended agenda. Member Vickery seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

CITIZENS TO BE HEARD

Jim Friedich, 7140 Oakbrook Rd, Newark stated that he serves on the Advisory Committee to the Health Department and is a Township Supervisor. Mr. Friedich spoke in regards to the recent changes that were made at the Health Department, he understands the concerns that were raised regarding pay and he understands that there was a $35,000 savings made in the budget. The Board has the responsibility to hear why the changes were made.

OLD BUSINESS

Change Order for Fire Panel

Member Martin moved to approve the change order for $15,926.50 less 10%. Member Wehrli seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Kencom Lease

Chairman Purcell stated that it is not ready to be voted on yet.

NEW BUSINESS

Multi-Hazard Mitigation Plan

Member Martin moved to adopt the Kendall County Multi-Hazard Mitigation Plan. Member Hafenrichter seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

Resolution # 12-15

ADOPTING THE KENDALL COUNTY MULTI-HAZARD MITIGATION PLAN

WHEREAS, Kendall County recognizes the threat that national hazards pose to people and property; and

WHEREAS, undertaking hazard mitigation actions before disasters occur will reduce the potential for harm to people and property and save taxpayer dollars; and

WHEREAS, an adopted multi-hazard mitigation plan is required as a condition of future grant funding for mitigation projects; and

WHEREAS, Kendall County participated jointly in the planning process with the other local units of government within the County to prepare a Multi-Hazard Mitigation Plan:

Co Board 4/17/12
NOW, THEREFORE, BE IT RESOLVED, that the Kendall County Board hereby adopt the Kendall County Multi-Hazard Mitigation Plan as an official plan: and

BE IT FURTHER RESOLVED that the Kendall County Emergency Management Agency will submit on behalf of the participating municipalities the adopted Multi-Hazard Mitigation Plan to the Illinois Department of Homeland Security and the Federal Emergency Management Agency for final review and approval.


Liquor Control Ordinance Revisions

Chairman Purcell stated that a new license was added – "J"

Member Martin moved to approve the Liquor Control Ordinance Revisions. Member Hafnerichter seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of Ordinance 12-05 is available in the Office of the County Clerk.

Intergovernmental Agreement – New World Computer System

Member Martin moved to approve the Intergovernmental Agreement with the City of Plano for the New World Computer System. Member Hafnerichter seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

**ELECTED OFFICIALS REPORT AND OTHER DEPARTMENT REPORTS**

Animal Control

Anna Payton asked the Board to consider a slight name modification from Kendall County Animal Control to Kendall County Animal Care & Control to help for public perception and for people to understand that they do have animals onsite for adoption. Member Vickery reviewed the minutes in the packet from the March 16, 2012 meeting.

Sheriff

Sheriff Randall stated that the New World Agreement with Plano really puts together the whole process.

**County Clerk**

**Revenue Report 3/1/2012-3/31/2012**

<table>
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<tr>
<th>Line Item</th>
<th>Fund</th>
<th>Revenue</th>
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<tbody>
<tr>
<td>01010021</td>
<td>County Clerk Fees</td>
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<td>County Clerk Fees - Marriage License</td>
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<td>County Clerk Fees - Civil Union</td>
<td>$ -</td>
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<td>01010003</td>
<td>County Clerk Fees - Misc</td>
<td>$3,867.56</td>
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<td>01010004</td>
<td>County Clerk Fees - Recording</td>
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<td>Total County Clerk Fees</td>
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<tr>
<td>01010006</td>
<td>County Revenue</td>
<td>$18,415.25</td>
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<td>Recorder's Misc</td>
<td>$3,911.50</td>
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<td>81010001</td>
<td>RHSP/Housing Surcharge</td>
<td>$17,568.00</td>
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<tr>
<td>01010006</td>
<td>To KC Treasurer</td>
<td>$134,915.50</td>
</tr>
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</table>

**Township Bridge Fund Audit**

Co Board 4/17/12
Member Vickery moved to approve the Township Bridge Fund Audit for the period January 1, 2008 to December 31, 2011. Member Wehrli seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

A complete copy of the Township Bridge Fund Audit is on file in the Office of the County Clerk.

Treasurer

Office of Jill Ferko
Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund
QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES
FOR FOUR MONTHS ENDED 03/31/2012

<table>
<thead>
<tr>
<th>REVENUES*</th>
<th>2011 YTD Actual</th>
<th>2012 YTD Actual</th>
<th>%</th>
<th>2011 YTD Actual</th>
<th>2012 YTD Actual</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Property Repl. Tax</td>
<td>$128,299</td>
<td>$76,301</td>
<td>24.22%</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>State Income Tax</td>
<td>$816,861</td>
<td>$588,084</td>
<td>32.67%</td>
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<td></td>
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<tr>
<td>Local Use Tax</td>
<td>$147,551</td>
<td>$128,495</td>
<td>37.79%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State Sales Tax</td>
<td>$322,769</td>
<td>$341,329</td>
<td>35.19%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>County Clerk Fees</td>
<td>$144,796</td>
<td>$132,477</td>
<td>34.86%</td>
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<tr>
<td>Circuit Clerk Fees</td>
<td>$449,055</td>
<td>$393,678</td>
<td>30.28%</td>
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</tr>
<tr>
<td>Fines &amp; Forfeits/St Atty.</td>
<td>$206,987</td>
<td>$166,048</td>
<td>29.65%</td>
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<td></td>
<td></td>
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<tr>
<td>Building and Zoning</td>
<td>$7,742</td>
<td>$5,403</td>
<td>15.44%</td>
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<td></td>
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<tr>
<td>Interest Income</td>
<td>$18,050</td>
<td>$10,831</td>
<td>21.66%</td>
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<td></td>
<td></td>
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<tr>
<td>Health Insurance - Empl. Ded.</td>
<td>$291,847</td>
<td>$368,138</td>
<td>37.50%</td>
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</tr>
<tr>
<td>1/4 Cent Sales Tax</td>
<td>$842,410</td>
<td>$849,504</td>
<td>35.40%</td>
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</tr>
<tr>
<td>County Real Estate Transf Tax</td>
<td>$60,911</td>
<td>$68,806</td>
<td>40.47%</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Correction Dept. Board &amp; Care</td>
<td>$379,980</td>
<td>$415,383</td>
<td>55.38%</td>
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<td></td>
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<tr>
<td>Sheriff Fees</td>
<td>$110,191</td>
<td>$240,667</td>
<td>53.48%</td>
<td></td>
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</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td><strong>$3,927,251</strong></td>
<td><strong>$3,785,144</strong></td>
<td><strong>36.04%</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Includes major revenue line items excluding real estate taxes which are

Co Board 4/17/12
State's Attorney

State's Attorney, Eric Weis reported that they held a cyber bully presentation to Yorkville Middle School and have been asked to present in Oswego.

Coroner Statistics:

<table>
<thead>
<tr>
<th>2012 Statistics</th>
<th>Stats for Same Period in 2011</th>
<th>Difference</th>
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</thead>
<tbody>
<tr>
<td>2012 Total Deaths.....</td>
<td>97</td>
<td>91</td>
</tr>
<tr>
<td>Autopsies To Date......</td>
<td>7</td>
<td>7</td>
</tr>
<tr>
<td>Toxicology Samples.</td>
<td>10</td>
<td>8</td>
</tr>
<tr>
<td>Cremation Permits....</td>
<td>44</td>
<td>46</td>
</tr>
</tbody>
</table>

Deputy Coroner Jacquie Purcell presented to Oswego High School Law Enforcement class on March 12. Deputy Coroner Jacquie Purcell provided a morgue tour to the OHS Law Enforcement Class on March 14. Coroner Ken Toftoy offered a presentation of the dynamics of the Coroner's Office at COW meeting on March 15.

Health Department

Amaal Tokars stated that they are working on the strategic plan for 2016. At the last meeting they covered what the best practices for strategic planning are, they looked at the goals and the following plans: competence plan, health improvement plan, risk management plan, and systems improvement plan. In addition to the mission of the Health Department, the Board developed value statements.

Supervisor of Assessments

Supervisor of Assessments, Andy Nicoletti stated that they had 11 property tax appeal board hearings.

STANDING COMMITTEE REPORTS

Planning, Building & Zoning

Member Martin reviewed the April 9, 2012 minutes in the packet.

Zoning Ordinance - Signs

Member Martin made a motion to approve the Amendment to the Zoning Ordinance Section 12 - Signs. Member Davidson seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting ave. Motion carried.

Subdivision Bonds – Fields of Farm Colony Unit 3

Member Martin made a motion to draw upon the Subdivision Bond for the Fields of Farm Colony – Unit 3. Member Wehril seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting ave. Motion carried.

Subdivision Bonds – Fields of Farm Colony Unit 4

Member Martin made a motion to draw upon the Subdivision Bond for the Fields of Farm Colony – Unit 4. Member Flowers seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting ave. Motion carried.

Blackberry Creek Watershed Action Plan

Member Martin made a motion to approve the Resolution Adopting the Blackberry Creek Watershed Action Plan. Member Flowers seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting ave. Motion carried.
Public Safety

Member Flowers reviewed the March 26, 2012 minutes in the packet.

Administration, HR, Revenue

Member Hafenrichter reviewed the April 5, 2012 and April 10, 2012 minutes in the packet.

BREAK

RECONVENE

Highway

Member Davidson reviewed the April 10, 2012 minutes in the packet.

Protest of Contractor for Faxon Road, Plano

Member Davidson made a motion to approve the Protest of Contractor for Faxon Road, Plano. Member Martin seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

Protest of Contractor for Lisbon Road and Millington Road

Member Davidson made a motion to approve the Protest of Contractor for Lisbon Road and Millington Road. Member Martin seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Bids for County and Township Road and Bridge Projects

Member Davidson made a motion to approve the Bids for County and Township Road and Bridge Projects. Member Martin seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye except Vickery who abstained. Motion carried.

KENDALL COUNTY
Resolution No. 12-19

WHEREAS, bids were received at the County Highway Office on March 30, 2012 on the following listed projects:

Millbrook Sidewalks, approve the low bid of Pessina Construction Services in the amount of $34,800.00.

Sec. 12-00000-00-GM, Walker Road, C. H. #17, approve the low bid of D Construction, Inc. in the amount of $972,768.04.

Sec. 12-00000-01-GM, Galena Road, C. H. #9, approve the low bid of Aurora Blacktop, Inc. in the amount of $1,255,957.50.

Sec. 12-00000-02-GM, Lisbon Road, C. H. #5, approve the low bid of Glenn McCann Company in the amount of $41,547.66.

Sec. 12-00000-03-GM, Millington Road, C. H. #3, approve the low bid of Glenn McCann Company in the amount of $33,552.25.

Sec. 12-00000-04-GM, Millington/Lisbon Road, Aggregate Shoulders, approve the low bid of Aurora Blacktop, Inc. in the amount of $33,772.50.

Sec. 12-00000-05-GM, Eldamain Road, C. H. #7, approve the low bid of Aurora Blacktop, Inc. in the amount of $159,732.90.

Sec. 12-00116-00-SD, Galena Road, C. H. #9, approve the low bid of Aurora Blacktop, Inc. in the amount of $81,452.00.

Sec. 12-02000-00-GM, Bristol Road District, approve the low bid of Aurora Blacktop, Inc. in the amount of $165,439.50.
Sec. 12-03000-00-GM, Fox Road District, approve the low bid of D Construction, Inc. in the amount of $49,629.63.

Sec. 12-06000-00-GM, Little Rock Road District, approve the low bid of Aurora Blacktop, Inc. in the amount of $171,297.06.

Sec. 12-07000-00-GM, Na-Au-Say Road District, approve the low bid of Austin Tyler Construction in the amount of $105,507.00.

Sec. 12-08000-00-GM, Oswego Road District, approve the low bid of Aurora Blacktop, Inc. in the amount of $267,712.15.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Kendall County award the above listed projects to the low bidder as listed above.

This resolution approved by the County Board of Kendall County, State of Illinois.

Facilities Management

Jim Smiley reviewed the April 2, 2012 minutes in the packet.

Economic Development

Member Koukol stated he attended the Business Expo and gave out about 100 letters explaining Kendall EDC. He is planning on attending a meeting in Little Rock Township. WB Holdings have a court date on 4/18/12. The job fair is on 5/1/12.

Finance

Member Vickery reviewed the April 12, 2012 minutes in the packet.

CLAIMS

Member Hafenrichter moved to approve the claims submitted in the amount of $1,015,046.39 (including Election Costs from 3/20/12 $58,403.36 and actual claims $956,643.01). Member Flowers seconded the motion.

COMBINED CLAIMS: FCLT MGMT $96,382.29, B&Z $9,002.37, CO CLK & RCDR $387.97, ELECTION $55,537.71, ED SRV REG $5,953.15, SHRFF $13,422.98, CRCTNS $18,012.17, ESDA $96.60, CRCT CT CLK $555.42, JURY COMM $247.44, CRCT CT JDG $2,906.68, CRNR $2,584.50, CMB CRT SRV $18,813.41, PUB DFNDR $4,017.84, ST ATTY, $4,322.79, SPRV OF ASSMT $542.98, TRSR $179.41, EMPLY HLTH INS $11,985.80, PPPOST $543.13, CO BRD $422.87, TECH SRV $31,090.08, CAP EXPEND $26,000.00, ECON DEV $11,16, LIABL INSUR $3,593.96, CO HWY $55,218.93, CO BRDG $22,628.95, TRNSPRRT WRY SRV $95,210.09, TOT EXP $210,393.54, FRST PRSRV $10,131.64, KEN COM $1,561.75, ANML CNTRL $380.76, CO RCDR DOC STRG $5,500.00, DRG ABS EXP $775.00, HIDTA $33,333.00, CRT SEC FND $20,312.38, CRT AUTOMA $31,086.67, PRBNTN SRV $9,615.97, GIS $479.21, ENG/CON $567.00, EMPLY BEN PRO $115.20, TOTAL $80,44, SHRFF FTA FND $215.57, VAC $4,223.80, SHRFF $30,715.00, PROC 2007 $20,420.75, CRTHSE DEBT $495.00 ELEC COSTS $56,650.00, ELEC MILEAGE $1,753.38

Chairman Purcell asked for a roll call vote on the motion. All members present voting aye except Purcell. Motion carried 7-1.

Ordinance Abating Taxes

Member Vickery made a motion to approve the Ordinance Abating the Taxes levied for the Year 2011 Payable 2012 to Pay Debt Service on General Obligation bonds. Member Martin seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Member Vickery spoke about the insurance cost to the County for the 8 County Board members which is $87,734.00.

Stipends for PBZ and Finance Committee Chairs

Member Vickery made a motion to eliminate the $3,000 stipends for Planning Building & Zoning Chair and Finance Committee Chair effective 12/1/12. Member Martin seconded the motion.

Members discussed keeping the stipend for the Finance Committee Chair.

Member Davidson made a motion to amend the motion to eliminate the Planning Building & Zoning Chair stipend and to keep the Finance Committee Chair stipend effective 12/1/12. Member Koukol seconded the motion.

Co Board 4/17/12
Chairman Purcell asked for a roll call vote on the amended motion. Members voting aye include Davidson, Koukol, Purcell and Wehrli. Members voting nay include Flowers, Hafenrichter, Martin and Vickery. Motion failed 4-4.

Chairman Purcell asked for a roll call vote on the original motion. Members voting aye include Davidson, Flowers, Hafenrichter, Martin, Vickery and Wehrli. Members voting nay include Koukol and Purcell. Motion carried 6-2.

Increase Board per diem

Member Vickery made a motion to increase Board per diem to $90.00 effective 12/1/2016 and $95.00 effective 12/1/2020. Member Martin seconded the motion. Chairman Purcell asked for a roll call vote on the motion. Members voting aye include Davidson, Hafenrichter, Koukol, Purcell, and Vickery. Members voting nay include Flowers, Martin and Wehrli. Motion carried 5-3.

Judicial/Legislative

Member Koukol stated that the next meeting is 4/25/12.

Health and Environmental

State’s Attorney, Eric Weis stated that the Green Organics issue will be brought to the next COW meeting.

Committee of the Whole

Minutes are in the packet from the April 12, 2012 meeting.

STANDING COMMITTEE MINUTES APPROVAL

Member Vickery moved to approve all of the Standing Committee Minutes and Reports as submitted. Member Koukol seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL COMMITTEE REPORTS

Public Building Commission

Member Wehrli reported that they approved the final close out of the addition on the back of the jail.

VAC

Member Martin stated that they met on 4/4/12. They have received generous donations. The word veteran will be added to State ID cards and Illinois Driver’s License.

County Stormwater

Member Wehrli stated that they have final approval of the stormwater ordinance from the Technical Committee.

UCCI

No report.

Historic Preservation

Member Wehrli reviewed the minutes in the packet from the March 21, 2012 meeting.

Housing Authority

Member Hafenrichter stated that there is a new Executive Director.

CHAIRMAN’S REPORT

Chairman Purcell stated that there will be appointments in May.

CITIZENS TO BE HEARD

Todd Milliron, 61 Cotewold Dr, Yorkville expressed interest in being appointed to the Ethics Panel. He had questions regarding the Insurance costs and the Highway contract which includes Aurora Blacktop who he believes is going out of business.

Co Board 4/17/12
QUESTIONS FROM THE PRESS

Steve Lord from the Beacon News asked about the protests, if they go to IDOT.

ADJOURNMENT

Member Flowers moved to adjourn the County Board Meeting until the next scheduled meeting. Member Martin seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye.

Motion carried.

Approved and submitted this 19th day of April, 2012.
Respectfully submitted by,
Debbie Gillette,
Kendall County Clerk
<table>
<thead>
<tr>
<th>Line Item</th>
<th>Fund</th>
<th>Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Clerk Fees</td>
<td>$</td>
<td>911.50</td>
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<tr>
<td>County Clerk Fees - Marriage License</td>
<td>$</td>
<td>930.00</td>
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<td>County Clerk Fees - Civil Union</td>
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<td>010100061205 Total County Clerk Fees</td>
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<tr>
<td>CK # 17081 To KC Treasurer</td>
<td>$</td>
<td>136,402.90</td>
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</tbody>
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Death Certificate Surcharge sent from Clerk's office $384.00 ck # 17079
Dom Viol Fund sent from Clerk's office $160.00 ck 17080
April 24, 2012

Ms. Debbie Gillette
Kendall County Clerk
111 W. Fox Street
Yorkville, IL 60560

Dear Ms. Gillette:

Enclosed is a copy of Audit Report No. 56 covering the receipt and disbursement of Motor Fuel Tax funds by your Road Districts for the period beginning January 1, 2008 and ending December 31, 2011.

PLEASE REFER TO BLR 15102 OF THE AUDIT FOR THE AUDITOR’S COMMENTS.

This report should be presented to the County Board at its first regular meeting after the receipt of this letter and then filed as a permanent record in your office.

If you have any questions or require additional information, please contact Emily Bruck at 815-434-8421.

Sincerely,

Eric S. Therkiildsen, P.E.
Acting Deputy Director of Highways
Region Two Engineer

By: James R. Threadgill III, P.E.
Project Implementation Engineer

cc: Fran Klaas, Kendall County Engineer
    Emily Bruck, MFT Auditor

EB:dd/KendallCo
<table>
<thead>
<tr>
<th>Audit for</th>
<th>Audit Year(s):</th>
<th>Audit Number:</th>
<th>Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Motor Fuel Tax</td>
<td>2008 - 2011</td>
<td>56</td>
<td>April 5, 2012</td>
</tr>
<tr>
<td>Township Bridge</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Special Assessment</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>G.O. Bond Issue</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MFT Fund Bond Issue</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
KENDALL COUNTY ROAD DISTRICTS

We hereby certify that we have audited the books and records in so far as they pertain to the receipt and disbursement of the Motor Fuel Tax Fund of the KENDALL COUNTY ROAD DISTRICTS for the period beginning Jan. 1, 2008 and ending Dec. 31, 2011, and that entries for receipts in these books and records are true and correct and are in agreement with the records maintained by the Department of Transportation and that entries for disbursements are supported by cancelled warrants or checks with exceptions noted in the audit findings.

We further certify that we have verified entries in the claim registers with the original claims and cancelled warrants, that we have examined and checked the records of the County Clerk and County Treasurer and have compared the expenditures listed in the warrant registers of those offices against the minutes of the County maintained by the County Clerk and have found them to be in accordance therewith exceptions noted in the audit findings.

Date: 4/12/12

E. Bauck
Auditor

REVIEWED AND APPROVED BY

District Local Roads and Streets Engineer
KENDALL COUNTY ROAD DISTRICTS

Audit Period: Jan. 1, 2008 to Dec. 31, 2011

Purpose of Audit: To determine the status of Motor Fuel Tax Funds as of Dec. 31, 2011

The other receipts to the Motor Fuel Tax Fund were $163,578.39 received as follows:

- Interest 2011 199.52
- Reimbursement
- Interest 2008-2010 1,188.87
- IJN! 162,190.00
- Needy Township

Total received: $163,578.39

This audit was done on a selective sampling basis.

Maintenence Expenditure Statements were on file for years 2008, 2009, 2010 & 2011.

SIGNED E. Bruck
## Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES FOR FIVE MONTHS ENDED 04/30/2012

<table>
<thead>
<tr>
<th>REVENUES*</th>
<th>Annual Budget</th>
<th>2012 YTD Actual</th>
<th>2012 YTD %</th>
<th>2011 YTD Actual</th>
<th>2011 YTD %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Property Repl. Tax</td>
<td>$315,000</td>
<td>$153,685</td>
<td>48.79%</td>
<td>$201,775</td>
<td>66.37%</td>
</tr>
<tr>
<td>State Income Tax</td>
<td>$1,800,000</td>
<td>$717,978</td>
<td>39.89%</td>
<td>$972,909</td>
<td>69.49%</td>
</tr>
<tr>
<td>Local Use Tax</td>
<td>$340,000</td>
<td>$157,603</td>
<td>46.35%</td>
<td>$172,201</td>
<td>78.27%</td>
</tr>
<tr>
<td>State Sales Tax</td>
<td>$970,000</td>
<td>$409,615</td>
<td>42.23%</td>
<td>$394,347</td>
<td>56.34%</td>
</tr>
<tr>
<td>County Clerk Fees</td>
<td>$380,000</td>
<td>$170,160</td>
<td>44.78%</td>
<td>$178,308</td>
<td>46.92%</td>
</tr>
<tr>
<td>Circuit Clerk Fees</td>
<td>$1,300,000</td>
<td>$506,755</td>
<td>38.98%</td>
<td>$579,554</td>
<td>41.40%</td>
</tr>
<tr>
<td>Fines &amp; Foreits/St Atty.</td>
<td>$560,000</td>
<td>$209,356</td>
<td>37.39%</td>
<td>$270,069</td>
<td>48.23%</td>
</tr>
<tr>
<td>Building and Zoning</td>
<td>$35,000</td>
<td>$8,538</td>
<td>24.39%</td>
<td>$13,649</td>
<td>45.50%</td>
</tr>
<tr>
<td>Interest Income</td>
<td>$50,000</td>
<td>$13,625</td>
<td>27.25%</td>
<td>$22,831</td>
<td>28.54%</td>
</tr>
<tr>
<td>Health Insurance - Empl. Ded.</td>
<td>$981,698</td>
<td>$451,760</td>
<td>46.02%</td>
<td>$402,461</td>
<td>47.15%</td>
</tr>
<tr>
<td>1/4 Cent Sales Tax</td>
<td>$2,400,000</td>
<td>$1,014,054</td>
<td>42.25%</td>
<td>$1,002,542</td>
<td>44.98%</td>
</tr>
<tr>
<td>County Real Estate Transf Tax</td>
<td>$170,000</td>
<td>$87,221</td>
<td>51.31%</td>
<td>$78,218</td>
<td>44.95%</td>
</tr>
<tr>
<td>Correction Dept. Board &amp; Care</td>
<td>$750,000</td>
<td>$490,503</td>
<td>65.40%</td>
<td>$438,480</td>
<td>44.49%</td>
</tr>
<tr>
<td>Sheriff Fees</td>
<td>$450,000</td>
<td>$297,183</td>
<td>66.04%</td>
<td>$130,992</td>
<td>20.15%</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td>$10,501,698</td>
<td>$4,688,037</td>
<td>44.64%</td>
<td>$4,858,334</td>
<td>48.75%</td>
</tr>
</tbody>
</table>

Public Safety Sales Tax | $4,000,000 | $1,816,563 | 45.41% | $1,815,023 | 45.38%

Transportation Sales Tax | $4,000,000 | $1,816,563 | 45.41% | $1,815,023 | 45.38%

*Includes major reveunue line items excluding real estate taxes which are to be collected later. To be on Budget after 5 months the revenue and expense should at 41.65%.

## EXPENDITURES

All General Fund Offices/Categories

<table>
<thead>
<tr>
<th></th>
<th>2012 YTD</th>
<th>2011 YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$25,591,012</td>
<td>$9,693,123</td>
</tr>
<tr>
<td></td>
<td>39.75%</td>
<td>40.51%</td>
</tr>
</tbody>
</table>
### KENDALL COUNTY CORONER
April FY 2012 Monthly Report

<table>
<thead>
<tr>
<th>DATE</th>
<th>CASE NUMBER</th>
<th>TIME</th>
<th>NATURE</th>
<th>POST</th>
<th>TOX</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday, April 04</td>
<td>1204098 *</td>
<td>12:30 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Wednesday, April 04</td>
<td>1204099</td>
<td>9:25 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Thursday, April 05</td>
<td>1204100</td>
<td>2:12 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Saturday, April 07</td>
<td>1204101 *</td>
<td>7:34 AM</td>
<td>Accident</td>
<td>N</td>
<td>Y</td>
<td>Roadway</td>
</tr>
<tr>
<td>Saturday, April 07</td>
<td>1204102 *</td>
<td>5:50 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Sunday, April 08</td>
<td>1204103 *</td>
<td>9:04 AM</td>
<td>Accident</td>
<td>Y</td>
<td>Y</td>
<td>Residence</td>
</tr>
<tr>
<td>Sunday, April 08</td>
<td>1204104 *</td>
<td>6:15 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Tuesday, April 10</td>
<td>1204105</td>
<td>2:37 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Thursday, April 12</td>
<td>1204106</td>
<td>11:05 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Friday, April 13</td>
<td>1204107</td>
<td>10:05 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Saturday, April 14</td>
<td>1204108 *</td>
<td>11:23 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Wednesday, April 18</td>
<td>1204109</td>
<td>11:00 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Wednesday, April 18</td>
<td>1204110 *</td>
<td>11:35 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Thursday, April 19</td>
<td>1204111 *</td>
<td>5:34 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Friday, April 20</td>
<td>1204112 *</td>
<td>5:40 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Sunday, April 22</td>
<td>1204113 *</td>
<td>8:30 AM</td>
<td>Accident</td>
<td>Y</td>
<td>Y</td>
<td>Motel</td>
</tr>
<tr>
<td>Tuesday, April 24</td>
<td>1204114 *</td>
<td>5:15 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurs. Home</td>
</tr>
<tr>
<td>Tuesday, April 24</td>
<td>1204115 *</td>
<td>7:46 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Tuesday, April 24</td>
<td>1204116</td>
<td>1:40 PM</td>
<td>Suicide</td>
<td>Y</td>
<td>Y</td>
<td>Residence</td>
</tr>
<tr>
<td>Wednesday, April 25</td>
<td>1204117</td>
<td>3:38 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Nurses. Home</td>
</tr>
<tr>
<td>Thursday, April 26</td>
<td>1204118 *</td>
<td>1:28 AM</td>
<td>Accident</td>
<td>Y</td>
<td>Y</td>
<td>Roadway</td>
</tr>
<tr>
<td>Thursday, April 26</td>
<td>1204119</td>
<td>12:55 PM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
<tr>
<td>Sunday, April 29</td>
<td>1204120 *</td>
<td>10:47 AM</td>
<td>Natural</td>
<td>N</td>
<td>N</td>
<td>Residence</td>
</tr>
</tbody>
</table>

* Denotes death which occurred outside normal business hours.

Percentage of calls which occurred outside of normal business hours: 63% 14:22

**Autopsies**

There were four (4) Autopsies performed during the month of April.

**Inquests**

There were two (2) Coroner's Inquests held at the Kendall County Courthouse in April.

Continued on Page 2
### Statistics:

<table>
<thead>
<tr>
<th>2012 Statistics</th>
<th>Stats for Same Period in 2011</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012 Total Deaths........</td>
<td>120</td>
<td>114</td>
</tr>
<tr>
<td>Autopsies to Date......................</td>
<td>11</td>
<td>8</td>
</tr>
<tr>
<td>Toxicology Samples.</td>
<td>15</td>
<td>10</td>
</tr>
<tr>
<td>Cremation Permits......................</td>
<td>55</td>
<td>57</td>
</tr>
</tbody>
</table>

### Coroner’s Office Personnel Update:

Coroner Ken Toftoy attended the IACO Spring Conference in Springfield, IL from April 22-25.
I CALL TO ORDER

The meeting was called to order by Jessie Hafenrichter, at 4:00 p.m. in Room 209 County Board Room.

II ROLL CALL

Committee members present by roll call and constituting a quorum in addition to Jessie Hafenrichter were: Dan Koukol, Anne Vickery and Jeff Wehrli.

Also present were: Jim Pajauskas, Becki Rudolph, Jeff Wilkins, Rich Ryan, Valarie McClain, John Sterrett and Judy Gilmour.

III PUBLIC COMMENT -none

IV CBIZ Benefits Update - Jim Pajauskas

Jim presented his monthly update on the County’s Health Insurance with Blue Cross. Jim stated a date has been chosen to meet with the Health and Wellness Group to explain the benefits and costs in each one of the current four medical plans the County offers. Jim will share with the Group examples of claims and how they would be paid under each plan and make comparables for the Group to understand the benefits to the employee and their dependents on the plans. The Group will continue to discuss the CHC Wellness screening that the County offers for free, to the employees enrolled in the medical plans. The Committee requested to be notified when the meeting times are set, so they are given the opportunity to attend. Jim did state there will be a separate meeting for the Departments Heads and Elected Officials.

V OTHER BUSINESS - Property, Liability, Casualty premium history 2009-2010

Rich Ryan, Senior Vice President of Wine Sergi & Co., LLC, explained the annual premium allocations for 12/01/08 to 12/01/09, 12/01/09 to 12/01/10, 12/01/10 to 12/01/11 and 12/01/11 to 12/01/12. Rich explained how the premium calculations are based on Property, Buildings and Contents Values. Liability limits are $10,000,000.00 for GL and Law Enforcement. Auto Liability and Public Officials Liability, Physical and Sexual Abuse Limit are $100,000.00. Rich discussed Premium Allocations, exposure on claims and Rich stated each coverage (Property, Liability, Auto and Workers Compensation) has a different method for calculation of the premium cost. Ken Com’s separation from Kendall County was discussed and the Committee has requested Jeff Wilkins to meet with Ken Com to discuss possible costs for their Property (building, towers and equipment values) Liability and Workers Compensation premiums. Also discussed was the need for Jim Pajauskas, CBIZ, to determine how many Ken Com...
employees are on the medical and dental plans and the cost for their premiums. The Committee discussed the need for premium costs/calculations to be shared with Ken Com so they will be able to make a decision on future insurance. The Committee is asking Jim to give an example of what a separate medical/dental plan would cost Ken Com and their employees.

Jeff Wilkins discussed the current agreement with the DeKalb Volunteer Action Center. Jeff stated it will be necessary in the near future to renew the agreement with the Volunteer Action Center. The Committee has recommended extending the agreement with DeKalb Volunteer Action Center, this recommendation will be brought to the Committee of the Whole at their next meeting.

Jeff Wilkins presented a draft resolution to the Committee. This draft resolution is establishing the compensation schedule including salary, stipend per diem, mileage reimbursement, and health insurance, for the Kendall County Board, Kendall County Board Chairman and Kendall County Liquor Control Commissioner and amending the Board Rules of Order reflected with the changes.

VI MONTHLY REPORT – Linda Meyer

Attached are the monthly reports.

VII MONTHLY REPORT - Jeff Wilkins

A letter from the Voluntary Action Center and Kendall Area Transit described their busiest month for KAT was this past March, providing 1410 trips to Kendall County residents. KAT is the first county-wide community transit program for Kendall County and has become very successful and the residents of Kendall County continue to be the chief benefactor of these transit services. The Committee is very pleased with the positive results from Kendall Area Transit.

VIII PUBLIC COMMENT -none

IX ACTION ITEMS FOR COUNTY BOARD MEETING - None

X EXECUTIVE SESSION –None

XI ADJOURNMENT

Jeff Wehrli moved to adjourn the meeting at 5:08P.M. Dan Koukol seconded the motion. The motion was unanimously approved by a voice vote.

The next regularly scheduled meeting will be on June 7, 2012.

Submitted by:
Linda D. Meyer, Recorder
HIGHWAY COMMITTEE MINUTES

DATE: May 8, 2012
LOCATION: Kendall County Highway Department
MEMBERS PRESENT: Chairman Davidson, Flowers, Petrella, Shaw & Wehrli
STAFF PRESENT: Klaas, Myers & Gates
ALSO PRESENT: Nancy Martin, Judy Gilmour, Angela Zubko, Dave Berault & Jill Duchnowski of Yorkville Patch

The committee meeting convened at 4:00 P.M.

An engineering agreement between Kendall County and Hutchison Engineering, Inc. was presented to the Committee for the Caton Farm Road and Ridge Road intersection improvements. The Agreement was not-to-exceed $59,500. Motion Flowers; second Petrella to forward the agreement to the County Board for approval.

Dave Berault, the County’s new Assistant State’s Attorney, has been working with the Village of Millbrook’s Attorney regarding the Intergovernmental Agreement with the Village of Millbrook for the ownership and maintenance of sidewalks along Fox River Drive. David discussed several of the specific issues that he has been trying to work out with the Village, including the control of the permanent easements where the sidewalk will be located. The Agreement will be going to the next Village meeting and hopefully will be passed by their Board.

A meeting was held at IDOT District 3 headquarters recently with representatives from Yorkville, Oswego, Kendall County and Kendall County Forest Preserve to discuss multi-use paths or sidewalks along Route 34 from Yorkville to Oswego. Fran Klaas and Jeff Wehrli represented the latter agencies. There were 4 alternatives presented at the meeting ranging from 5’ concrete sidewalks to 10’ wide asphalt paths. City of Yorkville and Village of Oswego both wanted Alternate 1; which proposes construction of a 10’-wide path along the north side of Route 34. The unincorporated areas along the route, where the County might be involved, were small and separated by great distances. For those reasons, Fran and Jeff suggested that the County should probably go along with whatever the cities wanted. The Committee then began a discussion about the proposed Kendall County Transportation Alternative Program (KC-TAP), and how the cities might be able to use this program to help fund sidewalks and bike paths along State and County Highways. David Berault has been studying the proposed program, and although there is not much precedence for exactly what the County is proposing, he was fairly comfortable with County’s plan to develop the Program. In regard to the Route 34 path, the County will need to address several issues, including who will pay the approximately $20,000 cost for construction of a path along the unincorporated areas, as well as who will maintain the path once it is constructed. IDOT’s immediate concern is who would be the lead agency from the County for this project; County or Forest Preserve District, as they must have a letter of intent at the County level. The consensus of the committee was to have Kendall County as the lead agency, and Fran as representative for the County. In a separate motion, Flowers moved and Shaw seconded a motion to take the KC-TAP program to the Committee of the Whole meeting for discussion. Motion carried unanimously.
The County Highway Department held a bid opening on March 30, 2012. Aurora Blacktop, Inc. was low bidder on 8 projects for both the County and several Townships. The County Board subsequently awarded those 8 projects to Aurora Blacktop on April 17, 2012. Since that time, Aurora Blacktop has been unresponsive to the County in executing contracts and contract bonds for completion of the projects, and the County has learned that ABT was closing their doors and trying to sell the company. County Engineer, Fran Klaas, issued a letter to Aurora Blacktop on April 23, 2012, indicating that the County would give them some time to try to sell their company, and have the new owner honor their low bids, provided it could be accomplished in a timely manner. The Committee wrestled with what to do in the event ABT did not get bought out and there was no one to honor the original bids. At some point, the County would either have to award the projects to the 2nd low bidder or re-bid the projects. It was the consensus of the Committee, based on Fran’s recommendation, that the County Board should take action to award the projects to the 2nd low bidder by the first meeting in June, if ABT did not have a new owner in place. Motion Flowers; second Petrella to forward a letter to Aurora Blacktop notifying them that Kendall County would give them until June 4, 2012 to execute contracts for the 8 projects or the County will award to the second low bidder and will take action to claim the 5% bid bonds that are in place to secure the bids. Motion carried unanimously.

The County Engineer has been discussing a proposal from Mark Matthewson to negotiate the acquisition of new right-of-way for 43 parcels along Sherrill Road in southern Kendall County. The proposal includes fees for title work, appraisals, negotiation fees and closing costs, but does not include any costs for actually purchasing the rights-of-way. Fran thought the proposal might be a little on the high end and wanted direction from the Committee on how to proceed. The Committee had a lengthy discussion about the pros and cons of acquiring lesser interests in the properties, such as dedications, as opposed to acquiring fee simple title to the property. There were potential cost saving by seeking a lesser interest; but there were also some risks to the County, as well as potential troubles with issuing utility permits. The consensus of the Committee was that it would probably be safest to acquire fee simple title interests in the rights-of-way. They directed the County Engineer to continue negotiating with Mark to see if fees could be cut anywhere, and to bring a proposal back to the Committee in June.

An Agreement for the County Engineer’s Salary was presented to the committee. The Agreement between IDOT and Kendall County would keep the current County Engineer in the County Engineers Salary Program for the next 6 years. That program allows the County to use Federal Funds for 50% of the County Engineer’s salary. Motion Flowers; second Petrella to forward the Agreement to the County Board for consideration. Motion carried unanimously.

The County Engineer was approached by an interested party to purchase the Orchard Road pond near BNSF Railroad. Chairman Davidson thought that there was already an agreement in place with the adjacent property owner that would prevent the County from selling this parcel to anyone else. He directed the County Engineer to research the issue and report back to the Committee.

Motion Petrella; second Flowers to forward payroll and bills for the month of May to the Finance Committee for approval. Motion carried unanimously.
The next meeting is scheduled for Tuesday, June 12, 2012 at 4:00 P.M.

Meeting adjourned at 5:20 P.M.

Respectfully submitted,

Francis C. Klaas, P.E.
Kendall County Engineer

ACTION ITEMS

- Engineering Agreement w/ Hutchison Engineering, Inc.
- Agreement for County Engineers Salary Program
This agreement, by and between the DEPARTMENT OF TRANSPORTATION, State of Illinois, hereinafter called the DEPARTMENT, and the COUNTY OF KENDALL, of the State of Illinois, hereinafter called the COUNTY.

WHEREAS, the COUNTY has elected to use the Illinois Association of County Engineer's / Illinois Department of Transportation's recommended salary schedule to determine the County Engineer's annual salary and has agreed that the minimum salary shall be at least ninety-five (95%) of the recommended salary:

WHEREAS, the COUNTY desires to transfer Surface Transportation Program funds to the DEPARTMENT in return for State funds to be used by the COUNTY to pay a portion of the County Engineer's salary, an amount not to exceed fifty percent (50%) of the County Engineer's annual salary:

NOW THEREFORE, for and in consideration of the covenants and agreements herein contained, the parties agree as follows:

THE COUNTY AGREES:

1. That it will provide the DEPARTMENT with a resolution passed by the County Board authorizing the transfer of the COUNTY's Surface Transportation Program Funds to the State for an equal amount of State Funds.

2. That it will deposit the State funds in the COUNTY's Highway Fund.

3. An annual resolution appropriating funds for the payment of the County Engineer's annual salary shall be submitted to the DEPARTMENT along with the resolution authorizing the amount of Surface Transportation Program funds to be transferred.

4. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review by the DEPARTMENT and/or Auditor General and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the STATE for the recovery of funds paid by the STATE under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.

THE DEPARTMENT AGREES:

1. To accept the COUNTY's Surface Transportation Program funds and make an equal amount of State funds available to the COUNTY for deposit in the COUNTY's Highway Fund.

2. That payment of the State funds to the COUNTY will be made each year upon receipt of the COUNTY's resolution transferring their Surface Transportation Program funds and appropriating their Motor Fuel Tax or other funds for payment of their County Engineer's salary.
IT IS MUTUALLY AGREED:

1. That this agreement shall remain in full force and effect for a period of six years from the date of execution unless terminated by either party upon 30 days written notification by either party. The agreement shall be temporarily suspended during any period the COUNTY does not have sufficient Surface Transportation Program funds available to be transferred.

2. Obligations of the STATE shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable Federal Funding source fails to appropriate or otherwise make available funds for the purpose contemplated herein.

Executed by the COUNTY this 15th day of May, 2012.

KENDALL County, State of Illinois, acting by and through its County Board.

By: ____________________________
Chairperson of the County Board

Executed by the DEPARTMENT this _______ day of ________, 20__.

STATE OF ILLINOIS, DEPARTMENT OF TRANSPORTATION

______________________________
Director of Highways

Page 2 of 2
Printed on 4/30/2012 10:39:36 AM

BLR 09220 (Rev 7/05)
THIS AGREEMENT is made and entered into this __________ day of __________, ________, between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Motor Fuel Tax Funds, allotted to the LA by the State of Illinois Local funds under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," Kendall County will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Section Description

Name Caton Farm and Ridge Road Intersection

Route C.H. 23 & C.H. 11 Length 0.5 Mi. 2,500 FT (Structure No. N/A )

Termini Caton Farm and Ridge Road Intersection

Description:
Provide Engineering Services for installation of permanent traffic signals at the Caton Farm and Ridge Road intersection. Work also includes widening and resurfacing of west leg and resurfacing of east leg.

Agreement Provisions

The Engineer Agrees,

1. To perform or be responsible for the performance of the following engineering services for the LA, in connection with the proposed improvements herein before described, and checked below:

   a. ☒ Make such detailed surveys as are necessary for the preparation of detailed roadway plans

   b. ☐ Make stream and flood plain hydraulic surveys and gather high water data, and flood histories for the preparation of detailed bridge plans.

   c. ☒ Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT Kendall County.

   d. ☐ Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.

   e. ☐ Prepare Army Corps of Engineers Permit, Department of Natural Resources-Office of Water Resources Permit, Bridge waterway sketch, and/or Channel Change sketch, Utility plan and locations, and Railroad Crossing work agreements.

   f. ☐ Prepare Preliminary Bridge design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.

   g. ☒ Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required, shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.

   h. ☐ Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easement and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.

Note: Four copies to be submitted to the Regional Engineer

Printed 4/13/2012
i. Assist the LA in the tabulation and interpretation of the contractors' proposals

j. Prepare the necessary environmental documents in accordance with the procedures adopted by the DEPARTMENT’s Bureau of Local Roads & Streets.

k. Prepare the Project Development Report when required by the DEPARTMENT.

(2) That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to the AGREEMENT, will be in accordance with current standard specifications and policies of the DEPARTMENT Kendall County. It is being understood that all such reports, plats, plans and drafts shall, before being finally accepted, be subject to approval by the LA and the DEPARTMENT.

(3) To attend conferences at any reasonable time when requested to do so by representatives of the LA or the Department.

(4) In the event plans or surveys are found to be in error during construction of the SECTION and revisions of the plans or survey corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the Contractor.

(5) That basic survey notes and sketches, charts, computations and other data prepared or obtained by the Engineer pursuant to this AGREEMENT will be made available, upon request, to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.

(6) That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.

The LA Agrees,

1. To pay the ENGINEER as compensation for all services performed as stipulated in paragraphs 1a, 1g, 1i, 2, 3, 5 and 6 in accordance with one of the following methods indicated by a check mark:

   a. □ A sum of money equal to ______ percent of the awarded-contract cost of the proposed improvement as approved by the DEPARTMENT.

   b. □ A sum of money equal to the percent of the awarded-contract cost for the proposed improvement as approved by the DEPARTMENT based on the following schedule:

   Schedule for Percentages Based on Awarded Contract Cost

<table>
<thead>
<tr>
<th>Awarded Cost</th>
<th>Percentage Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Under $50,000</td>
<td>(see-note)</td>
</tr>
</tbody>
</table>

   Note: Not necessarily a percentage. Could use per diem, cost plus or lump sum.

2. To pay for services stipulated in paragraphs 1a, 1c, & 1g of the ENGINEER AGREES at actual cost of performing such work plus 125 percent to cover profit, overhead and readiness to serve - "actual cost" being defined as material cost plus payrolls, insurance, social security and retirement deductions with a limiting amount of $59,500.00. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under the paragraph 1a, 1c, & 1g. If the ENGINEER sublets all or part of this work, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge.

"Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.
3. That payments due the ENGINEER for services rendered in accordance with this AGREEMENT will be made as soon as practicable after the services have been performed. in accordance with the following schedule:

   a. Upon completion of detailed plans, special provisions, proposals and estimate of cost—being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES— to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee due under this AGREEMENT based on the approved estimate of cost.

   b. Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee due under the AGREEMENT based on the awarded contract cost, less any amounts paid under "a" above.

   By Mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.

4. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a, through 1h and prior to the completion of such services, the LA shall reimburse the ENGINEER for his actual costs plus 125 percent incurred up to the time he is notified in writing of such abandonment—"actual cost" being defined as in paragraph 2 of THE LA AGREES.

5. That, should the LA require changes in any of the detailed plans, specifications or estimates except for those required pursuant to paragraph 4 of THE ENGINEER AGREES, after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost plus ______ percent to cover profit, overhead and readiness to serve—"actual cost" being defined as in paragraph 2 of THE LA AGREES. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans and specifications.

It is Mutually Agreed,

1. That any difference between the ENGINEER and the LA concerning their interpretation of the provisions of this Agreement shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.

2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all surveys, permits, agreements, preliminary bridge design & hydraulic report, drawings, specifications, partial and completed estimates and data, if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.

3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under this AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.

4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this contract. For Breach or violation of this warranty the LA shall have the right to annul this contract without liability.
IN WITNESS WHEREOF, the parties have caused the AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

Executed by the LA:

ATTEST:
By ___________________________________________
County Clerk
(Seal)

Kendall County
(State of Illinois, acting by and through its
County Board)
By ___________________________________________
Title Chairman

Executed by the ENGINEER:

ATTEST:
By ___________________________________________
Title Assistant Secretary

Hutchison Engineering, Inc.
605 Rollingwood Drive
Shorewood, IL 60404
By ___________________________________________
Title Senior Vice President

Approved

Date
Department of Transportation

Regional Engineer
KENDALL COUNTY

Resolution No. ____

WHEREAS, bids were received at the County Highway Office on March 30, 2012 on the following listed projects:

Sec. 12-01000-00-GM, Big Grove Road District, approve the low bid of Jim George & Sons, LLC in the amount of $71,060.78.

Sec. 12-04000-00-GM, Kendall Road District, approve the low bid of Jim George & Sons, LLC in the amount of $106,575.70.

Sec. 12-05000-00-GM, Lisbon Road District, approve the low bid of Jim George & Sons, LLC in the amount of $42,942.25.

Sec. 12-09000-00-GM, Seward Road District, approve the low bid of Jim George & Sons, LLC in the amount of $61,344.40.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Kendall County award the above listed projects to the low bidder as listed above.

This resolution approved by the County Board of Kendall County, State of Illinois.

John P. Purcell - Kendall County Board Chairman

I, Debbie Gillette, County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Kendall County Board, at its regularly scheduled meeting in Yorkville, Illinois, on the 15th day of May, 2012.

Debbie Gillette - County Clerk

(SEAL)
CALL TO ORDER
Chairman Shaw called the Facilities Management Committee meeting; located in the County Office Building at 111 W. Fox Street, Room 209 to order at 3:32 p.m.

1) Roll Call - Chairman Shaw asked for a roll call attendance. Present were Chairman Shaw, Members Hafenrichter, Koukol, Wehrli and Vice-Chair Davidson. Enough members were present to form a quorum of the committee. County Board member Martin and Facilities Management Director Smiley were also present.

2) Approval of the April meeting minutes - Chairman Shaw asked for a motion to approve the April Committee minutes. Member Hafenrichter motioned to approve the minutes. Vice-Chair Davidson 2nd the motion. All members voted aye via voice vote. Motion approved.

3) Public Comment - No members of the public were present at the meeting.

NEW BUSINESS/PROJECTS
1) Public Safety Center (PSC) Fire Panel install
   - CTS (Fire installing contractor) would be out on the 30th to copy the database from the existing system. CTS is scheduled to be onsite the 14th of May to take the existing panel down and will install the new panel and computer that week. The installation is scheduled to be done on the 16th and testing is to be done on the 17th & 18th. If for some reason they are not done by the 18th they will resume on the 22nd.

2) PSC new Computer room Insulation Work
   - After the contractor's installation manager performed a pre-job inspection it was determined that the insulation would need to be scrapped off the steel. The contractor had an option to do this for an additional $3,300.00.

   Report from meeting:
   Member Wehrli asked why we needed to put the fire protection material back on the steel since we had approved the computer room to have an elaborate gas system to snuff out fires. Jim said that he assumed the fire resistant material had to be on the steel for our fire insurance. Members discussed this and felt the new fire prevention system would be sufficient. Chairman Shaw asked if there was a motion to be made. Vice-Chair Davidson made a motion to approve just scraping the existing material off for $3,300.00 and if they wanted more then to bring the item back to the full board for approval. Member Wehrli 2nd the motion. All voted aye via voice vote, motion approved.

3) Emergency procedure planning meetings
   - Jim, Stan and Jeff Wilkins have been discussing having a planned test in all facilities on what to do if a Tornado Warning is issued. Jim has worked with D.C. Leinen, Commander Wollwert, D.C. Gillespie and Judge McCann on how they want to handle the courthouse and Public Safety Center. Jim is also working with D.C. Leinen on how they want Public and Employee signs to look. Jim is also updating procedures he developed a couple of years ago, to reflect changes in personnel or the procedures. We are planning to have the planned test on Friday, May 18, 2012 at 3p.m.
   - Stan will be sending an email out next week to Department Heads and Elected Officials to notify them of the test and to provide them with the updated procedures.
   - We are leaving it up to the Department Heads and Elected Officials to share the planned test date and time, updated procedures with their staff's.
   - We are also leaving it up to the Department Heads and Elected Officials as to whether they want to have their employees actually perform a run through of the procedures while the test is going on.

4) BKFD tours of the PSC basement
   - The BKFD Fire Marshall asked if we would allow them to conduct tours of the recently completed PSC basement area with all of their staff at each department.
   - The tours were setup over three days April 24th – 26th.
   - The firemen were happy to get the opportunity to tour the space.
   - D.C. Gillespie has also approved to have the firemen back to also perform a tour of the jail to get familiar with the facility.
   - Project complete.
5) Fire panel monitoring company approval

- Chairman Purcell called Jim and said he was discussing the KenCom lease with SA Eric Weis and Eric told John that his office was reviewing the contract. Jim provided them for the new fire panel monitoring company. John asked Jim if this was going to cost us more and Jim said yes. John asked Jim to provide him the cost prior to a meeting he was having with the KenCom board later that morning so he could discuss this with them.
- John found out that we had no option but to setup something else with another service. John also said that Greg Witek told him to get pricing from Correct Electric as they had provided a good deal to the Fire department. So, John asked Jim to double check what they could offer before going ahead with Sound. John stressed to Jim that he was not asking Jim to change but to see what Correct Electric could offer.
- Jim met with the Correct Electric and they provided the same pricing and equipment as Sound had provided previously. Correct Electric is located in Newark.
- So, Jim is asking for the FM Committee to give direction on what they want to have done. This work needs to be completed prior to the end of August.

Report from meeting:

Member Wehrli asked Jim if he had gotten references and checked them for Correct Electric. Jim said that Greg Witek from Little Rock Fire had recommended them to John Purcell so he thought that was a good enough reference to go ahead. Jeff said that he would not vote to approve a contractor without references, plus he does not like to kick someone out unless there has been a difference in pricing or service. Member Hafenrichter said she thought Sound has always done a good job on all the different services they have provided Kendall County over the years and thought we should go with Sound. Member Koukol said he has seen Correct Electric vehicles parked at a warehouse in Norway, Ill. and questioned whether they were actually located in Newark since they only provided a P.O. Box number on their quote. Jim said they had also provided him a street address in Newark but did not know about the Norway, Ill. location. Jim asked if the committee would approve to go ahead with Correct or Sound depending on references. Board Member Martin questioned the monthly cost saying she pays only $87.00 per quarter for her home. Jim said that he was not sure other than we had several items to monitor in some facilities and that he got the same monthly pricing from all the vendors he received pricing from. Members said that Jim should check references and bring it back to the FM Committee meeting in June.

6) Matt Prochaska meeting

- Matt contacted Jim and said he would like to get together to met Jim and to get some insight as to how the Facilities Management Department operates and see if there was anything Jim felt a board member could do to make improvements to benefit Facilities or any other department.
- Jim met with Matt on April 26th.
- Project complete.

7) PSC Jail TV Antenna & Cell TV replacements

- Recently Comcast started requiring a cable top box to be used for all programming including basic & local channels. The Sheriff’s office has decided that they would install an antenna and change out all of the jail television sets to receive over the air digital signals, since Comcast would charge up to $5.00 a month for each set top box. FM staff including Jim Smiley has assisted D.C. Gillespie in installing the antenna on the roof of the PSC. FM technicians Bruce Orstead and Bill Hardman have removed the old televisions and sawed off the old pole mounts per D.C. Gillespie’s direction. New mounts were secured to the walls and the new television sets were installed everywhere except for the laundry and medical areas as D.C. Gillespie needs to get three more televisions. Plus they need to add three 50 inch televisions to the new KenCom area in the PSC basement.

Report from meeting:

Discussion was made on the cost of labor to do this kind of work. Jim said that he felt anytime he could perform work for a County department and save hiring an outside vendor, that overall he is saving Kendall County money. Plus Jim said that KCFM was keeping up with normal duties while still accomplishing this task for the Sheriff’s office.

OLD BUSINESS/PROJECTS

1) E.O. Charges at the Courthouse for Security Systems work

- The State’s Attorney’s office agreed with Jim Smiley’s, Court Security’s and the Sheriff’s office assessment that we do not owe for E.O.’s work since it was due to not following manufacturer’s specifications when installed.
- Leslie Johnson sent E.O. a letter with the SAO opinion concluding that as far as we are concerned the matter is closed.
- Project complete.
OLD BUSINESS/PROJECTS CONTINUED

2) Animal Control Parking Lot and Courthouse Sidewalks Expansion
   • Jim finished the specifications for the projects. The projects were advertised and a bid walk through was completed Friday, May 4, 2012. The bids are due to be turned in and opened Friday, May 11, 2012. Three bidders showed up for the mandatory bid walk through.

3) Waste Hauling Contract
   • The new contract is due to be in place by August. Jim has not had time to put this out to bid to date, but will hopefully have it out for bid prior to the next FM Committee meeting in June.

4) Public Safety Center Wiring Project Update
   • The wiring was completed the week of 16th. Jim received the final waivers and billing as well as the as built drawings. As built drawings were forwarded to Technology and Dave Farris as well.
   • Project complete.

5) Public Safety Center Build out Security Systems Work
   • The card readers were installed and programmed the week of May 16th. The cameras have been wired but not installed to date.

6) KenCom Construction Update
   • Lite continues to work on the punch list for the project.
   • Jim is concerned about the state of the grounds.
     a) The ground was not rolled when the leveling was completed.
     b) Watering was started late due to Lite not preparing for a way to water since we did not have a spigot to connect to in front of the PSC.
     c) There are several areas that have low spots.
     d) A cover for the lightning protection system was broken during construction and Lite or their contractors trying to get by with taping the cover up.
   • Major items remaining:
     a) Fire alarm system for the computer room needs to have wiring completed, testing and training to be done yet.
     b) Grounds.
     c) EOC A/C system not operating.
     d) Sprinkler piping by main A/C unit needs to be reworked.

7) Courthouse Stairs – Release of Lien Document
   • According to Gilbane all parties have agreed to the terms of the agreement. Jim has notified Gilbane that we need to be involved in the scheduling of the construction and know whom is planned to do the re-work prior to the work being started.

8) Courthouse 23 month Punch List Update
   • Remaining issues include the following:
     a) Area well drain plugged – Gilbane has asked the bonding company to put in a claim to have this repaired by the installing contractor or allow it to be repaired and paid for by the bonding company.
     • No Change- The Bonding company is still reviewing.
     b) Sweating ductwork. Gilbane engineer inspected the site again on March 13th. IPS’s owner contacted Jim and came out a couple of weeks ago to evaluate the issues. They ended up determining that the VAV box filters needed to be removed after a year or after the dust had settled from construction. Plus they found a main damper on the return side was set wide open and should have only been partially open. These changes were made and we will evaluate the issue again once we have hot & humid weather again.

EXECUTIVE SESSION
Not Needed.

ADJOURNMENT
Chairman Shaw adjourned the meeting at 4:31pm.

Submitted by,
Jim Smiley
Facilities Management Director
Call to Order
The Budget and Finance meeting was called to order at 1:30 P.M. by Chairman Vickery.
Finance Committee members present: Mr. Davidson, Ms. Hafenrichter, Ms. Martin, and Ms. Petrella.
County Board members present: Ms. Flowers
Kendall County employees present: L. Caldwell, J. Ferko, D. Gillette, J. Kaiser, S. Koster, A. Nicoletti,
T. Thomas, A. Tokars, and J. Wilkins.
Citizens present: Judy Gilmore, Todd Milliron, Matt Procheska and Jeremy Swanson

Claims Review and Approval
Ms. Petrella inquired about the increase in the budget for the Sheriff - Inmate Prescription line. Koster
clarified that prescriptions were from two different vendors. Martin questioned the DEVNET
Contractual Services in the amount of $16252.50 claim – page 9, item 184, lines 108 and 109.
Hafenrichter said that still falls under the old contract through December 2012. Martin questioned item
185 on page 9 - Economic Development – International Economic Development Association
membership dues of $427.85. Wilkins said that John Sterrett is completing his certification as a
Certified Economic Developer. Vickery said there is 1000.00 for dues and membership. Petrella asked
what is covered in this membership. Petrella asked if the Economic Development chair funds also come
from this same budget. A motion was made by Ms. Petrella to forward the bills in the amount of
$1,515,149.70 to the County Board. Ms. Hafenrichter made a 2nd motion. The motion passed 5-0.

Citizens to be Heard – Todd Milliron, 61 Cotswold Drive, Yorkville advised the committee that he
email each County Board member research he provided regarding a female employee’s attendance,
pay while on FMLA, deficiencies etc. within the Coroner’s Office. He asked the committee to review
his findings prior to the Board meeting.

Milliron asked for an update on the request for separation of Sheriff’s commissary account. Internal
audit and accounting for commissary account, separation of inmate funds and tax payer funds. Vickery
will contact Koster for an update and clarification of actions, and report at the next meeting.

Department Head and Elected Official Comments

Jill Ferko, Treasurer – no report
Janet Kaiser, Accounts Payable – no report
Scott Koster, Chief Deputy of the Sheriff’s Office – no report
Andy Nicoletti, County Assessor – no report
Jeff Wilkins, County Administrator – no report

Stan Laken – The approved purchase for the storage of GIS, has been delayed due to an unexpected
expense. Laken will update the committee on the purchase when it occurs.
Items from Other Committees - None

Other Items of Business

Resolution Setting Salaries of County Board Members effective December 1, 2012 – the committee recommended that the annual salary for the Kendall County Board, excluding the County Board Chairman, to be $2,400, effective December 1, 2012. Ms. Hafenrichter made a motion to approve, Ms. Martin seconded. Motion passed by 5-1 vote.

The committee discussed the County Board Chairman salary and the additional per diem for attending the Committee of the Whole meetings. Ms. Martin made a motion to remove the payment of the County Chairman’s payment for attendance at the C.O.W. meetings. Ms. Hafenrichter seconded. Motion passed with a vote of 4-1.

The committee recommended the annual salary for the Kendall County Board Chairman to be $12,000, effective December 1, 2012. Motion passed 5-0.

The committee recommended that the annual stipend for the Kendall County Board Chairman serving the role as Liquor Control Commissioner remain at $1200. Motion passed 5-0.

Mileage Reimbursement - The committee recommends Option B - mileage reimbursement be eliminated for County Board meetings, Committee meetings, and all in-county meetings. All other mileage reimbursements shall be calculated based on the distance traveled by personal automobile form the exiting boundary line of the County to the point of destination, and from the point of departure outside of the County to the entry boundary line of the County. Ms. Martin made a motion to approve, a second was made by Ms. Petrella. Motion passed with a 3-1 vote. Mr. Wilkins said the words “Mileage Reimbursement” will be added to Option B.

Health Insurance – Vickery referenced the information she collected from other counties. Chairman Vickery surveyed 64 out of 102 (Illinois) counties. 7 counties fund health insurance benefits equal to or better than Kendall County for their County Board. 13 counties partially fund health benefits. 11 counties allow County Board Members to participate but County Board Members pay for all of it. 33 counties do not allow health insurance benefits.

The committee recommended Option D - Full cost of either Single or Family Plan Health Insurance Coverage shall be paid by participating County Board members. Ms. Martin made a motion to approve, Ms. Petrella seconded. Motion passed 5-0.

Resolution Establishing Salary for the elected County Coroner effective December 1, 2012 – Vickery reported the County Coroner currently makes $56,244. Ms. Martin made a motion that the Kendall County Coroner salary shall be as follows:

<table>
<thead>
<tr>
<th>Effective Date</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective December 1, 2012</td>
<td>$57,088</td>
</tr>
<tr>
<td>Effective December 1, 2013</td>
<td>$57,944</td>
</tr>
<tr>
<td>Effective December 1, 2014</td>
<td>$57,944</td>
</tr>
<tr>
<td>Effective December 1, 2015</td>
<td>$57,944</td>
</tr>
</tbody>
</table>

Ms. Hafenrichter made a second. Motion passed with a 3-2 vote.
Changes to the Board Rules of Order – Mr. Wilkins recommended the following changes to the Rules of Order as follows: Add the Supervisor of Assessment and the County Recorder to Section A number 11. Remove Zoning Ad-hoc from Section A number 14. Add Board of Review to Section A number 14.

Actions Items for County Board
- Claims for the County Board in the amount of $1,515,149.70
- Resolution setting salaries, stipends, reimbursements and benefits for County Board Members
- Resolution establishing salary of County Coroner
- Changes to the Board Rules of Order

Executive Session – None

Adjournment – Ms. Martin made a motion to adjourn at. Ms. Hafenrichter made a second motion. All members voted aye. Meeting adjourned.

Respectfully submitted,
Valarie McClain
Recording Secretary
COUNTY OF KENDALL

RESOLUTION 2012-______

A RESOLUTION ESTABLISHING THE COMPENSATION SCHEDULE INCLUDING SALARY, STIPEND, PER DIEM, MILEAGE REIMBURSEMENT, AND HEALTH INSURANCE, FOR THE KENDALL COUNTY BOARD, KENDALL COUNTY BOARD CHAIRMAN, AND KENDALL COUNTY LIQUOR CONTROL COMMISSIONER AND AMENDING THE BOARD RULES OF ORDER

WHEREAS, 50 ILCS 145/2 requires the salary of elected officers for local governments to be established at least 180 days prior to the start of their term; and

WHEREAS, 55 ILCS 5/5-1010 requires the County Board to establish the salary of County officers prior to the election of the officers whose salary is being established; and

WHEREAS, 55 ILCS 5/4-10001 authorizes County Board members to receive compensation as established by the County Board in accordance with the method of compensation selected by the County Board. Additionally, County Board members and the Chairman of the County Board are entitled to travel and expense allowances as determined by the County Board; and

WHEREAS, 55 ILCS 5/2-3008 requires the County Board at the time it reapportions the County to determine whether the salary shall be computed on a per diem basis, on an annual basis or on a combined per diem and annual basis, and shall fix the amount of that salary; and

WHEREAS, if the County Board desires before the next reapportionment to change the basis of payment or amount of compensation after fixing those items, it may do so by ordinance or by resolution; and

WHEREAS, those changes shall not take effect during the term for which an incumbent county board member has been elected; and

WHEREAS, the County Board shall determine the amount of any additional compensation for the Chairman of the County Board and may adjust the Chairman’s additional compensation at any time adjustments in the salary of County Board members may be made. Those adjustments shall not take effect during the term for which the incumbent Chairman of the County Board has been elected; and

WHEREAS, 232 ILCS 5/4-3 authorizes the County Board to establish and pay compensation to the local liquor control commissioner; and

NOW, THEREFORE, BE IT RESOLVED that the annual salary for the Kendall County Board Chairman shall be $12,000, effective December 1, 2012.

BE IT FURTHER RESOLVED that the annual stipend for the Kendall County Board Chairman serving the role as Liquor Control Commissioner shall be $1,200, effective December 1, 2012.
BE IT FURTHER RESOLVED that the annual salary for the Kendall County Board, excluding the County Board Chairman, shall be $2,400, effective December 1, 2012.

BE IT FURTHER RESOLVED that the per diem for meetings appropriately attended in accordance with the "Rules of Order of the County Board of Kendall County" for the Kendall County Board and the County Board Chairman, shall be as follows:

<table>
<thead>
<tr>
<th>Effective Date</th>
<th>Per Diem</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 1, 2012</td>
<td>$85</td>
</tr>
<tr>
<td>December 1, 2016</td>
<td>$90</td>
</tr>
<tr>
<td>December 1, 2020</td>
<td>$95</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED that the per diem for the County Board Chair to attend the Committee of the Whole (COW) meetings be eliminated, effective December 1, 2012.

BE IT FURTHER RESOLVED that the Health Insurance Coverage for the Kendall County Board members shall be provided as follows, effective December 1, 2012:

Full cost of either Single Plan or Family Plan Health Insurance Coverage shall be paid by participating County Board members.

BE IT FURTHER RESOLVED that, effective December 1, 2012, the mileage reimbursement for County board members and the County Board Chairman shall be eliminated for County Board meetings, Committee meetings, and all in-county meetings. All other mileage reimbursements shall be calculated based on the distance traveled by personal automobile from the exiting boundary line of the County to the point of destination, and from the point of departure outside of the County to the entry boundary line of the County.

BE IT FURTHER RESOLVED that the stipend of $3,000 for the Chair of the Planning, Building and Zoning Committee and the stipend of $3,000 for the Chair of the Finance Committee be eliminated, effective December 1, 2012.

BE IT FURTHER RESOLVED that the Kendall County Board hereby amends the "Rules of Order of the County Board of Kendall County" as provided herein as attached Exhibit "A", effective December 1, 2012.

BE IT FURTHER RESOLVED that the Kendall County Board hereby adopts the "Rules of Order of the County Board of Kendall County" as provided herein as attached Exhibit "B", effective December 1, 2012.

Approved and adopted by the County Board of Kendall County, Illinois, this _____ day of May, 2012.

Attest:

John Purcell, Chairman  
County Board

Debbie Gillette  
County Clerk
EXHIBIT "B"

COUNTY BOARD RULES OF ORDER
KENDALL COUNTY, ILLINOIS

BE IT RESOLVED, that the following rules are hereby adopted as the Rules of Order of the County Board of Kendall County, Illinois.

I. CODE OF CONDUCT

A. Each County Board member shall abide by the Code of Conduct provisions provided for herein:

1. No County Board member whether elected or appointed, shall:

   a. Directly or indirectly solicit or accept any service or item of value from any person, firm or corporation having dealings with the County except upon the same terms granted to the public generally.

   b. Receive any part of any fee, commission or other compensation paid or payable by the County or by any person in connection with any dealings or proceedings before any agency of the County.

   c. Directly or indirectly solicit or accept any service or item of value from the broker or agent who procures any type of bond or policy of insurance for the County, its officers, employees, persons or firms doing business with the County.

   d. Willfully and knowingly disclose, for direct or indirect financial gain, to any person, confidential information acquired by him or her in the course of and by reason of his or her official duties or use any such information for the purpose of individual, direct or indirect financial gain.

2. Any County Board member who has a financial interest, direct or indirect, in any contract with the County, or in the sale of land, material, supplies or services by or to the County or to a contractor supplying services by or to the County or in any resolution or ordinance proposed or pending before the Board shall make known that interest and shall refrain from voting upon or otherwise participating in the making of such contract or in the discussion, adoption or defeat of such resolution or ordinance. If the person or corporation contracting with or making a sale to or purchasing from the County knows, or has reason to know, that this subsection has been violated, then the contract or sale may be declared void by resolution of the County Board.

3. The Penalty for violation of any of these specific prohibitions of this Section of the rules shall be as provided by law.

Adopted May __, 2012 by Res. 2012-__  Effective December 1, 2012
II. ETHICS LAW

A. The Illinois General Assembly enacted the State Officials and Employees Ethics Act (Public Act 93-615, effective December 9, 2003) making revisions to State statutes regulating ethical conduct, political activities and the solicitation and acceptance of gifts by State and local officials and employees. As required by the Act, Kendall County adopted a similar ordinance in May of 2004. (Amended 11/18/2008)

B. County Board members are subject to the State statute and County ordinance. Penalty for violation of State statute or County ordinance shall be as provided by law or ordinance. (Amended 11/18/2008)

III. REGULAR & SPECIAL BOARD MEETINGS

A. Regular Meetings shall be held on the third Tuesday of June and September, as fixed by Statute. The Adjourned Meetings of the Board shall be held on the first and third Tuesday of each month, or such other day as the Board shall specify upon motion duly made, seconded and carried. If an Adjourned Meeting date falls on a Holiday or Election Day, it shall be held on the next working day, usually Wednesday. Meeting time shall be 6:00 p.m. on the first Tuesday and 9:00 a.m. on the third Tuesday or at such other time as the County Board determines, at the County Board Room of Kendall County, Illinois.

B. Swearing in and organization of the Board shall be held on the first Monday in December in the year of the election of Board Members. The County Clerk shall convene the organizational meeting and the County Board members shall select the County Board Chair. (Amended 11/18/2008)

C. As required by Illinois Statute (ICS 55 ILCS 5/2-1002), special meetings of the County Board may be called at the written request of not less than one-third of the members of the County Board (four members) and filed with the County Clerk. A Special Meeting of the County Board shall be called to be held not earlier than five (5) days from the date written notice of such call was mailed by said Clerk to the Board Members. Only such business shall be transacted at any Special Meeting as has been stated in the notice of the call of such Special Meeting. However, during regular and adjourned meetings of the County Board, special meetings may be set by the members in accordance with the Open Meetings Act. (Amended 11/18/2008)

D. In accordance with the Illinois Open Meetings Act, public notice in the form of an agenda must be posted at the County Office Building and the building in which the meeting will occur if not the same building. The posting must be no less than 48 hours prior to the start of the meeting. (Amended 11/18/2008)
IV. AGENDA (Amended 11/18/2008; 05/2012, Res. 2012-__)

A. The order of business coming before the County Board shall substantially be as follows:

1. Call to Order
2. Roll Call
3. Determination of a Quorum
4. Approval of Previous Month’s Minutes
5. Approval of Agenda
6. Correspondence and Communications – County Clerk
7. Special Recognition
8. Citizens to be Heard
9. Old Business
10. New Business
11. Elected Official Reports & Other Department Reports
   A. Sheriff
   B. County Clerk
   C. Treasurer
   D. Clerk of the Court
   E. State’s Attorney
   F. Coroner
   G. Health Department
   H. Supervisor of Assessments
   I. Board of Review
12. Executive Session
13. Standing Committee Reports
   A. Planning, Building and Zoning
   B. Public Safety
   C. Administration – Human Resources & Revenue/GIS
   D. Highway
   E. Facilities Management
   F. Economic Development
   G. Finance
   H. Judicial/Legislative
   I. Animal Control
   J. Health & Environment
   K. Labor and Grievance Committee
   L. Committee-of-the-Whole
   M. Standing Committee Minutes Approval
14. Special Committee Reports
   A. Public Building Commission
   B. VAC
   C. Historic Preservation
   D. UCCI
15. Other Business

Adopted May __, 2012 by Res. 2012-__ Effective December 1, 2012
16. Chairman’s Report
   (Note: announcements of appointments typically made at least one
   meeting prior to appointment)
   A. Announcements / Appointments

17. Citizens to be Heard

18. Questions from the Press

19. Adjournment

B. All questions relating to the priority of business shall be decided without debate.

V. OFFICERS

A. The County Board Chairman shall be elected for a two (2) year term by a simple
   majority.
B. The County Board Vice-Chairman shall be elected for a two (2) year term by a
   simple majority to act in the absence of the County Board Chairman.
C. The County Clerk or a deputy selected by the County Clerk shall be the Clerk of
   the Board.

VI. DUTIES OF COUNTY BOARD CHAIRMAN

A. The County Board Chairman shall vote on all motions, ordinances, amendments,
   thereto, or other matters coming before the County Board. (Amended 11/18/2008)
B. The County Board Chairman shall preserve order and decide all questions of order,
   subject to an appeal to the County Board, without debate.
C. Every member, prior to speaking shall respectfully address the County Board
   Chairman, avoid personalities and confine comment to the question under
   consideration. (Amended 11/18/2008)
D. When two or more members wish to speak at the same time, the County Board
   Chairman shall name the member who may speak first.
E. A member called to order, either by the County Board Chairman or member of the
   County Board, shall immediately take his seat, unless permitted to explain, and if
   there be no appeal the decision of the Chair shall be conclusive.
F. All committees whether standing or special, shall be appointed by the County
   Board Chairman, and approved by the County Board, unless otherwise directed by
   the County Board.
G. Based on State Statute, County Board Chair appoints vacancies in the County
   Board and County Elected Officials, with the advice and consent of the County
   Board. (Amended 11/18/2008)

VII. DUTIES OF THE CLERK OF THE BOARD

Adopted May ____ 2012 by Res. 2012-____ Effective December 1, 2012
The Clerk of the Board shall be the keeper of the records and the minutes of the County Board and its committees and shall be in attendance at all meetings of the County Board.

VIII. PARLIAMENTARIAN

The State’s Attorney or an Assistant State’s Attorney shall be in attendance at all meetings of the Board and shall be Parliamentarian of the Board and upon request of the Chairman, shall render to the Chairman advice or an opinion on questions of parliamentary law and procedure applicable to matters arising before the Board. The rules or parliamentary procedures as set forth in the latest published edition of Roberts Rules of Order, Revised shall govern the procedure of the Board in all cases applicable and in which the same are not inconsistent with these rules.

IX. RULES OF THE BOARD

A. Any question so put unless a Statute provides otherwise, shall be considered adopted if such question receives a majority favorable vote of all those who vote on the issue. Any person excused by the County Board Chairman from voting will be considered, for the purpose of that vote, to not have voted either affirmatively or negatively and the abstention shall be treated as if a vacancy had occurred in office of such person.

On Zoning matters, any motion to reclassify property must receive a majority of voting members’ votes, not a majority of the County Board which unfairly causes abstaining members’ votes to count as a “no” vote. In the event an official objection has been filed with the County Clerk as prescribed by State Statutes, the reclassification shall not be passed except by a favorable vote of 3/4 of all members of the County Board (8 votes).

Map and text amendments shall require a simple majority of the elected County Board members. For purposes of cases where a formal protest has been filed, the rules should state that a favorable vote of 3/4 of the members holding office is required.

B. No motion shall be debated or put unless seconded. When seconded, it shall be stated by the Chair before being debated.

C. A motion to adjourn shall always be in order and shall be decided without debate.

D. No member shall absent himself before the formal closing of the day's session, unless excused by the County Board Chairman.

E. After a motion is stated by the County Board Chairman or read by the Clerk, it shall be considered to be in possession of the Board, but may be withdrawn by the mover on consent of the second at any time previous to a decision or amendment thereon.

Adopted May ____, 2012 by Res. 2012-____ Effective December 1, 2012
F. The Clerk shall call the names of the members of the Board when calling the roll, or polling a vote, in a rotating alphabetical order of members.

G. The County Board Chairman shall have the right to call for a vote by voice vote, or by leave to adopt a previous roll call vote, in all cases, unless there is an objection by one member, in which case a roll call vote shall be taken. The minutes shall reflect the results of each roll call.

H. All monetary expenditures require a roll call vote. (Amended 11/18/2008)

I. No alteration or amendment shall be made in any rules of the County Board without the consent of two-thirds of the members thereof. The rule may be suspended in any particular case by vote of two-thirds of the members present.

J. All questions not covered by these Rules of Order shall be decided by Roberts Rules of Order, Revised.

K. The County Board Chairman shall vote on all motions, ordinances, amendments thereto, or other matters coming before the Board.

L. All claims shall be signed by the officer or department head or designee who made the purchase or incurred the liability, and sworn to be claimant, and must be on file no later than 4:30 PM one week prior to the Budget and Finance Committee meeting, unless otherwise permitted by the Board, excepting the County Board Members bills for per diem and mileage. (Amended 11/18/2008)

M. In the case of the absence of the Chairman and the Vice Chairman at any County Board meeting, the Clerk of the County Board shall convene the meeting and the members shall choose one of their number as temporary Chairman.

X. EXECUTIVE SESSION MINUTES

Minutes of any executive session shall be reviewed at least semi-annually by the County Board for continued confidentiality in accordance with the Illinois Open Meetings Act. Executive session minutes and corresponding tapes shall be kept secure in the County Clerk’s Office. Executive session matters are to be kept confidential until released. (Amended 11/18/2008)

XI. SPECIAL COMMITTEES
A. Special Committees may be appointed by the County Board Chairman subject to approval of the County Board whenever such action is deemed necessary or required and such Committees shall exist only for the purpose for which they are appointed. The same per diem rules specified in Section XVI A. PER DIEM apply for appointed Board members. (Amended 11/07/2006)

XII. STANDING COMMITTEES

A. The Standing Committees of the Board shall consist of three to five members each. The County Board Chairman shall designate which county offices are assigned to these committees. Committees to be appointed every two years with Board approval. (Amended 11/18/2008)

All standing committees shall be appointed by the Chairman at the first Adjourned Meeting after the Organizational meeting on the first Monday in December. Such members shall remain members of the respective committees at the pleasure of the Chairman. Further, should a vacancy exist in any Committee, the Chairman of the Board shall have the authority to fill such vacancy.

Such standing committees shall be as follows (see current Committee assignments in attachment):

1. HIGHWAY:

This committee shall be responsible for the oversight and review of planning, acquisition, construction, improvement, modification and maintenance of the County's infrastructure, such as, but not limited to, roads, bridges, rights of way, water systems, and resource recovery systems. This committee shall be responsible for oversight and review of infrastructure to insure the health, safety and welfare of the citizens of the County.

This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) and overseeing any revenue receipts and making recommendations for expenditures on behalf of the Highway Department. Responsibilities also include those projects and duties assigned by the Committee of the Whole and County Board Chairman. (Amended 11/18/2008)

2. FACILITIES MANAGEMENT:
This committee shall be responsible for the overall operation, maintenance, scheduling and improvements to existing county buildings, owned or leased and county owned properties. They shall recommend to the County Board for approval and/or action those contracts, leases, purchases or other instruments necessary to accomplish the orderly functioning of County facilities. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) and overseeing any revenue receipts and making recommendations for expenditures on behalf of the Facilities Management Department. Responsibilities also include those duties and projects assigned by the Committee of the Whole and County Board Chairman. (Amended 11/18/2008)

3. PUBLIC SAFETY:

This Committee shall be the County Board’s liaison to the County Sheriff’s Office, KenCom (including E-911 system) and E.M.A. (Emergency Management Agency), and Coroner. They shall review, analyze, examine and recommend for approval ordinances requested by the Sheriff’s Office. This committee shall report to the Budget and Finance Committee on behalf of the Sheriff, E.M.A., KenCom and Coroner. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) and overseeing any revenue receipts and making recommendations for expenditures. Responsibilities also include those projects and duties assigned by Committee of the Whole and County Board Chairman. (Amended 11/18/2008)

4. ECONOMIC DEVELOPMENT:

This committee shall be responsible for the oversight and control of the county’s economic growth and development. They shall be responsible for economic needs of the County and other units of government located within the County. They shall employ and supervise such staff as established and provided for by the County Board. They shall act as the county's liaison to various state and federal agencies and programs dealing with local economic issues. They shall be responsible for making reports to the County Board regarding grants and programs, applications and progress. They shall be responsible for the preparation of necessary documents and data as may be required by governmental agencies, units of local government or local developers. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations
in accordance with the approved budget; 3) and overseeing any revenue receipts and making recommendations for expenditures. Responsibilities also include those projects and duties assigned by the Committee of the Whole or County Board Chairman.

5. ADMINISTRATION – HUMAN RESOURCES:

This committee shall be responsible for the developments, implementation, oversight, adherence and administration of County personnel and policies. They shall oversee the County insurance needs and make recommendations to the County Board for action, modification or renewal of county insurance programs. They shall be responsible for the preparation and dissemination of information about progress, growth, development, operation and services available in the County to the media, press and public. They shall conduct employee grievance hearings as may be required and forward hearing findings to the County Board Chairman. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) oversee any revenue receipts and make recommendations for expenditures. Responsibilities also include those projects and duties assigned by the Committee-of-the-Whole and County Board Chairman.

This Committee also meets as needed to discuss the activities of the County Offices and Departments involved in the tax cycle and geographic information system (GIS). The Committee shall be the County Board’s liaison to the Tax Board of Review, County Treasurer, County Clerk, Chief County Assessing Officer, Administration, Technology and GIS. The Committee provides an opportunity to make certain that the activities involved in the tax cycle are coordinated and that the County Board is aware of the priorities, and needs of the Treasurer, County Clerk, Chief County Assessing Officer, Administration, Technology and GIS.

(Amended 11/18/2008)

6. PLANNING, BUILDING AND ZONING:

This committee shall be responsible for the preparation, examination, review and analysis of the County comprehensive plan, including land use needs and requirements; for the review, modification and administration of the County’s land use plans, zoning and mapping and platting ordinances. Responsible for the review, modification and recommendation to the County Board for the amendment to County construction guidelines, building codes and standards and zoning amendments and the review of all proposals for development within the County. Responsible for the
review of all changes or modifications involving agricultural lands or flood plains and the supervision of the enforcement of county ordinances pertaining to land use and buildings. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget; 3) oversee any revenue receipts and make recommendations for expenditures. This committee shall be the County Board's liaison to the Building and Zoning Committee. Responsibilities also include those projects and duties assigned by the Committee of the Whole and County Board Chairman.

7. BUDGET AND FINANCE:

This committee is responsible for making recommendations concerning County fiscal policies and administration, including overall coordination of the annual County budget. The committee shall examine, review, analyze and where appropriate and necessary make recommendations concerning the annual budget. They shall prepare with the County Board Chairman, the annual appropriation and levy ordinance. They shall review all internal and external audits of all County departments and offices of all elected County officials. They shall also review, recommend the disposition of state, federal and agency grant requests and the appropriation of salaries of all County employees, appointed officials and office holders. They shall review all matters of real estate, taxation, and finances for the purpose of generating new services for the County. They shall generate, in conjunction with the County Treasurer's office, monthly and year-to-date income statements, revenue projections, expense statements and projections, projected surpluses or shortfalls. They shall be responsible for all purchasing and inventory controls. This committee shall oversee the Chief County Assessing Officer and department. This committee shall review and evaluate the performance of the Chief County Assessing Officer. Responsibilities also include those projects and duties assigned by the Committee of the Whole and County Board Chairman.

8. JUDICIAL/LEGISLATIVE:

This committee shall be responsible for maintaining open lines of communication between the judicial branch of the Kendall County Government and the Kendall County Board. The Judicial/Legislative Committee shall be the liaison to the Judiciary, State's Attorney's Office, the Circuit Clerk of the Court, and Probation/Combined Court Services. The Committee shall meet regularly to review the activities and needs of the Courthouse staff, as well as, the goals and activities of the Kendall County Board. The Judicial/Legislative Committee shall also monitor
legislation proposed at the State and Federal level that may impact the operation of the Kendall County Government. This committee shall report to the Budget and Finance Committee for: 1) analysis, review and preparation of budget recommendations; 2) monitoring the monthly financial operations in accordance with the approved budget. Responsibilities also include those duties and projects assigned by the Committee of the Whole and County Board Chairman. (Amended 11/18/2008)

9. **ANIMAL CONTROL:**

   This committee shall be responsible for policies guiding the operations of the Animal Control department and facility.

10. **COMMITTEE-OF-THE-WHOLE:**

   This committee shall be responsible for: preparation of the County Board Meeting Agenda; consideration of County Board Chairman appointments; review matters affecting Board policies and rules; examination of State and Federal legislation; recommendations for the judicial and legal needs of the County; relations and negotiations with labor, personnel, union and collective bargaining groups; hearings on the issuance of County licenses; review matters not specifically assigned to other committees. The committee shall serve as the communication link between the County Board Chairman, the County Board, and the Standing Committees.

11. **SPECIAL COMMITTEE ASSIGNMENTS:**

    The County Board Chairman shall appoint liaisons to various boards and committees including, but not limited to, the Community 708 Mental Health Board, the Housing Authority Board and the Board of Health. The same per diem rules specified in Section XVI A. PER DIEM apply for appointed Board members. (Amended 11/07/2006)

XIII. **COMMITTEE VACANCIES**

    A. Whenever any member of any committee is either temporarily or permanently unable to perform the duties of such appointment due to resignation, death, disability, illness, or absence, the Chairman of the County Board may declare such position vacant and appoint another member to fill the vacancy. If the vacancy is temporary and not permanent, the appointment shall terminate once the incumbent member is able to return to perform the duties of the committee assignment. If a member misses three (3) consecutive meetings, the County Board Chairman may replace that member either permanently or temporarily.

*Adopted May ___, 2012 by Res. 2012-___ Effective December 1, 2012*
XIV. COMMITTEE POWERS

A. The various elected officials and department heads, in addition to the County Board staff, shall provide such assistance, information and support to the standing committees and to the Board as a whole as shall be required by said committees or by the Board. Information required by the Board or any of its standing committees shall be provided upon request of any board member or board staff. The staffing for the standing committees shall be provided by the County Board staff. All County Board Committees, in the exercise of their oversight and legislative functions and powers, shall have the right to summon employees and to review those documents and records necessary or helpful in the exercise of such responsibilities. Willful failure to respond to a written request issued to a County employee or appointed department head by a Board Committee shall be sufficient cause to authorize the Committee to apply to the County Board Chairman for an order of the failure of the employee to appear and to request an immediate redress of said grievance. Moreover, it shall be the policy of the County Board that the County Board staff shall be made available in their respective areas of expertise to the elected County officers and to the various department heads, to the extent that the said request is not in conflict with the priorities assigned by the County Board.

B. All Committees and Committee Chairmen shall be appointed by the Chairman of the County Board with approval of County Board. Each Committee Chair shall appoint their committee vice chair. (Amended 11/18/2008)

C. Meetings of all Committees may be held on a regular meeting date and place or may be called by three (3) days notice by the Committee Chairman or a majority of the Committee. When called, a copy of said notice shall be sent to the Office of Administrative Services.

D. Any Board Member is welcome and encouraged to attend Committee meetings other than Committees to which the Board Member is assigned. A Committee Chair has the option of appointing other Board Members to meet the minimum level required for a quorum. If a Board Member is appointed to meet the Committee quorum, the Board Member is entitled to collect a per diem and to vote for the duration of the meeting. (Amended 12/15/2009)

E. The Committee Chairman shall designate a recorder to keep minutes of each meeting and shall file a copy thereof with the Clerk on or before the next regular County Board meeting date.

XV. COMMITTEE REPORTS:

Adopted May ___ 2012 by Res. 2012-___ Effective December 1, 2012
A. Committee reports shall be made by the Chairman of each respective Committee, or, in his absence by the Vice-Chairman of said Committee. In the event of the absence of both the Chairman and Vice-Chairman of a Committee at a regular County Board Meeting, the Committee report may be made by any other member of said Committee.

B. All Committees shall report in writing giving the facts and opinions thereon, and every report will be approved by the County Board.

XVI. PER DIEM AND MILEAGE REIMBURSEMENT

A. A per day or per diem compensation covers the entire 24 hours in a day. A County Board member who attended a meeting of the County Board, and also one or more committee meetings on the same day, may only receive one per diem of the amount established by resolution of the County Board. If the member attended two or more committee meetings on the same day, the member could receive only one per diem of the amount established by resolution of the County Board.
(Amended 10/15/2002; 05/2012, Res. 2012-__)

B. The County Board may, by resolution, authorize the County Board Chair and County Board members to receive mileage reimbursements.
(Amended 11/07/2006; 05/2012, Res. 2012-__)

XVII. COUNTY BOARD CHAIR COMPENSATION

A. The County Board Chair’s salary shall be established by resolution of the Kendall County Board. Additionally, a stipend shall be established by resolution of the Kendall County Board for the role of Liquor Commissioner. Furthermore, the County Board Chair shall receive an additional per diem for attendance at County Board and Forest Preserve meetings.
(Amended 05/20/08; 05/2012, Res. 2012-__)

XVII. ZONING MATTERS:

A. Anyone, including municipalities, deciding to speak on behalf of, or against, any zoning matter to be presented on the regular agenda, shall file their request to do so with the Zoning Officer not later than the Friday preceding the meeting of the County Board, at which said Zoning matter is to be presented. The presentation of evidence, debates and arguments by nonmembers of the County Board in support of, or in opposition to zoning petitions coming before the County Board shall be limited in time to a period of not more than five minutes for each side of said zoning matter; provided that the petitioner shall be permitted an additional three minutes of time for rebuttal, limited however, to any matters raised in opposition to the petition under consideration. Provided further, that an additional five minutes

Adopted May __, 2012 by Res. 2012-__ Effective December 1, 2012
of time shall be allowed to any objecting municipality situated within one and one-half miles of the property which is the subject of the petition, or any part thereof. The time allowed to a municipality shall not be used by anyone other than the duly authorized representative of such municipality.

B. The time period allotted to each side shall be utilized by the parties on either side as they shall determine and apportion among themselves; provided, however, that the petitioners shall have the absolute right to apportion the time allotted for the support of the petition, and provided further, that any person who desires to be heard in opposition to the petition, and who files his request to address the Board with the Zoning Officer, as is in Paragraph A above, shall be allowed an equitable portion of the time so allotted.

C. The County Board Chairman may require of the petitioners on either side of a zoning matter that a statement showing the name of the person who will address the County Board and time apportioned to each person to be filed with the County Board Chairman in advance of the consideration of the zoning matter by the County Board.

XIX. ADDRESSING THE BOARD ON OTHER MATTERS:

A. Any person, entity or municipality wishing to address the County Board on any other issue, shall file their request with the County Clerk not later than the Thursday at noon preceding the County Board Meeting they wish to address. The presentation of evidence and testimony shall be limited to five (5) minutes per speaker. The County Board Chairman shall have the ability with the consent of the majority of the County Board, to waive the pre-meeting filing requirement and amend the agenda to allow a speaker to address the County Board. Placement of speakers on the agenda shall be determined as follows:

Speakers desiring to address the County Board on an issue on which the County Board is expected to discuss or take action at that meeting, shall be allowed to speak at the beginning of the agenda, and prior to the County Board taking up the issues;

Speakers addressing the County Board on general items or issues not before the County Board at that meeting shall be placed on the agenda after regularly scheduled business.

Placement on Agenda shall be pursuant to the County Board’s Order of Business in Paragraph 2.
XX. AMENDMENT & EFFECT OF RULES

A. No alteration or amendment shall be made in any rules of the County Board without the consent of 2/3 of the County Board members thereof. The rule may be suspended in any particular case by vote of 2/3 of the County Board members present.

B. All questions not covered by these Rules of Order shall be decided by *Roberts Rules of Order, Revised*.

C. All rules or parts of rules previously passed, or adopted by the County Board relating to Rules of Order, and the same are hereby, repealed.

D. The above and foregoing Rules shall be in full force and affect after their passage and approval by the County Board and until such times as such Rules are altered, changed, repealed or amended by appropriate action of the said County Board

XXI. SEVERABILITY:

If any County Board Rules are in conflict with the Counties Act, Illinois Compiled Statutes, Chapter 55, Section 5/2-1001 through 5/2-1007, or any other State Statute, they shall be deemed null and void.

In the event that any of these Rules shall conflict with the provisions of Illinois law, that rule shall be deemed to be of no further force and effect. The determination of the invalidity of any such rule shall not affect the validity of the remainder of the rules.

Adopted: May 9, 1972

Amended: December 14, 1976
December 12, 1978
March 8, 1983
January 12, 1988
April 9, 1991
November 16, 1999
October 15, 2002
November 7, 2006
May 20, 2008
November 18, 2008
December 15, 2009
May __, 2012

Adopted May __, 2012 by Res. 2012___ Effective December 1, 2012
COUNTY OF KENDALL

RESOLUTION 2012-______

A RESOLUTION ESTABLISHING THE SALARY FOR
THE KENDALL COUNTY CORONER

WHEREAS, 50 ILCS 145/2 requires the salary of elected officers for local
governments to be established at least 180 days prior to the start of their term; and

WHEREAS, 55 ILCS 5/5-1010 requires the County Board to establish the salary of
County officers prior to the election of the officers whose salary is being established; and

NOW, THEREFORE, BE IT RESOLVED that the annual salary for the elected
County Coroner shall be as follows:

<table>
<thead>
<tr>
<th>Effective Date</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 1, 2012</td>
<td>$57,088</td>
</tr>
<tr>
<td>December 1, 2013</td>
<td>$57,944</td>
</tr>
<tr>
<td>December 1, 2014</td>
<td>$57,944</td>
</tr>
<tr>
<td>December 1, 2015</td>
<td>$57,944</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED that the County Clerk be directed to transmit copies of
this resolution to the County Board, County Circuit Clerk, County Coroner, and County
Administrator.

Approved and adopted by the County Board of Kendall County, Illinois, this _____ day of
May, 2012.

________________________________________
John Purcell, Chairman
County Board

Attest:________________________________
Debbie Gillette
County Clerk
Animal Control Committee Minutes for April 18, 2012
Respectfully submitted by Anna Payton

The meeting was called to order at 9:00 am.

Committee members present: Anne Vickery, Jessie Hafenrichter, Nancy Martin
Absent: Suzanne Petrella, John Purcell

Others present: Jeff Wilkins, Dr. Gary Schlapp, Anna Payton, Laura Pawson

Committee approved minutes from the March 18 meeting.

Anna presented the census log to the committee for March and thus far for April. Animal Control handled 39 dogs in March with a current count of 19. Animal Control handled 3 cats in March with a current count of 3 cats.

Laura presented the County bite report to the committee for March. There were a total of 12 bites reported with 11 dog and 1 cat bites. One of the twelve bites was a case where the owner or family member was bitten. There were 3 animals euthanized, 1 cat and 2 dogs. One dog was due to health and the other animals were due to behavior.

Anna presented the operations report to the committee and stated the staff has been working hard and doing a great job. She said the office situation is getting more challenging as Animal Control is getting busier. There is not enough room for staff in the office area and when the public, volunteers, and animals are present, it gets very crowded and noisy. Thus it can be difficult to get work done efficiently. Anna said she would keep the committee informed if this continues to be an issue.

Anna reported that the title of the old van is finally being processed by the dealership. Animal Control had to pay a fee to get the vehicle registered appropriately (which should have been done at time of purchase) but at least the issue has been resolved.

Anna discussed a slight name change for the organization from Kendall County Animal Control to Kendall County Animal Care & Control. She explained that this is a quick and easy way to increase the public’s perception of the organization. Chicago and Dupage Animal Controls have done this successfully. This item will be put on the agenda for the next committee meeting.

Anna then talked about some of upcoming events for Animal Control. She stated that the organization will be having adoption events once a month at Go Dog Go in downtown Oswego. She also said that Animal Control is partnering with the Ellis Equestrian Center and will be present at their monthly Family Fun nights, per John Purcell’s recommendation. There are some other upcoming opportunities within the community including the Community Christian Church doing a car wash fundraiser to benefit KCAC and an event with the Plano YMCA.
Anna reported on a current investigation that involves a resident who owns two lemurs. The owner is licensed by the USDA. In discussing this case with the IL Department of Natural Resources, that department stated people who own exotic animals such as these look for counties where the laws are lax. Anna stated that Kendall County is such a county as it does not have county ordinances. However, 6 other local counties do (DeKalb, DuPage, Grundy, Kane, Kankakee, and Will). Anna strongly recommended that county ordinances be created and be in place by 2013 to insure safety of the public. Nancy and Jessie indicated that they had some concerns. Anna pointed out that it is better to be proactive than reactive. Dr. Schlapp also thinks that having county ordinances is needed and that they would prevent problems in the future. He also emphasized that the benefits would outweigh the negatives. Anne requested for Anna to bring 5 recommended ordinances to the next committee meeting. Anna also discussed the need for Animal Control to be able to issue citations in order to be able to have enforcement powers. This will not only increase compliance but also increase efficiency for other departments involved such as the State’s Attorney and the Sheriff. Anna added that the 7 surrounding county Animal Controls can issue citations including DeKalb, DuPage, Grundy, Kane, Kankakee, LaSalle, and Will. This will be put on the agenda for the next committee meeting and be discussed further.

Anna provided phone numbers for Laura and herself to the committee so they can contact them directly. She also gave a summary of a recent survey by the County Animal Controls of Illinois for the committee’s review.

Jeff presented the accounting report. He stated that Animal Control currently has a very impressive financial picture, having significantly higher revenue than this time last year. Laura said that one reason revenue is up is due to the fact that she is efficiently tracking and pursuing fees for rabies tags which was not done previously. Anne noted that donations seemed down. Anna said although that may seem to be the case, Animal Control has received more in-kind donations including a GPS, digital camera, picnic table, and 6 tons of river rock for the back kennel area. Thus looking at the overall picture donations are equal to if not greater than the previous year. Anne requested for Anna to start thinking about next year’s budget and start making a list about items and projects that are needed.

Nancy stated that she would like to see the facility to have more hours during the week. Anna noted that while she is aware there were more hours before she was hired, the amount of work and care for the animals that is being done currently was not being done previously. Anna said that she and Laura frequently work more than 40 hours per week already. Thus she is open to increasing hours as long as she is able to increase staffing. The committee (Anne, Nancy, and Jessie) was supportive of increasing hours, including later hours during the week, as well as increasing staff. Dr. Schlapp would like to see comparisons of other Animal Control facility hours and staffing. Anne requested that Anna present that information at the next committee meeting along with proposed hours and staffing (full and part time) options.

The meeting adjourned at 9:57 am.
Meeting Minutes
May 10, 2012
County Board Room

Call to Order
The Committee of the Whole met at 4:00 pm and was called to order by Chairman John Purcell.

Roll Call
Members Present: John Purcell, Bob Davidson, Elizabeth Flowers, Jessie Hafenrichter, Dan Koukol, Nancy Martin, John Shaw, Anne Vickery, Jeff Wehrli

Members Absent: Suzanne Petrella

Staff Present: David Berault, Joe Gillespie, Marlin Hartman, Leslie Johnson, Fran Klaas, Stan Laken, Jim Smiley, Amaal Tokars, Eric Weis, Jeff Wilkins, Angela Zubko

Electric Aggregation
Previously discussed by this committee, Chairman Purcell asked that it be brought back for discussion. Chris Childress distributed information regarding the Municipal Aggregation steps for County participation for unincorporated residential and small commercial business usage.

Davidson suggested placing this item on the May 15th County Board agenda, second by Jeff Wehrli. The motion carried. The topic will be discussed at the May 15th County Board meeting.

Resolution setting salaries, stipends, reimbursements and benefits of County Board Members
Vickery briefed the group on the following recommendations from the Finance Committee:

The committee recommends that the annual salary for the Kendall County Board, excluding the County Board Chairman, to be $2,400, effective December 1, 2012.

The committee recommends elimination of payment for the County Board Chairman to attend the Committee of the Whole meetings.

The committee recommends the annual salary for the Kendall County Board Chairman to be $12,000, effective December 1, 2012.

The committee recommends that the annual stipend for the Kendall County Board Chairman serving the role as Liquor Control Commissioner remain at $1200.

Mileage Reimbursement - The committee recommends Option B - mileage reimbursement be eliminated for County Board meetings, Committee meetings, and all in-county meetings. All other mileage reimbursements shall be calculated based on the distance traveled by personal automobile from the exiting boundary line of the County to the point of destination, and from the point of departure outside of the County to the entry boundary line of the County.

Health Insurance - The committee recommends Option D - Full cost of either Single or Family Plan Health Insurance Coverage shall be paid by participating County Board members.
Resolution Establishing Salary for the elected County Coroner effective December 1, 2012—Vickery reported the County Coroner currently makes $56,244. The committee recommends that the Kendall County Coroner salary be as follows:

- Effective December 1, 2012 $57,088
- Effective December 1, 2013 $57,944
- Effective December 1, 2014 $57,944
- Effective December 1, 2015 $57,944

Changes to the Board Rules of Order—The Finance Committee recommends the following changes to the Rules of Order: Add the Supervisor of Assessment and the County Recorder to Section A number 11. Remove Zoning Ad-hoc from Section A number 14. Add Board of Review to Section A number 14.

Green Organics and Post Closure
Eric Weis was approached originally in December 2011 by Don Hammond concerning two issues brought forth about Green Organics. Weis met with Marlin, Amaal and Steve. The first issue included the way compost facilities operate, if there has been a recent influx of materials, what would happen if Green Organics were to depart the County, what, if any liability the County would have, accrual of end product, etc. The second issue was a concern about the amount the County is receiving via fees and what is actually brought into the county.

Marlin Hartman briefed the group on the Green Organics challenges, and said that it is an IEPA permitted facility, and is compliant with IEPA requirements including a $60,000 closure account for financial assurance. Hartman said Green Organics has met every requirement by the IEPA including the financial insurance. Mr. Hartman’s last inspection showed fewer wind rows, and less product end pile. He did address those issues with Green Organics. They have proven their end product poses no hazard. The County has EPA documents showing they are to have it removed within 180 days and put back to what it was originally.

John Shaw asked if it requires more than $60,000 to clean up, who would be responsible for the clean-up. Mr. Weis said there is no legal authority to bind the County to clean-up.

Mr. Wehrli asked if there are a maximum amount of tonnage allowed by EPA. Hartman said the limitation by EPA is 150,000 cubic yards per accepting. Mr. Hartman said the IEPA inspects the sight annually. The contract expiration date is September 31, 2015. Mr. Weis said there have been no reported violations by Green Organics.

Dan Koukol asked about the matching of the amount of product and the tipping fee shared by the County and Township. Hartman explained that the tipping fee was mainly implemented to cover the cost of inspections conducted by the Sod Waste Coordinator. The tipping fee is currently .70 per ton. The County relies on IEPA reports.

Mr. Weis said that in 2011 the tipping fee was $19,856.50 for 28366 tons. Mr. Hartman said there has only been one violation in the past nine years, and there are currently no complaints or violations.
Highway Committee Resolution Mr. Davidson said the committee would like to begin taking 1% of Transportation Sales Tax dollars per year for initiating local projects of sidewalks and bike paths along state and county road projects. Mr. Klaas clarified the committee’s intent, and asked Mr. Weis how this would be implemented. Mr. Wehrli recommended that the Board monitor any project to maintain control. Ms. Vickery asked that the amount be set at 1% or $50,000, whichever is greater. Ms. Flowers clarified that this would be a reimbursement type program, with municipalities and park districts would expend the funds, and the County would reimburse them. Applications are due at the end of each year. Mr. Klaas said they are ready to begin taking applications. The committee is to review documentation and develop a resolution for this to be included in the 2013 budget.

Stormwater Planning Committee Jeff Wehrli presented the stormwater ordinance to the committee. The committee would like to add this item to the June 5th County Board agenda, and hold the public hearing for it then. The Board suggested the official start date to be January 1, 2013, and variances to be first reviewed by the Committee of the Whole and forwarded to the County Board for final decision.

Additional KenCom Surcharge Weis stated that the Board as part of their KenCom intergovernmental agreement shall place a surcharge of an additional .75 per month on the November 6, 2012 ballot. Weis distributed resolution for consideration at the May 15th County Board meeting.

County Board Per Diems Mr. Weis’ office was requested to review the County Board per diems. He stated they do not have the capability to conduct that review. His recommendation is to have an independent audit conducted by an outside third-party. The cost could total up to $10,000. The Committee discussed the issue and no consensus was reached.

Other Items of Business Ms. Hafenrichter distributed the letter from David Hoicka, Executive Director of the DuPage County and Kendall County Housing Authority. Mr. Hoicka shared the HUD Section 8 Management Assessment Program (SEMAP) certification for Kendall Housing Authority for Fiscal 2011 ending December 31, 2011. The score of 41%, classifies Kendall Housing Authority’s overall performance rating as Troubled. This course relates to the issues of records, determination of adjusted income, utility allowance, HQS Quality Control, etc. Mr. Hoicka indicated his intent to take immediate affirmative steps to respond to these issues. Ms. Hafenrichter asked the Board to review the documents in preparation for discussion as needed.

Review Board Actions Items Resolution setting salaries, stipends, reimbursements and benefits of County Board Members effective December 1, 2012 Resolution Establishing Salary for the elected County Coroner effective December 1, 2012 Resolution to place 911 Surcharge on November 6, 2012 ballot Resolution to place Electric Aggregation on November 6, 2012 ballot Highway Resolution – Bids for County and Township Road and Bridge Projects

Citizens to Be Heard Todd Milliron, 61 Cotswold Drive, Yorkville, Illinois. Mr. Milliron requested that the per diem situation be sent to an outside source for review and resolution.
Executive Session
None

Adjournment
Ms. Martin moved to adjourn. The motion was seconded by Ms. Vickery. There being no objection, the Committee of the Whole, at 5:29pm, adjourned.

Respectfully Submitted,
Valarie McClain
Administrative Assistant
RESOLUTION # 12-_____

Resolution to place additional surcharge of .75 per month for the purpose of improving the 9-1-1 Emergency Telephone System on the November 6, 2012 General Election ballot

WHEREAS, the State of Illinois has enacted into law the Emergency Telephone System Act (hereinafter “the Act”) and,

WHEREAS, the Act enables counties and municipalities to impose a monthly surcharge on billed subscribers of network connection provided by telecommunication carriers engaged in the business of transmitting messages by means of electricity originating within the corporate limits of the municipality or county imposing the surcharge by passage of an ordinance imposing said surcharge and submission and approval of a public question authorizing the surcharge and,

WHEREAS, the County of Kendall has approved ordinance # 88-23 imposing a $0.75 surcharge and,

WHEREAS, the voters subsequently approved a public question to allow the imposition of the $0.75 surcharge and,

WHEREAS, the Act enables the corporate authorities of any county or municipality imposing a surcharge to form a Joint Emergency Telephone System Board and,

WHEREAS, the County of Kendall is a member of the Joint Emergency Telephone System Board common known as “KEN-COM” and,

WHEREAS, insufficient revenues are being generated by the existing surcharge and,

WHEREAS, a $0.75 increase in said surcharge to $1.50 per line per month is necessary to adequately fund KEN-COM.
NOW, THEREFORE BE IT RESOLVED by the Kendall County Board that the following questions be submitted to the voters of Kendall County:

Shall the County of Kendall impose an additional surcharge of up to $0.75 per month per network connection to the existing $0.75 surcharge (total not to exceed $1.50 per month) which surcharge will be added to the monthly bill you receive for telephone or telecommunications charges, for the purpose of improving a 9-1-1 Emergency Telephone System?

BE IT FURTHER ORDAINED that the aforesaid question shall be submitted to a referendum of the voters of Kendall County at the general election to be held on November 6, 2012.

BE IT FURTHER ORDAINED that the Kendall County Clerk is hereby directed to give notice that the aforesaid question is to be voted on at said election at the same time and in the same manner as notice of said election, and to prepare ballots for use there at as provided in The Election Code, Section 16-7 and to conduct said referendum as provided by law.

PASSED AT YORKVILLE, ILLINOIS, THIS 6th DAY OF NOVEMBER, 2012.

________________________________________
John Purcell, Chairman
Kendall County Board

ATTEST:

________________________________________
Debbie Gillette
County Clerk
LABOR & GRIEVANCE COMMITTEE MINUTES
April 30, 2012
3:00 P.M.
County Board Room

Meeting was called to order at 3:00pm. Members present: John Shaw, Anne Vickery, Bob Davidson, Dan Koukol   Staff present: Jeff Wilkins, Leslie Johnson

Items of business: Ms. Johnson suggested the Committee set a monthly meeting date. Committee set next meeting date as Tuesday, May 29 at 3pm and the last Monday of each month at 3pm starting June 25.

Motion made by Davidson, second by Koukol, vote 4 – 0 at 3:04pm to enter executive session per 5ILCS 120/2(c)(2) Collective negotiating matters between public body and its employees or their representatives, or deliberation concerning salary schedules for one or more classes of employees.

Committee entered open session at 4:10 pm.

Recommendations to County Board: Committee to meet at 3pm the last Monday of each month except 3pm Tuesday, May 29 due to the Memorial Day Holiday.

Public comments: none

Questions from media: none

Meeting adjourned 4:12PM.

Respectfully submitted by Jeff Wilkins, County Administrator