The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, March 6, 2012 at 6:00 p.m. The Clerk called the roll. Members present: Chairman John Purcell, Bob Davidson, Jessie Hafenrichter, Dan Koukol, Nancy Martin, Suzanne Petrella, John Shaw, Jeff Wehrli and Anne Vickery.

The Clerk reported to the Chairman that a quorum was present to conduct business.

THE MINUTES

Member Martin moved to approve the submitted minutes from the Adjourned County Board Meetings of 2/7/12. Member Hafenrichter seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

THE AGENDA

Chairman Purcell asked that modifications be made to put Animal Control before PBZ under the Standing Committee Reports, add UCCI under Special Committee Reports and add Collective Bargaining to Executive Session.

Member Martin moved to approve the agenda as amended. Member Hafenrichter seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. Motion carried.

CITIZENS TO BE HEARD

Todd Milliron, 61 Cotswold Dr, Yorkville said thank you for putting on the agenda the signature requirement on claims submitted for payment by the County Board. Mr. Milliron spoke about an audit of the Commissary Fund, the Insurance policy and the shooting range.

NEW BUSINESS

HIDTA Lease

State’s Attorney, Eric Weis stated that the County is the fiduciary agent for HIDTA.

Member Martin made a motion to approve the HIDTA lease. Member Shaw seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.

OLD BUSINESS

Lease for Kencom

Chairman Purcell hit on the bullet points on what was talked about at the last meeting. There would be a 10 year lease, $100,000 per year, two 5 year options that would start at $45,000 per year with a CPI inflator not to exceed 5% in any one year, and there will be a separate HVAC unit for the area. The first $5,000 in maintenance the County picks up per year.

Member Martin made a motion to accept the Kencom Lease conceptually with the State’s Attorney review and bringing it back to the Board in April. Member Wehrli seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.

STANDING COMMITTEE REPORTS

Animal Control

Chairman Vickery reviewed the minutes in the packet from the February 22, 2012 meeting.

Member Vickery made a motion to accept the bid from Stafford’s Auto Parts of $450 for disposal of van. Member Martin seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.
Member Vickery made a motion to purchase a van in the amount of $21,522.00 with funds coming from a loan from the Animal Control building fund to be paid back over the next few years. Member Martin seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye except Davidson. Motion carried 8-1.

Member Petrella made a motion to purchase an animal transport conversion installed in the amount of $16,629.00 with funds coming from a loan from the Animal Control building fund to be paid back over the next few years. Member Martin seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Planning, Building & Zoning

Fields of Farm Colony

State’s Attorney, Eric Weis informed the Board that a letter has been sent out a letter, 3/7/12 is the date to respond by before the bonds would get pulled.

Public Safety

HIDTA Agreements

Member Martin made a motion to accept the architectural services for HIDTA in the amount of $92,876.00. Member Wehrli seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Member Martin made a motion to accept the mechanical engineering plumbing services for HIDTA in the amount of $48,650.00. Member Shaw seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Inmate Healthcare Agreement

Member Shaw made a motion to approve the Fourth Amendment to the Agreement for Inmate Health Services at Kendall County, Illinois. Member Martin seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Administration

Member Hafenrichter made a motion to approve the Resolution to Execute the Downstate Operating Assistance Grant Agreement. Member Wehrli seconded the motion.

State’s Attorney, Eric Weis stated that they every year they have the same objections because they can’t get them fixed, the State’s Attorney’s Office has some legal issues.

Chairman Purcell asked for a roll call vote on the motion. All members present voting aye except Davidson. Motion carried 8-1.

RESOLUTION AUTHORIZING EXECUTION AND AMENDMENT OF DOWNSTATE OPERATING ASSISTANCE GRANT AGREEMENT

WHEREAS, the provision of public transportation service is essential to the people of Illinois; and

WHEREAS, the Downstate Public Transportation Act authorizes the State of Illinois, acting by and through the Illinois Department of Transportation, to provide grants and make funds available to assist in the development of improved public transportation systems; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient, including provision by it of the local share of funds necessary to cover costs not covered by funds provided under the Downstate Public Transportation Act.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF KENDALL COUNTY:

Section 1. That the Kendall County enter into a Downstate Public Transportation Operating Assistance Agreement, Contract No. 4119, Grant No. OP-12-39-IL ("Agreement") with the State of Illinois and amend such Agreement, if necessary, in order to obtain grant assistance under the provisions of the Downstate Public Transportation Act (30 ILCS 740/1 et seq.).
Section 2. That the County Board Chairman of Kendall County is hereby authorized and directed to execute the Agreement or its amendment(s) on behalf of Kendall County for such assistance.

Section 3. That the County Administrator of Kendall County is hereby authorized to provide such information and file such documents as may be required to perform the Agreement or its amendment(s) and to request and receive the grant funding.

Facilities

Nothing to report.

Economic Development

Member Koukol reviewed the minutes in the packet from the February 24, 2012 meeting.

Finance

CLAIMS

Member Vickery moved to approve the claims submitted in the amount of $912,300.70. Member Martin seconded the motion.

COMBINED CLAIMS: FCLT MGMT $26,612.86, B&Z $2,900.61, CO CLK & RCDR $169.90, ELECTION $1,717.70, ED SRV REG $507.78, SHRFF $20,438.88, CRRCTNS $214.24, ESDA $838.91, JURY COMM $573.62, CRCT CT JDG $5,793.01, CRNT CLS & RCDR $7,031.58, PUB DFNDR $1,084.76, ST ATTY $3,509.14, ECON DEV $50.00, HLTH INS $20,620.18, OFF OF ADM SRV $487.96, CO BRD $542.79, TECH SRV $1,714.81, ECON DEV $50.00, LIABL INSUR EXP $43,645.00, CO HWY $74,547.77, HLTH & HMN SRV $121,498.27, FRST PRSRV $4,548.99, KENCOM $1,031.65, ANML CTRL & INTN $25.00, CO RCDR DOC STRG $528.80, DRG ABS EXP $219.10, HIDTA $554,333.00, CRT SEC FND $589.42, LAW LBRY $3,697.66, PRBTN SRV $625.75, ENGIN/CONS $136.50, VAC $8,752.25, FP BND PROC 2007 $956.18

Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.

Court Appointed Special Advocates (CASA) Payment Resolution

Member Petrella made a motion to approve the Court Appointed Special Advocates Payment Resolution. Member Wehrli seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. Motion carried.

FISCAL YEAR 2012
COURT APPOINTED SPECIAL ADVOCATES (CASA)
PAYMENT RESOLUTION

Resolution No. 12-10

WHEREAS, the County of Kendall believes that crimes against the children of Kendall County is a concern that warrants the attention of the Kendall County Board; and

WHEREAS, the Kendall County Court Appointed Special Advocates (CASA) is a non-for-profit volunteer organization which advocates for children of abuse and neglect in the court system and have done so for many years; and

WHEREAS, CASA is the “Child’s Voice in Court” making sure a child of abuse or neglect is heard; and

WHEREAS, while advocates volunteer their time, CASA have costs associated with training the volunteer advocates, maintaining required records and documents within the office, and other costs related to the operations performed by CASA; and

WHEREAS, CASA currently provides services to many child victims from within the County of Kendall; and

WHEREAS, the Kendall County Board desires to assist with funding so that CASA may continue to provide a valuable service to the residents of Kendall County.

BE IT HEREBY RESOLVED The Kendall County Board does hereby allocate the amount of $25,000 to be paid by the Kendall County Treasurer to Kendall County CASA with said amount to be paid from the County of Kendall General Fund.

Co Board 3/6/12
BE IT FURTHER RESOLVED that all funds shall be used by CASA to continue to provide services and training to continue to advocate for the children of abuse and neglect within the Kendall County court system.

Signature on Claims Submitted for Payment by County Board

Member Vickery made a motion to approve the Resolution Requiring Signature of County Official on Claims Submitted for Payment by County Board. Member Martin seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

COUNTY OF KENDALL

Resolution No. 12-11

A Resolution Requiring Signature of County Official on Claims Submitted for Payment by County Board

WHEREAS, the County of Kendall (the ‘County’) is unit of local government formed under the laws of the State of Illinois; and

WHEREAS, the County’s external auditor suggested the County Board consider implementing a policy requiring all claims submitted for payment have the signature of the appropriate department head or elected official; and

WHEREAS, the intent of this policy is to promote public trust in county government and ensure additional review by the appropriate County official; and

WHEREAS, the County Board wishes to continue prompt payment to vendors and contractors according to the Statutes of the State of Illinois; and

WHEREAS, lack of adherence to this policy may delay payment of claims by the County Board.

NOW, THEREFORE, BE IT RESOLVED by the County Board of the County of Kendall that:

1. The above listed recitals are incorporated by reference, as if fully set out herein.

2. All claims submitted to the County Board for payment shall be signed by the hand of the appropriate department head or elected official.

3. If the appropriate department head or elected official is unavailable the day claims are due to be submitted to accounts payable, designated staff may release claims electronically and send the unsigned claim forms with supporting documents to accounts payable for processing. However, the department head or elected official shall sign and deliver all claim forms to accounts payable prior to review by the Finance Committee.

4. If the appropriate department head or elected official is unavailable from the time claims are due and the entire time prior to claims review by the Finance Committee, designated staff may release claims electronically and send the unsigned claim forms with supporting documents to accounts payable for processing. The department head or elected official shall notify the Finance Committee Chair prior to review of claims by the Finance Committee and provide a date by which the claim forms will be signed. The department head or elected official shall sign and deliver all claim forms to accounts payable promptly, and no later than the next claim submittal due date.

Judicial/Legislative

Member Koukol went over the highlights from the February 22, 2012 minutes in the packet.

STANDING COMMITTEE MINUTES APPROVAL

Member Martin moved to approve all of the Standing Committee Minutes and Reports as corrected. Member Hafenrichter seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

SPECIAL COMMITTEE AND OTHER LIAISON REPORTS

UCCI

Member Petrella stated that they met on February 28 and 29, 2012 and went over Illinois General Assembly legislation. There was an update on the online lottery sales.
CHAIRMAN’S REPORT

Appointments
Aurora Area Convention and Visitor’s Bureau
Suzanne Petrella – term expiring 11/30/2012

Workforce Investment Board
Suzanne Petrella – term expiring September 2013

Member Martin moved to approve the appointments. Member Hafenrichter seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

QUESTIONS FROM THE PRESS

Matt Shury from the Kendall County Record asked how the CASA payment is coming out of HIDTA. Response was that there is a 1% administrative fee.

BREAK

RECONVENE

EXECUTIVE SESSION

Member Martin made a motion to go into Executive Session for the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired and collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Member Koukol seconded the motion. Chairman Purcell asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

RECONVENE

ADJOURNMENT

Member Martin moved to adjourn the County Board Meeting until the next scheduled meeting. Member Wehrli seconded the motion. Chairman Purcell asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 28th day of March, 2012.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk