Request for Proposal (RFP)

for

2018 SPRING AERIAL ORTHOIMAGERY MISSION

Kendall County Illinois GIS Department

Issued on
DECEMBER 4th, 2017

Proposals must be delivered to:
Kendall County GIS, 111 W. Fox St, Room 308, Yorkville, Illinois 60560
Attention: GIS Department
Proposals are due no later than 3 PM Central Standard Time on JANUARY 5th, 2018

Questions regarding the RFP should be directed to:
Web_Email_GIS@co.kendall.il.us
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1. INTRODUCTION

1.1 Overview/Objectives
Kendall County Government (“the County”) seeks a qualified consultant for services to capture aerial imagery for Spring 2018 and, from this source data, compile four-band (R, G, B, IR) six-inch (6”) ground sample distance (GSD) digitally orthorectified imagery. The orthorectification of the source images will utilize existing terrain model data that was acquired during previous projects. These products will support the maintenance of various geospatial databases included in the County’s enterprise Geographical Information System (GIS).

1.2 Kendall County Background
Kendall County government provides its residents with vital services. It is a predominately rural county in the northeastern section of the State of Illinois that contains numerous local governmental units within its boundaries. With a population of approximately 120,000 people, it has held the title for being the fastest growing county (2010 US Census).

Beginning in 2006, Kendall County has successfully researched, planned, designed and implemented an enterprise GIS with the intention of delivering data to and improving the services of its constituent agencies and moreover, to enhance and streamline the taxpaying public’s access to vital information. This established GIS administers and coordinates land-based information across all County agencies utilizing a geography accurately developed from a photogrammetric base, in conjunction with sophisticated information management tools. The GIS is the vehicle that regulates internal data and work flows as regards spatial information, enables the development of higher-level applications, and provides long-term and stable management.

1.3 Schedule
The County anticipates the following Schedule:

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<tr>
<td>RFP Posted to the County Website</td>
<td>12/04/2017</td>
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<td>Publish to media</td>
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<td>Proposal Due</td>
<td>01/05/2018</td>
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<tr>
<td>Evaluation of Proposals</td>
<td>01/12/2017</td>
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<td>County Board Review</td>
<td></td>
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<tr>
<td>Data Acquisition</td>
<td>Spring 2018</td>
</tr>
<tr>
<td>Final Delivery</td>
<td>No later than 6 months from final acquisition date</td>
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After staff reviews the proposals, the Human Resources Administration Committee will review and make a recommendation to the County Board for final approval.
2. SCOPE OF SERVICES

2.1 Purpose

When Kendall County strategized the enterprise GIS in 2006 that would automate the tax parcels, streets, districts and other features into a comprehensive, integrated, countywide fabric, the underlying ground truth was to be supplied by the then recent developments of orthoimagery and GPS. This process was quickly replacing the standard approach of manually compiling surface features three-dimensionally from pairs of aerial photographs in an optical platform called a stereoplotter. With widespread acceptance of the technology, the County contracted its first mission in 2006 at specifications to ensure a long-lasting, robust and highly accurate GIS database for years to come.

The County continues its commitment to serving its ever-widening user base by acquiring digital orthoimagery that tracks the constant change over the years. Ultimately, all geospatial data should be anchored to this information for credibility and accuracy. A specific application of this data is to provide support for vital operations involving property records and assessment, land use and planning, emergency management, law enforcement, public health, economic development. The total area for Kendall County is approximately 324 square miles.

2.2 Scope of Work

All Proposers to this RFP shall detail procedures, specifications, justification, and costs in order to accomplish the major tasks. The major tasks include the following:

1. Survey control,
2. Analytical triangulation,
3. DEM,
4. Digitally orthorectified four-band and panchromatic imagery,
5. Geodatabase design, and

2.3 GIS Software

Kendall County has adopted ArcGIS®, a GIS software suite produced by Environmental Systems Research Institute, Inc. (ESRI®), and all of its affiliated products including ArcMap®, ArcSDE®, and ArcGIS® Server, as its standard platform in the server, desktop, and Internet/Intranet environments. This ensures the efficiency of data transfer and its overall manipulation across all departments. Moreover, the effective coordination of GIS activities significantly enhances the safeguards on data integrity and quality control. Currently, the County is operating at version 10.2 for its ESRI® server-based products and for desktop.

2.4 GIS Database

Currently the records of the GIS are stored and managed in an ArcSDE® server utilizing Microsoft® SQL Server® as the RDBMS. Geodatabase is the primary data format standard. The basic datasets include cadastre (tax division data), planimetry (photo-identifiable features), administrative (jurisdictional boundaries), terrain (LIDAR, DEM, and two-foot topography), and orthoimagery. The County maintains all of its geospatial data according to the Illinois State Plane, Eastern Zone (Zone 3776), NAD83 (NSRS2007), U.S. survey feet coordinate system. Elevation values utilize the NAVD88 datum as the County standard.
2.5 Standards and Considerations

The most recent aerial photographic mission for the County was conducted in 2016 to compile orthorectified imagery. The product to be delivered is a Spring capture with a production of natural color six-inch (6”) ground sample distance (GSD) digitally orthorectified imagery. This six-inch product conforms to the standard GSD of the County, as specified for all previous orthoimagery missions. The standard delivered file format is georeferenced tagged image file format (GeoTIFF). The County maintains all of its geospatial data according to the Illinois State Plane, Eastern Zone (Zone 3776), NAD83 (NSRS2007), U.S. survey feet coordinate system. Elevation values utilize the NAVD88 datum as the County standard. The standard orthoimagery tiling scheme is an arbitrary grid composed of 2,500 feet by 2,500 feet (2,500’ x 2,500’) tiles with a naming convention that utilizes the standard coordinates associated with each tile. The entire scheme incorporates a three-hundred foot (300’) buffer beyond the project area border. All deliverables shall be delivered to the County no later than 6 months after initial capture of the aerial imagery. Failure to comply with this deadline will result in reduction of payment as delineated in Appendix III.

All labor associated with the County aerial missions is assumed to be done in facilities located in the United States and will be reflected in the cost schedule of Appendix I. However, if a Proposer plans to include offshore resources in their solution, then it will be considered as a specific option in their solution in addition to the fully onshore solution as originally indicated in the RFP. The cost schedule needs to clearly distinguish any optional solutions.

The County in its previous missions in general has held for special consideration to minimize radial displacement of vertical features (e.g., building lean, bridge distortion). The objective and requirement is to mitigate the lean so as not to obscure critical ground or other underlying features.

The County requires the capture of the aerial imagery to be completed in the Spring season under typical and standard climate and environmental specifications, including, and specifically, leaf-off conditions when the sky is sufficiently clear, deciduous foliage is dormant, and when the ground is not obscured by snow, haze, smoke dust, cloud shadows or other ground cover. There shall be less than 5% cloud cover and/or shadows in the imagery. There should be no snow cover on an image unless nearing the end of the “data capture window” and snow is still present. The Contractor must then contact Kendall County’s Project Manager immediately to determine if it is acceptable to proceed with data capture when snow is present and near the end of data capture timeframe.

The solar altitude during image collection flights should not be less than 35 degrees in March, 40 degrees in April, or 45 degrees in June. If this becomes a hardship, this requirement can be adjusted with the approval of the Kendall County’s Project Manager.

On a related note, Proposers must document their ability to assume this project given their available resources (staff, equipment, fiscal) on balance with other similar potential projects to be undertaken during this timeframe. A list of concurrent projects with contract dates and cost estimates must be provided to this end.
2.6 Project Plan
The general objectives of the Project Plan are as follows:
   a. The production of digital orthoimagery for the area comprising the project scope, per specifications,
   b. Acceptance of all project deliverables by the County,
   c. All digital information is installed and operating as a fully integrated entity in the enterprise GIS,
   d. Any source documents from the County have been returned, and
   e. When all of the above has been accomplished and accepted by the County, the project will be considered complete.

2.7 Contractor Responsibilities
The major responsibilities of the Contractor are as follows:
   a. Development and documentation of procedures to meet Contract specifications,
   b. Production of digital files and other products of all designated tasks as specified,
   c. Maintenance of database, quality, legal, and safety standards,
   d. Delivery of preliminary and final products as per specification and schedule,
   e. Security of the County’s source materials,
   f. Regular conference calls and crew review meetings will be established,
   g. Coordinate to establish a site for management of all relevant project content,
   h. Attend all scheduled pre-flight meetings with air traffic control officials,
   i. Correspondence with the County on all anomalous issues throughout project lifecycle, and
   j. Provision of all labor, materials, equipment, tools, and other incidentals (except that provided by the County) that are necessary to complete the project.

2.8 County Responsibilities
The major responsibilities of the County are as follows:
   a. Access to or provision of any relevant source materials as specified by the stewards of that information,
   b. Provide notice to all standards, protocols, and procedures for compliance during the project,
   c. Review and approval of plan project manual, database design, project schedule, quality control procedures, documentation, and all other deliverable products,
   d. Resolution of issues on a timely basis,
   e. Coordinate to establish a site for management of all relevant project content,
   f. Execution and documentation of acceptance procedures on a timely basis, and
   g. Quality assurance inspection of deliverables on a timely basis.
2.9 Project Tracking

The Contractor must comply with jointly agreed procedures of a content management site for tracking progress and documents for the duration of the project. In addition, the Contractor will submit written monthly status reports to the County. These reports will include:

- Any product or document that is delivered,
- Meetings held, planned, or requested, including the minutes thereof,
- Issues or problems that are encountered, need to be addressed, or resolved,
- Invoicing and payment, and
- Production goals for the next reporting period.

The final form and procedures of these reports will be established at project initiation.

2.10 Required Elements

2.10.1 Control

The Proposer will provide a detailed methodology for creating, updating and/or augmenting the County’s control points as needed to meet the accuracy requirements of this RFP. All control accuracies will conform to the Standards and Specifications for Control Surveys established by the Federal Geodetic Control Subcommittee (FGCS) of the Federal Geographic Data Committee (FGDC) and the National Standard for Spatial Data Accuracy (NSSDA). **Orthorectified imagery will meet or exceed a verified horizontal accuracy at the 95% confidence level.** The Proposer will provide a detailed description of the process by which the accuracy standards will be met. This should include a description of how any existing control network might be used, and whether additional control might be required and how it is to be captured. Specifications of all equipment will be included.

Any field work must be supervised by an Illinois Registered Land Surveyor. The Contractor shall determine land ownership encompassing those locations and, when required, obtain necessary site access permission. The Contractor will notify landowners and coordinate with appropriate County personnel prior to on-site activities.

Control points for previous imagery projects in Kendall County IL were ground based targets. The County has no tangible data for previous control points. The Contractor will be required to create new photo-id locations for ground control.

2.10.2 Four-Band Aerial Imagery

Unprocessed aerial imagery will require sufficient specifications to support all other photogrammetric procedures requested under this RFP as well as those planned beyond the scope of the RFP. The Proposer will detail all methodologies, procedures, equipment, standards, and quality control measures to create the requisite deliverables.

The imagery will be directly captured using a very high resolution digital mapping aerial camera system. The images will be delivered in natural color with a GSD of six inches (6”), which is sufficient to support general mapping at a scale of one inch equals 100 feet (1:1200). All imagery shall be collected to conform to the American Society for Photogrammetry and Remote Sensing (ASPRS) Draft Aerial Photography Standard (1995). The following flight and image characteristics are to be included in the Proposal:

- Flying altitude in terms of above mean terrain (AMT),
- Forward lap,
c. Side lap,
d. Climatic conditions,
e. Cloud coverage,
f. Ground conditions,
g. Sun angle,
h. Atmospheric moisture,
i. Tip, tilt and crab,
j. Handling of shadows,
k. Acceptable contrast,
l. Total number of exposures, and
m. Total number, total mileage, and direction of flight lines.

The Proposal will include specifications regarding the aircraft and sensors to be utilized for this project. The most current product characterization report for all aerial sensors to be used to acquire imagery will be provided.

Detailed specifications for the airborne global positioning system (AGPS) and inertial measurement unit (IMU) components will be included for this Proposal. The Proposer will detail the procedures for capturing the sensor position to be recorded for every exposure, the process of the differential correction of the AGPS data, and the format and delivery system of the differentially corrected AGPS positional data and the final statistical report. The Proposal will also outline the IMU exterior orientation data processing including the recording of the sensor attitude during exposures and the format and delivery of a statistical report summarizing the overall accuracy of the adjusted IMU data.

As mentioned above, the County has special considerations regarding radial displacement and requires in this Proposal, the Proposer’s methodology for handling dense urban areas. This will also include any specifications for all of the flight and image characteristics noted above that may differ from those of the general flight. Moreover, the methodology must include the mitigation of the distortion of bridges and overpasses that may be found throughout the entire project coverage area.

In reference to Section 2.5 above, the County requires that the Proposer provide a solution that will give confidence to the County that it will be able to deliver the images in compliance with the basic specifications that the images be leaf-off and snow-free. The Proposal will include a methodology to adequately support this requirement.

### 2.10.3 Aerotriangulation

The Proposer will perform an analytical aerotriangulation (AT) over the entire project area in order to densify the ground control in preparation of the digital elevation model (DEM).

The positional accuracy of horizontal and vertical photo control established by AT must meet acceptable root mean square errors (RMSE) on final block adjustments. The Proposer will be responsible for detailed specifications for the systems, equipment, and software used, compilation and measurement procedures, and quality control/assurance methods. The Proposer will indicate the form for a statistical report of triangulation summarizing the results of the block adjustment.
2.10.4 Orthorectified Imagery

Digital orthorectified imagery will be produced for the entire project area, including a buffer of 300 feet beyond its boundary. The Proposer will provide detailed specifications to create a product that can sufficiently support specified mapping data, including planimetry. The source materials will consist of the aerial photography, GPS control survey, AT data, sensor and scanner calibration data, and the DEM.

The Proposer will discuss the production procedures and equipment used in their Proposal. This should include orthoimage processing, positional and tonal edgematching, and image radiometry. The images shall be tonally balanced to produce a uniform contrast and tone across the image tiles of the entire project, not just between adjacent tiles. Changes in color balance across the project, if they exist, shall be gradual. Abrupt tonal variations between tiles are not acceptable. Features in the imagery that span between the area of special consideration and the remainder of the coverage area must align visually, particularly those above ground level.

The imagery will be produced to a GSD of six inches (6”) in order to support a map scale of one inch equals one hundred feet (1:1200). The approved image processing methodology will not allow downsampling of deliverable products. The images will be produced to sufficient accuracy as set forth by the ASPRS Accuracy Standards for Class One Large Scale Maps.

Images shall be delivered in uncompressed GeoTIFF file format with no internal tiling or overviews. Data shall not be compressed during any phase of the production process. Presence of compression artifacts will be cause for rejection. The GeoTIFF files shall include the following GeoTIFF tags and keys:

a. ModelTiepointTag;
b. ModelPixelScaleTag;
c. GTModelTypeGeoKey;
d. GTRasterTypeGeoKey;
e. ProjectedCSTypeGeoKey;
f. PCSCitationGeoKey;
g. ProjLinearUnitsGeoKey.

Orthorectified GeoTIFF files will represent tiles for the entire project area that will be based on Kendall County’s existing standard.

2.10.5 Quality Control and Assurance

The Proposer will indicate their experience and general methodology for designing a geodatabase specifically for aerial missions. The Contractor will deliver conceptual and final ArcSDE geodatabase design documents that accommodate all proposed data layers, including feature datasets and classes. The design will include any data integrity and topological requirements, tabular fields, relationships, and cartographic requirements.
The project will deliver, at minimum, the following feature classes, but the Proposer is free to propose additional according to their project plan:

a. Control survey,
b. Flight lines,
c. Photo centers,
d. Model limits, and
e. DEM.

All internal quality control measures for all tasks will be detailed in the appropriate sections. The Proposer will provide a methodology to manage the quality control and assurance of all deliverable items to be accepted by the County. The Proposer will detail all procedures and any tool(s) that would facilitate the tracking of the passing of the deliveries and the communication of errors and comments between the Contractor and the County.

2.10.6 Metadata
Kendall County is committed to documentation of its database and related information. This documentation supports the activities of its own users as well as those external to the County with whom data is shared. The Proposer will indicate the methodology to create the metadata. Metadata will be delivered in HTML, XML, and TXT file formats.

2.10.7 Project Schedule
The Proposer will provide a project schedule of sufficient detail including all tasks and major milestones. In general, the County seeks good reasoning for justifying the proposed schedule and how it will best serve the interests of the County.

2.11 Key Personnel
The Proposer must identify the key personnel that will be committed to the project. The County reserves the right to reject any key personnel proposed if it is determined in the County’s best interest. The evaluation of Proposals includes the qualifications of the proposed personnel. Key personnel must not be replaced during the project without the approval of the County.

2.12 Subcontracting or Teaming
The Proposer may be comprised of one or more firms as to assure the overall success of the project. The firm shall identify each team member and specify their role. The County reserves the right to accept or reject any of the team members if, in the County’s sole opinion, the replacement of the team member, based on skills and knowledge, is in the best interest of the County.
3. DELIVERABLES

The Proposer will submit appropriate and relevant information for the deliverables listed below. All digital data deliverables listed below shall be delivered on a USB 2 or USB 3 external hard drive. The information shall include but not be limited to characteristics such as file format, approximate file size, media of delivery, storage requirements and plan, and other specifications. These specifications will ultimately be determined between the Contractor and the County during project initiation. All deliverables become the sole ownership of Kendall County and shall not be copyrighted by the proposer. Proposers do not retain the right to sell, lease or otherwise distribute the delivered data without written permission from Kendall County.

3.1. Control Survey

a. A survey report containing information about sources, monuments, procedures, difficulties, and actual accuracies attained in ASCII file format,
b. GPS data coordinates in ASCII file format using the FGCS Input Formats and Specifications,
c. Final set of project coordinates as a geodatabase point feature class. Values will be provided in Illinois East State Plane coordinates, and
d. All field notes in scanned file format.

3.2. Aerial Imagery

a. Preliminary flight diagram as a pre-flight deliverable, including approximate flight lines, approximate image centers, and project area outline,
b. A geodatabase point feature class of the centers of each exposure,
c. A geodatabase line feature class of the flight lines, and
d. Valid and current product characterization report(s) for any aerial sensor(s) used in the project, supplied in ASCII file format.

3.3. Aerotriangulation

a. A report documenting the quality and accuracy of the analytical measurements, including a brief narrative explaining the solution as well as descriptions of equipment, procedures, and computer programs used. The report will also include RMS error summaries, ABGPS positional data, IMU sensor orientation data, and statistical summary report in ASCII file format, and
b. A geodatabase polygon feature class of the stereo model limits.

3.4. Orthoimagery

a. One (1) complete set each of digital orthorectified images produced at six-inch (6") GSD in uncompressed GeoTIFF format in four-band 32-bit (R, G, B, IR) and panchromatic, and
b. A geodatabase point feature class of the DEM used in support of the orthogonal rectification.

3.5. Geodatabase Design

Final conceptual and physical geodatabase design documents in Adobe PDF format.

3.6. Metadata

FGDC-compliant metadata for each feature class and raster dataset above as specified.
4. INSTRUCTIONS TO PROPOSERS

4.1 Instructions

This RFP provides potential Proposers with sufficient information to enable them to prepare and submit Proposals. This RFP also contains the instructions governing the submittal of a Proposal and the materials to be included therein, including County requirements, which must be met to be eligible for consideration. All Proposals must be complete as to the information requested in this RFP in order to be considered responsive and eligible for award.

4.2 Availability of Documents

Interested suppliers should note that, unless otherwise stated in the bid or RFP documents, there is no charge or fee to obtain a copy of the bid documents and respond to documents posted for competitive solicitations. Proposers intending to respond to any posted solicitation are encouraged to visit http://www.co.kendall.il.us/call-for-bids/ to insure that they have received a complete and current set of documents. Additionally, some notices may permit a supplier to submit a response to a posted requirement in an electronic format.

Any Proposers receiving a copy of procurement documents from a bid referral service and/or other third party are solely responsible for insuring that they have received all necessary procurement documentation, including amendments and schedules. The issuing County is not responsible for ensuring that all or any procurement documentation is received by any Proposer that is not appropriately registered with the issuing County.

4.3 Clarifications

Questions regarding this RFP will be submitted in writing to the contact person listed on the cover page of this RFP by 3 PM CST on DECEMBER 15th, 2017. Any questions received after such time shall be answered at the discretion of the County. Replies will be issued to all proposers/bidders as Addenda to the appropriate attachment and will become part of the Bidding Documents. Questions will not be responded to by oral clarification. Oral clarifications or interpretations shall be without legal effect. Only questions answered by an Addendum shall be binding. Addenda shall be posted at http://gis.co.kendall.il.us/RFP2018/addenda.aspx as is further described in section 4.7 below. A Bidder’s failure to acknowledge any Addendum shall constitute sufficient cause for rejection of a Bid at the County’s sole discretion.

4.4 Delivery of Proposal Package

The Proposal and the Pricing Proposal will be either delivered by hand or sent to the County, GIS Office through U.S. Mail or other available courier services to the address shown on the cover sheet of this RFP. Include the RFP number on any package delivered or sent to the County GIS Office and on any correspondence related to this RFP or the Proposal. The Proposer remains responsible for ensuring that its Proposal is received at the time, date, place, and office specified. The County assumes no responsibility for any Proposal not so received, regardless of whether the delay is caused by the U.S. Postal Service, any other carrier, or some other act or circumstance. Proposals received after the time specified will NOT be considered.

If using an express delivery service, the package must be delivered to the designated building and suite.
4.5 Uniformity
To provide uniformity and to facilitate comparison of Proposals, all information submitted must clearly refer to the page number, section or other identifying reference in this RFP. All information submitted must be noted in the same sequence as its appearance in this RFP. The County reserves the right to waive minor variances or irregularities.

4.6 Proposal Material
The Proposal material submitted in response to the RFP becomes the property of Kendall County upon delivery to the GIS department and will be part of any contract formal document for the goods or services which are the subject of this RFP.

4.7 Addenda
Should any Proposer have questions concerning conditions and specifications, or find discrepancies in or omissions in the specifications, or be in doubt as to their meaning, they should notify GIS department no later than 3 PM CST on DECEMBER 15th, 2017 and obtain clarification prior to submitting a Proposal. Such inquires must reference the County RFP name and number.

Any clarification addenda issued to Proposer prior to the Proposal due date shall be made available to all Proposers. Since all addenda become a part of the Proposal, all addenda must be signed by an authorized Proposer representative and returned with the Proposal on or before the Proposal opening date. Failure to sign and return any and all addenda acknowledgements shall be grounds for rejection of the Proposal.

Interpretations that change the terms, conditions, or specifications will be made in the form of an addendum to the solicitation by the County. If issued, the County will post the addenda on the county website: http://gis.co.kendall.il.us/RFP2018/addenda.aspx. In the event there are any conflicts between the general terms and conditions and any special terms and conditions, the special terms and conditions shall take precedence.

4.8 Proposer’s Responsibility for Services Proposed
The Proposer must thoroughly examine and will be held to have thoroughly examined and read the entire RFP document. Failure of Proposers fully to acquaint themselves with existing conditions or the amount of work involved will not be a basis for requesting extra compensation after the award of a Contract.

4.9 Errors and Omissions
The Proposer is expected to comply with the true intent of this RFP taken as a whole and shall not avail itself of any errors or omission to the detriment of the services or the County. Should the Proposer suspect any error, omission, or discrepancy in the specifications or instructions, the Proposer shall immediately notify the County in writing, and the County will issue written corrections or clarifications. The Proposer is responsible for the contents of its Proposals and for satisfying the requirements set forth in the RFP. Proposer will not be allowed to benefit from errors in the document that could have been reasonably discovered by the Proposer in the process of putting the Proposal together.

4.10 RFP Interpretation
Interpretation of the wording of this document shall be the responsibility of the County and that interpretation shall be final.

4.11 Confidentiality and Response Cost and Ownership
From the date of issuance of the RFP until the Proposal due date, the Proposer must not make available or discuss its Proposal, or any part thereof, with any employee or agent of the County. The Proposer is hereby warned that any part of its Proposal or any other material marked as confidential, proprietary, or trade secret, can only be protected to the extent permitted by Illinois Statutes.

4.12 Use of Subcontractors
The Proposal must clearly state the identity of each team member and their role. The Proposer’s response must include a description of which portion(s) of the work will be subcontracted out, the names and addresses of potential Subcontractors and the expected amount of money each will receive under the Contract. The County reserves the right to accept or reject any subcontractor if in the County’s sole opinion it is in the best interest of the County.

4.13 MBE/WBE Participation Goals
In an effort to continue to promote and expand the participation of certified MBE/WBE firms, the Proposer shall make good faith efforts to utilize MBE/WBE certified firms as subcontractors. In its response, a Proposer shall state the name(s) of the minority and women subcontractor(s) and the level of participation proposed for each firm to be awarded a subcontract.

4.14 Kendall County RFP Form
All Proposers will use this solicitation form for submitting their Proposal. Variations or exceptions from the specifications and general conditions will be shown on attached Exceptions to Specifications sheet. Such variations or exceptions may be considered in evaluating the offers received. Any exception taken must be noted in the space provided within this solicitation. Failure to comply with this requirement may cause a Proposer’s Proposal to be considered “non-responsive.”

4.15 Pricing
All price and cost information requested in this solicitation should be provided by the Proposer. While price is a factor in the evaluation of responses received, the relevant importance of price may vary based on the nature of the purchase and the related significance of other criteria as may be expressed elsewhere in this solicitation. In evaluating price, the County may give consideration to all cost of ownership factors relevant to determine the total final cost to the County, including but not limited to: administrative cost of issuing multiple awards. The County will be the sole determinant of the relevant and appropriate cost factors to be used in evaluating any base or alternate offers and/or options.

4.16 Period of Firm Proposal
Prices for the proposed service must be kept firm for at least one hundred and twenty (120) days after the last time specified for submission of Proposals. Firm Proposals for periods of less than this number of days may be considered non-responsive. The Proposer may specify a longer period of firm price than indicated here. If no period is indicated by the Proposer in the Proposal, the price will be firm until written notice to the contrary is received from the Proposer, unless otherwise specified in this RFP.

4.17 Awards
The County may, at its discretion, evaluate all responsive Proposals. The County reserves the right to make the award on an all or partial basis or split the award to multiple Proposers based on the lowest responsible Proposers meeting the specifications, terms and conditions. If a split award is not acceptable it must be so stated in the Proposal.
4.18 Kendall County Rights
The County reserves the right to reject any and all offers, to waive any informality in the offers and, unless otherwise specified by the Proposer, to accept any item in the offer. The County also reserves the right to accept or reject all or part of your Proposal, in any combination that is economically advantageous to Kendall County.

4.19 Alteration/Modification of Original Documents
The Proposer certifies that no alterations or modifications have been made to the original content of this RFP or other procurement documents (either text or graphics and whether transmitted electronically or hard copy in preparing this Proposal). Any alternates or exceptions (whether to products, services, terms, conditions, or other procurement document subject matter) are apparent and clearly noted in the offered Proposal. Proposer understands that failure to comply with this requirement may result in the Proposal being disqualified and, if determined to be a deliberate attempt to misrepresent the Proposal, may be considered as sufficient basis to suspend or debar the submitting party from consideration from future competitive procurement opportunities.

4.20 Recycling
Packaging which is readily recyclable, made with recyclable materials, and designed to minimize potential adverse effects on the environment when disposed of by incineration or in a landfill is desired to the extent possible. Product(s) offered which contain recycled materials may be acceptable provided they meet all pertinent specifications and performance criteria outlined in this RFP. If the product(s) offered are manufactured utilizing recycled materials, identify the percentage composition and nature of the recycled content within.
5. EVALUATION AND SELECTION PROCESS

5.1 Responsiveness Review
County personnel will review all Proposals to ascertain that they are responsive to all submission requirements.

5.2 Acceptance of Proposals
The County reserves the right to reject any or all Proposals or any part thereof, to waive informalities, and to accept the Proposal deemed most favorable to the County.

5.3 Evaluation Process
Kendall County personnel will evaluate all responsive Proposals in accordance with the evaluation criteria detailed below.

This evaluation process may result in a shortlist of Proposals. Kendall County, at its option, may request that all or shortlisted Proposers make a presentation, other customer testimonials, submit clarifications, schedule a site visit of their premises (as appropriate), provide a best and final offer, provide additional references, respond to questions, or consider alternative approaches.

5.3.1 Proposer Presentations
Kendall County reserves the right to, but is not obligated to, request and require that each Proposer provide a formal presentation of its Proposal at a date and time to be determined. If required by Kendall County, it is anticipated that such presentation will not exceed two (2) hours. No Proposer will be entitled to present during, or otherwise receive any information regarding, any presentation of any other Proposer to the extent permitted by law.

5.3.2 Right to Inspect
The County reserves the right to inspect and investigate thoroughly the establishment, facilities, equipment, business reputation, and other qualification of the Proposer and any proposed subcontractors and to reject any Proposal regardless of price if it shall be administratively determined that in the County’s sole discretion the Proposer is deficient in any of the essentials necessary to assure acceptable standards of performance. Kendall County reserves the right to continue this inspection procedure throughout the life of the Contract that may arise from this RFP.

5.3.3 Best and Final Offer
The County reserves the right to request a Best and Final Offer from finalist Proposer(s), if it deems such an approach necessary. In general, the Best and Final Offer will consist of updated costs as well as answers to specific questions that were identified during the evaluation of Proposals. Proposers shall be accorded fair and equal treatment with respect to any opportunity for discussion and revision of proposals. In conducting discussions, there shall be no disclosure of any information derived from proposals submitted by competing proposers.

If the County chooses to invoke this option, Proposals will be re-evaluated by incorporating the information requested in the Best and Final Offer document, including costs, and answers to specific questions presented in the document. The specific format for the Best and Final Offer would be determined during evaluation discussions. Turnaround time for responding to a Best and Final Offer document is usually brief (e.g., five (5) business days).
5.4 Selection Process

Upon review of all information provided by all or shortlisted Proposers, Kendall County personnel will make a recommendation for selection to the County elected officials. The County reserves the right to check references on any projects performed by the Proposer whether provided by the Proposer or known by the County. The selected Proposal will be submitted for approval to the Kendall County Board. Kendall County intends to select a Proposal that best meets the needs of the County and provides the best overall value. Upon approval of the selected Proposer, a Contract will be prepared by the County and presented to the Selected Proposer for signature.

5.5 Contract Terms

The subsequent contract that is entered into between the County and the successful Proposer must include the following clauses:

a. **Incorporation**
   The Contract shall incorporate by reference all of the terms, conditions, services, specifications and obligations within Kendall County RFP No. GIS-2018_001, along with Appendix’ I, II, III IV, V & VI and Proposer’s response to the same. Any conflicts between the scope of services as represented in this Contract and those articulated in the RFP and accompanying documents as referenced above, shall be controlled by the terms of RFP No. GIS-2018_001 issued on December 04, 2017.

b. **Data ownership Assignment**
   The Contractor assigns sole ownership of the data (Deliverables) to Kendall County and its project participants for all deliverable products produced under this contract and such data shall not be copyrighted by the Contractor. Contractor does not retain the right to sell, lease or otherwise distribute the delivered data without prior written permission from Kendall County.

c. **Payment**
   Payment shall be made in accordance with the Illinois Local Government Prompt Payment Act, as amended (50 ILCS 505/1 et seq.), Contractor understands that pursuant to the RFP for which the contract was awarded, the penalties as outlined in Appendix III shall be applied if services are not completed within the specified time frame.

d. **Termination**
   This Agreement may also be terminated without cause by Kendall County upon written notice delivered to the Contractor at least thirty (30) calendar days prior to the effective date of termination. With the exception of the following sentence, no additional payments, penalties and/or early termination charges shall be required upon termination of the Agreement. In the event of termination by County without cause, Contractor will be reimbursed for all reasonable charges for services rendered to date. However, should the County terminate the agreement due to a substantial failure on Contractor’s part; no such reimbursement shall be paid.

e. **Non-Appropriation**
   In the event Kendall County is in default under the Agreement because funds are not appropriated for a fiscal period subsequent to the one in which the Agreement was entered into which are sufficient to satisfy all or part of the County’s obligations under this Agreement during
said fiscal period, the County agrees to provide prompt written notice of said occurrence to Contractor. In the event of a default due to non-appropriation of funds, each of the parties have the right to terminate the Agreement upon providing thirty (30) days written notice to the other party. No additional payments, penalties and/or early termination charges shall be required upon termination of the Agreement.

f. **Compliance with State and Federal Laws**
The Contractor agrees to comply with all applicable federal, state and local laws and regulatory requirements and to secure such licenses as may be required for its employees and to conduct business in the state, municipality, county and location. Such obligation includes, but is not limited to, environmental laws, civil rights laws, prevailing wage and labor laws.

g. **Warranties**
All services to be undertaken by the Contractor shall be carried out by competent and properly trained personnel of the Contractor to the highest standards and to the satisfaction of Kendall County. No warranties implied or explicit may be waived or denied.

h. **Non-Discrimination**
The Contractor, its officers, employees, and agents agree not to commit unlawful discrimination and agree to comply with all applicable provisions of the Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, as amended, the Americans with Disabilities Act, the Age Discrimination in Employment Act, Section 504 of the Federal Rehabilitation Act, and all applicable rules and regulations.

i. **Certification**
The Contractor certifies that the Contractor, its parent companies, subsidiaries, and affiliates are not barred from entering into this Agreement as a result of a violation of either 720 ILCS 5/33E-3 or 5/33E-4 (bid rigging or bid rotating) or as a result of a violation of 820 ILCS 130/1 et seq. (the Illinois Prevailing Wage Act).

j. **Assignment**
Neither party shall assign, sublet, sell, or transfer its interest in this Agreement without the prior written consent of the other.

k. **Independent Contractor Relationship**
It is understood and agreed that the Contractor is an independent contractor and is not an employee of, partner of, agent of, or in a joint venture with Kendall County. The Contractor understands and agrees that the Contractor is solely responsible for paying all wages, benefits and any other compensation due and owing to the Contractor’s officers, employees, and agents for the performance of services set forth in the Agreement. The Contractor further understands and agrees that the Contractor is solely responsible for making all required payroll deductions and other tax and wage withholdings pursuant to state and federal law for the Contractor’s officers, employees and/or agents who perform services as set forth in the Contract. The Contractor also acknowledges its obligation to obtain appropriate insurance coverage for the benefit of the Contractor, The Contractor’s officers, employees and agents and agree that Kendall County is not responsible for providing any insurance coverage for the benefit of the Contractor, the Contractor’s officers, employees and agents. The Contractor hereby agrees to defend with counsel of Kendall County’s own choosing, indemnify and waive any right to
recover alleged damages, penalties, interest, fees (including attorneys’ fees), and/or costs from Kendall County, its board members, officials, employees, insurers, and agents for any alleged injuries that the Contractor, its officers, employees and/or agents may sustain while performing services under the Agreement.

I. **Indemnification**

Contractor shall indemnify, hold harmless and defend with counsel of Kendall County’s own choosing, Kendall County, its officials, officers, employees, including their past, present, and future board members, elected officials and agents from and against all liability, claims, suits, demands, proceedings and actions, including costs, reasonable fees and expense of defense, arising from any loss, damage, injury, death, or loss or damage to property (collectively, the “Claims”), to the extent such Claims result from the performance of this contract by Contractor or those Claims are due to any act or omission, neglect, willful acts, errors, omissions or misconduct of Contractor in its performance under this Agreement. Nothing contained herein shall be construed as prohibiting the County, its officials, directors, officers, agents and employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. The County’s participation in its defense shall not remove Contractor’s duty to indemnify, defend, and hold the County harmless, as set forth above.

m. **Waiver**

The County does not waive its defenses or immunities under the Local Government and Governmental Employees Tort Immunity Act (745 ILCS 10/1 et seq.) by reason of indemnification or insurance. Indemnification shall survive the termination of this contract.

n. **Insurance**

Contractor will obtain and continue in force, during the term of this Agreement, all insurance as set forth below. Each insurance policy shall not be cancelled or changed without thirty (30) days prior written notice, given by the insurance carrier to Kendall County. Before starting work hereunder, Contractor shall deposit with Subscriber certificates evidencing the insurance it is to provide hereunder: (a) Worker’s Compensation and Occupational Disease Disability insurance, in compliance with the laws of the jurisdiction where the work is being performed, (b) Employer’s comprehensive general liability insurance for both personal injury and property damage in the minimum amount of $1,000,000 per occurrence and $2,000,000 aggregate per project, (c) Comprehensive business automobile liability insurance in the minimum amount of $1,000,000 combined single limit, (d) Minimum umbrella occurrence insurance of $5,000,000 per occurrence and $5,000,000 aggregate, (e) Professional liability insurance in the minimum amount of $1,000,000 combined single limit. Kendall County shall be named as an Additional Insured on a Primary and Non-Contributory basis with respect to all liability coverage. Further, all liability and workers’ compensation policies must include a waiver of subrogation in favor of Kendall County. Kendall County shall also be designated as the certificate holder. Kendall County’s failure to demand such certificate of insurance shall not act as a waiver of Contractor’s obligation to maintain the insurance required under this Agreement. The insurance required under this Agreement does not represent that coverage and limits will necessarily be adequate to protect Contractor, nor be deemed as a limitation on Contractor’s liability to Kendall County in this Agreement.
o. **Force Majeure**

Neither party will be responsible to the other for damage, loss, injury, or interruption of work if the damage, loss, injury, or interruption of work is caused solely by conditions that are beyond the reasonable control of the parties, and without the intentional misconduct or negligence, of that party (hereinafter referred to as a “force majeure event”). To the extent not within the control of either party, such force majeure events include: acts of God, acts of any governmental authorities, fire, explosions or other casualties, vandalism, and riots or war. A party claiming a force majeure event (“the claiming party”) shall promptly notify the other party in writing, describing the nature and estimated duration of the claiming party’s inability to perform due to the force majeure event. The cause of such inability to perform will be remedied by the claiming party with all reasonable dispatch.

p. **Choice of Law and Venue**

This Agreement shall be construed in accordance with the law and Constitution of the State of Illinois and if any provision is invalid for any reason, such invalidations shall not render invalid other provisions which can be given effect without the invalid provision. The parties agree that the venue for any legal proceedings between them shall be the Circuit Court of Kendall County, Illinois, Twenty-Third Judicial Circuit, State of Illinois.

q. **Remedies**

In any action with respect to this Agreement, the Parties are free to pursue any legal remedies at law or in equity. The prevailing party by 75% or more of damages sought, in any action brought pursuant to this Agreement, shall be entitled to reasonable attorneys’ fees and court costs arising out of any action or claim to enforce the provisions of this Agreement. In awarding attorney fees, the Court shall not be bound by any Court fee schedule, but shall, in the interest of justice, award the full amount of costs, expenses, and attorney fees paid or incurred in good faith.

r. **Counterparts**

This Agreement may be executed in counterparts (including facsimile signatures), each of which shall be deemed to be an original and both of which shall constitute one and the same Agreement.

s. **Authority to Execute Agreement**

The County of Kendall and the Contractor each hereby warrant and represent that their respective signatures set forth below have been and are on the date of this Agreement duly authorized by all necessary and appropriate corporate and/or governmental action to execute this Agreement.

t. **Conflict of Interest**

Both parties affirm no Kendall County officer or elected official has a direct or indirect pecuniary interest in Contractor or this Agreement, or, if any Kendall County officer or elected official does have a direct or indirect pecuniary interest in Contractor or this Agreement, that interest, and the procedure followed to effectuate this Agreement has and will comply with 50 ILCS 105/3.
6. **CRITERIA**

6.1 **Responsiveness of Proposal.** Compliance with all the submission requirements of the RFP including completeness of the Proposal.

6.2 **Technical Proposal**

   6.2.1 Qualifications and experience for the Proposer to successfully perform the services for the County, as evidenced preferably by the successful implementation of similar programs for local governments.

   6.2.2 Qualifications and experience of the proposed key personnel as evidenced by relevant experience, project management skills, and adequacy of resources.

   6.2.3 Quality of the proposed program plan, including understanding of technical requirements, sound methodology and workflow strategy, quality assurance and control measures, implementation schedule, and understanding of the County’s goals.

   6.2.4 Level, quality, and relevancy of proposed participation by Subcontractors, including certified MBE/WBE firms.

   6.2.5 Financial stability of the Proposer.

6.3 **Price Proposal.** Justification and reasonableness of overall price.
7. SUBMISSION OF PROPOSAL

7.1 Instructions for Submission

7.1.1 Number of Copies. The County requires Proposal submission in both hardcopy and softcopy formats in the following manner:

One (1) bound, signed paper original and four (4) paper copies. The original should be clearly marked “Original.” A digital disk (CD or DVD) containing the softcopy version of the Proposal will be included with the hardcopies.

The Pricing Proposal (Appendix I) shall be submitted separately with one (1) signed paper original (clearly marked as “Original”) and four (4) paper copies thereof.

The financial statements, referred below in section 7.2.7, shall be submitted separately with one (1) signed paper original (clearly marked as “Original”) and four (4) paper copies thereof.

7.1.2 Format. The hardcopy version of the Proposal should be left-bound and organized according to the order of the submission requirements with clear separation between each using some form of indicators or paper tabs. Expensive paper and bindings are discouraged since no materials will be returned. Softcopy submission shall be provided in Adobe® PDF format with selectable text, preferably generated from an original file created in Microsoft® Word™ or some other word processing software.

7.1.3 Packaging and Labeling. The outside wrapping/envelope shall clearly indicate the RFP title & number, date, and time for submission as noted on the cover page of this RFP. It shall also indicate the name of the Proposer. The entire package will include the main Proposal documents (including the softcopy media and any appendices such as samples, etc.) and, each in separately sealed, clearly labeled envelopes, the Pricing Proposal and the requested corporate financial statements (requested below in section 7.2.7).

7.1.4 Time for Submission. Proposals shall be submitted no later than 3 PM CST on JANUARY 5th, 2018.

7.1.5 Complete Submission. Proposers are advised to carefully review all the requirements and submit all documents and information as indicated in this RFP. Incomplete Proposals may lead to a Proposal being deemed non-responsive. Non-responsive Proposals will not be considered.

7.1.6 Timely Delivery of Proposals. The Proposal, including the Technical Proposal and the Pricing Proposal, must be either delivered by hand or sent to Kendall County GIS through U.S. Mail or other available courier services to the address shown on the cover sheet of this RFP. Include the RFP name and number on any package delivered or sent to the County, and on any correspondence related to the Proposal. If using an express delivery service, the package must be delivered to the designated building and office. Packages delivered by express mail services to other locations might not be re-delivered in time to be considered.

7.1.7 Late Proposals. The Proposer remains responsible for ensuring that its Proposal is received at the time, date, place, and office specified. The County assumes no responsibility for any Proposal not so received, regardless of whether the delay is caused by the U.S. Postal Service, the County Postal Delivery System, or some other act or circumstance.
7.2 Submission Requirements

7.2.1 Cover Letter. The cover letter shall be signed by an authorized representative of the Proposer. The letter shall indicate the Proposer’s commitment to provide the services proposed at the price and schedule submitted. Also, the cover letter shall identify the members of the team that comprise the Proposer, as well as indicate the organizational relationship of the team members.

7.2.2 Executive Summary. The executive summary should include a brief overview of the Proposal contents and the key personnel who will be responsible for the services to be provided. The executive summary shall also include an organization chart for the project.

7.2.3 Proposed Plan of Action/Program Plan. Provide a detailed proposed plan of action indicating how all requirements will be met and the methodology proposed for conducting the assessment, developing recommendations and the implementation plan to successfully meet the goals of the County. In addition, the proposed plan of action shall include quality assurance & control procedures, equipment specifications, schedule, etc.

7.2.4 Qualifications of the Proposer. Include a brief description of the organization’s track record, including history, number of employees, number of years in business, and a list of projects relevant to this RFP. Provide a list of references where a program was implemented. Include the name of the contact person, name of the organization, dollar value of the project, address, telephone number and email address. Please provide at least three (3) references, preferably with governmental projects.

7.2.5 Key Personnel. Provide a chronological résumé for each of the key personnel proposed. In addition, provide the time commitment for each key personnel. Indicate the level of their commitment to other projects.

7.2.6 MBE/WBE Participation. For each MBE/WBE certified firm proposed, provide the name of the MBE/WBE firm(s), level of participation, the role that the subcontractor(s) will perform, and the type of services that it will provide, and a brief background and résumés of personnel proposed. The County may only award a contract to a responsible and responsive Proposer. In the event that the Proposer does not meet the MBE/WBE participation goal stated by the County for this procurement, the Proposer must nonetheless demonstrate that it undertook good faith efforts to satisfy the participation goal. Evidence of such efforts may include, but shall not be limited to, documentation demonstrating that the Proposer made attempts to identify, contact, and solicit viable MBE/WBE firms for the services required, that certain MBE/WBE firms did not respond or declined to submit Proposals for the work, or any other documentation that helps demonstrate good faith efforts. Failure by the Proposer to provide the required documentation or otherwise demonstrate good faith efforts will be taken into consideration by the County in its evaluation of the Proposer’s responsibility and responsiveness.

7.2.7 Financial Stability. Provide the audited financial statements for the last three fiscal years. Include the letter of opinion, balance sheet, schedules, and related auditor’s notes. The County may consider alternate financial documentation.

7.2.8 Legal Actions. Provide a list of any pending litigation in which the Proposer may experience significant financial settlement and include a brief description of the reason for legal action.

7.2.9 Conflict of Interest. Provide information regarding any real or potential conflict of interest. Failure to address any potential conflict of interest upfront may be cause for rejection of the Proposal.
7.2.10 **Economic Disclosure Statement.** If an official of Kendall County has filed a Statement of Economic Interest in Proposer’s business with the Kendall County Clerk, the Proposer shall submit a description of this interest as an Economic Disclosure Statement (“EDS”) on Appendix II. In the event any further clarification is required on any of the information provided, the County reserves the right to make any necessary communication with the Proposer for such purpose. Such communication, if made, may include a deadline by which time any necessary clarifying information must be submitted.

7.3 Other

Submit any information the Proposer deems pertinent to demonstrating its qualifications to perform the services being requested such as memberships in any professional associations.
APPENDIX I

PRICING PROPOSAL

This Appendix I and Proposer’s response to it will be incorporated into the final Contract. The County makes no guarantee that the services identified in this RFP will be required as of the dates or in the quantities indicated. Information submitted for these sections must clearly refer to the appropriate section and must be provided in the sequence indicated.

The Proposer must provide sufficient pricing details to permit the County to understand the basis for the Proposal. This includes a cost per township, in the event the County elects to lessen the scope of the project.

The County is neither obligated to purchase the full quantities proposed by the Proposer nor to enter into an agreement with any one Proposer.
1. **Method of Payment**

The Proposer declares that it has carefully examined the Request for Proposal documents, the Proposal Forms, any addenda issued, General and Special Conditions and Specifications for the Spring 2018 Aerial Orthoimagery Mission RFP as prepared by Kendall County and has become familiar with all of the conditions under which it must be carried out and understands that by submitting proposed pricing on these pages, Proposer waives all right to plead any misunderstanding regarding the same.

<table>
<thead>
<tr>
<th>Task</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project management (including, if any, site visits, data handling, overhead, etc.)</td>
<td>Full County</td>
</tr>
<tr>
<td></td>
<td>Per Township</td>
</tr>
<tr>
<td>Control</td>
<td></td>
</tr>
<tr>
<td>Aerial Imagery Capture</td>
<td></td>
</tr>
<tr>
<td>Aerotriangulation</td>
<td></td>
</tr>
<tr>
<td>Orthoimagery compilation</td>
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</tr>
<tr>
<td>Quality assurance</td>
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</tr>
<tr>
<td>Metadata</td>
<td></td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td></td>
</tr>
</tbody>
</table>

This table should include all costs associated with this RFP. No other cost will be incurred for this project.
APPENDIX II

ECONOMIC DISCLOSURE STATEMENT

https://www.co.kendall.il.us/wp-content/uploads/CountyClerk_EIS.pdf
### APPENDIX III

#### PENALTY CLAUSE

<table>
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<tr>
<th>Days past Due</th>
<th>Penalty Clause</th>
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</thead>
<tbody>
<tr>
<td>1-30 Days</td>
<td>5% of Contract Amount</td>
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<tr>
<td>31-60 Days</td>
<td>10% of Contract Amount</td>
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<tr>
<td>61-90 Days</td>
<td>25% of Contract Amount</td>
</tr>
<tr>
<td>91-120 Days</td>
<td>50% of Contract Amount</td>
</tr>
<tr>
<td>121+ Days</td>
<td>100% of Contract Amount</td>
</tr>
</tbody>
</table>
APPENDIX IV

MAP OF PROJECT AREA

(Including 300 foot buffer of County boundary)
APPENDIX V

EXCEPTIONS TO SPECIFICATIONS
## APPENDIX VI

### EVALUATION CHECKLIST

(If needed, use separate sheet)

<table>
<thead>
<tr>
<th>Comment</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Please detail the make(s) and model(s) of the digital camera(s) to be used for this project.</td>
<td></td>
</tr>
<tr>
<td>Number of Control Points to be used.</td>
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</tr>
<tr>
<td>Please specify the AMT for the imagery acquisition.</td>
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</tr>
<tr>
<td>Proposed resolution of captured imagery.</td>
<td></td>
</tr>
<tr>
<td>Proposed accuracy of captured imagery.</td>
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</tr>
<tr>
<td>Number of references included in proposal.</td>
<td></td>
</tr>
<tr>
<td>Will work be performed in the United States?</td>
<td></td>
</tr>
<tr>
<td>Please provide subcontractor Name and Address if used.</td>
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</table>