Meeting Agenda
KenCom Personnel Committee
March 19th, 2015 9:00 a.m.
Kendall County Public Safety Center
1102 Cornell Lane, Yorkville, Lower Level Conference Room

1. Call meeting to order
2. Roll call and determination of quorum
3. Approval of the Agenda
4. Correspondence
5. Public Comments
6. Approval of Minutes- February 19th, 2015
7. Report of Staff
8. Old Business
   A. Discussion on Employee Review Process (Consider for Approval)
   B. Discuss the Employee Engagement Survey (Consider for Approval)
   C. Employee Longevity Appreciation (Consider for Approval)
9. New Business
   A. Review of Employee Handbook (Consider for Approval)
   B. Supervisor Job Description (Consider for Approval)
   C. Telecommunicator Job Description (Consider for Approval)
   D. Telecommunicator Week (Consider for Approval)
   E. Discussion on a Mission Statement
   F. Questions From Committee Members
10. Other Business
11. Executive Session
   • Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Personnel[5ILCS 120/2(c)(1)]
   • Collective Bargaining/Negotiations, Deliberations Concerning Salary Schedules [5 ILCS 120/2(c)(2)]
12. Action after Executive Session
   • Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Personnel[5ILCS 120/2(c)(1)]
   • Collective Bargaining/Negotiations, Deliberations Concerning Salary Schedules [5 ILCS 120/2(c)(2)]
13. Next meeting date – **Thursday, April 16th, 2015** at the Public Safety Center - **9:00 AM**
14. Adjourn