Josh Flanders called the meeting to order and requested a roll call of the membership. Nine of the fourteen members were present which resulted in having a quorum for voting purposes.  

Flanders called for approval of the agenda. Jensen made a motion to approve the agenda as submitted, seconded by Leopold. All members present voting aye. Motion carried.  

Flanders called for Public Comment – Cynthia Cole and Samantha Hood from Cynergyze Consulting addressed the board. Cole stated they are strategic consultants in the public safety communications space, and mostly work at the state and federal level, and like to find systems with problems and fix them. Cole stated they are at the meeting to listen.  

Flanders called for Correspondence – Bergeron stated she received an email from Deputy Chief Nick Sikora from the Oswego Police Department recognizing the dispatchers who worked the night of the shooting in Oswego on a job well done. Sikora stated the professionalism that was shown by the team of dispatchers is to be commended and their efforts helped all the responding officers to go home safe. Bergeron stated she also had listened to the call and as the acting director of KenCom, the dispatchers did an excellent job on the incident. Bergeron stated she received an email from Chief Hart from Yorkville Police Department after receiving an email from the person involved thanking the officers and 9-1-1 dispatch for a speedy response.  

Flanders called for approval of the Operations Board Minutes – Martin made a motion to approve the August 19th, 2015 Operation Board minutes, seconded by Wallace. Discussion. All members present voting aye. Motion carried.  

Flanders called for the Standing Committee Reports: 
Personnel Committee Report – No report  
Executive Board Report – No report  
Treasurer’s Report – Martin made a motion to approve the August 2015 Treasurer’s Report as submitted, seconded by Whowell. Discussion. All members present voting aye. Motion carried.  

Bergeron gave a
report of the 911 changes that were passed by the Governor. Bergeron stated since the state has not passed a budget, all the wireless 9-1-1 surcharge money that is disbursed from the state of Illinois to KenCom has ceased until a budget is passed. Bergeron stated this will affect 9-1-1 centers throughout the state.

Discussion ensued.

Operation Bills – Fairfield made a motion to approve the September 2015 bills for payment in the amount of $203,978.57, seconded by Leopold. Discussion. A roll call vote was taken with all nine members present voting aye. Motion carried.

Surcharge Bills – Jensen made a motion to approve the September 2015 bills for payment in the amount of $9,637.37, seconded by Fairfield. Discussion. A roll call vote was taken with all nine members present voting aye. Motion carried.

Anticipated Expenses – None

Flanders called for Old Business:
Mobile Crash Reporting – No report

CAD Group Update – Bergeron stated her and Flanders had talked about reaching out to DuPage County to see the process they used for their CAD vendors. Bergeron received a call back from DuPage County and they used two difference consulting firms to do the work.

Any Other Old Business – None

Flanders called for New Business:
Consent Agenda Discussion – Bergeron mentioned KenCom would like to begin using a consent agenda for reoccurring monthly items. Martin made a motion to change the Operations Board Agenda’s to include a consent agenda, seconded by Jensen. All members present voting aye. Motion carried.

Scheduling Company – Stein reviewed a proposal from Aladtec for scheduling software. Stein stated KenCom’s scheduling is currently done by supervisors, and is complex and leaves a lot of room for error. Stein stated the software for Aladtec will help to stream line the process and minimize errors. Discussion ensued. Martin made a motion to support staffs recommendation for the purchase of the Aladtec software, seconded by Jensen. All members present voting aye. Motion carried.

Jeff Spang joined the meeting at 2:32 p.m.

Somonauk Fire Department – Larry Nelson stated he had a meeting at Somonauk City Hall to work with the phone company to move forward with the on boarding of Somonauk Police Department. Nelson stated at that time Somonauk Fire Department publicly announced they are considering approaching KenCom for dispatching. Nelson told Somonauk Fire that any discussion would have to go through all KenCom Boards. Flanders stated there was a motion back in June from the Operations Board strongly opposing the addition of new agencies under the current environment (staffing up to the right levels). Flanders opened up discussion for the consideration to on board Somonauk Fire now that staffing is up to the authorized levels and the current environment has improved. Discussion ensued. Leopold made a motion that the Operations Board supports the on boarding of the Somonauk Fire District, seconded by Jensen. A roll call was taken with all ten members voting aye. Motion carried.

IT Support – Bergeron stated she sent out a proposal for review for The Isidore Group, for unlimited managed services for KenCom, with an annual amount of $48,000. Bergeron stated KenCom currently uses The Isidore Group for IT support. Discussion ensued. Baird stated he would like to get KenCom’s attorneys opinion if bidding needs to be done. D. Meyers made a motion to make a recommendation to hire The Isidore Group for managed services for a two month contract and to get legal review if bidding is needed, seconded by Jensen. A roll call was taken with all ten members present voting aye. Motion carried.
Jonathan Whowell left the meeting at 3:00

Policy and Procedures – None

Any Other New Business: None

Directors Report – Bergeron gave a report of Personnel as follows: Four new dispatchers began employment on August 31, 2015. One Supervisor position remains open. Staff continues the online Ant-Harassment Training and approximately 50% have completed the training. Annual review of the policy and procedures is being circulated to all staff. Bergeron stated the current policy and procedures are scattered in different locations, and herself and Stein have a three month goal to consolidate all those documents to one location the dispatchers can reference easily. Admin staff will be attending leadership training presented by Nathan Lee of the Denise Amber Lee Foundation on September 25, 2015. Informational as follows: Due to the State of Illinois not passing a budget, wireless surcharge revenue will not be disbursed until the budget is passed. Oswego Police invited the dispatchers who were working during the officer involved shooting to participate in debriefing. Bergeron stated the August statistics are in the packet for review, and the wireless 9-1-1 represent 78% of calls received.

Closed Session – None

Flanders stated the next Operations Board Meeting is Wednesday, October 14th, 2015 at 2:00 p.m. at the Public Safety Center, Lower Level, KenCom Conference Room. Martin made a motion to adjourn the meeting, seconded by Jensen. All members present voting aye. Meeting adjourned at 3:03 p.m.

Respectfully Submitted,

Bonnie Walters
Recording Secretary