Minutes of the KenCom Operations Board Meeting  
Held, Wednesday, April 15th, 2015  
2:00 p.m.

Member | Agency   | Present | Absent |
--------|----------|---------|--------|
Josh Flanders | OFD      |         | X      |
Dan Meyers   | MPD      |         | X      |
Harold Martin| KCSO     |         | X      |
Tim Fairfield| BKFD     |         | X      |
Jonathan Whowell| PPD   |         | X      |
Terry Klingel| YPD      |         | X      |
Joe Severson | Village of Newark |   | X      |
Tom Cerney   | NFD      |         | X      |
Jeff Spang   | LRFFD    |         | X      |
Tim Wallace  | LSFD     |         | X      |
Gene Leopold | SFD      |         | X      |
James Jensen | OPD      |         | X      |
Thomas Meyers| MFD      |         | X      |
Henry Van Bogaert | ATFD  |         | X      |

Others Present: Dave Farris, KenCom Director; Lynette Bergeron, KenCom Assistant Director; Bonnie Walters, KenCom Administrative Assistant; Susan Chacon, KenCom Supervisor; Larry Nelson, Member at Large.

Josh Flanders called the meeting to order and requested a roll call of the membership. Eleven of the fourteen members were present which resulted in having a quorum for voting purposes.

Flanders called for approval of the agenda. Whowell made a motion to approve the agenda as submitted, seconded by Jensen. All members present voting aye. Motion carried.

Flanders called for Public Comment – None

Flanders called for Correspondence – Bergeron mentioned that Oswego Fire received the cardiac run of the quarter from Rush Copley and Ryan Mathre and Chris Walat were the two KenCom dispatchers recognized. Bergeron stated the last three quarters KenCom has been recognized between Oswego Fire and Little Rock Fox Fire.

Flanders called for approval of the Operations Board Minutes – Martin made a motion to approve the March 18th, 2015 Operation Board minutes, seconded by Jensen. Discussion. All members present voting aye. Motion carried.

Flanders called for the Standing Committee Reports:
Personnel Committee Report – Jensen mentioned Telecommunicator Week is this week and was discussed.

Treasurer’s Report – Martin made a motion to approve the March 2015 Treasurer’s Report as submitted, seconded by Klingel. Discussion. All members present voting aye. Motion carried.

Operation Bills – Martin made a motion to approve the April 2015 bills for payment in the amount of $162,090.14, seconded by Klingel. Discussion ensued. A roll call vote was taken with all eleven members present voting aye. Motion carried.

Surcharge Bills – Martin made a motion to approve the April 2015 bills for payment in the amount of $15,371.88, seconded by Klingel. Discussion. A roll call vote was taken with all eleven members present voting aye. Motion carried.
Anticipated Expenses – None

Flanders called for the Special Committee Reports:
Bylaws Committee Report – No Report

Flanders called for Old Business:
Any Other Old Business – Bergeron stated this week is Telecommunicator Week, and last night there was an employee appreciation dinner at the Millhurst Ale House for all the employees and had a great turnout. Bergeron stated at the dinner the Executive and Operations Board Chairs handed out longevity awards (Karla Maurer 20 years, Marsha Helland 15 years, Ryan Mathre 15 years), and the dispatcher of the year award was given to Karla Maurer. Bergeron thanked Oswego Police Department, Montgomery Police Department, Little Rock Fox Fire District, and the Village of Oswego for providing meals for the dispatchers during the week.
Flanders stated next Tuesday morning Oswego Fire has a MABAS radio drill at 9 a.m.

Flanders called for New Business:
Policy and Procedures – None

Any Other New Business: None

Directors Report – Farris gave a report of Personnel as follows: Four new dispatchers remain in training. Informational Purpose as follows: Kendall County has purchased a transfer switch for the Public Safety Center generator, and the installation is pending. The fire alarm annunciator devices in the dispatch center have been changed to visual only. Work has begun to configure the two new domain controllers/file servers for the network. There is a pre-bid conference for the outside radio consultant on April 22nd at KenCom. The Director will be out of town from the afternoon of April 23rd through May 4th. The insurance adjusters have been in for the Hazard Insurance and did tours of the building and photos of all the towers and equipment was provided to them. Farris stated the March statistics are in the packet for review, and the wireless 9-1-1 represent 73% of calls received.
Farris stated management is looking at alternative work schedules based on eight and twelve hour shifts with increasing staffing again this year, but are not prepared to give a proposal yet.

Closed Session – None

Flanders stated the next Operations Board Meeting is Thursday, May 28th, 2015 at 5:30 p.m at the Millhurst Ale House. Spang made a motion to adjourn the meeting, seconded by Jensen. All members present voting aye. Meeting adjourned at 2:14 p.m.

Respectively Submitted,

Bonnie Walters
Recording Secretary