KenCom Finance Committee Meeting Minutes  
Held, August 19th, 2013  
10 a.m.

<table>
<thead>
<tr>
<th>Member</th>
<th>Agency</th>
<th>Present</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Greg Witek</td>
<td>LRFFD</td>
<td></td>
<td>X</td>
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<tr>
<td>Judy Gilmour</td>
<td>Kendall County Board Member</td>
<td>X</td>
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<tr>
<td>Scott Koster</td>
<td>KCSO</td>
<td></td>
<td>X</td>
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<tr>
<td>Bob Hausler</td>
<td>City Of Plano</td>
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<td>X</td>
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<tr>
<td>Larry Nelson</td>
<td>Member At Large</td>
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<td>X</td>
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Others Present: Dave Farris, KenCom Director; Lynette Bergeron, Assistant KenCom Director; Bonnie Walters, KenCom Recording Secretary.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with five members present creating the necessary quorum for voting purposes.

Nelson called for a motion to approve the agenda as submitted. Hausler made the motion, seconded by Gilmour. All members present voted aye, motion carried.

Nelson called for Correspondence- Witek stated Little Rock Fox Fire District is sending a check to KenCom and the reconciliation report from the grant. Witek stated instead of asking KenCom to write a check back to Little Rock Fox for $127.90, which is KenCom’s portion of the expenses towards the grant, he netted out the amount for a total of $493,767.44. Farris stated this check goes into the Capital Equipment account. L Nelson mentioned to call Tanya to verify that is where she would like the check to be put into. Discussion Ensued. Koster mentioned he appreciated the grant that Little Rock Fox gave to KenCom, and suggested as the Treasurer, that in the future it would help to keep the records straight to have the full amount come in and KenCom can cut a check back. Discussion Ensued.

Nelson called for a motion to approve the July 18th, 2013 Finance Committee Meeting Minutes. Gilmour made the motion to approve the minutes, seconded by Hausler. All members present voted aye, motion carried.

Nelson called for the Treasurer’s Report-July 2013. Koster reviewed the report. Hausler made a motion to approve the Treasurer’s Report, seconded by Witek. Discussion Ensued. All members present voted aye, motion carried.

Nelson called for the August 2013 Capital Bills. Farris reviewed the Capital Bills and Deposits. Farris mentioned cutting the check to A Beep in the amount of $34,315.32 and holding until the work is completed. Hausler made a motion to approve the August 2013 Capital Bills for payment in the amount of $42,185.92 and to hold the check for A Beep in the amount of $34,315.32 until completion of the work, seconded by Witek. Discussion ensued. A roll call was taken with all five members present voting aye, motion carried.

Nelson called for the August 2013 Operation Bills. Farris reviewed the Operation Bills and Deposits. Hausler made a motion to approve the August 2013 Operation Bills for the amount of $140,166.58, seconded by Witek. Discussion Ensued. A roll call vote was taken with all five members present voting aye, motion carried.
Witek mentioned that KenCom has always done a great job holding back a portion until the work has been completed and that was not done with Everbridge. Witek mentioned that in the future we should hold a portion, because Everbridge has been paid in full for months and the site is not up at all. Koster mentioned that the Operations Board discussed not getting billed until one year after the site is up and operational and that the project manager, Nick Sikora, is reaching out to Everbridge for that confirmation. Koster stated he had some concerns with why Everbridge is not up and operational and the steps that are necessary to make sure we continue moving this forward. Koster stated the Sheriff’s Office has their teams built in the system and are ready to begin using the system and believes it should be up and running. Discussion Ensued. Bergeron mentioned Nick Sikora and Jillian from KenCom had a meeting scheduled to discuss the press release. Nelson stated from his experience, the opt in webpage needs to be created and user friendly prior to the press release. Discussion Ensued.

Nelson called for Old Business:
Collective Bargaining- No new business to report.

Montgomery PD, Montgomery Countryside Fire District, Aurora Township Fire District- Nelson stated the Operations Board has agreed on a timeline prepared by Farris and Bergeron for the on boarding of the three agencies. Farris reviewed the timeline and the necessary steps that need to be met with KenCom and each agency in order to transition into KenCom on the dates listed. Farris stated two new employees have been hired, which one is running on her own, and the second employee came with 11 years of dispatch experience so expects to be a quick train. Farris stated the position was offered to a third person who accepted the job but then called back and declined the position. Farris stated any of the timeline can be compressed sooner if we happen to get the information and the CAD configured sooner than later. Bergeron stated Aurora Township and Montgomery Police have been in contact with her and moving forward, and she was going to reach out again to Montgomery Fire to get them moving forward. Farris stated the new agencies are comfortable with the timeline. Discussion Ensued. Nelson stated he is working with Kane County on the 911 agreement that we gave them for the part of Montgomery that was in Kendall County. Nelson stated our solution to the agreement was to use the same agreement as before but reverse it and put it in place. Nelson stated there has been some negative feedback from a representative from Kane County who was questioning the reversing of this agreement. Discussion Ensued.

Other Old Business- Nelson stated the Montgomery test site should be up and running within the next week. Nelson stated the Executive Board approved going forward with the radio system expansion.

Nelson called for New Business:
Anticipated Expenses- Bergeron reviewed the Anticipated Expenses. The items discussed were: Headset batteries to replace old headset batteries not to exceed $200.00, Waubonsee Community College tuition for Assistant Director Bergeron not to exceed $355.00, and College course textbooks not to exceed $172.00. Hausler made a motion to move the anticipated expenses not to exceed $727.00, seconded by Witek. A roll call was taken with all five members present voting aye. Motion carried.

Transfer of Funds to Operations Budget- Witek stated the underage from the cities needs to be transferred from the ETSB fund to the Operations Fund in the amount of $20,043. Witek made a motion to transfer $20,043 from the ETSB fund to the Operations Fund, seconded by Hausler. Discussion. Nelson stated he would like the transfer made before the end of the month. Nelson mentioned calling Tanya to verify where she would recommend putting the $20,043. All members present voted aye. Motion carried.

2013-2014 Budget-Farris reviewed the Operation fund balances and percentages for the current year budget. Discussion Ensued. Farris stated the health care budget is over because of changes in plans, but the overall budget is at 63.95%, which puts us under budget for the year. Farris stated we need to begin
working on the 2013-2014 budget, and hope to have more information for the September meeting. Discussion Ensued.

Nelson called for Any Other New Business: No Action

Other Business: No Action

Executive Session: No Action

Nelson stated the next Finance Committee meeting is Thursday September 19th, 2013 at 10:00 a.m. Hausler made a motion to adjourn the meeting, seconded by Witek. All members present voted aye. Meeting adjourned at 1:06 p.m.

Respectively submitted,

Bonnie Walters
Recording Secretary