KenCom Finance Committee Meeting Minutes  
Held, December 19th, 2013  
10 a.m.

<table>
<thead>
<tr>
<th>Member</th>
<th>Agency</th>
<th>Present</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Greg Witek</td>
<td>LRFFD</td>
<td>X</td>
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<tr>
<td>Judy Gilmour</td>
<td>Kendall County Board Member</td>
<td>X</td>
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<td>Richard Randall</td>
<td>KCSO</td>
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<td>X</td>
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<tr>
<td>Bob Hausler</td>
<td>City Of Plano</td>
<td>X</td>
<td></td>
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<tr>
<td>Larry Nelson</td>
<td>Member At Large</td>
<td>X</td>
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Others Present: Dave Farris, KenCom Director; Lynette Bergeron, Assistant KenCom Director; Bonnie Walters, KenCom Recording Secretary.

Larry Nelson called the meeting to order and requested a roll call of the membership. A roll call was taken with four of the five members present creating the necessary quorum for voting purposes.

Nelson called for a motion to approve the agenda as submitted. Hausler made the motion, seconded by Witek. All members present voted aye. Motion carried.

Nelson called for Correspondence- Farris mentioned dispatch had received a call from a woman that had fallen outdoors in Bristol Kendall Fire Departments district and dispatch stayed on the phone with her until the ambulance arrived to assure her that the ambulance would not run her over since she was lying in the driveway. Farris mentioned once the ambulance got there and hooked her up they diagnosed something that even the patient’s cardiologist did not know she had. Farris stated she was very happy with the service she received from both dispatch and Bristol Kendall Fire Department.

Nelson called for a motion to approve the November 14th, 2013 Finance Committee Meeting Minutes. Gilmour made the motion to approve the minutes, seconded by Hausler. All members present voted aye. Motion carried.

Nelson called for the November 2013 Treasurer’s Report. Gilmour made a motion to approve the Treasurer’s Report as submitted, seconded by Hausler. Discussion. All members present voted aye. Motion carried.

Nelson called for the December 2013 Operation Bills. Gilmour made a motion to approve the December 2013 Operation Bills for the amount of $37,268.00, seconded by Hausler. Discussion ensued in regards to the Open Meetings Act and if payroll needs to be included in the totals. After discussion, Gilmour was going to ask the State’s Attorney and report back to the committee. It was noted that the bill amount did not include December’s payroll and it will be included in January’s totals. A roll call vote was taken with all four members present voting aye. Motion carried. L. Nelson mentioned in the future if possible he would like staff to inform the committee of events, trainings, etc they are going to expend ahead of time for informational purposes.

Nelson called for Anticipated Expense. Farris reviewed the anticipated expenses as follows: Mapping and administrative PC’s not to exceed $4000(Farris received quotes and it is his recommendation to use CDW-G, to purchase a public WIFI hotspot for KenCom (Farris has not received a quote for that yet), UHF police receiver that has failed for a cost of $1,562.25, and office/postage supplies not to exceed $200.00. Hausler made a motion to approve the anticipated expenses not to exceed $6,700.00, seconded by Gilmour. Discussion. L.
Nelson asked what the policy was for employees surfing the internet. Discussion ensued. After discussion the board agreed to table the WIFI hotspot purchase until the employee policy can be looked at. Witek asked how staff decides what is brought ahead of time for approval and what is spent and shown to the board after such as office supplies. Farris stated up until recently once the budget was approved staff has spent the money based on the budget except for capital equipment issues that would come to the Executive Board out of the surcharge budget. Farris stated recently there is a concern that staff should not be spending anything without authorization. Discussion ensued. After discussion normal day to day consumable expenditures are authorized, but all other items need prior approval by the Finance Board. A roll call was taken with all four members voting aye. Motion carried.

Nelson called for Old Business:
Radio System Upgrade- Farris stated the materials have been ordered and he is waiting for them to come in.

Any other Old Business- Farris mentioned at the Operations Meeting Nick Sikora and the Operations Board told Montgomery Police Department that they can get into Everbridge and their share is rolled into the budget. Bergeron mentioned she thought that may be an error. Discussion ensued.

Nelson called for New Business:
2014 Finance Committee Meeting Schedule- Gilmour made a motion to approve the 2014 Finance Committee Meeting Schedule, seconded by Hausler. All members present voted aye. Motion carried.

Purchasing Policy- Discussed in anticipated expenses.

Water Damage to Montgomery Tower Site- Nelson stated the water tower on Hill and Rt 34 sprung a leak and sprayed water inside the tower and filled the tower up with ice including coating all of the equipment. Nelson stated a day was spent thawing the equipment out. Nelson stated currently no equipment is down, but feels all the equipment that was coated in ice eventually will not work properly. Nelson stated all the equipment should be identified and ultimately replaced. Farris stated a rough number including labor is $17,998.93 and that is not accounting for our police receivers that are out there. Farris stated the Montgomery Police Department had no idea this had happened and was concerned that internally they were not told, and they are discussing any possibility if they will cover some or all of the damage.

Any Other New Business: Nelson noted he received their rate for their annual contribution for unemployment insurance. Nelson and Witek had an initial meeting with Minooka and they are interested and currently having an issue with Grundy County because they do not have a pay structure. Discussion ensued. Nelson stated if this is something they decide to proceed with he would like to include someone of the Operation’s Board.

Other Business: No Action.

Executive session: No Action.

Nelson stated the next Finance Committee meeting is Thursday January 16th, 2013 at 10:00 a.m. Hausler made a motion to adjourn the meeting, seconded by Gilmour. All members present voted aye. Meeting adjourned at 12.04 p.m.

Respectively submitted

Bonnie Walters
Recording Secretary